



Tennessee Housing Development Agency

404 James Robertson Parkway, Suite 1200

Nashville, Tennessee 37243-0900

615/815-2200

Ted R. Fellman
Executive Director

Writer's Phone Number:
615-815-2200

Writer's Fax Number:
615-564-2700

MEMORANDUM

TO: Recipients of a TCAP Conditional Commitment Letter

FROM: Multifamily Development Division

SUBJECT: Satisfaction of Conditional Commitment Letter Requirements

DATE: December 16, 2009

Developments that have received a TCAP Conditional Commitment Letter must submit documentation to satisfy the requirements of the TCAP Conditional Commitment Letter no later than 1:00 PM CT on Friday, January 8, 2010. Developments that do not submit documentation to satisfy the requirements of the TCAP Conditional Commitment Letter by this deadline will be subject to cancellation of the TCAP Conditional Commitment Letter.

THDA staff will be contacting TCAP Conditional Commitment Letter recipients by email in the very near future to identify TCAP Conditional Commitment Letter requirements that remain outstanding/unmet.

If you have questions, please contact:

Judith Smith, Assistant Director of Multifamily Development
jsmith@thda.org or 615-815-2143

or

Terry Montgomery, Multifamily Specialist
tmontgomery@thda.org or 615-815-2146