



Tennessee Housing Development Agency

Andrew Jackson Building Third Floor
502 Deaderick St., Nashville, TN 37243

Bill Lee
Governor

Ralph M. Perrey
Executive Director

MEMORANDUM

TO: Interested 2024 TN HTF Competitive Grants Applicants

FROM: Toni Shaw, Housing Program Manager

RE: PIMS and EDT

DATE: February 23, 2024

This memo is to provide information and clarification on uploading documents to the PIMS and EDT systems. These are two separate systems. PIMS designated items from the Non-profit checklist must be uploaded to the PIMS. The link for access to PIMS is here: <https://resources.thda.org/PIMS/>. Please ensure that the Threshold Section of PIMS is completed.

The NonProfit Checklist is located on the Competitive Grants page of the THDA website here: <https://thda.org/government-nonprofit-partners/tennessee-housing-trust-fund/competitive-grants-program/competitive-grant-administrators>

The 2024 application and non-PIMS items must be uploaded to EDT as one pdf document. The non-PIMS items are also indicated on the Non-profit Checklist. To gain access to EDT please email THTF@thda.org and provide grant name and grant round, organization name, name, email, and phone number of agency staff person who will be uploading the application and attachments.

After uploading the application, email THTF@thda.org to notify that the application has been uploaded.

For questions, please contact Toni Shaw at tshaw@thda.org or 615-815-2034.



Andrew Jackson Building Third Floor - 502 Deaderick St. - Nashville, TN 37243

[THDA.org](https://thda.org) - (615) 815-2200 - Toll Free: 800-228-THDA

THDA is an equal opportunity, equal access, affirmative action employer.

