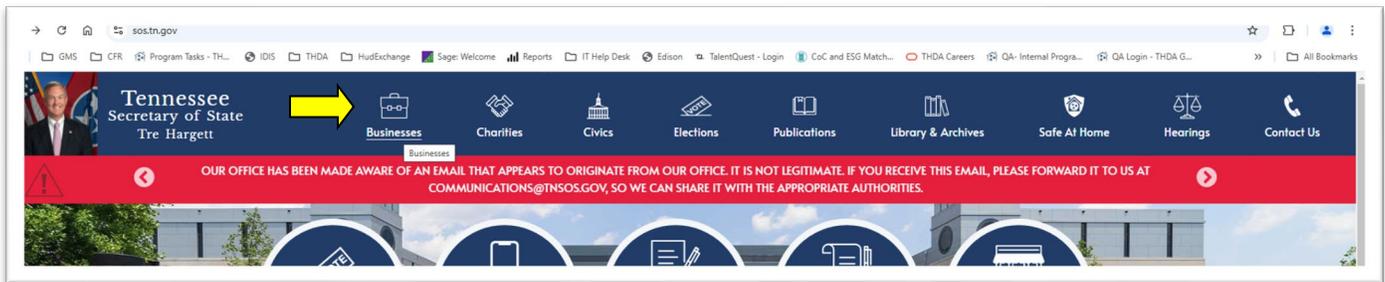


HOW TO OBTAIN CERTIFICATE OF EXISTENCE

Go to the Secretary of State website at : <https://sos.tn.gov/> and

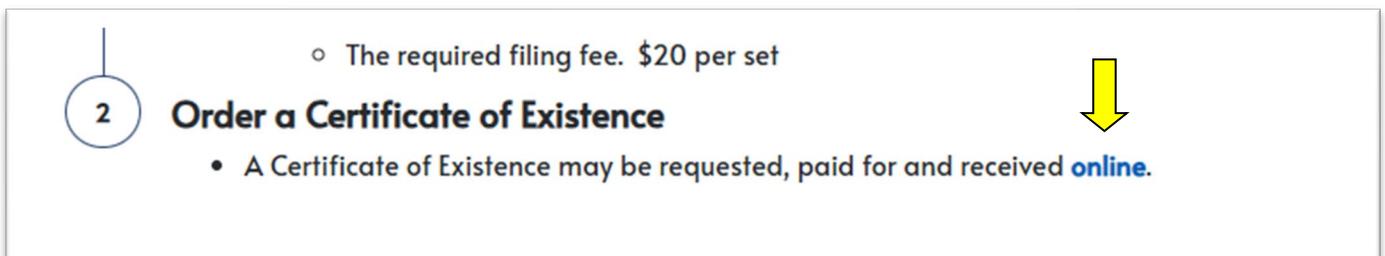
Select Businesses from the top on the screen.



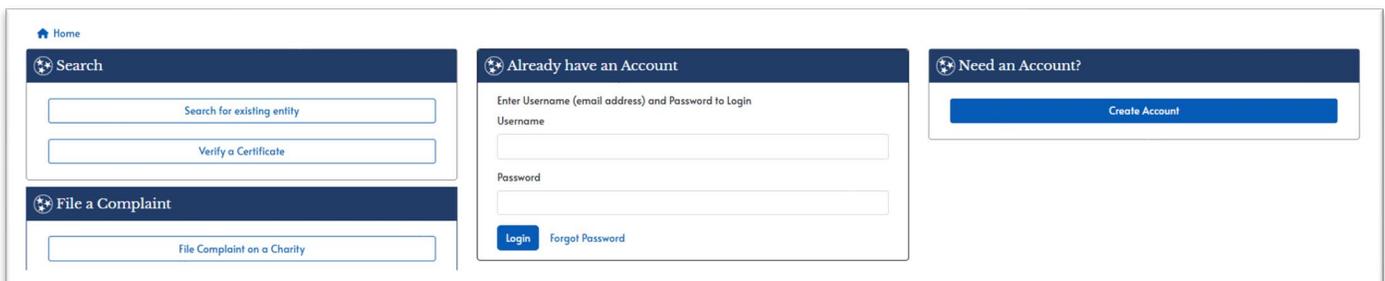
Select "Order Copies & Certificates"



Select "Online" under Order a Certificate of Existence



Create an Account or Login to existing account



Select "Business Filings"

The screenshot shows a user interface with two main sections. On the left, under the heading "Start a new Filing", there are two buttons: "Charity Filings" and "Business Filings". A yellow arrow points to the "Business Filings" button. On the right, under the heading "Account Actions", there are two buttons: "My Completed" and "My Messag".

Select "Order Certificates & Certified Copies"

The screenshot shows a section titled "Copy & Certificate Orders". There are three buttons: "Order Certificates & Certified Copies", "Verify a Certificate", and "Database Download". A yellow arrow points to the "Order Certificates & Certified Copies" button.

Click on the magnifying glass, search your entity and follow the queues to order the Certificate.

The screenshot shows a search interface titled "Order Certificates". It includes a text box with the placeholder "Search for registered businesses using the magnifying glass" and a magnifying glass icon. A yellow arrow points to the magnifying glass icon. Below the text box is a "Cancel" button.