

Ralph M. Perrey, Executive Director



MEMORANDUM: Wx 22-05

TO: Weatherization Program Sub-grantees

FROM: Felisha Nichols, Housing Program Manager - Weatherization ^{FN}

DATE: March 17, 2023

SUBJECT: WAP Manual Update - Reweathering Policy

Purpose: Updating the WAP Manual to reflect current policies regarding reweatherization. This provision gives flexibility to revisit those homes weatherized 15 years that may not have received the full complement of Weatherization services, including the use of an advanced energy audit or addressing health and safety concerns.

Updated: WAP Manual 1.14 Re-Weatherization

Weatherization is specific to a building, not the applicant. Dwelling units weatherized (including dwelling units partially weatherized) with WAP funds, or under other Federal programs, are eligible for weatherization 15 years after the date such previous weatherization was completed. Completed date is based on the date that the job passed QCI inspection. Dwellings not meeting this criteria may still be eligible if:

- A federal or state natural disaster was declared for the area in which the unit is located, **and**;
- The building was damaged by fire, flood or act of GOD during this natural disaster, **and**;
- Repair of the damage was not covered by insurance or other forms of compensation, **and**;
- The unit has been deemed salvageable by local authorities.

The current resident would have to apply for WAP, and meet eligibility requirements. Any building that is re-weatherized must have a new energy audit that identifies the specific measures for the home that met cost saving requirements, or are necessary energy related health and safety measures.

Maintaining a List of All Weatherized Units

Each sub-grantee must maintain a listing of all units that have been weatherized, adding new units as weatherization work is completed. This list should be by full address, with county, and include the job number and the month and year in which weatherization was performed for each job. The sub-grantee must check each application against their list of previously weatherized homes to see if the home has previously received WAP. The list of weatherized units is not to be purged. As a best practice, WAPez should not be used as a sole tracking source for units.

Reporting of Re-Weatherized Units: All units that are re-weatherized must be tracked and reported separately from units that are receiving initial weatherization services.

Priority: Priority is to be provided to homes that have never received WAP over those who are requesting re-weatherization, with the exception of those impacted by a natural disaster. Refer to Chapter 2 for more details.

Cap on Number of Re-Weatherized Units: The re-weatherization of dwelling units is subject to a 10% cap. No sub-grantee will use more than 10% of its funding level for labor, materials and program support to re-weatherize eligible dwelling units.