

Ralph M. Perrey, Executive Director



MEMORANDUM

DATE: July 23, 2020

TO: All Originating Agents

FROM: Rhonda Ronnow, Director of Single Family Loan Operations

SUBJECT: Original Mortgage Note Delivery Process Due to COVID-19

THDA is temporarily changing the delivery address for original mortgage notes due to COVID-19. Currently since THDA is located in a state building, there have been challenges in receiving overnight packages timely, which include original mortgage notes. This delay can effect purchases of mortgage loans. Therefore, effective immediately, please ship all original mortgage notes to our servicing department:

Volunteer Mortgage Loan Servicing
Attn: SFLO Closing Department
404 James Robertson Pkwy, Suite 1450
Nashville, TN 37219-1536

Thank you again for your continued support and participation in the THDA mortgage program.

If you have any questions, please call 615-815-2100 or send an e-mail to SFask@thda.org.