



## NOTICE OF OFFICE CLOSURE AND RELOCATION

October 15, 2021

Dear Participant/Applicant,

**Attention:** *This is an important document. If you speak a language other than English, assistance in your language is available, free of charge by calling 1.800.482.8292. Atención:* *Esto es un documento importante. Si habla un idioma además de inglés, asistencia en su idioma está disponible, sin costo. Llame al 1.800.482.8292*

The Tennessee Housing Development Agency (THDA) Middle Tennessee Field Office, located at 160 Cude Lane, Nashville, TN, is moving. The office will permanently close on **Friday, October 29 2021**. After this date, you will not be able to enter this office, mail documents to this location, or place mail in the outside mail slot.

We will continue to offer rental assistance services at our new address. Our business, including website, email, and telephones, will be fully operational during the moving process and you will not experience any changes or delays in service or production during this time.

Please update your records with our new mailing address:

Tennessee Housing Development Agency  
Andrew Jackson Building  
ATTN: Rental Assistance- Central Office  
502 Deaderick Street, Third Floor  
Nashville, TN 37243  
Website: [www.THDA.org](http://www.THDA.org)  
Questions? Email: [HCVinfo@thda.org](mailto:HCVinfo@thda.org)

**Please note, the THDA Office located in the Andrew Jackson Building will not accept in-person drop off of documents or mail. Documents or mail must be submitted via email, postal mail or via fax to your Rental Assistance Specialist's attention to fax number (615) 860-8703.**

As a valued customer, we thank you for taking the time to update your records. For questions or concerns, please email us at [HCVinfo@thda.org](mailto:HCVinfo@thda.org) or contact your Rental Assistance Specialist.

### REASONABLE ACCOMMODATION & VIOLENCE AGAINST WOMEN ACT

If you or anyone in your household is a person with disabilities and requires a specific accommodation in order to fully comply with this notice or if you are a victim or threatened victim of domestic violence, dating violence, or stalking, you have certain protections under the Violence Against Women Act (VAWA), please contact the THDA's 504 Coordinator at 615.815.2165 or email