

Ralph M. Perrey, Executive Director



MEMORANDUM

DATE: February 8, 2016

TO: All Originating Agents

FROM: Rhonda Ronnow, Director of Loan Operations

SUBJECT: **Introducing New Loan Operating System**

We have exciting news from THDA as we will be launching our new Loan Operating System over President's Day weekend. This has been a significant undertaking for our IT and Single Family divisions. **Effective Tuesday February 16**, our new application, THELMA, will be up and running. At the end of business on Friday, February 12th, MITAS will be going off-line. Please plan accordingly for any urgent/rush submissions to be received; we anticipate a smooth transition.

We will be providing several webinars and training opportunities related to the new system, and encourage all staff involved with loan submissions to participate. The following dates and times will be offered:

- Wednesday, February 10: **9:00 am CST and 2:00 pm CST**
- Friday, February 12: **9:30 am CST & 12:30 pm CST**
- Tuesday, February 16: **8:30 am CST & 1:30 pm CST**

We ask for you to complete the attached registration and email it to SFAsk@thda.org as soon as possible to participate in a class. You will receive a confirmation along with the WebEx information.

We are pleased to bring these enhancements to our programs, and thank you for your continued participation in THDA's mortgage loan programs.

If you have any questions, please contact sfASK@thda.org or call 615-815-2100.