

Ralph M. Perrey, Executive Director



Date: February 8, 2022

**2022 Multifamily Tax Exempt Bond Authority Required Template Checklist
for Templates provided by THDA**

The following templates are required at initial submission (IA)

- 2022 MTBA Form of Opinion Letter
- 2022 MTBA Disclosure Form(s)
- 2022 MTBA Form of Bond Purchase Agreement
- 2022 MTBA Issuer Certification
- 2022 MTBA Statement of Application and Certification
- 2022 LIHC Attachment 21 LIHC
- 2022 LIHC Statement of Application and Certification
- The applicable Ownership Breakdown(s)-only submit the applicable sheets
- The applicable Developer Breakdown (s) only submit the applicable sheets
- 2022 Market Study per Market Study Guidance

The following templates if applicable are required at initial submission:

- 2022 LIHC Attachment 22 Acquisition
- 2022 LIHC Attachment 24
- CCRP Table of Contents
- 2022 Land or Land and Building Workbook
- 2022 Physical Needs Assessment per Physical Needs Guidance

The following template is required at Closing

- 2022 MTBA Form of Closing Confirmation

*The THOMAS system will prompt for other required narratives and/or documents etc.

**Please upload the documents to the applicable document folders in THOMAS