Tennessee COVID-19 Rent Relief Program Preferred Language Walkthrough

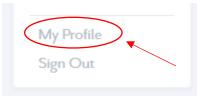
- 1. Begin by navigating to the program sign in page <u>https://hornellp-</u> <u>se.neighborlysoftware.com/COVID-19RentRelief-tennessee/Participant</u>
- 2. Once on the sign in page, enter your account's email and password in the circled fields seen below and click the sign in bottom below those fields.

COVID-19 RENT RELIEF	Sign In Register Email Address Password
Welcome to THDA's COVID-19 Rent Relief Portal	Remember my email address
New users must first register their account before signing in to the portal	Sign In
Data Privacy Policy for Neighborly Software	Forgot your Password?
REASONABLE ACCOMMODATION If you or anyone in your household is a person with disabilities and requires a specific accommodation in order to apply for this Program, please contact the THDA's 504 Coordinator at (615) 815-2165 or email RARequest@thda.org.	
FAIR HOUSING THDA follows all federal and state requirements related to fair housing and discrimination. THDA also takes steps to affirmatively further fair housing in Tennessee and to ensure that all of its programs are free of discrimination. To learn more about fair housing and anti-discrimination, please	

3. After signing in click on the icon in the upper right-hand corner, shown below in the red circle.

RENT RELIEF	Home				
		Good Afternoon,	Austin!		
		COVID-19 The State of	o the State of Ternessee's COVID-19 Rent Relief Program. of Tennessee is committed to accessibility for all applicants. If you require this m program, please contact to at 844-500-1112.	aterial in an alternate format or have questions	
		Start a New Application			
		Tenant: Rental & Utility Assistance	Select this option if you are a TENANT applying for the COVID-19 Rent Relief and Utility Assistance Program. This program is designed to provide funds to renters delinquent on rent payments due to COVID-19 impacts.	Click here to start a new application	
		Landlord: Rental Assistance	Select this option if you are a LANDLORD in the State of Tennessee applying for the Rent and Utility Assistance Program.	Click here to start a new application	
					(😮)

4. After selecting the icon in the top right-hand corner of the page a dropdown will appear. Click the "My Profile" option from the dropdown.



5. After selecting the "My Profile" in the previous dropdown your general profile settings will appear. Click the preferred language and select your preferred language.

General Settings	1y Profile		
Time Zone (UTC-05:00) Eastern Time (US & Canada) Preferred Language English Background Contrast Chinese (Simplified) Chinese (Traditional) Last updated by taylor.devenney@neighborlysoftware.c Korean Korean Somali Spanish	General Settings		
Preferred Language English Background Contrast Arabic Chinese (Traditional) Last updated by taylor.devenney@neighborlysoftware.de Korean Somail Spanish	Alternate Email 🕑		
Background Contrast Arabic Chinese (Simplified) Chinese (Fraditional) Exast updated by taylor.devenney@neighborlysoftware Korean Kurdish (Kurmanji) Lao Lao Somaii Spanish Somaii	Time Zone	(UTC-05:00) Eastern Time (US & Canada)	·
Background Contrast Chinese (Simplified) Chinese (Traditional) Last updated by taylor.devenney@neighborlysoftwared Correan Last updated by taylor.devenney@neighborlysoftwared Somail Spanih	Preferred Language		<u> </u>
Last updated by taylor.devenney@neighborlysoftware.c Kurdish (Kurmanji) Lao Somali Spanish	Background Contrast	Chinese (Simplified) Chinese (Traditional)	
Vietnamese	Last updated by taylor.devenney@neighborlysoftware.c	Korean Kurdish (Kurmanji) Lao Somali Spanish	
		Vietnamese	
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6. After selecting your preferred language click the "Save" button.