

<p style="text-align: center;"><b>Appraisal Gap Pilot Program</b> <b>Loan Application Checklist - Rehab</b></p>
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Sender's Name \_\_\_\_\_

Date: \_\_\_\_\_

Organization Name \_\_\_\_\_

Property Address: \_\_\_\_\_

**Initial Submission:**

- ☐ **Proof of Ownership**
- ☐ **"Subject-To" Appraisal**
- ☐ **Rehab Inspection Report with color pictures**
- ☐ **Project Bids (2 minimum)**
- ☐ **Proof Property is not in a historic area or Proof of Approval from SHPO, if applicable**
- ☐ **Projected GAP worksheet**

**90 Days:**

- ☐ **Building Permits, if applicable**
- ☐ **Progress Report or Project Update**
- ☐ **Timeline of Project**

**180 Day:**

- ☐ **Progress Report or Project Update**
- ☐ **Timeline of Project**

**Final Submission:**

- ☐ **Certificate of Occupancy**
- ☐ **Final Inspection Report**
- ☐ **Buyer's Appraisal**
- ☐ **Buyer's 1003**
- ☐ **Buyer's Household Income (Paystubs, SSI, Retirement, etc.)**
- ☐ **Buyer's Third Part Authorization**
- ☐ **Executed Purchase Contract**
- ☐ **Final Closing Disclosure**

**THDA RESERVES THE RIGHT TO REQUEST ADDITIONAL DOCUMENTATION  
TO EVALUATE THIS LOAN APPLICATION.**

\_\_\_\_\_  
Sender's Signature

\_\_\_\_\_  
Date