

Ralph M. Perrey, Executive Director



NOTICE: NOFA 2023 National Housing Trust Fund

MEMORANDUM

TO: Public Housing Authorities and Non-Profit Developers
FROM: Aaron Toran, Housing Program Manager, National Housing Trust Fund (NHTF)
RE: Notice of Funding Availability; National Housing Trust Fund
DATE: March 8, 2023

Dear Potential National Housing Trust Fund Applicant,

Notice of Funding Availability; National Housing Trust Fund

THDA announces availability of approximately \$3,500,000 for 2023 allocations from HUD, to award to Public Housing Authorities and Non-Profit Developers to implement eligible affordable rental housing development activities under its **FY2023 National Housing Trust Fund** Program Description approved by the THDA Board of Directors on January 24, 2023. Eligible **rental housing** development activities include the acquisition and/or rehabilitation of units or the new construction of units for rent to extremely low income persons (<30% of area median income). Organizations must be licensed to do business in Tennessee and may serve any community in Tennessee.

Eligible Applicants

Applicants must be a public housing authority or non-profit developer or who will be the owner/general partner of the final ownership entity of the proposed project. THDA will review organizational letters of existence and licensure to operate in Tennessee as part of the application review process.

Grant Amount

The maximum National Housing Trust Fund grant is \$1,500,000. Applicants must apply for a minimum of \$100,000.

Grant Period

The 2023 National Housing Trust Fund grant period will begin August 1, 2023, and will end July 31, 2026.



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THDA is an equal opportunity, equal access, affirmative action employer.



Application Period and Deadline

The application period for the 2023 National Housing Trust Fund Grant will open on March 14, 2023 and all Applications must be received by THDA on or **before 4:00 PM CDT on Friday, May 5, 2023**. THDA anticipates notifying successful applicants on or about July 7, 2023.

Submission Method and Requirements

Due to the extraordinary measures required by the outbreak of the COVID-19 virus THDA has changed the submission method for this grant. **The grant application now MUST be submitted electronically via an Electronic File Transfer (EFT)**. This can be **ONLY** accomplished using THDA's proprietary EFT system. In order to you will need to have a THDA EFT Account. If you do not have an account already we will need to set up an EFT account for you. If you intend to apply we recommend setting up your PIMS and EFT account right away. Please allow a **minimum of 7 days** for the account to be setup before trying to submit.

YOU MUST USE THDA'S EFT SYSTEM FOR SUBMISSION. WE CAN NOT ACCEPT TRANSFERS FROM OTHER EXTERNAL PROGRAMS SUCH AS DROPBOX.

To set up your EFT account please email Kathleen Norkus at KNorkus@thda.org with the following information to set up your account.

Grant You are Applying for:

Name:

Email Address:

Phone Number:

Application Workshop

THDA will hold an application workshop via WebEx on March 14, 2023 starting at 9:00 AM CDT. This workshop is scheduled to last up to (2) hours. Important information concerning the completion and submission of the 2023 NHTF Grant application will be provided during this workshop. All interested parties are encouraged to attend.

If you wish to attend this workshop please email Aaron Toran at atoran@thda.org to reserve a spot. You will need to provide the name and an email address for all members of your organization who wish to attend. The deadline for reserving a spot for the March 14, 2023 workshop is 4:00 PM, March 13, 2023.

Technical Assistance to Applicants

Interested organizations are encouraged to contact THDA in advance of the application deadline to review program requirements and to ask specific application questions. THDA welcomes requests from any organization seeking a one-on-one discussion concerning the program and application requirements. Organizations should contact Aaron Toran, Housing Program Manager at atoran@thda.org or (615) 815-2037.

Further Information

THDA has posted further information on our website including all application documents. Please check our web site at <https://thda.org/business-partners/nhtf>. If you have questions as you review these requirements or if you would like to schedule an appointment for a program overview, please contact Aaron Toran, Housing Program Manager, at atoran@thda.org or (615) 815-2037.

The Program Description and Application will also be available on the THDA website at <https://thda.org/business-partners/nhtf>.

Please feel free to forward this notice to any qualified organization that you feel may be interested.