

TENNESSEE HOUSING DEVELOPMENT AGENCY
RENTAL ASSISTANCE COMMITTEE
July 23, 2019

Pursuant to the call of the Chairman, the Rental Assistance Committee of the Tennessee Housing Development Agency Board of Directors (the "Committee") met in regular session on Tuesday, July 23, 2019, at approximately 9:40 a.m. in the Nashville Room of the William R. Snodgrass Tennessee Tower Building, Nashville, Tennessee.

Committee members present: John Snodderly (Chair), Erin Merrick, Mike Hedges. Committee members absent: Daisy Fields; Regina Hubbard; and John Krenson. Other board members present: Secretary of State Tre Hargett; Treasurer David Lillard; Chrissi Rhea; Lynn Tully; Austin McMullen; and Samantha Wilson for Commissioner of Finance & Administration Stuart McWhorter.

Chair Snodderly called the meeting to order. Seeing a quorum present, he called for consideration of the minutes from November 13, 2018. Upon a motion by Mr. Hedges, a second by Erin Merrick, the minutes were approved.

Chair Snodderly recognized the Director of Rental Assistance, Jeboria Scott, who referenced her memo dated July 11, 2019, which contains the proposed amendments to the Housing Quality Standards (HQS) Chapter of the Administrative Plan. Ms. Scott summarized the changes as follows:

- All HQS inspection related language previously located throughout the Administrative Plan was moved to one centralized location. The scheduling of inspection days was changed from calendar to business days. The inspection window was expanded from 3 to 4 hours.
- The Owner/Tenant HQS Self-Certification and abatement policies were amended providing more flexibility in handling self-certifications, extension requests, and no retroactive Housing Assistance Payments (HAP) on assisted units that fall into abatement due to non-compliance.
- Other housekeeping changes were made for brevity and clarity.

Ms. Scott noted that under the Tennessee Administrative Procedures Act, changes such as these may be made without Board action when such changes allow increased flexibility and have no negative impact on owners or program participants. Ms. Scott mentioned that the second phase of the comprehensive Administrative Plan update was in progress and would come to the Rental Assistance Committee and THDA Board after a public hearing and opportunity for public comment.

Ms. Scott also reported that THDA received official notice from HUD about the 2018 submission of Section 8 Management Assessment Program (SEMAP). She noted that THDA received a "High Performer" designation with a combined 100% rating for all indicators.

There being no further business, the meeting was adjourned.

Respectfully submitted,



Ralph M. Perrey
Executive Director

Approved the 19th day of November, 2019.