HOME PROGRAM EVALUATION

GRANTEE:	YEAR:
CONTRACT ACTIVITIES:	
DATE OF REVIEW:	SAMPLE SIZE:
PROGRAM SPECIALIST:	
PERSON INTERVIEWED:	

COMPLIANCE AREAS CHECKED:

	YES	NO	N/A
Attachment A requirements (if applicable) have been met? List any requirements:			
Environmental Review Record is on file.			
Did the Grantee use an Unspecified Site Strategy?			
If yes, is the site specific checklist in the individual records?			
Date Rec'd at THDA			
Date of cleared letter			
Period of Availability of Funds. Did all activities occur within the grant term? (Contract B.1)			
Public Accountability. Does Grantee display required sign? (Contract D.9)			
Public Notice. Does Grantee include required language in all public notices? (Contract D.10)			
Annual Report and Audit. (Contract D.15)			
Drug-free Workplace Policy (Contract E.11) Date adopted:			
Is the Policy of Non-discrimination posted conspicuously so all interested parties can see it?			
Does Grantee have written policies of non-discrimination and provide Title VI training for employees?			
Does Grantee collect racial/ethnic data for program participants?			
Are there written hiring policies or personnel policies?			

TITLE VI COMPLIANCE /EQUAL OPPORTUNITY/FAIR HOUSING

	YES	NO	N/A
Are efforts made to inform the community and/or minorities of vacancies?			
Copy of job advertisements includes EEOC statement?			
Are there copies of advertisements for employment and documentation regarding the subsequent applications and individuals hired?			
Is there any indication of a violation of EO/FH policies?			
Have complaints been filed?			
Was the project publicly bid?			
Date(s) of bid(s):			
Is the bid advertisement on file?			
Is the Minority/Female Business Directory on file?			
Is there documentation that efforts were made to contact minority/female firms?			
Were efforts made to contact minority/female firms in the county and/or surrounding counties?			
Is the Contractor/Subcontractor Activity Report (EO-4) completed and on file?			
Is the Section 3 Questionnaire (EO-5) completed and on file?			
Is documentation of the Fair Housing Activity (EO-8) on file?			
For rental or homeownership projects with 5 or more units, is there an affirmative marketing plan?			
Is there documentation to show that the plan is being followed?			