

**Tennessee Renovation Loan Program  
Loan Application Checklist**

Date: \_\_\_\_\_

Borrower: \_\_\_\_\_

Sender's Name: \_\_\_\_\_

Co-Borrower: \_\_\_\_\_

Sender's Phone Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Sender's Email Address: \_\_\_\_\_

**\*\* PLEASE ASSEMBLE PACKAGE IN ORDER LISTED BELOW \*\***

- 1. Uniform Residential Loan Application 1003 (FNMA/FHLMC)
- 2. Transmittal Summary 1008 (FNMA/FHLMC)
- 3. Credit Report with Score
- 4. Income Documentation: Current Paystubs
- 5. Income Documentation: Final Divorce Decree/Martial Dissolution; Court Ordered Child Support; SSI or Other Assistance
- 6. Income Documentation: Last filed Federal Income Taxes with W-2s/applicable schedules
- 7. Asset Documentation: Last 2 Months Bank Statements (all pages)
- 8. TRLP Application Affidavit - Form 1011: Evidence of Occupancy
- 9. TRLP Income Affidavit – Form 1012
- 10. Evidence of Property Value (Tax Assessor's Value/URAR)
- 11. Proof of Ownership (Title Opinion)
- 12. Proof of Identity (Driver's License)
- 13. Homeowner's Insurance Declarations Page
- 14. Third Party Authorization Form
- 15. TRLP Initial Inspection Report – Form 1015, including Photographs of Property and Repairs
- 16. Detailed Cost Estimate and Timeline for Necessary Repairs
- 17. Bids from Contractors (2 minimum)

**THDA RESERVES THE RIGHT TO REQUEST ADDITIONAL DOCUMENTATION  
TO EVALUATE THIS LOAN APPLICATION.**

The undersigned, an authorized representative of the TRLP Participant referenced above, hereby certifies and warrants as follows: (i) the information accompanying this submission has been verified and corroborated as required by THDA; (ii) all requirements of applicable federal and/or state law have been met, including, without limitation, all disclosures and requirements in the Federal Reserve Board "Rule" and the Dodd-Frank Act; (iii) the Applicant referenced above and the property proposed for repairs by the Applicant meet all applicable THDA mortgage loan eligibility and program guidelines; and (iv) to the extent this submission is electronic, all documents and affidavits required to be originals or with original signature were obtained.

\_\_\_\_\_  
Sender's Signature

\_\_\_\_\_  
Date