



FISCAL YEAR 2023-2024

TITLE VI COMPLIANCE REPORT &  
IMPLEMENTATION PLAN

TENNESSEE HOUSING DEVELOPMENT  
AGENCY ANDREW JACKSON BUILDING,  
THIRD FLOOR 502, DEADERICK ST.  
NASHVILLE, TN 37243-0900  
(615)815-2200

[WWW.THDA.ORG](http://WWW.THDA.ORG)

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## SECTION II: OVERVIEW

## II. OVERVIEW

The Tennessee Housing Development Agency (THDA) is a political subdivision of the State of Tennessee, created by the Tennessee General Assembly in 1973 through the enactment of *TCA 13-23-101, et seq.* THDA is the state's housing finance agency (HFA). As Tennessee's HFA, THDA engages in activities to increase and sustain affordable homeownership and rental housing opportunities, primarily targeted to low- to moderate-income homebuyers and extremely low to low-income renters<sup>1</sup>. THDA is the primary funding recipient for various federal housing and related programs (utility assistance) and administers agency or state funded housing programs. Each of the programs is described below by activity.

**Appendix A** contains an organizational chart of all positions within the agency and the reporting structure.

### A. Homeownership/Housing Counseling

THDA provides loans, manages housing grants and supports housing counseling/education across the state to promote successful and stable homeownership for low-to-moderate income Tennesseans under the management of the Chief of Single-Family Programs.

- THDA is authorized to issue bonds and notes to provide funds for mortgage loans at below market interest rates through enabling state legislation. THDA issues Mortgage Revenue Bonds (MRBs) to support financing opportunities for qualified first-time homebuyers, repeat buyers, active military and veterans and first responders through its *Great Choice Loan Programs*, which are administered by THDA's *Single Family Loan Operations (SFLO)* division. Great Choice loans have competitive interest rates; many are insured by FHA or USDA-RD and require a lower than market downpayment. Income and purchase price limits apply to the Great Choice program. Active and retired members of the military receive a half-percent reduction on the interest rate through the Homeownership for the Brave program. THDA also offers downpayment assistance (DPA) where borrowers may receive up to \$6,000 dollars (forgivable second mortgage loan) to help fund a downpayment. THDA is not a lender and does not work directly with borrowers, but rather partners with approved mortgage lenders ("originating agents" or "OAs") from across Tennessee to originate its loans. THDA underwrites loan applications submitted by OAs, and then commits to purchase pre-approved loans after closing. The servicing department within THDA, *Volunteer Mortgage Loan Servicing (VMLS)*, services all THDA loans.

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<sup>1</sup> The Department of Housing and Urban Development (HUD) defines "extremely low income" as less than 30 percent of family area median income (AMI). Low income may not exceed 80 percent of AMI.

- THDA provides capacity for non-profit organizations to provide housing counseling and education through THDA's *Housing Counseling Programs (HCP)*. Great Choice Plus and Homeownership for the Brave homebuyers are required to participate in a THDA-approved homebuyer education course before loan approval. THDA's Board of Directors authorizes proceeds from THDA's MRB program to be utilized for HCP programs, and that funding, along with a U.S. Department of Housing and Urban Development (HUD) Housing Counseling Program grant allow THDA to fund and support a statewide network of non-profit housing counseling affiliates to provide homeownership counseling.
- THDA's Board of Directors authorized the utilization of mortgage loan proceeds for the *Tennessee Housing Trust Fund (THTF)* beginning in 2006. THTF allocates funding for various housing programs described herein that benefit low- and very low-income elderly and special needs Tennesseans. THDA's Community Housing division administers the THTF through grants to cities, counties, development districts, and public housing authorities (PHAs) for approved housing activities. The THTF maintains a targeted annual allocation for *Habitat for Humanity* of Tennessee to provide funding to statewide Habitat affiliates for the construction of new single-family homes affordable at lower income levels (*New Start Program*).
- THDA utilizes funding from the *HOME Investment Partnership (HOME)* program, a HUD formula grant program for the production, preservation and rehabilitation of single-family housing for low-income households. The HOME program is administered by THDA's Community Housing division and governed by Title 24 Code of Federal Regulations, Part 92, as amended and other HUD guidance. THDA awards grants from its HOME program through a competitive application process to cities, counties and non-profit organizations outside local participating jurisdictions or those local governments in Tennessee that receive formula grant funding directly from HUD<sup>2</sup>. THDA provides separate HOME funding opportunities for nonprofit housing developers designated by the State as a Community Housing Development Organization (CHDO).

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<sup>2</sup> The Local PJs are Clarksville, Chattanooga, Jackson, Knoxville, Memphis, Nashville-Davidson County, Knox County, Shelby County, and the Northeast Tennessee/Virginia Consortium (the cities of Bristol, Kingsport, Johnson City, Bluff City, Sullivan County, and Washington County, excluding the Town of Jonesborough).

## B. Affordable Rental Housing Development or Preservation

Through various programs, all of which fall under the direction of the Chief of Programs, THDA works with housing developers to encourage the construction and rehabilitation of rental housing for low-income individuals and families.

- THDA is the State administrator for the *Low Income Housing Tax Credit (LIHTC) program*. The LIHTC program was created by the Tax Reform Act of 1986 under Section 42 of the Internal Revenue Code of 1986, as amended (“Section 42”), to encourage the construction and rehabilitation of rental housing for low-income individuals and families. THDA competitively awards tax credits to project sponsors/developers who raise capital by selling the credits to investors and in turn build rental housing projects affordable to low-income households.
- THDA is authorized to allocate *Multi-family Tax-Exempt Bond Authority (MTBA)* to local issuers to finance multifamily housing units in Tennessee under Section 142(d) of the Internal Revenue Code of 1986. THDA allocates private activity bond authority to local issuing entities to provide financing for the rehabilitation or development of eligible affordable rental housing.
- The *National Housing Trust Fund (NHTF)* is a HUD funded formula grant program established by the Housing and Economic Recovery Act of 2008 to increase and preserve the supply of rental housing and to increase homeownership for extremely low-income and very low-income families, including homeless families. The program is governed by Title 24 Code of Federal Regulations, Parts 91 and 93; Interim Rule. THDA’s Multifamily Division awards NHTF through a competitive application process concurrent with and as a part of an application for competitive LIHTC. NHTF grants are targeted towards proposals for permanent supportive housing and proposals for multifamily rental housing in rural counties. Eligible recipients are local public housing authorities and non-profit organizations.

The LIHTC, MTBA and NHTF programs are administered by THDA’s Multifamily Division.

- The *Community Investment Tax Credit (CITC)* program is administered by THDA’s Community Housing division in cooperation with the Tennessee Department of Revenue. Through the CITC, financial institutions may obtain a credit against the sum total of taxes imposed by the Franchise and Excise Tax Laws when qualified loans, qualified investments, grants, or contributions are extended to eligible housing entities for engaging in eligible low-income housing activities.

- The *Tennessee Housing Trust Fund (THTF)* funds several housing or related programs with THDA Board approval and administration by THDA's Community Housing division. The *Competitive Grants* program funds the development and/or preservation of affordable rental housing for the elderly and those with special needs, including persons with mental, physical, or developmental disabilities, individuals recovering from substance addiction, victims of domestic violence, veterans with multiple needs, youth aging out of foster care and ex-offenders re-entering society. Funding is awarded to local communities, non-profits, PHAs and development districts through a competitive process.

## C. Rental Assistance

In addition to rental development programs, THDA administers programs or activities that help very low-income households afford rent payments in both privately owned rental housing and housing complexes with a HUD project based rental assistance contract. The Chief of Programs oversees the rental assistance programs.

- Through its Rental Assistance division, THDA directly administers the HUD-funded *Housing Choice Voucher (HCV) Program*, which provides rental and utility assistance payments for very low-income households across the state in compliance with 24 CFR Part 982 and other HUD guidance. In the HCV program, the participant pays up to 30 percent of their monthly-adjusted income for rent and utilities in a privately owned property. THDA pays the remainder directly to the property owner, with qualifying participants also receiving a utility assistance payment. Additionally, THDA administers targeted allocations of vouchers (*Mainstream*) for individuals with a disability.
- Participants of the HCV program may also elect to participate in the *Family Self Sufficiency Program*, which is administered by the Rental Assistance division and connects individuals to resources to help them become self-sufficient of government assistance programs, such as education and housing or financial counseling.
- THDA's Compliance division oversees compliance monitoring for *HUD low-rent Section 8 apartments* and makes qualifying housing and utility assistance payments to the properties through a performance based Annual Contributions Contract (ACC) with HUD. THDA sub-contracts the responsibilities under the HUD ACC to CGI, Inc., an IT and business consulting firm.

## D. Homelessness Prevention & Solutions

THDA's Community Services division administers funding aimed at assisting unhoused individuals and families and those at risk of homelessness as the state administrator for the *Emergency*

*Solutions Grant (ESG) program* in compliance with 24 CFR Part 576 and other HUD guidance. The ESG program is a HUD formula grant program designed to identify sheltered and unsheltered homeless persons, as well as those at risk of homelessness, and provide the services necessary to help those persons secure permanent housing. THDA competitively awards ESG funds across the state to local governments and non-profit organizations outside of entitlement communities that receive a direct allocation of funding from HUD<sup>3</sup>. THDA also administers supplemental allocations of ESG, when made available by HUD, to prevent, prepare for, and respond to housing emergencies.

## E. Rehabilitation, Repair & Weatherization Assistance

THDA's Community Housing and Services divisions administer several programs that help very- and low-income households with home rehabilitation, repair and weatherization. In all of the programs, THDA grants funds to sub-recipient agencies, typically local community agencies or other non-profit agencies, who serve local or regional areas and work directly with eligible households.

- THDA utilizes HUD *HOME* program funding to sub-award grant funding to cities, counties and non-profit organizations, who use the funding at the local level to preserve and rehabilitate single- family housing for low-income households. THDA's HOME program operates in areas outside of local participating jurisdictions, which receive direct HUD funding<sup>4</sup>.
- THDA's *Weatherization Assistance Program (WAP)* is funded through the Department of Energy (DOE) and administered in compliance with 10 CFR Part 400, as amended and other DOE guidance. The WAP program assists low-income households with reducing fuel costs by improving the thermal efficiency of housing units through activities such as weather stripping, caulking, and adding of insulation. Households with young children, elderly or disabled members are prioritized in the WAP. With federal approval, THDA allocates ten percent of the state's *Low Income Home Energy Assistance (LIHEAP)* Program allocation to *Weatherization (LIHEAP Wx)* activities that increase the energy efficiency, health, and safety of eligible low- income individuals' dwellings. THDA operates the LIHEAP Wx program in concurrence with its DOE Weatherization Assistance Program (WAP). THDA grants LIHEAP and LIHEAP WX funding to sub-recipients, typically local community or government entities, such as Community Action Agencies, Economic Development Councils or Human Resource Agencies, who directly administer the program in their local or regional service areas.

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<sup>3</sup> Entitlement areas that receive a direct allocation of regular ESG funds are Chattanooga, Memphis, and Nashville-Davidson County.

<sup>4</sup> The Local PJs are Clarksville, Chattanooga, Jackson, Knoxville, Memphis, Nashville-Davidson County, Knox County, Shelby County, and the Northeast Tennessee/Virginia Consortium (the cities of Bristol, Kingsport, Johnson City, Bluff City, Sullivan County, and Washington County, excluding the Town of Jonesborough).

- THDA's THTF provides funding for several home repair or rebuild programs with THDA Board approval. The *Emergency Repair Program* allocates funds statewide to development districts and/or human resource agencies to help elderly or disabled homeowners make essential home repairs. The *Home Modification and Ramp Program*, also funded through THTF and administered statewide through the United Cerebral Palsy of Middle Tennessee, provides funding to construct ramps and make other home modifications to assist persons with disabilities gain better access to their homes. The *THTF Rebuild & Recover* program provides funds to assist eligible communities recover from a natural disaster. Grants are made to the city or county.

## F. Home Utility Assistance

THDA's Community Services division administers the *Low Income Home Energy Assistance (LIHEAP)* Program funded through the Department of Health and Human Services (DHHS) in compliance with 45 CFR Part 96. The LIHEAP program provides one time and crisis assistance with home energy bills (for renters and homeowners). THDA grants LIHEAP and LIHEAP WX funding to sub-recipients, typically local community or government entities who directly administer the program in their local or regional service areas.

## G. Temporary Programs

Following the Covid-19 crisis, THDA received a share of funding through the state appropriation of the Consolidated Appropriations Act (2021). THDA also received direct appropriations from the American Rescue Plan Act (ARP) of 2021. THDA has administered a range of temporary housing and housing related programs described through these appropriations compliant with guidance provided by DHHS, HUD and U.S. Treasury.

- THDA initially received a share of state funding from the Department of Finance and Administration to administer a temporary U.S. Treasury *Emergency Rental Assistance* program (ERA-1) that assisted eligible renter households in paying rent, utilities, or other home energy costs due to loss of wages/income because of the COVID-19 pandemic in areas of the state that did not receive direct funding. THDA received additional ERA funding through an ARP appropriation (ERA-2) to continue ERA and eviction prevention (EPP) activities statewide. In FY 2023-2024, remaining ERA-2 funding was allocated by THDA to qualified non-profit agencies, cities or counties to manage eviction prevention programs in their service area, with oversight by THDA's Community Services division. The ERA/EPP program is expected to continue into FY 2024-2025.
- THDA received a direct allocation of ARP funds through the HUD appropriation to administer the Emergency Housing Voucher (EHV) program. THDA's Rental Assistance Division administered the program and assisted eligible households who were

homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability. THDA's Rental Assistance division administered the EHV Program through June 30, 2024, when the program ended.

- THDA received a direct allocation of ARP funds from DHHS to administer the *Low Income Home Water Program (LIHWAP)* to assist low-income households with water and wastewater bills. THDA's Community Services division sub-awarded grants to local or county government entities for administration. The LIHWAP program ended during FYE2024.
- THDA received an allocation of the State's ARP to administer the *Housing Assistance Fund (HAF)* program with oversight by U.S. Treasury. Initially, the program supported homeowners experiencing financial hardship due to Covid-19 with mortgage delinquencies and defaults, foreclosures, loss of utilities or home energy services and displacement. The HAF mortgage assistance program closed for new program applications on August 6, 2023, and the remaining funds were allocated during FYE2024 to extinguishing pay off or reducing partial claims for eligible applicants with certain types of government loans, including FHA, VA and USDA FHA. This program is expected to continue into FY 2024-2025. THDA contracts with Prolink Solutions to provide underwriting and call center activities, software and support.
- THDA received a direct allocation of ARP funds through the HUD appropriation to administer the HOME-ARP program. Initially, THDA's HOME-ARP program supported the allocation of grants to qualifying sub-recipients through a competitive application process for the acquisition, construction and rehabilitation of affordable rental housing for qualifying and low-income households located in any Tennessee county. In FY 2023-2024, THDA began allocating HOME-ARP funding to eligible subrecipient agencies to assist qualifying individuals and families who are: i) homeless; ii) at risk of homelessness; iii) fleeing, or attempting to flee, domestic violence, human trafficking; or iv) other vulnerable individuals to provide the services necessary to help those persons regain stability quickly in temporary or permanent housing after experiencing a housing crisis and/or homelessness.

## H. Other Housing Related Initiatives

THDA's *THTF* also supports special initiatives designed to ensure long-term stability of local affordable housing efforts through capacity building or leveraging of funds when approved by THDA's Board of Directors. One such initiative is the *Capacity Building* grant program which supports the development and strengthening of the operations, processes and resources that nonprofit organizations need to effectively ensure affordable housing in Tennessee.

SECTION III:  
RESPONSIBLE OFFICIALS

### III. RESPONSIBLE OFFICIALS

THDA's Executive Team is comprised of the Executive Director (Department Head), Ralph Perrey, and five Executive Officers. THDA's Executive Director, Assistant Chief Legal Counsel, and Civil Rights Compliance Advisor are the responsible officials for the Title VI Compliance and Implementation Plan.

#### *Signatures of Responsible Officials:*



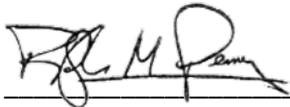
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**Laura Swanson**  
**Advisor, Civil Rights Compliance (Title VI Coordinator)**  
Tennessee Housing Development Agency  
502 Deaderick St., Andrew Jackson Bldg.  
Nashville, TN 37243



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**Charity Williams**  
**Assistant Chief Legal Counsel**  
Tennessee Housing Development Agency  
502 Deaderick St., Andrew Jackson Bldg.  
Nashville, TN 37243



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**Ralph M. Perrey**  
**Executive Director**  
Tennessee Housing Development Agency  
502 Deaderick St., Andrew Jackson Bldg.  
Nashville, TN 37243

## SECTION IV: DEFINITIONS

## IV. DEFINITIONS

Table 1 defines common abbreviations and terms used in this report and in programs administered by THDA. The purpose of presenting these definitions is to ensure a consistent understanding of the applicable abbreviations and terms.

Table 1- Acronyms and Definitions

<b>ACS</b>	<b>American Community Survey</b> - An ongoing statistical survey that samples a small percentage of the population every year -- giving communities the information they need to plan investments and services.
<b>AMI</b>	<b>Area Median Income</b> - The midpoint of a region's income distribution – half of families in a region earn more than the median and half earn less than the median. Housing programs utilize AMI to identify households eligible to live in income-restricted housing units and to calculate the affordability of housing units to low-income households.
<b>ARP</b>	The <b>American Rescue Plan Act of 2021</b> (COVID-19 Stimulus Package)- housing provision provides additional funding for rental assistance, homelessness assistance, housing counseling, and housing assistance related to the COVID-19 pandemic.
<b>CARES Act</b>	The Coronavirus Aid, Relief, and Economic Security (CARES) Act (March 25, 2020) implemented a variety of programs to address issues related to the onset of the COVID-19 pandemic. The Consolidated Appropriations Act (signed into law) December 27, 2020 continued many of these programs by adding new phases, new allocations, and new guidance to address issues related to the continuation of the COVID-19 pandemic.
<b>CAA/CAC</b>	<b>Community Action Agency or Commission</b> – A nonprofit organizations created through the Economic Opportunity Act of 1964. Tennessee's 20 Community Action Agencies cover all 95 counties and work to reduce or eliminate poverty in geographically designated areas.
<b>CAPER</b>	<b>Consolidated Annual Performance Evaluation Report</b> - An evaluation and performance report required by the Department of Housing and Urban Development (HUD) and completed by recipients of formula grant funding.
<b>CDBG</b>	<b>Community Development Block Grant</b> – A HUD formula grant program that provides communities with resources to address a wide range of unique community development needs.
<b>CHAS</b>	<b>Comprehensive Housing Affordability Strategy</b> – A custom tabulation of ACS data on the conditions and characteristics of housing units and households across the United States provided to HUD grantees for planning and analysis.
<b>CHDO</b>	<b>Community Housing Development Organization</b> – A private nonprofit, community-based service organization whose primary purpose is to provide and develop decent, affordable housing for the community it serves.

<b>CoC</b>	<b>Continuum of Care</b> - A regional or local planning body that coordinates housing and services funding for homeless families and individuals.
<b>COVID-19</b>	<b>Covid-19</b> – A disease caused by a new strain of coronavirus disease that emerged in 2019 and resulted in an ongoing global pandemic.
<b>DOE</b>	<b>US Department of Energy</b> - A cabinet department in the Executive branch of the U.S. federal government that sets policies regarding energy and safety in handling nuclear material and funds the Weatherization program.
<b>ESG</b>	<b>Emergency Solutions Grant</b> - A HUD formula grant program that provides funds to engage homeless individuals and families living on the street; improve the number and quality of emergency shelters for the homeless; provide essential services to shelter residents and rapidly re-house homeless individuals and families.
<b>FSS</b>	The <b>Family Self-Sufficiency Program</b> - A HUD funded program that facilitates access to the supportive services families need to become free of public assistance. The program is offered to recipients of the Housing Choice Voucher (HCV) program.
<b>Great Choice</b>	The <b>Great Choice Mortgage Loan Program</b> offers 30-year, fixed rate mortgages to qualified first-time, repeat and military veteran homebuyers in Tennessee funded through the sale of Mortgage Revenue Bonds (MRB).
<b>HAF</b>	<b>Housing Assistance Fund Program</b> - A U.S. Treasury program established under Section 3206 of The American Rescue Plan Act of 2021 to prevent mortgage delinquencies and defaults, foreclosures, loss of utilities or home energy services, and displacement of homeowners experiencing financial hardship after January 21, 2020 as a result of Covid-19 impacts.
<b>HAP</b>	<b>Housing Assistance Payment</b> – A HUD funded payment to assist with rent or utility payments and paid on the behalf of eligible households participating in the HUD-funded Housing Choice Voucher Program (HCV) or through a project-based contract through the Section 8 Project Based Rental Assistance program (PBCA).
<b>HBEI/HBC</b>	<b>Homebuyer Education Initiative (Homebuyer Counseling)</b> – THDA’s initiative to create better-prepared first- time homebuyers primarily funded through proceeds from THDA’s mortgage program and partially funded through a HUD Homebuyer Counseling grant.
<b>HCV</b>	<b>Housing Choice Voucher Program</b> – The federal government's major program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private rental market.
<b>HFA</b>	<b>Housing Finance Agency</b> – A state-chartered authority established to help meet the affordable housing needs of the states’ residents. Through partnerships with the private and public sector, HFAs provide housing for people of low or moderate income.
<b>HHS</b>	<b>US Department of Health &amp; Human Services</b> – A cabinet department in the Executive branch of the United States federal government with the goal of protecting the health of all Americans and providing essential human services.

<b>HRA</b>	<b>Human Resource Agency</b> – Agencies that provide services for improving the health, well-being, and economic opportunities of people needing critical support or of those who may have an immediate need.
<b>THTF</b>	<b>Tennessee’s Housing Trust Fund Program (HTF)</b> is financed by revenue from the mortgage loan proceeds and funds housing-related activities for persons of low and very low income through a number of initiatives.
<b>HUD</b>	<b>US Department of Housing and Urban Development</b> – A cabinet department in the Executive branch of the United States federal government. HUD funds programs that that develop and support affordable housing opportunities, including public housing programs and homeownership programs. HUD also seeks to protect consumers through education, Fair Housing Laws, and housing rehabilitation initiatives.
<b>IRS</b>	<b>Internal Revenue Service</b> – The U.S. government agency responsible for tax collection and tax law enforcement, including allocation and oversight of the LIHC program.
<b>LIHC</b>	The <b>Low Income Housing Tax Credit Program</b> offers owners and investors of affordable rental housing a reduction in federal income tax liability over a period of 10 years. The IRS allocates tax credit authority to states on a calendar year basis. Tennessee does not receive actual dollars, but instead receives tax credit authority that is allocated in both competitive (9% credit) and non-competitive (4%) awards.
<b>LIHEAP</b>	<b>Low Income Home Energy Assistance Program</b> provides one time and crisis assistance with home energy bills (for low-income renters and homeowners) through federal funding from the DHHS. A portion of the LIHEAP grant is set aside for weatherization purposes (LIHEAP Wx).
<b>LIHWAP</b>	<b>Low Income Home Water Assistance Program</b> provides low-income households with water and wastewater bills through federal funding from the DHHS.
<b>MRB</b>	THDA sells tax-exempt <b>mortgage revenue bonds</b> in the private market to raise capital to finance the mortgage loan program, which in turn allows low- and moderate-income households to purchase their first home with below-market interest rates making the homeowners’ monthly payments more affordable.
<b>MFTBA</b>	THDA authorizes the allocation of <b>Multifamily Tax-Exempt Bond Authority</b> to local issuers for multifamily developments. A local board or other issuing entity with jurisdiction in the area of the proposed development must issue bonds.
<b>NHTF</b>	The <b>National Housing Trust Fund</b> is a HUD formula grant program that provides funding for the rehabilitation and new construction of rental housing for extremely low income households.
<b>PHA</b>	<b>Public Housing Agency</b> – Any state, county, municipality or other governmental entity or public body, or agency or instrumentality of these entities authorized to engage or assist in the development or operation of low-income housing under the U.S. Housing Act of 1937. PHAs may own and manage public housing properties, administer other HUD programs, such as the HCV program, and own other types of affordable housing.

<b>Treasury</b>	<b>U.S. Treasury Department-</b> A cabinet department in the Executive branch of the United States federal government. The agency responsible for promoting economic prosperity and ensuring the financial security of the United States.
<b>WAP</b>	The <b>Weatherization Assistance Program (WAP)</b> reduces energy costs for low-income households by increasing the energy efficiency of their homes, while ensuring their health and safety.

SECTION V:  
NON-DISCRIMINATION POLICY

## V. NON-DISCRIMINATION POLICY

- A. THDA has adopted the “Tennessee Housing Development Agency (THDA) Non-Discrimination in Provision of Services” policy and the “Equal Employment Opportunity and Affirmative Action” policy, both of which are included as **Appendix B** of this document. The agency-wide policy governs the activities of all program divisions, sub-recipients and contractors when providing services to the public with THDA funding. The policy states: “THDA is committed to providing equal access to its programs, services, and activities and complies with all applicable federal and state civil rights laws and enabling regulations. THDA does not discriminate on the basis of race, color, national origin, religion, familial status, sex, disability or any other protected class under state or federal law in admission to its programs, services, or activities; in access to them; in the provision of benefits, or in any aspect of operations.” An employee who fails to comply with the policy or encourages such conduct by others is subject to corrective action in accordance with THDA’s Progressive Discipline Policy.

The policy also provides guidance in regards to contracts between THDA and sub-recipients or contractors of THDA’s Federal financial Assistance. It states, “Every contract to provide funding for services through THDA partners shall include language in the contract that establishes an affirmative obligation to not discriminate against any individual on the basis of that individual’s membership in a class that is protected by the policy.” Any sub-recipient or contractor who fails to comply with contractual obligations not to discriminate may face loss of funding or other consequences as outlined in the THDA contract.

The authority for THDA to conduct non-discrimination compliance reviews for programs with Federal financial assistance is derived from the implementing regulations of the Federal departments from which THDA is a primary recipient of funding. The implementing regulations include programs, services and activities subject to Title VI of the Civil Rights Act of 1964, and housing activities subject to Title VIII of the Civil Rights Act of 1968 (the “Fair Housing Act”), which makes it unlawful to refuse to sell, rent to, or negotiate with any person because of that person's inclusion in a protected class (race, color, disability, religion, sex, familial status, or national origin).

- B. THDA, along with its sub-recipients and contractors, shall make available any Title VI compliance report to THRC upon request.

SECTION VI:  
ORGANIZATION OF THE  
CIVIL RIGHTS OFFICE

## VI. ORGANIZATION OF THE CIVIL RIGHTS OFFICE

- A. Civil Rights oversight and compliance is situated in THDA's Legal Division. The Civil Rights Compliance Advisor is responsible for providing agency-wide oversight to ensure compliance with THDA and Federal implementing regulations for non-discrimination. The Advisor serves as THDA's Title VI Coordinator.
- B. The Legal division positions and reporting structure is displayed within THDA's organization chart found in **Appendix A**.
- C. The Civil Rights Compliance Advisor/Title VI Coordinator's duties include the following:
  - Review THDA program policies and procedures for fair housing and civil rights compliance and work with program divisions for implementation of changes in processes and policies where needed to ensure compliance with state and federal laws and enabling regulations.
  - Prepare and/or coordinate and track non-discrimination training for THDA staff on an annual basis and new employees within their probationary period.
  - Prepare and/or coordinate non-discrimination training for THDA sub-recipients, contractors and partners and track annual completion.
  - Oversight and compliance reviews of THDA's annual sub-recipient non-discrimination self-survey and assessment.
  - Coordinate discrimination complaint intake, internal investigation (where appropriate), tracking/reporting and communication with jurisdictional agencies.
  - Coordinate language access activities for agency, including oversight of contract activities for oral interpretation and written translation, and the research and development of a Language Access Plan.
  - Gather internal and external information, analyze data and information, compile and submit THDA's Title VI Compliance Plan
  - Coordinate activities to affirmatively further fair housing and cultivate relationships with fair housing and local minority serving organizations.
  - Lead the research and development of the agency's Analysis of Impediments to Fair Housing Choice and a Fair Housing Strategic Action Plan in cooperation with THDA's Research division, as part of the agency's Consolidated Planning activities.
  - Coordinate measurement and reporting for the agency's fair housing and Title VI activities annually.

THDA Assistant Chief Legal Counsel, Charity Williams, serves as the primary legal counsel for civil rights issues and as the agency's Section 504 Coordinator. In this role, she manages the following activities related to civil rights oversight and compliance:

- Interpreting federal and state legislation and regulations relating to the organization.
- Counseling the organization regarding legal rights and responsibilities, including working with the Title VI Coordinator to appropriately review and refer or respond to Title VI and Fair Housing complaints.
- Drafting and reviewing documents used with the organization's programs.
- Advising on questions of law involved in the operation of the organization.
- Working with the Attorney General's office and private attorneys on litigation.
- Representing the organization in administrative hearings and certain trial courts.

In addition to the two staff members directly involved with Title VI and Fair Housing activities on a routine basis, THDA's Internal Audit division assists with the investigation of Title VI and Fair Housing complaints related to Federal programs directly administered by THDA.

SECTION VII:  
DISCRIMINATORY PRACTICES

## VII. DISCRIMINATORY PRACTICES

Compliance with Title VI and other non-discrimination laws, such as the Fair Housing Act, is integral to the programs and activities carried out by THDA as an affordable housing finance agency. Through its *non-discrimination in services* policy, THDA prohibits discrimination on the basis of race, color, national origin, religion, familial status, sex, disability or any other protected class under state or federal law in admission to its programs, services, or activities; in access to them; in the provision of benefits, or in any aspect of operations.

Examples of possible discriminatory practices based on race, color and national origin in THDA's programs and activities are listed below.

- Treating individuals differently when applying for housing, energy/utility assistance, weatherization or home rehabilitation/repair programs
- Misrepresenting the availability of housing, housing assistance, or energy/utility assistance
- Providing different quality of services, rehabilitation or repairs
- Steering clients to a certain neighborhood or community
- Redlining or limiting mortgage lending in a particular area because of the demographics of that area or imposing different conditions on a loan or the servicing of a loan
- Applying different loan servicing terms

SECTION VIII:  
FEDERAL PROGRAMS  
& ACTIVITIES

## VIII. FEDERAL PROGRAMS & ACTIVITIES

- A. During FY2023-2024, THDA received \$489,886,993 in Federal financial assistance (FFA) as a primary recipient or sub-recipient of another eligible State entity. As of 6/30/2024, applications for renewal funding for the Weatherization, HOME, ESG, and National HTF were pending approval. No applications for new allocations of FFA were pending.

**Table 2** details each program and/or activity, purpose or description of the activities supported by the funding, the source of funding, and the dollar amount received (for program and administrative purposes). **Table 3** lists the budgeted FFA for FY 2024-2025.

Table 2- THDA Federally Funded Program Description & Federal Financial Assistance, FY 2023-2024

Program	Purpose/Description	Federal Funding Source	Program Revenue	Admin Revenue
<i>Federally Funded Programs, THDA Primary Recipient &amp; Direct Administrator</i>				
Section 8 Housing Choice Voucher (HCV), includes Section 811 Non-Elderly Disabled (NED) Vouchers	Provides rental assistance for eligible extremely to low-income households in privately owned housing that meet quality standards (HQS). Some households may receive utility assistance. Eligible households may also use their HCV for homeownership rather than rental.	HUD	\$ 44,034,628	\$ 4,526,475
Section 8 Mainstream Vouchers	Provides rental assistance for eligible extremely to low-income non-elderly persons with disabilities in privately owned housing.	HUD	\$ 814,598	\$ 165,966
Family Self Sufficiency (FSS)	Facilitates access to supportive services for participating HCV participants to work toward becoming free of public assistance. Funding is received for administrative costs only.	HUD	-	\$ 354,567
Section 8 Emergency Housing Vouchers	Provides rental assistance to households who are homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability.	HUD	\$ 1,403,122	\$ 813,211
Homeowners Assistance Fund (HAF)	Provides mortgage assistance to eligible households experiencing a Covid-19 financial hardship to prevent mortgage delinquencies and defaults, foreclosures and displacement of homeowners.	Treasury	\$ 10,695,618	\$ 1,536,277

Table 2- THDA Federally Funded Program Description & Federal Financial Assistance, FY 2023-2024

Program	Description	Federal Funding Source	Program Revenue	Admin Revenue
<i>Federally Funded Programs, THDA Primary Recipient, Contracts with Sub-recipient Administrators</i>				
Emergency Rental Assistance (2)	Provides rental and utility assistance payments to eligible households experiencing financial hardship to prevent eviction and displacement.	Treasury	\$ 14,473,806	\$ 1,626,513
HOME Investment Partnership*	Provides funding for the production and rehabilitation of single-family housing for low- income households. Funding is competitively awarded annually to cities, counties and non-profit organizations.	HUD	\$ 13,476,232	\$ 499,747
HOME American Rescue Plan (ARP)	Provides temporary services and assistance to qualifying individuals and families to help those persons regain stability quickly in temporary or permanent housing after experiencing a housing crisis and/or homelessness.	HUD	\$ 3,306,708	\$ 201,490
National Housing Trust Fund (NHTF)*	Provides funding to develop and preserve quality affordable housing for extremely low- income households. Funding is competitively awarded annually to local Public Housing Authorities, non-profit and for-profit housing entities.	HUD	\$ 6,362,311	\$ 149,723
Emergency Solutions Grant (ESG), regular, Cares Act*	Provides funding for housing stability by supporting homelessness prevention, emergency shelters and related services. Funding is competitively awarded annually to local governments and non-profit organizations in consultation with Continuum of Care (COC) agencies.	HUD	\$ 4,334,769	\$ 256,832
Housing Counseling Program	Provides funding for housing counseling to facilitate housing counseling through competitively awarded contracts with housing counseling affiliates.	HUD	\$ 46,592	\$ 41,879
Weatherization Assistance (WAP)*	Provides funding for energy efficiency, weatherization repairs and consumer education for low-income households. Funding is awarded non-competitively to human resource, community action and housing development agencies	DOE	\$ 4,915,953	\$ 310,873

Table 2- THDA Federally Funded Program Description & Federal Financial Assistance, FY 2023-2024

Program	Description	Federal Funding Source	Program Revenue	Admin Revenue
<i>Federally Funded Programs, THDA Primary Recipient, Contracts with Sub-recipient Administrators</i>				
Low Income HH Water Assistance (LIHWAP)*	Provides funds to assist low- income households with water/wastewater bills. Funding is sub-awarded non-competitively to human resource and community action agencies.	HHS	\$ 11,477,483	\$ 106,812
Low Income Home Energy Assistance (LIHEAP & LIHEAP Wx)**	Provides funding for energy assistance to low income households and energy efficiency and weatherization repairs of low-income household dwellings. Funding is sub-awarded non-competitively to human resource and community action agencies.	HHS	\$ 93,478,867	\$ 668,990
Neighborhood Stabilization Program (INACTIVE)***	NSP provided emergency assistance to stabilize communities with high rates of abandoned and foreclosed homes.	HUD	--	\$ 16,916
Program	Description	Federal Funding Source	Program Revenue	Admin Revenue
<i>Federally Funded Programs, THDA Contract Administrator for Federal Agency</i>				
Section 8 Contract Administration	THDA is contracted with HUD to conduct limited monitoring, calculate and make rental and utility assistance payments for properties with a HUD Housing Assistance Payment Contract.	HUD	\$ 263,005,040	\$ 6,784,995
<b>Total Federal Financial Assistance</b>			<b>\$ 471,825,727</b>	<b>\$ 18,061,266</b>

\*Funds are paid to subrecipients over a multi-year period (typically 3 years). Program and Admin revenue represents program and administrative expenses paid in FYE2024 from allocation(s) received in the current or a prior fiscal year.

\*\* Funds are drawn down by subrecipients over a multi-year period. Program and Admin revenue includes the routine funding award and supplemental funding through the Infrastructure Investment and Jobs Act (IIJA) and Emergency Contingency allocations.

\*\*\*NSP program funding is fully expended; grant is closed with remaining administrative revenue not recaptured.

Table 3- Projected Federal Financial Assistance Budget, FY 2024-2025

Federal Program	Federal Funding Agency	FY 2024-2025 Anticipated Revenue*
Emergency Solutions Grant (ESG)	HUD	\$2,957,000
HOME Investment Partnership	HUD	\$10,493,500
HOME American Rescue Plan (ARP)	HUD	\$51,557,100
National Housing Trust Fund (NHTF)	HUD	\$3,400,000
Housing Counseling Program (HCP)	HUD	\$284,200
Housing Choice (HCV)/Mainstream/Section 811 Vouchers	HUD	\$61,693,800
HCV Emergency Voucher Program (EVP)	HUD	\$561,900
HCV Family Self Sufficiency (FSS)	HUD	\$263,300
Section 8 Contract Administration (HUD low rent apartments)	HUD	\$324,000,000
Low income Home Energy Assistance (LIHEAP)	HHS	\$70,546,400
Weatherization Assistance (WAP)	DOE	\$65,489,900
Homeowner Assistance Fund (HAF)	Treasury	\$112,343,500
Emergency Rental Assistance (ERA)	Treasury	\$150,206,900
State and Local Fiscal Recovery Fund (FAHE Program)	Treasury	\$10,000,000
<b>Total Anticipated Federal Financial Assistance</b>		<b>\$ 863,797,500</b>

\*Anticipated revenue includes both program funding and administrative funding.

- B. Other than administrative fees/revenue (included in Table 2), THDA received no additional federal grants, loans or subsidies to fund programs or activities. Federal administrative revenue represents \$18,061,266 of the total FFA received in FY2023-2024 and funds expenses associated with the program/activity, such as salaries, leases, equipment, technology and training.
- C. THDA received no Federal financial assistance related to land, loans, or federal personnel in FY2023-2024.

SECTION IX:  
DATA COLLECTION  
& ANALYSIS

## IX. DATA COLLECTION & ANALYSIS

### A. Race & Ethnicity Characteristics of THDA's Beneficiaries

1. THDA collects beneficiary demographic data, including race and ethnicity, through applications and recertification forms completed by applicants and participants of THDA's programs and activities. The information is collected and updated at intervals determined by the program requirements or governing agency. Beneficiary information includes participants in HUD formula grant and HHS energy and water programs, tenants in the HUD Section 8 HCV/PBCA programs and LIHTC/MTBA programs, homeowners in the weatherization/home repair programs and potential homebuyers and homeowners in the HUD Housing Counseling and THDA Homeownership programs.
  - Information is retrieved from proprietary databases with information submitted or entered by a sub-recipient, contract agency or originating agent for the following programs: ESG, HOME, HOME-ARP, NHTF, TN HTF, LIHEAP, WAP/LIHEAPx, ERA, SFLO, HCP and HAF programs.
  - Information is retrieved from a proprietary database with information submitted or entered by THDA staff for the HCV programs.
  - Information is retrieved annually from a proprietary database with information submitted or entered by on-site property managers in the LIHTC/MTBA and from the HUD TRACS system for Section 8 Contract Administration Programs.
2. When determining racial and ethnic representation in THDA's programs, the race/ethnicity of beneficiaries or participants in THDA programs<sup>5</sup> is compared with income eligible Tennessee households by race and ethnicity derived from the following resources:
  - Race and ethnicity demographic profiles at the state level geography from the U.S. Census, American Community Survey (ACS), DP05: Demographic and Housing Estimates, 5-Year Estimate (2022)
  - HUD Comprehensive Housing Affordability Strategy (CHAS) data, which is a custom tabulation of U.S. Census data for HUD and includes race and ethnicity by HUD's Area Median Income (AMI) definitions. Most of the programs that THDA administers include income eligibility based on HUD's AMI or Median Family Income definitions. The most recent data available for CHAS datasets is 2017-2021, ACS, 5-year estimates.

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<sup>5</sup> The disclosure of race and ethnicity information for most programs administered by THDA is voluntary, and thus, underreporting may occur.

- 3) While income eligibility varies by program, most of THDA's federally funded programs require participant income to fall between the HUD-determined extremely low and low-income area median income (AMI) at admission. Rental assistance and homelessness programs target a large share of funding to extremely low income households (below 30% AMI). The LIHEAP and LIHWAP programs base eligibility on poverty thresholds, which are typically below HUD's very low-income limit (50% AMI). THDA Great Choice and Housing Counseling programs assist moderate-income households.

Table 4- Population Data for Tennessee Households by Race & Ethnicity

U.S. Census, ACS DP05, 2022 (5 Year Estimate)	Race				Ethnicity
	White, alone	Black/ African Am., alone	Other Races, alone <sup>1</sup>	Two or More Races	Hispanic/ Latino (any race)
	72.6%	16.1%	2.3%	3.0%	6.0%
CHAS Estimates by Area Median Income, 2017-2021. *Totals will not equal 100%. The "Other" (including multiple races, non-Hispanic) race/ethnicity category is now suppressed to comply with U.S. Census enhanced disclosure avoidance protections.	Race				Ethnicity
	White	Black/ African Am.	Other Races		Hispanic/ Latino (any race)
Extremely Low Income Owner Households	79.3%	14.9%	1.4%		2.8%
Extremely Low Income Renter Households	55.5%	35.1%	1.6%		5.6%
Total Extremely Low Income Households (<30% AMI)	64.4%	27.6%	1.5%		4.6%
Very Low Income Owner Households	81.1%	13.3%	1.2%		3.2%
Very Low Income Renter Households	58.8%	29.2%	1.5%		8.6%
Total Very Low Income Households (30-50% AMI)	70.3%	21.0%	1.4%		5.8%
Low Income Owner Households	82.7%	12.1%	1.3%		2.8%
Low Income Renter Households	62.7%	26.8%	1.6%		6.9%
Total Low Income Renter Households (50-80% AMI)	74.5%	18.1%	1.4%		4.5%
Owner Households earning 80-100% AMI	83.6%	11.8%	1.2%		2.4%
Renter Households earning 80-100% AMI	66.4%	24.0%	1.9%		6.0%
Total Households earning 80-100% AMI	77.7%	16.0%	1.4%		3.7%

<sup>1</sup>In the US Census data, Other Races includes Asian, American Indian and Alaska Native, Native Hawaiian and Other Pacific Islander, and Some Other Race categories, all of which individually represent less than 3 percent of the state population. In the CHAS data, Other Races includes Asian, Am. Indian/Alaskan Native, Native Hawaiian/Pacific Islander, Other and two or more races. The most common category reported in the CHAS data within the two or more race area is White and Black or African American.

Table 5- THDA Beneficiaries by Race/Ethnicity

<b>Federal Financial Assistance Programs</b>	<b>Total Beneficiaries</b>	<b>White</b>	<b>Black/ African Am.</b>	<b>Other Race<sup>1</sup></b>	<b>Two or More Races</b>	<b>Race not answered or collected</b>	<b>Hispanic/ Latino</b>
HOME Investment Partnership	187	63.1%	34.8%	7.0%	-	-	2.1%
National Housing Trust Fund <sup>2</sup>	34	55.9%	41.2%	2.9%	-	-	0%
Emergency Solutions Grant <sup>3</sup>	4,060	66.7%	24.0%	7.0%	-	-	1.5%
Emergency Rental Assistance	5,245	30.7%	34.1%	<1%	11.3%	18.3%	4.0%
Low Income Energy Assistance <sup>4</sup>	118,121	54.5%	42.5%	2.0%	<1%	<1%	1.8%
Low Income Water Assistance <sup>4</sup>	43,698	46.6%	50.4%	2.3%	<1%	<1%	2.1%
Weatherization Programs <sup>5</sup>	474	67.4%	27.2%	1.9%	-	2.6%	<1%
Section 8 Tenant Based Rental (HCV)	6,726	28.0%	71.3%	<1%	-	-	2.3%
Section 8 Project Based Rental Apts. <sup>6</sup>	25,996	49.5%	49.3%	1.2%	-	-	2.4%
Homeowner Assistance Fund	1774	46.7%	43.5%	<1%	3.1%	5.9%	3.9%
Housing Counseling Program	190	67.6%	29.0%	<1%	-	2.8%	4.2%
<b>Other Programs</b>							
LIHTC/MTFBA (multifamily rental)	69,023	36.9%	48.6%	2.8%	n/a	10.3%	2.3%
Great Choice Homeownership	3,414	81.1%	16.0%	1.8%	n/a	1.1%	11.0%
TN Housing Trust Fund <sup>7</sup>	371	66.3%	32.6%	1.1%	n/a	-	3.2%

<sup>1</sup>Other includes the following categories: Asian, Am. Indian/Alaskan Native, Native Hawaiian/Pacific Islander, Other. Where two or more races is reported as n/a, the two or more race category is included in the Other category (when reported).

<sup>2</sup>Beneficiary report is limited to the occupants of units placed in service in the most recent reporting period and does not include occupants of funded properties placed in service in prior reporting periods but that are still in an affordability period.

<sup>3</sup>Beneficiary reporting for ESG is for each sheltered individual, including children, rather than by household.

<sup>4</sup>Beneficiary totals for LIHEAP and LIHWAP include every individual within an assisted household, not just the head of household.

<sup>5</sup>Weatherization Programs include the Weatherization Program (WAP) and LIHEAP Wx.

<sup>6</sup>Beneficiary reporting includes demographic information for all household members. The total represents each unit/apartment and not every individual within an assisted household.

<sup>7</sup>The THTF beneficiary information includes Competitive Grants, CHI-2, Emergency Repair, Home Modification & Ramps and Habitat programs. Competitive grant beneficiaries are limited to the occupants of units placed in service in the most recent reporting period and does not include occupants of funded properties placed in service in prior reporting periods but that are still in an affordability period.

## B. Minority Representation of THDA Staff

THDA employed 300 individuals as of June 30, 2024. All staff are classified executive service.

Table 6 shows the breakdown of THDA staff by race, ethnicity and gender.

Table 6- Demographic Characteristics of THDA Staff

Characteristic	Number of Staff	Percent of Total Staff
<b>Race (Non-Hispanic or Latino)</b>		
White	177	59.0%
Black/African American	103	34.3%
Asian	3	1.0%
Other (not specified or two or more)	11	3.7%
<b>Ethnicity</b>		
Hispanic/Latino	6	2.0%
<b>Gender</b>		
Female	220	73.3%
Male	80	26.7%

Note: The data in the table above is from THDA's Affirmative Action Plan. The Plan includes only the racial reporting categories of White, Black/African American, Asian/Pacific Islander, and Other. Additionally, race information is not collected for persons who identify as Hispanic or Latino ethnicity.

SECTION X:  
LIMITED ENGLISH PROFICIENCY

## X. LIMITED ENGLISH PROFICIENCY (LEP)

### A. THDA Policy for Providing Meaningful Access

A copy of THDA's policy for Providing Meaningful Access to LEP Persons is located in **Appendix C** and the web link to the Language Access Plan in **Appendix D**.

### B. Breaking Down Barriers with LEP Population

THDA's LEP policy requires all employees to ensure that LEP persons have meaningful access to apply and if otherwise eligible, participate in the services, activities and programs offered by THDA. THDA engages in the following activities to break down barriers with the LEP population:

1. The main phone message is available in both English and Spanish languages.
2. Avaza Language Identification Guides ("I Speak Cards") are posted in the lobby or reception area of each of THDA's offices and on THDA's Intranet site with other language access instructions. THDA employees use a Language Identification Guide to determine the language spoken before contacting a qualified interpreter through AVAZA Language Services.
3. THDA staff, who are proficient in a language other than English, may assist LEP persons with limited interpretation activities, such as determining the program/issue for which the LEP person needs assistance before connecting with AVAZA.
4. THDA translates vital documents into Spanish and utilizes translated documents into languages other than English by federal funding agencies, where available.
5. A notice of free language assistance in Spanish, Arabic, Kurdish, Chinese, Korean, Laotian, Somali and Vietnamese is attached to vital THDA documents where a translated document is not available.
6. THDA's website is convertible to over 90 languages using Google Translator technology.
7. A notice of free language assistance in the languages other than English spoken most commonly in Tennessee (Spanish, Arabic, Chinese, Korean, Kurdish, Laotian, Somali and Vietnamese) is placed on THDA's website banner, which is visible on the main page and each search page.
8. Annual staff training includes information on how employees may access language assistance resources and detailed LEP procedures and resources. THDA conducts in-depth LEP procedural training on an as needed basis, in particular with public facing employees.
9. THDA conducts outreach efforts to reach all citizens, including those in a protected class, for public comments on programs with Federal financial assistance during appropriate periods. To improve the effectiveness of citizen participation requests in

the planning process, THDA translates all public notices into Spanish and certain notices into additional languages commonly spoken in Tennessee other than English.

10. THDA publishes announcements or advertisements for the availability of assistance in the Spanish language in the HCV rental assistance and Great Choice mortgage programs. THDA advertises availability of assistance (wait list opening) for the HCV program in three Spanish language newspapers, available in West and Middle Tennessee. THDA also publishes HCV waiting list openings on TNHousingSearch.org, a free online housing locator funded by THDA. TNHousingSearch.org website content is convertible to over 100 languages using Google Translator technology. TNHousingSearch.org is also supported by a toll free bi-lingual (English/Spanish) call center that is available to the public during regular business hours.
11. THDA provides Spanish language brochures to sub-recipients of THDA's LIHEAP (energy/utility assistance) and Mortgage programs to encourage effective outreach to the LEP Hispanic/Latino population.
12. THDA offers reimbursement (up to \$400) to Housing Counseling Program network partners who provide up to four hours of one-on-one interpretation of housing counseling materials.

Examples of translated public notices, brochures and marketing materials are in **Appendix E**.

### C. List of Translators or Interpreters

THDA employees are required to connect all LEP persons with a qualified interpreter from AVAZA Language Services Corporation (under state contract), Nashville, TN, phone: (615) 534-3400. Bi-lingual THDA employees may provide introductory interpretation to determine how to assist a visitor or caller, but must connect with an AVAZA interpreter for all formal interactions. A list of bi-lingual THDA employees by language spoken is in **Appendix F**. For written translation of vital documents not available through another reliable source, such as federal agencies, and for public notices and summaries, THDA contracts with ASTA-USA, Dallas, Texas, phone: (817) 717-1493 or accesses services through the State of Tennessee contract with the Tennessee Language Center (University of Tennessee).

### D. Translated Vital Documents

Through its Language Access Plan, THDA completed a four-factor analysis that supports Spanish as the most common language spoken, other than English, in THDA's service areas. THDA contracts with the translation agencies identified above to translate vital program documents into the Spanish language where translations are not available through another source, such as the federal funding agency. A notice of free language assistance in Spanish, Arabic, Kurdish,

Chinese, Korean, Laotian, Somali and Vietnamese is attached to vital documents not translated into Spanish. THDA’s notice of free language assistance is in **Appendix G**.

A list of translated documents for use in THDA’s federal and non-federal programs is in **Appendix H**. For federal programs, THDA also utilizes translated written resources and materials made available through federal oversight agencies. HUD provides funding for many of THDA’s federally funded programs and has the largest array of translated program documents, which may be accessed at: [hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/17lep](https://hud.gov/program_offices/fair_housing_equal_opp/17lep). The HUD website provides a range of vital documents such as, brochures, booklets, fact sheets, forms, posters and public service announcements in several languages other than English.

## E. Language Encounters

During FY 2023-24, Spanish was the predominant language group, other than English, encountered by THDA staff, sub-recipient and contract agencies. THDA or its sub-contractors provided language assistance to 381 LEP individuals during the fiscal year with 96 percent involving Spanish language speakers. **Table 7** displays the language assistance provided by language and month during FY2023-2024 and includes language assistance provided through THDA staff encounters, along with encounters by contract agencies managing the call center and underwriting for THDA’s Homeowner Assistance Fund.

Table 7- Language Assistance by Month, FY 2023-24

Language	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	FYE23 Total
Spanish	19	15	19	18	41	19	28	22	54	54	52	22	364
Arabic	1	1	-	1	1	-	-	-	2	2	5	2	14
Vietnamese	-	-	-	-	-	-	-	-	-	1	1	-	2
Burmese	-	-	-	-	-	-	-	-	-	-	-	1	1
<b>Total</b>	20	16	19	19	42	19	28	22	56	57	58	25	<b>381</b>

Source: Avaza Language Line, THDA communication record, Prolink Solutions (HAF contract agency)

Sub-recipients of THDA’s federal funding provide information on LEP encounters through the Non-Discrimination in Services Self-Survey. Spanish is the language most frequently encountered in FYE2024, other than English, by sub-recipients carrying out programs or activities on THDA’s behalf.

SECTION XI:  
COMPLAINT PROCEDURES

## XI. COMPLAINT PROCEDURES

### A. Complaint Filing Procedures

Any applicant to or beneficiary of a THDA funded program who alleges discrimination covered by THDA's non-discrimination policy, including Title VI, has the right to file a complaint directly with THDA no later than 180 days after the alleged discrimination. A complaint of discrimination may be filed verbally, but a formal investigation by THDA may only proceed when a written complaint is received. All individuals who contact THDA with a verbal complaint of discrimination are notified to submit their complaint in writing, preferably using THDA's Discrimination Complaint form. Complaints submitted by email with sufficient information are considered written complaints. The complainant or charging party is asked to include the following information in a written complaint:

- i. Name, address and telephone number of the complainant.
- ii. The location and name of the entity engaging in the adverse action (i.e. "the respondent").
- iii. The date or dates on which the alleged adverse action(s) occurred.
- iv. The basis of the complaint, e.g., race, national origin, disability.
- v. The nature of the adverse action that led the complainant to feel discrimination was a factor.
- vi. Names, addresses and phone numbers of people who may have knowledge of the event.

### B. Total Number of Complaints

During FY2023-24, THDA received four complaints alleging discrimination covered under Title VI. All four complaints alleged race-based discrimination, with two of the complainants also alleging disability discrimination. All four of the complaints were determined to be non-jurisdictional (THDA was not the named respondent) and dismissed/closed by THDA with notification or referral to the appropriate jurisdictional agency (THRC or HUD).

### C. Total Number of Substantiated Complaints

During FY 2023-2024, THDA had no substantiated complaints of Title VI discrimination.

### D. Complaint Log

THDA maintains records for complaints alleging discrimination covered under both Title VI and Title VIII (Fair Housing Act), investigations and resolution. The complaint record (log)

includes, at a minimum, the name of the complainant, contact information, date of the alleged adverse action, whether the complaint was filed verbally or written, basis of the complaint, nature of the alleged discrimination, case notes. THDA's Title VI complaint log is included with this report as a *non-public appendix* to protect personally identifiable information.

## E. Complaints Form

A copy of the THDA Discrimination Complaint form in both English and Spanish is in **Appendix I.**

## F. Title VI Complaint Investigation Procedures

All complaints (verbal and written) that allege discrimination covered by THDA's non-discrimination policy are forwarded to the Civil Rights Compliance Advisor upon receipt for initial review and action, regardless of who receives the complaint, a THDA employee or agent (contractor). Upon receipt of a complaint that alleges discrimination, the Civil Rights Compliance Advisor ("Advisor") conducts an initial review within ten (10) business days to determine whether the complaint meets, prima facie, the following conditions necessary to qualify for processing through THDA's discrimination complaint process:

- 1) The complainant belongs to a protected class covered by Title VI, Title VIII (Fair Housing Act), Section 504 of the Rehabilitation Act or any other state or federal civil rights law, and
- 2) The complaint alleges an adverse action by THDA, an agent of THDA (contractor) or a sub-recipient of THDA funding (i.e THDA or an agent/sub-recipient is the named respondent), and
- 3) The complaint alleges a causal connection (nexus) between the protected status and the adverse action.

Where the above conditions are not established prima facie, THDA shall dismiss and close the claim of discrimination with a written notice to the complainant. Where a claim of discrimination is dismissed and closed but where a THDA program or activity or a THDA employee is named in the complaint, the complaint may be transferred to the appropriate THDA division head for further investigation and response under program or division procedures.

All investigations of complaints processed through THDA's discrimination complaint process are coordinated with or reported to the appropriate jurisdictional authority as required by the regulations or administrative procedures of those agencies.

## Complaint Intake, Review and Investigation Procedures

A complaint that alleges discrimination covered by THDA's non-discrimination policy, including complaints that allege discrimination by a THDA contractor (agent) or sub-recipient must be forwarded immediately, upon receipt, to the Advisor. The Advisor coordinates the initial review, communication between THDA and any jurisdictional agency, notifications and documentation for all complaints that allege discrimination through the following procedures.

- 1) Within five business days of receipt, the Advisor logs the complaint in an Excel worksheet. The Advisor updates the log as the case progresses from the initial review to final resolution.
  - a. The log will include the name of the complainant, contact information, date of the alleged discrimination, nature of the alleged discrimination (and protected class), person or entity named (respondent), jurisdiction, final resolution, case notes.
- 2) Within ten business days of receipt, the Advisor completes an initial review.
  - a. THDA may choose to dismiss verbal complaints of discrimination not followed by a written complaint within ten business days without a written notice to the complainant.
  - b. Written complaints are reviewed to determine if the complaint meets the prima facie conditions for processing as a discrimination complaint. During the initial review, additional information may be requested from the complainant.
- 3) Where it is determined that the complainant does not belong to a covered protected class or where the causal connection between the protected class status and the adverse action is not sufficiently established (prima facie):
  - a. The discrimination claim is dismissed and closed by THDA.
  - b. Where applicable, the complaint is transferred to a THDA program division for review based upon division or program complaint procedures.
  - c. The Advisor sends the complainant a written notice of the review and action within ten business days of THDA's receipt of the complaint. The notice will include information on how to file a complaint with the appropriate jurisdictional agency should the complainant disagree with the decision. If the complaint is transferred to a program division for review, the notice will include information on who to contact within the THDA program division for additional information.
  - d. The complaint log is updated.
- 4) Where it is determined that the complainant belongs to a protected class covered by Title VI, Fair Housing Act, Section 504 or any other state or federal civil rights law, but the complaint does not allege an adverse action by THDA, an agent of THDA (contractor) or a sub-recipient of THDA funding:
  - a. The Advisor sends a notice of receipt, along with a copy of the original complaint to the appropriate jurisdictional agency, typically THRC.

- b. The Advisor sends a notice of review and action to the complainant explaining that THDA is not the appropriate jurisdictional agency to investigate the claim of discrimination. Where appropriate and known, the notice includes the contact information for the appropriate jurisdictional agency.
  - c. All notifications to the complainant and/or referrals to state or federal jurisdictional agencies are sent within ten business days of THDA's receipt of the complaint.
  - d. The complaint is dismissed and closed by THDA.
  - e. The complaint log is updated.
- 5) Where it is determined that the complaint is covered under Title VI (race, color, national origin basis) and the complaint alleges an adverse action by THDA, an agent of THDA (contractor) or a sub-recipient of THDA funding:
- a. Within ten business days of THDA's receipt of the complaint:
    - i. The Advisor sends the complainant a notice of review and action. The notice explains jurisdiction, and the process for THDA to investigate the complaint, along with a timeline.
    - ii. The notice explains that the investigation will be coordinated with THRC and includes contact information for THRC. The Advisor coordinates communication between THDA and THRC throughout the investigation process.
    - iii. The Advisor emails a notice of complaint receipt to THRC Title VI Division with a copy of the original complaint and waits not more than ten (10) days for THRC to notify THDA to proceed with an investigation.
    - iv. Where the respondent is a THDA sub-recipient agency, the Advisor will notify the sub-recipient agency.
  - b. Within thirty business days of the receipt of a complaint notification, THDA will initiate an initial investigation. The investigator will review the initial review file, and interview or otherwise collect necessary facts from the complainant, respondent and any witnesses.
  - c. Within sixty days of the receipt of the complaint, THDA will issue an investigative report or summary.
  - d. Upon completion of the investigative report, the Advisor will work with the Assistant Chief Legal Counsel to:
    - i. Write a memorandum based on the report that includes a detailed summary of the investigation, findings, determination and any planned remedial actions.
    - ii. Send the memorandum to THRC Title VI Complaint Division no more than seventy-five days after the date the initial complaint notification was sent to THRC.
    - iii. Track THRC's response to THDA's investigation, which should be received within ten days.

- e. Upon receipt of THRC’s response to the investigation, or no more than ninety days after the receipt of the complaint (whichever comes first), unless otherwise directed by THRC:
  - i The Advisor will work with the Assistant Chief Legal Counsel to write a notice of findings or determination.
  - ii The notice summarizes the basis for the determination and explains any actions, including corrective actions, to be completed by THDA to resolve the complaint.
  - iii The notice will include information on how to file an appeal of the determination with THDA or THRC, and the deadline to file an appeal.
  - iv THDA’s Executive Director is responsible for all THDA appeal decisions. The Executive Director may choose to assign the appeal to THDA’s Chief Legal Counsel.
- 6) Where it is determined that the complaint alleges discrimination by a resident in a Section 8 project based (“low rent”) apartment covered under THDA’s contract with HUD for Project Based Contract Administration (PBCA), within ten business days:
  - a. The complaint is sent to CGI, Inc., who is contracted to intake all complaints related to properties in THDA’s project-based portfolio. CGI is responsible to coordinate complaints with HUD.
  - b. Where a complaint is covered under Title VI, a copy of the complaint is sent to THRC with a notification explaining that the complaint was transferred to the CGI Contact Center (and the date of transfer).
  - c. The complaint is closed administratively by THDA.

## G. Federal Complaints

THDA has no pending Federal complaints on file.

## H. Lawsuits or Litigation

One lawsuit alleging discrimination in services covered under Title VI (filed on August 8, 2023) was dismissed without prejudice in the United States District Court, Middle District of Tennessee, Nashville Division on March 12, 2024. As of the date of this report, THDA is not a respondent in any additional lawsuits alleging Title VI discrimination in services. THDA is the respondent in a lawsuit (filed July 1, 2023) in the Chancery Court of Davidson County (22-0908-111) alleging discrimination in employment that may be covered under Title VI and is pending resolution.

SECTION XII:  
TITLE VI NON-DISCRIMINATION  
TRAINING PLAN

## XII. TITLE VI/NON-DISCRIMINATION TRAINING

### A. Training Program Description

1. *THDA Employee Training.* THDA requires all new employees to complete comprehensive Title VI, Fair Housing and non-discrimination training and quiz within the first six months of employment. THDA requires all employees to complete annual non-discrimination training to review important Title VI, Fair Housing and other Federal, state and agency non-discrimination requirements, policy and procedures. A copy of THDA training materials presented in FY2023-2024 and the new employee quiz is located in **Appendix J**. During FY2023-2024, 44 new employees completed training (100% of new employees completing the probationary period), and 297 THDA employees (99.6%) completed annual Title VI training.
2. *Other Non-Discrimination Training.* THDA routinely helps organize and provides financial or in-kind sponsorship for Fair Housing events/training across the state to ensure training is available to THDA staff, sub-recipients and other housing professionals. THDA staff members, particularly those leading non-discrimination activities for the agency, attend or present material at fair housing or non-discrimination training events hosted by external partners or vendors throughout the year. THDA includes a session dedicated to fair housing topics each year at the Tennessee Housing Conference, attended by many THDA employees, affordable housing professionals, and local government officials from across the state. THDA also includes a session dedicated to fair housing topics in the annual Housing Education symposium attended by housing counselors from across the state, including sub-recipients of THDA's federally funded Housing Counseling grant program. The July 2024 symposium included a session on Fair Housing Initiative Programs (FHIPs), Fair Housing Assistance Programs (FHAPs) and Fair Housing referrals featuring speakers from State FHIP and FHAP agencies and THDA. Additionally, Fair Housing curriculum is included as a component of THDA's Certified Property Management certification. THDA requires LIHTC developers/property managers to complete the certification.

### B. Training Data

**Table 8** includes Title VI/Non-discrimination training presented by THDA for staff and sub-recipient/grantee administrators. **Table 9** includes events with non-discrimination topics, including Title VI and Fair Housing Act, presented or attended by THDA staff.

Table 8- Non-Discrimination/Fair Housing Training, FY2023-2024

Training Description/Host/Date	THDA Attendance		Sub-recipient Attendance	
	#	%	#	%
New Employee Non-Discrimination Training (virtual training video & quiz), THDA, completed at own pace during probationary period	44	100%		
All Employee Annual Non-Discrimination Training update (virtual training video), THDA, completed at own pace by June 15, 2024	297	99.7%		
Subrecipient Annual Title VI/non-discrimination Training (virtual training video), THDA, completed at own pace by June 15, 2024			303*	74%

\*303 individuals completed training. The 303 individuals represented 103 of THDA's 139 sub-recipients.

Table 9-Other Conferences/Non-Discrimination Topics, FY2023-2024

Training Description/Host-Sponsor/Date	THDA Attendees
Tennessee Housing Conference (in person), <i>Fair Housing Forum</i> , THDA, February 29, 2024	25
<i>West Tennessee Fair Housing Summit</i> , West TN Legal Services, TN Human Rights Commission, April 29, 2024	4
THDA Homebuyer Education Symposium, <i>FHIPS, FHAPs &amp; Fair Housing Referrals</i> , July 22, 2024	5

### C. Future Training

All new employees will continue to complete Title VI/non-discrimination training during their initial probationary period in FY2024-2025, and THDA will require annual Title VI/non-discrimination training for all employees in the fourth quarter of 2025. THDA will require completion of an online THDA Title VI/non-discrimination training by the Title VI/non-discrimination coordinator or responsible official for all sub-recipient and grantee administrator agencies in the third or fourth quarter of 2025.

SECTION XIII:  
SUB-RECIPIENT MONITORING

## XIII. SUB-RECIPIENT MONITORING

THDA monitors sub-recipients of THDA's federally funded programs in a manner consistent with the federal guidance from the oversight agency for each individual program, or in the case of the HUD PBCA Program, the language in the Annual Contributions Contract (ACC). THDA's Program Compliance division monitors a percentage of each federal program's sub-recipients annually, typically monitoring all sub-recipients over a three-year contract award period (post-award). THDA also collects information annually on sub-recipient activities and compliance with Title VI and other non-discrimination assurances through THDA's Non-discrimination in Services Self Survey (post-award). The surveys are reviewed by the Civil Rights Compliance Advisor. A copy of the survey form is in **Appendix K**.

### A. Pre-Award Procedures

1. *Pre-Assessment or Self-Survey.* THDA does not require a pre-assessment or self-survey, or other field or on-site compliance prior to the award of funding because the Federal requirements and guidance in the programs where THDA is a primary recipient do not require a pre-assessment prior to the award of funding.
2. *Other Pre-Award Procedures.* THDA conducts a limited pre-award review of the applicant/sub-recipient agency for all applications of Federal funding prior to approval. The review ensures that THDA does not provide funding to applicants with unresolved findings of non-compliance under Title VI (or Fair Housing where applicable) or other federally obligations, or that appropriate conditions are included prior to approval to ensure compliance.
3. THDA's standard contract with sub-recipients includes a clause or *assurance of non-discrimination* on the basis of race, color, national origin, handicap or disability, age, religion, sex, or any other classification protected by federal, Tennessee state constitutional, or statutory law in the administration of the grant or contract and in employment practices. **Appendix L** contains a list of subrecipients, vendors and contractors, including those who have signed a contract with the non-discrimination clause/statement of assurance.
4. *Training.* THDA includes a summary of Title VI and Fair Housing compliance requirements in Grantee Application workshops for HUD formula grant programs. This training includes information on THDA's non-discrimination requirements for sub-recipients, including Title VI compliance requirements. THDA provides online non-discrimination training programs that grant applicants or sub-recipients may view or use for staff training at: <https://thda.org/about-thda/fair-housing-know-your-rights>. Compliance monitoring for Title VI/non-discrimination training occurs post-award.

## B. Post-Award Procedures

1. *Post-award compliance monitoring.* THDA does not maintain a single annual compliance report; rather THDA's Program Compliance division, in cooperation with the appropriate program department, assesses compliance for sub-recipients of HUD formula grant programs, LIHEAP and WAP. THDA's Compliance division determines the frequency and number of compliance reviews conducted annually in accordance with federal regulations and agency policy and maintains a log of individual monitoring reports. The content of monitoring reviews varies based upon federal guidance for each program and is described briefly below:

- HOME Investment Partnership. THDA's HOME Operations Manual (<https://thda.org/pdf/HOME-operating-Manual.pdf>) covers record keeping and reporting requirements (most established by HUD guidance) when conducting post-award compliance reviews. A desk review occurs of rent rolls, financials, tenant files, including income determination and fair housing, Title VI, LEP, VAWA requirements, owner obligations and conflict of interests. An on-site review is conducted of housing quality standards.
- National Housing Trust Fund. THDA follows HUD monitoring guidance and requirements.
- Emergency Solutions Grant (ESG). THDA follows HUD monitoring guidance and the THDA ESG Monitoring Manual when conducting compliance reviews. The ESG monitoring review includes a desk review for compliance with HUD's requirements for written standards, policies and procedures and client eligibility. The review ensures that applicant files are accurate and complete, and all applicants are being notified of fair housing (including posted notices), other non-discrimination and grievance and appeals policy. A physical inspection is conducted to ensure all locations are Section 504 compliant and meet HUD habitability standards.
- LIHEAP and Weatherization Programs. THDA monitors LIHEAP agencies based on DHHS and DOE requirements. The review includes non-discrimination policies in relation to both employment practices and beneficiaries, along with LEP practices.
- THDA has limited oversight of Project Based Section 8 properties (low-rent apartments) through a performance-based contract with HUD. The MOR review covers at a minimum files and records examination, a review of potential beneficiaries and denied applicants, public notices, complaints, equal access of physical facilities and service provision, and other federal subsidies, but does not currently include Civil Rights Front End Limited Monitoring. THDA sub-contracts monitoring activities to CGI, Inc. who carries out the HUD required activities.

- THDA’s Civil Rights Compliance Advisor supports each division with training and compliance activities related to non-discrimination. The Civil Rights Compliance Advisor annually reviews Non-discrimination in Services Self Surveys for sub-recipient Title VI compliance and reports concerns or non-compliance to the appropriate program division and compliance director.
2. **Table 10** details *compliance monitoring reviews* completed in the past fiscal year by Federal program or activity.
  3. **Appendix M** includes a copy of all *monitoring forms* by program.

Table 10- Compliance Monitoring Reviews, Federal Programs, FY2023-2024

Federal Program	Sub-recipient Monitoring Reviews			HUD MORs*
	Desk/File	Site	Annual Summary/ Asset Mgmt.	
HOME Program- Rehabilitation	74	-	-	
HOME Program- Long Term Rental	39	39	87	
Emergency Solutions Grant	681	9	-	
National Housing Trust Fund	-	-	12	
Low Income Home Energy Assistance	19	-	-	
Weatherization Programs	75	-	-	
HUD Section 8 Management Occupancy Reviews (MORs)				188
<b>Total</b>	<b>888</b>	<b>48</b>	<b>99</b>	<b>188</b>

\* All of the MORs for the HUD PBCA program were on-site reviews.

## C. Sub-recipient Title VI Training

1. THDA offers updated non-discrimination training annually to sub-recipient agencies, grant administrators and contractors through an online training platform. THDA occasionally offers additional in-person training on non-discrimination topics at workshops or conferences. THDA’s non-discrimination training program for sub-recipients and contractors includes Title VI and Section 504 requirements. An additional training module is included for housing providers that covers fair housing (laws and requirements) and affirmative activities to further fair housing.

THDA requires that a responsible official and/or the individual responsible for Title VI and non-discrimination coordination from each sub-recipient agency or grantee administrator complete Title VI and Fair Housing training annually. THDA requires sub-recipient agencies to offer Title VI and other non-discrimination training to new employees and recommends all staff attend annual training. THDA collects information from sub-recipients on their training programs in the annual non-discrimination in services self survey.

THDA maintains training videos and content on its' website and a dedicated training platform that may be accessed by sub-recipient agencies. A copy of the THDA annual sub-recipient training agenda/materials presented in FY2023-2024 is in **Appendix N**. 303 individuals representing 103 of THDA's 139 sub-recipient agencies completed THDA virtual non-discrimination training in FYE2024, which represented 74 percent of sub-recipients.

## D. Procedures for Non-Compliance

THDA's Program Compliance division monitors for sub-recipient compliance using procedures that are specific to each federal program's monitoring requirements. The Civil Rights Compliance office assists with collecting information on sub-recipient activities for Title VI and other non-discrimination requirements. Typically, when a concern or finding is noted in a monitoring review, THDA notifies the sub-recipient in writing no later than 60 days after the end of the monitoring review of the concern or finding.

1. *LIHEAP*. Subrecipients are required to respond to findings (within 30 days of receiving the monitoring letter), by submitting a Corrective Action Plan. Subrecipients have the option to respond to concerns or observations (pages 50&51 of the LIHEAP 2024 Policy Manual).
2. *WAP*. Subrecipients are required to respond to findings and concerns (within 30 days of receiving the monitoring letter), by submitting a Corrective Action Plan (page 90, Section 15.6 of the WAP Manual).
3. *HOME & NHTF*. Subrecipients are required to respond to findings (within 30 days of receiving the monitoring letter), by submitting a Corrective Action Plan and the Compliance Team has the option to require subrecipients to respond to Concerns (section I of the HOME Monitoring Guide). Findings must be remedied or brought into compliance within 30 days of the notice.
4. *ESG*. Subrecipients are required to respond to findings (within 30 days of receiving the monitoring letter), by submitting a Corrective Action Plan. They are not required to respond to concerns or observations (page 8; Section 2-8; (B) of HUD's CPD Management of Monitoring Activities Chapter 2).

No sub-recipients, vendors or contractors were found to be noncompliant with Title VI through Compliance Division reviews in the past fiscal year.

## E. Identify Sub-recipients, Contractors & Vendors

1. All THDA programs funded through Federal financial assistance and administered by sub-recipients are listed and described in **Table 2**. The following programs administered by THDA distribute Federal financial assistance to sub-recipients: HOME, HOME-ARP, ESG, NHTF, HCP, WAP, LIHEAP and LIHWAP. THDA contracted/granted Federal financial

assistance to 138 sub-recipient agencies during FY2023-2024. A sub-recipient may manage more than one THDA grant or program activity; may have multiple active contracts during a fiscal year and a grant award may be expended across multiple fiscal years.

2. **Appendix L** provides a detailed list of the sub-recipients receiving grants funded through both THDA's Federal financial assistance and THDA or state funding in FY 2023-2024, along with the begin/end date of the contract, funding award, location, type of funding and funding agency, description of services, whether the contract was competitive and where a statement of assurance is included in the contract.
3. THDA executed 141 contracts with 120 vendors or contractors in FYE2024. **Table 11** details Minority/Women's Business Enterprise (M/WBE) statistics for businesses registered with the State of Tennessee as minority and/or women business enterprises.

**Table 11- Minority/Women's Business Enterprise (M/WBE)**

Total Number of Vendors/Contractors	120
Number of M/WBE Vendors	1
% M/WBE Vendors	<1%
Total Contract Expenditures Awarded to M/WBE Vendors	\$780,000
% of All Contract Expenditures Awarded to M/WBE Vendors	1.2%

THDA sub-recipients are encouraged (or required in the HUD formula grant programs) to include women and minority owned businesses in their bid process and are given instructions on accessing the statewide Diversity Business Enterprise Directory. The link is also posted on THDA's website on the program information page. Sub-recipients of THDA's HUD HOME and NHTF grants must complete the federal monitoring report, HUD Form-2516, Contractor/Subcontractor Activity, annually, which ensures that women and minority owned businesses are afforded opportunities to bid on service, material, and construction contracts and identifies such contracts with businesses identified as M/WBE. 11 percent of vendors reported by sub-recipients of the HOME and NHTF programs were designated as having M/WBE status in the most recently submitted Federal fiscal year report.

4. THDA signed *new contracts* with 61 sub-recipients and 38 vendors/contractors in FY2023-2024. New contracts are noted in **Appendix L**.
5. *Federal Financial Assistance Program Monitoring Reports*. A federal monitoring review for THDA's HOME Program (PY2021 Homeowner Rehabilitation) was completed by HUD April 15 to May 2, 2024 with a monitoring report provided to THDA on June 24, 2024. The monitoring review identifies two findings and two concerns in the areas reviewed. None of the deficiencies related to Title VI or non-discrimination requirements.

The DOE conducted programmatic and technical monitoring of the Weatherization Assistance Program October 23 to October 26, 2023 with a monitoring report provided to THDA on October 26, 2023. The report included several program and technical findings and required corrective actions. None of the deficiencies related to Title VI or non-discrimination requirements.

No other divisions reported federal program monitoring during the past fiscal year.

SECTION XIV:  
PUBLIC NOTICE  
& OUTREACH

## XIV. PUBLIC NOTICE & OUTREACH

### A. Information Dissemination to the Public

1. *Non-discrimination Policy.* THDA's non-discrimination policy and complaint form is located on the THDA website at: <https://thda.org/about-thda/fair-housing-know-your-rights/housing-discrimination-complaints-assistance>

THDA's website disseminates detailed information on THDA's non-discrimination statement and grievance policy, the Fair Housing Act, Title VI, Section 504 and other non-discrimination laws and regulations, including examples of discrimination. In addition, a copy of the Title VI Implementation Plan is posted on the website and is accessible to the public. The Fair Housing and Title VI webpages may be accessed at <https://thda.org/about-thda/fair-housing-know-your-rights>.

Sub-recipients of THDA's HUD grant funding are required to post HUD's Fair Housing poster in a visible location, display the Equal Housing Opportunity logo on all program materials and disseminate HUD Fair Housing brochures to all applicants and participants. ([https://www.hud.gov/sites/documents/FHEO\\_BOOKLET\\_ENG.PDF](https://www.hud.gov/sites/documents/FHEO_BOOKLET_ENG.PDF) or [https://www.hud.gov/sites/documents/DOC\\_12150.PDF](https://www.hud.gov/sites/documents/DOC_12150.PDF)).

2. *Program Information.* THDA currently informs the public about its programs and services through the following means:
  - THDA website ([www.thda.org](http://www.thda.org))
  - Social media (Facebook & Twitter)
  - Paid Advertisements- online and print
  - Email blast (Constant Contact) lists
  - TNHousingSearch.org
  - News releases
  - Industry meetings
  - Public meetings
  - Radio and television interviews about THDA programs
  - Public service announcements
  - Public speaking engagements
  - Workshops/Conferences (sub-recipients; housing industry, other state agencies and special interest groups)

3. *Complaint Procedures.* THDA's Complaint Procedures are available on the website at <https://thda.org/about-thda/fair-housing-know-your-rights/housing-discrimination-complaints-assistance> and are disseminated to program participants.
4. Planning and advisory board outreach is described below in the Boards and Advisory Boards section.

## B. Minority Media Utilization

THDA utilizes minority media outlets (where available) to advertise the availability of program assistance in directly administered FFA programs and for THDA's loan programs. THDA places paid advertisements periodically for the HCV and the Great Choice mortgage programs in the Tennessee Tribune, El Crucero de Tennessee, La Campana and La Prensa Latina or when waiting lists are opened (HCV programs). Advertisements and public notices placed in Spanish language publications are translated into the Spanish language. The percentage of information disseminated in minority media was not tracked. Examples of advertisements and videos translated for outreach are in **Appendix O** and/or on THDA's website. The HCV Eligibility Briefing video transcript in Spanish is here: <https://thda.org/help-for-renters-section-8/housing-choice-voucher-program/eligibility-briefing>.

A continuing goal of THDA's purchased media plan with vendor (Bohan) for the Great Choice loan program is to expand outreach and drive statewide awareness of the loan programs among minority populations using niche publications and select radio stations. During FY 2023-2023, a quarter-page ad unit designed to resonate with Black/African American consumers was purchased in the Chattanooga News Chronicle, and 300x250 digital units were purchased for publication to the Tennessee Tribune (Nashville) and Tri-State defender (Memphis area) websites. To increase reach in the Hispanic community, placements with select publications and radio stations were purchased, including thirty second ad units on regional Spanish language radio stations: Chattanooga: WOCE/WQMT, Knoxville: WKZK, Nashville: WNVL/WMBD, Memphis: WGSF/WGUE. Radio ads were complemented by quarter-page ad units designed to resonate with the Hispanic population in La Campana Nashville and La Prensa Latina Memphis weekly newspapers.

## C. Outreach to Minority Organizations or Communities

THDA's Communication division leads general outreach efforts across the state, including outreach to minority organizations. THDA's Single Family Customer Account team leads outreach efforts for THDA loan programs, which includes Customer Account Managers (CAMs) and Real Estate Industry Advisors (REIAs). CAMs and REIAs work to encourage homeownership opportunities for Tennesseans, including developing strategies to minimize the challenges surrounding minority homeownership. The THDA IGA outreach and Single Family CAM teams have relationships or hold memberships in women and minority-

centered organizations and regularly attend functions and activities of the associations to share information on THDA's programs, particularly homeownership programs. The organizations include:

- Tennessee chapters of the National Association of Real Estate Brokers/Realists (NAREB), an organization with the goal of bringing together the nation's minority professionals in the real estate industry;
- National Association of Hispanic Real Estate Professionals (NAHREP);
- Tennessee chapters of the Women's Council of Realtors;
- Tennessee chapters of the Black Chamber of Commerce;
- National Association of Asian American Professionals;
- Tennessee Latin American Chamber of Commerce;
- National Association of Minority Mortgage Bankers of America (NAMMBA)

Additional outreach targeted to minority organizations or communities in FY2023-2024 included:

- THDA's Civil Rights Compliance Advisor routinely updates the agency's contact list of minority service and other diverse organizations and ensures the list is available for program outreach and public comment opportunities.
- THDA's Civil Rights Compliance Advisor is a member of the Middle Tennessee NAACP housing committee and participates in monthly meetings to share information on THDA's programs and activities.
- THDA continued to support outreach associated with the CONVERGENCE program, which is an initiative to increase homeownership among Black/African American households focused in the Memphis area that is led by United Housing, Inc.

#### D. Boards & Advisory boards

1. *THDA Board of Directors.* A fifteen-member board of directors governs THDA. The Governor appoints six board members, who are citizens of the state; do not hold public office, and may represent the following groups: homebuilding (may represent retail building/material supply/manufactured housing), mortgage banking, licensed real estate brokers, local public housing authorities, local government and qualifying non-profits. The Governor also appoints one Board member from the public at large who is knowledgeable about the problems of inadequate housing conditions in Tennessee, and one participant in the Section 8 Housing Choice Voucher Program (to serve on the Rental Assistance committee). The Speaker of the State Senate and the Speaker of the State House of Representatives each appoint one Board member, each of whom must be a citizen of the state, not hold public office and be knowledgeable about the problems of inadequate housing conditions in Tennessee. The Comptroller of the Treasury, the

Secretary of State, the State Treasurer, the Commissioner of the Department of Finance and Administration, and a Staff Assistant to the Governor serve ex officio as members of the Board. Detailed information on the members of THDA's Board of Directors, their representation, their committee assignments and their race and gender are in **Appendix P**.

As of June 30, 2024, twelve of the fifteen positions on the THDA Board of Directors were appointed (and filled). The board included four minority members (37 percent) and three female members (20 percent). More information is available on THDA's website: <https://thda.org/about-thda/board-of-directors/board-members>.

2. *Industry Advisory Boards*. THDA currently has two industry advisory boards (see **Table 12**). Advisory board members are not appointed, but rather, THDA staff and leadership in the relevant program areas invite individuals to serve on each advisory board. Staff seek to invite persons to serve on advisory boards who work directly with THDA's programs and represent a range of specialties within the housing industry, geographies (across the state and well as urban/rural) and demographics. While THDA's advisory boards do not directly influence agency policy, the boards strengthen THDA's partnerships and assist with the utilization and effectiveness of current programs, as well as make suggestions for the creation and implementation of new initiatives.

The *Energy Efficiency and Weatherization Advisory Board* advises THDA on how to improve policies, procedures, public awareness, and financial assistance allocations related to energy efficiency and weatherization programs. Members represent a broad range of organizations and agencies with expertise to advise THDA on how best to enhance the quality and resilience of housing and utility efficiency for low-to moderate-income Tennesseans.

The *Housing Industry Advisory Board* collaborates on key issues surrounding homeownership programs, challenges, and opportunities in the housing market; as well as providing expert guidance around building strong, equitable communities through housing and financial education. Members are selected based on their experience and history in mortgage lending and housing/homebuyer education. Each member is either employed by a THDA approved lender or bank, or is a housing and financial educator in THDA's affiliate network or is a realtor. Member selection is based on the realtors' level of involvement in their respective Realtor Associations and/or National Association of Realtors, activity in community projects, leadership in other realtor-related organizations and their advocacy for affordable housing for first-time homebuyers and minority or underserved populations in their respective geographical areas.

Table 12- THDA Advisory Boards

Advisory Board	Published List of Members	Link to Published List of Board Members	% Minority	% Female	Total
Energy Efficiency & Weatherization Advisory Board	Yes	<a href="https://thda.org/about-thda/advisory-boards/energy-efficiency-and-weatherization">https://thda.org/about-thda/advisory-boards/energy-efficiency-and-weatherization</a>	7% 1-Af. Am	29%	14
Housing Industry Advisory Board	Yes	<a href="https://thda.org/about-thda/advisory-boards/housing-industry">https://thda.org/about-thda/advisory-boards/housing-industry</a>	33% 7-Af. Am 1-Hispanic	75%	24

## E. Minority Input

1. THDA seeks minority input through a variety of formal and informal activities described below.
  - Public notices for funding availability and public comment are placed in major publications throughout the state and in targeted minority newspapers where available, including Spanish language newspapers. Examples of Spanish public notices are in **Appendix E**. Public notices and documents soliciting public comment are provided in English and Spanish versions on THDA’s website and may be translated into other more common languages, such as Arabic, Chinese, Korean, Kurdish, Laotian, Somali and Vietnamese.
  - The State of Tennessee Citizen Participation Plan is THDA’s primary strategy for public participation that incorporates citizen input into the planning, implementation, coordination, and assessment of Tennessee’s projects and activities under the Consolidated Plan. In accordance with the Citizen Participation Plan, THDA solicits citizen participation regarding Consolidated Planning programs using email invitations, newsletters, flyers, and postings to state websites, development district websites, and social media (Facebook and Twitter). Comments solicited through the Citizen Participation Planning process are maintained for review (including public review).
  - THDA maintains a minority-serving, diversity organization contact listing (includes minority and other protected class advocacy organizations, Hispanic/Latino serving and disability organizations) to ensure public notices and program notices are distributed to diverse organizations, particularly those notices that are managed through the Citizen Participation Process.
2. Notification of Grant Funding or Request for Bids (Contracts)
  - a. THDA’s Community Programs division, with THDA Board approval, determines the application and selection process, as well as the public notification process,

for competitive grants or sub awards of Federal funding allocations for the HUD formula grant programs and the TN Housing Trust Fund. HUD or THDA's Board of Directors may set priority in awards based on certain factors or for certain entities. The grant application and workshop dates, along with any allocation plan is posted to THDA's website each year with the deadline for applications. In those cases, an email announcing the application and grantee workshop dates and allocation plan information is sent to entities on THDA's constant contact lists, including those entities in a priority category, current or prior funding recipients. The Single Family Loan Operations division (Housing Education department) determines the application and selection process, as well as the public notification process, with THDA Board approval, for the Housing Counseling Programs.

- b. Procurement of Contracts. THDA's Purchasing Policy (**Appendix Q**) is followed when procuring goods and services, including public notice procedures. For all areas not covered by this purchasing policy, THDA follows the State of Tennessee, Department of General Services, procurement policy. In general, procurement and purchasing is guided by THDA Operations Division who works with leadership in THDA's program divisions to identify the need for a service or good; identify potential vendors, solicit bids through a request for proposals and execute contracts with vendors. Initially, a THDA program division identifies the need for a particular good or service and provides a list of known vendors to THDA's Operations Division. THDA's Operations division then sends a solicitation directly to the identified vendors and publishes a request for proposals on the THDA website. THDA utilizes the State's Diversity Business Certified Directory to assist in the search for qualified minority and women owned businesses. THDA also includes the following standard non-discrimination language in its Request for Proposals and Invitation to Bid.

**THDA Invitation to Bid:** *No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.*

**THDA Request for Proposals:** *THDA encourages the participation of women, persons of color, persons with disabilities, ethnic minorities and members of other federally and State-protected classes. Describe your firm's affirmative action program and activities. Include the number and percentage of members of federally and State-protected classes who are either partners or associates in your firm, the number and percentage of members of federally and State-protected classes in your firm who will work on matters referenced in this RFP.*

THDA requires sub-recipient agencies to develop written procurement policies that are compliant with State and THDA guidance when contracting for goods or services. Sub-recipients of Federal financial assistance must comply with 2 CFR 200 (Federal Award Financial Requirements). Agencies administering grants funded by HUD must follow 24 CFR 85.36 (Procurement Policies), which includes affirmative steps to contract with small and minority firms, women's business enterprise and labor surplus area firms. THDA reviews sub-recipient compliance with procurement requirements during monitoring.

SECTION XV:  
COMPLIANCE REPORTING

## XV. COMPLIANCE REPORTING

### A. Title VI Compliance Reports

THDA does not submit Title VI Compliance reports to any federal or state agency, other than the Tennessee Human Rights Commission.

### B. Federal Reporting Requirements

1. *HUD programs.* HUD has oversight for the following programs: HOME Investment Partnership (24 CFR Part 92), HOME-ARP, National Housing Trust Fund (24 CFR Part 93), Emergency Solutions Grant (24 CFR Part 576), Housing Counseling Program (24 CFR Part 214), Section 8 Housing Choice Voucher (24 CFR Part 982) and Section 8 Project Based Rental Assistance (24 CFR Part 983).<sup>6</sup>
  - a. 24 CFR Part 91 requires consolidated State planning, application, and reporting processes across the community development and planning programs, which includes the *HUD formula grant programs* administered by THDA (HOME, ESG, NHTF). The latest Consolidated Plan covers 2020-2024, and is posted here: [https://thda.org/pdf/RP\\_2020-ConPlan\\_Final\\_Updated.pdf](https://thda.org/pdf/RP_2020-ConPlan_Final_Updated.pdf). As part of the Consolidated Planning process, THDA develops a Fair Housing Action Plan, which is a strategy proposed to address or minimize barriers to fair housing choice in the service area (state of Tennessee). The Fair Housing Action Plan is Appendix C in the Consolidated Plan. The Consolidated Plan is carried out through Annual Action Plans, which provide a summary of the actions, activities (including fair housing activities) and the specific federal and non-federal resources that will be used each year to address the priority needs and goals identified by the Consolidated Plan. The most recent approved Annual Action Plan is on the THDA website: <https://thda.org/pdf/2022-2023-Annual-Action-Plan-with-Full-Appendix.pdf>.

HUD requires formula grant program recipients to submit a Consolidated Annual Performance and Evaluation Report (form HUD-40110-D) within 90 days of the end the recipient's program year to report performance outcome measures. THDA's most recent CAPER report for the HOME, ESG and NHTF programs is published on THDA's website: <https://thda.org/pdf/2019-20-CAPER-Final.pdf>

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<sup>6</sup> THDA's responsibilities are limited to monitoring activities in the performance based contract with HUD.

- b. For the *Housing Choice Voucher Program* (HCV), HUD requires monthly electronic financial reporting of form HUD-52681-B through the Voucher Management System (VMS). PIH Notice 2011-65 requires timely electronic reporting through the Public and Indian Housing Information system of the form HUD-50058, which provides information to HUD on the people who participate in the program (including demographic and income information).

24 CFR Part 903 requires PHAs who administer the HCV program to submit an Annual and Five Year Plan in the HUD prescribed format (form HUD-50075). The Plans are a comprehensive report on program policies, operations, and strategies for meeting local housing needs and goals, and include assurances for meeting civil rights objectives. THDA's Annual and Five Year Plans may be found on the THDA website at <https://thda.org/help-for-renters-section-8/housing-choice-voucher-program/hcv-administrative-plans-policy-and-rules>.

24 CFR 985 requires a PHA administering the HCV program to conduct an annual Section 8 Management Assessment Program audit and submit a Certification (Form HUD-52648) electronically within 60 days of the end of its fiscal year. As part of the annual planning and Section 8 assessment program, THDA creates maps showing Re/cap areas, or racially concentrated areas of high poverty concentration where Section 8 voucher holders reside (<https://thda.org/research-reports/thda-program-data/single-family-reports/housing-choice-voucher-county-maps> ).

- c. For the *Housing Counseling Program*, HUD requires reporting through HUD form-9902, also considered the Housing Counseling Activity Report. This reporting form captures all of a HUD-approved HCA's client-specific education and counseling activities within HUD's fiscal year. The HUD-9902 includes race, ethnicity and income levels of all clients provided counseling services (except where the client chooses not to report their race/ethnicity).

## 2. Other Federal programs

- a. DHHS has oversight for the *Low Income Home Energy Assistance Program* (LIHEAP) under 45 CFR 96. DHHS also oversees the *Low Income Home Water Assistance Program* (LIHWAP) program under both the Consolidated Appropriations Act, 2021 (Public Law No: 116-260) and the American Rescue Plan Act of 2021. Uniform Administrative Guidance for both programs is located at 45 CFR Part 75. Under 45 CFR Part 96.82, each grantee is required to submit a report on households receiving LIHEAP assistance during the 12-month period

corresponding to the Federal fiscal year (October 1-September 30) preceding the fiscal year for which funds are requested requires.

- b. DOE has oversight for the *Weatherization Assistance Program* under 10 CFR Part 440 and requires limited reporting under 10 CFR 440.25.
- c. The *Department of Treasury* has oversight for the temporary Covid-19 relief programs: Emergency Rental Assistance (ERA-1 & ERA-2) and Homeownership Assistance Fund (HAF) created under the American Rescue Plan Act of 2021. The ERA-1 program is closed; ERA-2 and the Homeowner Assistance Fund are established by section 3201 and 3206 respectively of the ARPA of 2021, Pub. L. No. 117-2 (March 11, 2021). Emergency Rental Assistance (ERA1 and ERA2) recipients follow reporting guidance found on Treasury.gov (<https://home.treasury.gov/system/files/136/ERA-Reporting-Guidance-v2.pdf>.) Treasury requires HAF administrators to follow reporting guidance dated August 8, 2022 found here: (<https://home.treasury.gov/system/files/136/HAF-Guidance.pdf>). This guidance requires the submission of quarterly reports to Treasury that include financial data, targeting data (including by income or participant definition of “socially disadvantaged”), and other information.

Treasury also provides oversight for the Low-Income Housing Tax Credit program (Section 42 of the Internal Revenue Code of 1986, as amended and related Treasury Regulations, found primarily at 26 C.F.R. Section 1.42 et seq.). Treasury does not designate LIHTC as Federal financial assistance, and required federal reporting is limited. The 2008 Housing and Economic Recovery Act (HERA) requires each housing finance agency (HFA) that administers LIHTC to submit certain demographic and economic information on tenants in LIHTC units to HUD. HERA specifically requires HFAs to submit information concerning race, ethnicity, family composition, age, income, use of rental assistance, disability status, and monthly rental payments of households residing in LIHTC properties. THDA submits this information to HUD as per the HERA statute and reports the same information in THDA’s Title VI Plan (Section VIII. Data Collection & Analysis).

### C. Title VI Audits

THDA did not have any Title VI or related non-discrimination audits for FY 2023-2024.

SECTION XVI:  
EVALUATION PROCEDURES

## XVI. EVALUATION PROCEDURES

- A. THDA evaluates beneficiary access to its program and activities through program level evaluations and reports described herein, including the annual Title VI review of racial and ethnic characteristics of THDA's beneficiaries compared with the eligible population described in *Section IX. Data Collection & Analysis*. THDA also evaluates statewide housing needs and access to appropriate affordable housing opportunities by diverse populations through Consolidated Planning activities, which occur on a five-year cycle.

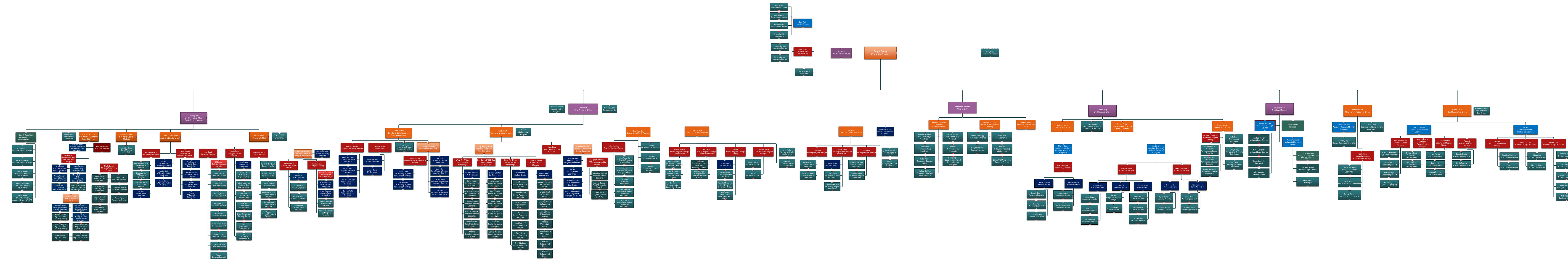
Through the Consolidated Planning process (required by HUD for formula grant recipients), THDA evaluates housing needs, impediments and actions to affirmatively furthering fair housing throughout the state. THDA completes this planning with input from the state Consolidated Planning partners (THDA, Department of Economic and Community Development (ECD), Department of Health (DOH)). To support the 2025-2029 Consolidated Plan, during FYE2024, THDA's Research division completed a statewide housing needs analysis and developed a public survey tool to collect information on housing needs. A statewide Analysis of Impediments to Fair Housing Choice and Fair Housing Action Plan based upon conclusions drawn from the 2025-2029 housing needs research is also underway and will be adopted as a component of THDA's 2025-2029 Consolidated Plan. Progress towards Fair Housing Action Plan goals is reported in the annual Consolidated Annual Performance and Evaluation (CAPER) report submitted to HUD annually. The current Consolidated Plan, Annual Action Plan and the CAPER are published to THDA's website: <https://thda.org/research-reports/consolidated-planning>.

THDA's Research division is currently testing a program evaluation framework, which includes fair housing (and Title VI) metrics. If adopted, the framework will gradually become an evaluation tool for all programs.

- B. THDA compares the quality of services and identifies underserved populations through the processes described in *Section IX. Data Collection & Analysis* of this Plan, along with the evaluation procedures outlined in paragraph A of this section.
- C. Where a Title VI or fair housing deficiency (usually an impediment to fair housing choice) is found that is within THDA's scope of services, THDA funded programs or activities are identified that may be targeted to reduce the impact of the impediment or deficiency. Then, goals are set (usually through the Fair Housing Action Plan) with the input of THDA leadership and Board to target identified resources as determined appropriate.
- D. The State's 2025-2029 Consolidated Plan will be published in October 2025.

## Appendices A-Q

(located in separate folder on drive)



## TENNESSEE HOUSING DEVELOPMENT AGENCY (THDA)

### EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION POLICY

**Purpose:** To state THDA's commitments to Equal Employment Opportunity and to Affirmative Action initiatives. To outline actions showing support of those commitments.

**Effective Date:** October 1, 2012. Revised June 24, 2019.

**Application:** This policy applies to all THDA employees, including temporary employees.

**Policy Statement:** THDA is firmly committed to the principle of fair and equal employment opportunities. THDA strives to protect the rights of all people to seek, obtain, and hold employment with THDA without being subjected to illegal discrimination, harassment, and retaliation in the workplace. It is THDA's policy to provide an environment free of discrimination, retaliation, or harassment of an individual because of that person's race, color, national origin, sex, pregnancy, age (40 and over), religion, creed, disability, veteran's status, genetic information or any other category protected by state and/or federal laws (protected classes) in the admission or access to, or treatment or employment in its programs, services or activities.

THDA will continue to work towards maintaining and enhancing a diverse workforce. THDA continues to create a culture that allows diversity to grow, allowing better service to citizens of the State of Tennessee and other key stakeholders while attracting great employees who value diversity.

While THDA is committed to the principles embodied in this policy, the policy itself is not intended to state contractual terms and does not constitute a contract between THDA and its employees, applicants for employment, or parties who do business with THDA. This policy supersedes all policies that conflict with the terms of this policy. Furthermore, this statement constitutes only the policy of THDA. A finding that this policy has been violated is not a conclusive determination that the conduct that violated this policy also violates state or federal laws.

**Responsibility:** For effective administration and positive implementation of Equal Employment Opportunity (EEO) commitments and Affirmative Action (AA) initiatives, there shall be involvement and support of executives, managers, and employees at all levels. Each executive, manager, and employee will be held accountable for implementing EEO concepts, particularly as they relate to his/her area of responsibility.

The Executive Director has general oversight of THDA's EEO and AA related activities. The Executive Director is responsible for ensuring that management supports and promotes AA initiatives and the total integration of EEO concepts into all facets of personnel and program management. The Executive Director, or designee, shall resolve all complaints with the advice

and assistance of staff in Human Resources, Internal Audit, Office of Chief Legal Counsel and such other staff as the Executive Director deems appropriate.

Human Resources (HR) staff have responsibility for coordinating outreach recruitment efforts for qualified protected class candidates; monitoring hiring/promotions/demotions/transfers/terminations; ensuring employees are not disciplined in a discriminatory manner; providing career counseling and guidance for employees; assisting executives, managers, and employees in arriving at solutions to problems; coordinating employee-related diversity initiatives and activities; and maintaining and updating the THDA Affirmative Action Plan.

Under most circumstances, at the direction of the Executive Director, the Human Resources staff also has responsibility for conducting internal investigations and issuing a report of findings concerning employee complaints alleging discrimination, retaliation, and/or harassment. However, the Executive Director has the discretion to request that a discrimination investigation be conducted by someone outside of Human Resources if the situation warrants.

### **Definitions:**

- A. Affirmative Action.** Making extra effort to identify people in protected classes who may qualify for work-related opportunities (hiring, promotion, training, etc.) and bringing those opportunities to the attention of those people.
- B. Affirmative Action Plan.** A statistical and narrative document that identifies and analyzes patterns in the participation and utilization of women and minorities in the workforce, and steps being taken or to be taken to increase opportunities for people in protected classes to avail themselves of various employment-related opportunities.
- C. Discrimination.** Unlawful and unequal treatment or consideration of, or making a distinction in favor of or against, a person based on the protected class to which that person belongs rather than on individual merit.
- D. Equal Employment Opportunity.** The opportunity for a qualified individual to pursue employment related activities (employment, promotion, wages, benefits and all other privileges, terms and conditions of employment) based on that individual's merits without regard to protected class status.
- E. Harassment.** Work conditions or behaviors by coworkers, superiors, managers, or others that subject an employee to a work environment that is hostile, intimidating, or offensive because of the employee's protected class personal characteristic(s). For more information, see THDA's Workplace Discrimination and Harassment Policy.
- F. Protected Classes.** Categories of legally protected personal characteristics under State or Federal law. These characteristics include race, color, national origin, age [40 and over], sex, pregnancy, religion, creed, disability, veteran's status, genetic information, or any other category protected by state and/or federal civil rights laws.
- G. Retaliation.** Any act of reprisal, interference, restraint, penalty, discrimination, intimidation, or harassment against an individual or individuals exercising rights under this policy, and/or exercising rights under state or federal employment laws.

### **Overview:**

This policy prohibits unequal and unlawful treatment of an individual on the basis of a person's protected class. This policy further prohibits any unwelcome verbal, written, or electronic communication, and/or physical conduct that either degrades or shows hostility or aversion towards a person because of that person's protected class.

THDA strictly forbids and will not tolerate discrimination or harassment of any employee, applicant for employment, or third party on the basis of an individual's protected class. The fact that an alleged offender meant no harm or was teasing will not excuse conduct that violates this policy.

THDA strictly forbids and will not tolerate any form of retaliation directed against an employee, applicant for employment, or third party who either complains about discrimination or harassment or who participates in any investigation concerning discrimination or harassment.

### **Monitoring:**

The following human resources activities are reviewed on an on-going basis to ensure nondiscrimination and equal employment opportunity for all individuals:

- Recruitment, advertising, and job application procedures;
- Hiring, promotion, transfer, demotion, upgrading, downgrading, separation;
- Rates of pay and any other forms of compensation including fringe benefits;
- Job assignments, job classifications, job descriptions;
- Work schedules, flextime, telecommuting, leave usage, leaves of absence;
- Training, attendance at professional meetings and conferences, workshops, seminars;
- Any other term, condition, or privilege of employment.

### **Notifications:**

Agency staff will be advised of their EEO/AA responsibilities through staff meetings and training. EEO/AA policies will be discussed with newly hired employees during their initial orientations to THDA.

Equal Employment Opportunity/Affirmative Action policy statements will be displayed in all THDA facilities, in accordance with state and federal law.

Advertisements and position announcements will bear the following statement regarding EEO/AA: "THDA is an equal opportunity, equal access, affirmative action employer."

An annual Affirmative Action Plan will be prepared and disseminated, outlining statistical information about THDA staffing patterns and providing information about steps to promote Affirmative Action at THDA.

**Training:**

Every employee of THDA will attend a Respectful Workplace training session. Newly hired employees will be scheduled for this training as part of the orientation and on-boarding process. Managers will attend an additional Respectful Workplace session geared toward management. Refresher sessions will be held as needed.

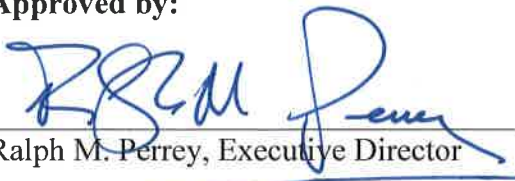
THDA will provide its employees learning and development opportunities to enhance their promotional qualifications. Employees will be notified of learning and training opportunities on a routine basis, and are encouraged to self-identify opportunities, then request participation through their managers. Selection for participation in these opportunities will be made in an objective and non-discriminatory way.

**Consequences:** An employee who fails to comply with this policy or who encourages such conduct by others may be subject to corrective action up to and including termination of employment.

**Other Laws and Policies:** Should any State or Federal law conflict with this policy, the applicable law shall apply. THDA's policy on Workplace Discrimination and Harassment is intended to clarify this policy where relevant. THDA's annual Affirmative Action Plan details agency information and activities related to our affirmative action initiatives. Gubernatorial Executive Orders concerning non-discrimination in employment practices of the executive branch are also incorporated into expectations of this policy.

**Policy Changes:** This Policy may be modified, amplified, or revoked by the Executive Director at any time and for any reason.

**Approved by:**

  
Ralph M. Perrey, Executive Director

  
Date

## **Tennessee Housing Development Agency (THDA)**

### **NON-DISCRIMINATION IN THE ADMINISTRATION OF PROGRAMS, SERVICES AND ACTIVITIES**

**Purpose:** To ensure no qualified individual will be excluded from participation in, or the benefits of, the programs or activities administered by THDA solely on the basis of race, color, religion, creed, national origin, sex, familial status, age, disability and any other class protected under state or federal law.

**Effective Date:** July 1, 2019

**Application:** This policy applies to all programs, services or activities administered by THDA.

**Policy Statement:** THDA is committed to providing equal access to its programs, services, and activities and complies with all applicable Federal and state civil rights laws and enabling regulations. THDA does not discriminate on the basis of race, color, national origin, familial status, age, sex, disability or any other protected class in admission to its programs, services, or activities; in access to them; in the provision of benefits, or in any aspect of operations.

**Responsibility:** Each THDA employee is responsible for exhibiting and promoting professional and respectful conduct in the work place. Each THDA employee will be held accountable for personal conduct that is determined to be in violation of this policy.

Every THDA employee shall report suspected discriminatory conduct in the provision of services or program activities by either a THDA employee or sub-recipient/grantee to the Civil Rights Compliance Advisor, the Office of Legal Counsel, the Division of Internal Audit or a member of leadership. The Civil Rights Compliance Advisor tracks and coordinates discrimination complaints. The Division of Internal Audit conducts internal investigations into allegations of discrimination under this policy. In some cases, a complaint of discrimination may be investigated by the Tennessee Human Rights Commission (THRC). In those cases, the Civil Rights Compliance Advisor will coordinate internal actions with the THRC, THDA Internal Audit Division and the Office of Legal Counsel.

The Executive Director oversees any actions related to THDA employee conduct under this policy except those related to either himself/herself or to the Director of Internal Audit. If a complaint is lodged against the Executive Director or the Director of Internal Audit, then the THDA Board's Audit and Budget Committee is responsible for follow-up.

**Employee Non-Discrimination Training:** All THDA employees complete annual non-discrimination training. Annual training may focus on a specific non-discrimination topic of particular relevance to THDA's programs and activities or may be a short, general refresher on the overall requirements of non-discrimination laws. New THDA employees complete a comprehensive non-discrimination training module within the first six months of employment.

**Discrimination Complaint Policy:** Any applicant to, or beneficiary of, a THDA funded program who alleges discrimination based upon race, color, religion, creed, national origin, sex, familial status, age, disability or any other protected class has the right to file a complaint no later than 180 days after the alleged discrimination. The complaint procedures may be found in THDA's *Grievance Procedures for Complaints of Discrimination by Applicants or Beneficiaries* of THDA's Programs. Applicants to and beneficiaries of THDA programs are notified of their right to file a discrimination complaint. The procedures to file a complaint and a Discrimination Complaint form are made publicly available on the Fair Housing page of the THDA website.

**Non-Discrimination Related to Persons with Disabilities & Reasonable Accommodation:** Federal and state non-discrimination laws provide housing protections for individuals with disabilities. In accordance with these laws, THDA will not exclude any qualified individual with a disability, solely on the basis of the disability, from participation in or the benefits of the federally funded programs or activities administered by THDA.

*Definition of Disability* (with respect to an individual): A physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such an impairment; or being regarded as having such an impairment. The term major life activity may include, seeing, hearing, walking, breathing, performing manual tasks, caring for one's self, learning, speaking, or working (not an exhaustive list).

Under Section 504 of the Rehabilitation Act of 1973, organizations with 15 or more employees must designate a Section 504 Coordinator and notify program participants and employees of non-discrimination policies, including information on how to request a Reasonable Accommodation of rules, policies, practices or services and grievance procedures. THDA's Section 504 Coordinator is an Assistant Legal Counsel appointed by THDA's Executive Director. THDA's non-discrimination and grievance procedures and contact information are posted to the Fair Housing page on the THDA website.

*Reasonable Accommodation:* Title II (Subtitle A) of the Americans with Disabilities Act, Section 504 and the Fair Housing Act provide individuals with disabilities the right to request a reasonable accommodation in the rules, policies, practices, or services of a housing provider (or state/local government). A reasonable accommodation is a change, adaptation, or modification to a policy, program, service, or workplace which will allow a qualified person with a disability to participate fully in a program, take advantage of a service, or perform a job. THDA will provide reasonable accommodation to all applicants to and participants of programs administered by the agency. THDA's Section 504 Coordinator oversees reasonable accommodation requests for the agency.

Guidance from the Department of Housing and Urban Development (HUD) and the Department of Justice states that if a person's disability is obvious or otherwise known to the provider, and the need for the requested accommodation is also readily apparent or known, then additional information about the requester's disability or the disability-related need for the accommodation is not necessary. If the requestor's disability is known or readily apparent to THDA but the need for the accommodation is not readily apparent or known, THDA will request only information that is necessary to evaluate the disability-related need for the accommodation. During the

process of evaluating a request for reasonable accommodation, THDA will not make an inquiry to determine whether an individual has a disability; or an inquiry as to the nature or severity of an individual's disability. Rather, THDA may request documentation to confirm any disability-related need(s) for a requested reasonable accommodation(s). THDA will not require the individual to disclose the specific disability (ies); or the nature or extent of the individual's disability (ies).

THDA will generally, upon request, provide appropriate aids and services leading to effective communication for qualified individuals with disabilities so that they may participate equally in THDA's programs, services and activities. This includes qualified sign language interpreters (including video remote interpreting) and written information in other formats (large print, audio, accessible electronic formats, and other formats).

**Limited English Proficiency & National Origin Protections:** Title VI of the Civil Rights Act of 1964, the Fair Housing Act (national origin protections) and Executive Order 13166 require recipients (and sub-recipients) of Federal financial assistance to take reasonable steps to ensure meaningful access to programs and services by Limited English Proficient (LEP) persons. LEP Persons are defined as persons who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English.

As per guidance from federal funding agencies such as the Department of Justice (DOJ), the Department of Housing and Urban Development (HUD) and the Department of Health and Human Services (DHHS), THDA has completed a four factor analysis and a Language Access Implementation Plan that outlines how LEP persons are notified of language services and when and how language services are provided to LEP persons. The four factor analysis and THDA's Language Assistance Implementation Plan are available for public review on the THDA website. The analysis and Plan are periodically reviewed and updated as needed.

**Title VI Coordinator, Plan & Compliance** (*State of Tennessee Public Acts, 2009 Public Chapter No. 437*):

Recipients (and sub-recipients) of Federal funding must appoint a Title VI Coordinator who is responsible for managing and monitoring Title VI complaints, Title VI compliance, and providing the annually required Title VI Implementation Plan to the Tennessee Human Rights Commission (THRC) each year. The Civil Rights Compliance Advisor serves as the agency's Title VI Coordinator and oversees non-discrimination training activities, complaints, sub-recipient self survey reporting and the Title VI Plan activities and submission.

THDA completes a Title VI Implementation Plan annually that details Federal programs and related expenditures, including beneficiary demographics, and non-discrimination activities, training, compliance, complaints and assurances. The Plan is submitted to THRC on or before September 30 each year. Once approved by the THRC, THDA's Title VI Implementation Plan is posted to the THDA website.

**Consolidated Plan (HUD Block Grant Programs), Public Housing Authority (PHA) and Fair Housing Activities** (*24 CFR Part 91, Subpart D*): The Consolidated Plan Block Grant Programs consist of five HUD funded programs: HOME Investment Partnership (HOME),

Emergency Solutions Grant (ESG), the National Housing Trust Fund, Community Development Block Grant Program (CDBG) and Housing Opportunities for Persons with Aids (HOPWA). THDA is the state administrator for the HOME, ESG and the NHTF Programs. Department of Economic and Community Development (ECD) oversees the CDBG program, and the Department of Health administers HOPWA. THDA serves as the lead state agency for Consolidated Planning working in cooperation with ECD and Health.

The Plan serves as a guide in helping the state meet affordable housing, community development, economic development, public service, and fair housing needs over the next five years. The Consolidated Plan is carried out through Annual Action Plans, which provide a concise summary of the actions, activities, and the specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified by the Consolidated Plan. The Consolidated Plan and Annual Action Plan, along with the Consolidated Annual Performance and Evaluation Report (CAPER), which reports on accomplishments and progress toward Consolidated Plan goals, and the Citizen Participation Plan, are posted for public review on THDA's website.

As part of the Consolidated Plan, THDA must certify that the agency will affirmatively further fair housing (24 CFR Part 91.325 (a)(1)), which means conducting an Analysis of Impediments to Fair Housing Choice (AI), taking appropriate actions to overcome the effects of any impediments identified through that analysis, and keeping records of these actions. THDA completes an Analysis of Impediments (AI) to Fair Housing Choice every five (5) years in cooperation with the other state Consolidated Plan agencies. The AI is a review of impediments to fair housing choice in the public and private sector. THDA annually reviews the Action Plan and updates activities undertaken to overcome impediments to Fair Housing Choice. The Analysis of Impediments and Action Plan are posted to THDA's website.

THDA also completes a PHA Plan to describe its Housing Choice Voucher Program policies, programs, operations, and strategies for meeting local housing needs and goals. There are two parts to the PHA Plan: the Annual Plan and the 5-Year Plan. The goals and local housing needs identified in the PHA Plan must be consistent with the Consolidated Plan. The PHA Plans are posted to the THDA website on the Rental Assistance page for public review.

#### **THDA Contracts (Sub-recipients & Vendors) and Non-Discrimination Assurance**

**Language:** Every THDA contract includes non-discrimination assurance language that establishes an affirmative obligation to not discriminate against any individual on the basis of that individual's membership in a protected class listed in this policy. Activities funded through Federal financial assistance from the Department of Housing and Urban Development include the HUD non-discrimination assurance language.

**Sub-Recipients of THDA Federal Funds & Non-Discrimination:** Sub-recipients of THDA's federal funding must comply with all federal and state non-discrimination laws in the same manner as THDA (the primary recipient). THDA provides online non-discrimination training resources for sub-recipient and partner agencies. THDA will review compliance with Fair Housing, Title VI, Section 504 and other applicable non-discrimination regulations during monitoring activities for sub-recipients of THDA's federal funds.

### **Federal Non-Discrimination References:**

1. *Title VI of the Civil Rights Act of 1964 (42 U.S. Code § 2000d)* prohibits discrimination on the basis of race, color, or national origin in any program or activity that receives Federal financial assistance.
2. *Title VIII of the Civil Rights Act of 1968, "The Fair Housing Act", (42 U.S. Code §§ 3601-19)* as amended in 1988, prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, on the basis of race, color, national origin, religion, sex, familial status or disability. The Fair Housing Act also requires landlords to allow tenants with disabilities to make reasonable access-related modifications to their private living space, as well as to common use spaces. The Act further requires that new multifamily housing with four or more units be designed and built to allow access for persons with disabilities. The Fair Housing Act applies to all housing activities and dwellings, except as exempted (*42 U.S. Code 3603 § 803 §§ b & c; 42 USC 3607 § 807 §§ a & b*).

*Enabling regulations:* Department of Housing and Urban Development (HUD), 24 CFR §100 and 24 CFR §§ 5.150 – 5.168 (obligation to affirmatively further fair housing)

3. *Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794)* states that no qualified individual with a disability in the United States shall be excluded from, denied the benefits of, or be subjected to discrimination under any program or activity that receives Federal financial assistance. Programs and activities must be readily accessible to and usable by persons with disabilities.

*Enabling regulations:*

- HUD 24 CFR. § 8- Non-discrimination based on Handicap in Federally Assisted Programs and Activities of HUD
  - Department of Health and Human Services (HHS) 45 CFR § 84- Non-discrimination based on Handicap in Programs or Activities Receiving Federal Financial Assistance
  - Department of Energy (DOE) 10 CFR. § 1040- Non-discrimination in Federally Assisted Programs or Activities
  - Department of Treasury 31 CFR § 40- Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance From the Department of the Treasury
4. *Title II of the Americans with Disabilities Act of 1990 (42 U.S. Code §§ 12131 – 12165)* (Subtitle A) protects qualified individuals with disabilities from discrimination on the basis of disability in the services, programs, or activities of all State and local governments. Title II requires public entities to make reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination, unless the entity can demonstrate that doing so would fundamentally alter the nature of the service, program, or activity being provided, including communicating effectively with people who have hearing, vision, or speech disabilities. HUD enforces Title II with respect to housing-related programs and

activities of public entities, including public housing, housing assistance and housing referrals.

*Enabling Regulations:*

- DOJ 28 CFR § 35 - Nondiscrimination on the Basis of Disability in State and Local Government Services
- HUD 24 CFR § 570.614 - Architectural Barriers Act and the Americans with Disabilities Act

5. The *Architectural Barriers Act (ABA)* (42 U.S.C. 4151-4157) requires that buildings and facilities that are designed, constructed, or altered with Federal funds, or leased by a Federal agency, comply with Federal standards for physical accessibility.

*Enabling Regulations: 24 CFR § 570.614 - Architectural Barriers Act and the Americans with Disabilities Act*

6. *Age Discrimination Act of 1975* (42 U.S. Code §6101-6107), as amended, provides that no person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

*Enabling Regulations:*

- HUD 24 C.F.R. § 146 - Nondiscrimination on the Basis of Age in Programs or Activities Receiving Federal Financial Assistance
- HHS 45 CFR § 91 - Nondiscrimination on the Basis of Age in programs or Activities Receiving Federal Financial Assistance from HHS
- DOE 10 C.F.R. § 1040- Non-discrimination in Federally Assisted Programs or Activities
- Treasury 31 CFR § 23- Nondiscrimination on the Basis of Age in Programs and Activities Receiving Federal Financial Assistance from the Department of Treasury

7. *Section 109 of Title I of the Housing and Community Development Act of 1974* (42 U.S. Code § 5309) prohibits discrimination on the basis of race, color, national origin, sex, and religion in any program or activity funded in whole or in part under Title I of the Community Development Act of 1974, which includes Community Development Block Grants.
8. *Low-Income Home Energy Assistance Act of 1981* (42 U.S. Code § 8625) prohibits discrimination on the basis of race, color, national origin, sex, age and disability in programs, services, and activities funded under the Act.
9. *Equal Credit Opportunity Act* (15 U.S. Code 1691) prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age, because an applicant receives income from a public assistance program, or because an applicant has in good faith exercised any right under the Consumer Credit Protection Act.

10. *Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency*, (65 Fed. Reg. 50121), issued on August 11, 2000, requires each federal agency to take steps to ensure that eligible persons with limited English proficiency are provided meaningful access to all federally-assisted and federally-conducted programs and activities.

*Enabling Regulations:*

- Department of Justice (June 18, 2002), 67 FR 41455- Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons
  - Department of Energy (DOE) (August 16, 2004), 69 CFR 157, Prohibition Against National Origin Discrimination affecting Persons With Limited English Proficiency (LEP); Policy Guidance.
  - HUD (January 22, 2007), 72 FR 2732- Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient (LEP) Persons
  - DHHS (August 30, 2000), 65 FR 52762- Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons
11. *Executive Orders 11625, 12432, 12138 AND OMB Circular A-102, Attachment O, Paragraph 9(a)* provide that grantees of Federal financial assistance shall take affirmative steps to assure that small and minority businesses are utilized when possible as sources of supplies, equipment, construction and services. Paragraph 9(b) requires that the grantee take similar appropriate affirmative action in support of women's business enterprises.
  12. *Violence against Women Act (42 U.S.C. § 14043e-11)* provides housing protections for victims of domestic violence, dating violence, sexual assault, and stalking in many of HUD's housing programs. VAWA also requires the establishment of emergency transfer plans for facilitating the emergency relocation of certain tenants who are victims of domestic violence, dating violence, sexual assault, or stalking.

*Enabling Regulations:*

- HUD 24 C.F.R. §§ 5.2001 – 5.2011- Protection for Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking

**State Non-Discrimination References:** *Tennessee Human Rights & Disability Act (§ Tennessee Code Annotated, Title 4, Chapter 21)* prohibits discrimination related to employment, housing, and public accommodations on the basis of race, creed, color, religion, national origin, sex, age or disability. The THRA is modeled on the Fair Housing Act. The THRA applies to all housing activities and dwellings, except as exempted (TCA-4-21-602).

The Tennessee Human Rights Commission (THRC) is charged with the responsibility of verifying that all state governmental entities that are recipients of Federal financial assistance comply with its requirements.

**Conflict with Federal and State Law:** Should this policy conflict with any state or federal law, this policy shall be superseded to the extent necessary to comply with the law.

**THDA Division or Other Policies:** Other THDA policies or manuals which reference non-discrimination:

- THDA's Housing Choice Voucher Administrative Plan includes section 0770-01-05-.30 on Fair Housing Compliance, Disability Accommodation, and the Violence against Women Act, <https://s3.amazonaws.com/thda.org/Documents/Renters/HCV-Admin-Plan-Chapter-0770-01-05-effective-01.03.2019.pdf>
- THDA's Emergency Solutions Grant Program Policies and Procedures Manual, Section 6.2, Affirmative Outreach, Section 6.6, Section 504 of the Rehabilitation Act of 1973, <https://s3.amazonaws.com/thda.org/Documents/Business-Partners/Grant-Administrators/ESG-Program/ESG-Policies-and-Procedures.pdf>
- HOME Program Manual, Chapter 1, Affirmative Marketing and Chapter 6, Fair Housing and Equal Opportunity, <https://s3.amazonaws.com/thda.org/Documents/Business-Partners/Grant-Administrators/HOME-Program/2017-HOME-Manual.pdf>
- THDA's Low-Income Home Energy Assistance Program (LIHEAP) Operational Manual for Regular and Crisis Assistance, Chapter 6, 6.2 Title VI – Civil Rights Training, <https://s3.amazonaws.com/thda.org/Documents/Business-Partners/Grant-Administrators/LIHEAP/LIHEAP-18-Manual-with-forms-and-FAQ.pdf>
- THDA's Weatherization Assistance Program (WAP) Manual, 13.2.1 Title VI – Civil Rights Training, [https://s3.amazonaws.com/thda.org/Documents/Business-Partners/Grant-Administrators/Weatherization/TN-WAP-Manual\\_2018-Final.pdf](https://s3.amazonaws.com/thda.org/Documents/Business-Partners/Grant-Administrators/Weatherization/TN-WAP-Manual_2018-Final.pdf)
- THDA's Qualified Allocation Plan for the Low Income Housing Tax Credit Program, Part XIII: Compliance Monitoring, <https://s3.amazonaws.com/thda.org/Documents/Business-Partners/Multi-Family-Developers/LIHTC-Program/2018-QAP-AND-EXHIBITS-10.19.2017.pdf>
- THDA ADA policy for employment, <http://homestead/Policies/ADA%20Policy.pdf>

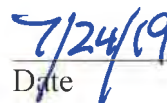
**THDA Employee Consequences:** Any employee who fails to comply with this policy or who encourages such conduct by others may be subject to corrective action in accordance with THDA's Discipline Policy up to and including termination of employment.

**Contractor/Sub-Recipient Consequences:** Any sub-recipient/grantee who fails to comply with a contractual obligation not to discriminate shall face loss of funding or other consequences as determined by the contract with THDA.

**Policy Changes:** This policy is subject to modification, amendment or revocation by the Executive Director at any time and for any reason.

**Approved by:**

  
Ralph Perrey, Executive Director

  
Date

## **Tennessee Housing Development Agency (THDA)**

### **Providing Meaningful Access to Persons with Limited English Proficiency Policy**

**Purpose:** To ensure THDA's compliance with Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968 (the "Fair Housing Act") and Executive Order 13166 by providing meaningful access to THDA's programs, services and activities to persons with limited English proficiency.

**Effective Date:** November 11, 2019

**Application:** This policy applies to all programs, services or activities administered by THDA.

**Policy Statement:** THDA is committed to providing timely, meaningful access to persons with Limited English Proficiency (LEP) to programs, services, and activities administered by THDA. THDA complies with all applicable Federal and state laws and enabling regulations to ensure meaningful access for LEP persons.

**Responsibility:** Each THDA employee is responsible for providing timely, meaningful access to LEP persons.

Recipients (and sub-recipients) of Federal funding must appoint a Title VI Coordinator. The Civil Rights Compliance Advisor serves as THDA's Title VI Coordinator and oversees language access activities, complaints, and the Language Access Plan (LAP).

**Guidance:** To ensure meaningful access to THDA's programs, services and activities for LEP persons, THDA will complete a Language Access Plan (LAP) at least every five years that includes a "four-factor analysis," as recommended by federal guidance. The Plan outlines recommended language assistance services based upon the results of the four-factor analysis. The LAP is posted to the THDA website on the Fair Housing pages.

*Public Notice:* THDA will display a Language Identification Guide in a visible area of office locations that are open to the public. The Guide notifies the public of the availability of free language assistance translated into the 25 languages where interpretation is most commonly requested in the United States. THDA will also include a notice of free language assistance on vital program documents in the Spanish language, which was identified through THDA's Four Factor Analysis as the most frequently spoken language by LEP persons in Tennessee.

**Employee Language Access Training:** THDA will train all staff on the requirement to provide meaningful access and will train staff who engage in direct contact with the public on the proper procedures for specific language assistance services.

**Discrimination Complaints (National Origin and Language Access):** Any applicant to, or beneficiary of, a THDA funded program who alleges discrimination based upon race, color, religion, creed, national origin (including language access), sex, familial status, age, disability or any other protected class has the right to file a complaint no later than 180 days after the alleged discrimination. The complaint procedures may be found in *THDA's Grievance Procedures for Complaints of Discrimination by Applicants or Beneficiaries of THDA's Programs*. The procedures to file a complaint and a Discrimination Complaint form are made publicly available on THDA's website.

The Civil Rights Compliance Advisor tracks and coordinates discrimination complaints, including those related to limited English proficiency and meaningful access (national origin discrimination). The Division of Internal Audit conducts internal investigations into allegations of discrimination under this policy. In some cases, a complaint of discrimination may be investigated by the Tennessee Human Rights Commission (THRC). In those cases, the Civil Rights Compliance Advisor will coordinate internal actions with the THRC, THDA Internal Audit Division and the Office of Legal Counsel.

The Executive Director oversees any actions related to THDA employee conduct under this policy except those related to either himself/herself or to the Director of Internal Audit. If a complaint is lodged against the Executive Director or the Director of Internal Audit, then the THDA Board's Audit and Budget Committee is responsible for follow-up.

**Sub-Recipients of THDA Federal Funds, National Origin Discrimination & Language Access:** Sub-recipients of THDA's federal funding must comply with all federal and state laws in the same manner as THDA (the primary recipient). THDA will train sub-recipient administrators on the requirement to provide meaningful access to LEP persons and will monitor and evaluate sub-recipient compliance with Title VI, Fair Housing and other Federal and state regulations (including meaningful access for LEP persons).

**Federal Non-Discrimination References:**

1. *Title VI of the Civil Rights Act of 1964 (42 U.S. Code § 2000d)* prohibits discrimination on the basis of race, color, or national origin in any program or activity that receives Federal financial assistance.
2. *Title VIII of the Civil Rights Act of 1968, "The Fair Housing Act", (42 U.S. Code §§ 3601-19)* as amended in 1988, prohibits discrimination in the sale, rental, and financing of dwellings, and in other housing-related transactions, on the basis of race, color, national origin, religion, sex, familial status or disability. The Fair Housing Act applies to all housing activities and dwellings, except as exempted (*42 U.S. Code 3603 § 803 §§ b & c; 42 USC 3607 § 807 §§ a & b*).
3. *Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, (65 Fed. Reg. 50121)*, issued on August 11, 2000, requires each federal agency

to take steps to ensure that eligible persons with limited English proficiency are provided meaningful access to all federally-assisted and federally-conducted programs and activities.

*Enabling Regulations:*

- Department of Justice (June 18, 2002), 67 FR 41455- Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons
- Department of Energy Department of Energy (DOE), (August 16, 2004), 69 CFR 157, “Nondiscrimination in Federally Assisted Programs Enforcement of Title VI of the Civil Rights Act of 1964--Prohibition Against National Origin Discrimination affecting Persons With Limited English Proficiency (LEP); Policy Guidance.”
- HUD (January 22, 2007), 72 FR 2732- Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient (LEP) Persons
- DHHS (August 30, 2000), 65 FR 52762- Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons

**State Non-Discrimination References:** *Tennessee Human Rights & Disability Act (§ Tennessee Code Annotated, Title 4, Chapter 21)* prohibits discrimination related to employment, housing, and public accommodations on the basis of race, creed, color, religion, national origin, sex, age or disability. The THRA applies to all housing activities and dwellings, except as exempted (TCA-4-21-602).

The Tennessee Human Rights Commission (THRC) is charged with the responsibility of verifying that all state governmental entities that are recipients of Federal financial assistance comply with its requirements.

**Other THDA Policies & References:**

- THDA Language Access Plan
- THDA Procedures for Providing Oral Interpretation Services to Persons with Limited English Proficiency (LEP)
- Division Policy and Procedure Manuals

**Other Laws and Policies:** Should this policy conflict with any state or federal law, this policy shall be superseded to the extent necessary to comply with the law.

**THDA Employee Consequences:** Any employee who fails to comply with this policy or who encourages such conduct by others may be subject to corrective action in accordance with THDA's Discipline Policy up to and including termination of employment.

**Contractor/Sub-Recipient Consequences:** Any sub-recipient/grantee who fails to comply with the obligation to provide meaningful access to LEP persons shall face loss of funding or other consequences as determined by the contract with THDA.

**Policy Changes:** This policy is subject to modification, amendment or revocation by the Executive Director at any time and for any reason.

**Approved by:**

  
\_\_\_\_\_  
Ralph M. Perrey, Executive Director

11/1/13  
\_\_\_\_\_  
Date



## **Language Access Plan**

**2020-2025**

Located at:

<https://thda.org/pdf/Language-Access-Plan-Final.pdf>

## Tennessee Housing Needs Survey for the Public

Open to ALL Tennesseans. Please respond by July 31, 2024.

Affordable, decent, safe, and fair housing matters to everyone. The Tennessee Housing Development Agency (THDA) and partners are conducting a study of housing needs in Tennessee and are seeking your experiences and opinions.

Your input will be used to develop two plans:

1. The 2025 – 2029 Consolidated Plan, which will outline goals and priorities for an anticipated \$60 million in annual federal funding for housing and infrastructure from the U.S. Department of Housing and Urban Development (HUD).
2. A fair housing plan to address housing discrimination and disparities.

Visit the link below by July 31, 2024. Please contact [research@thda.org](mailto:research@thda.org) for questions and accommodations.

[Respond to the Housing Needs Survey for the Public.](https://www.surveymonkey.com/r/W8LVNGY)

[\(https://www.surveymonkey.com/r/W8LVNGY\)](https://www.surveymonkey.com/r/W8LVNGY)

[View survey flyer in English. \(/pdf/Housing-Needs-Survey-Flyer\\_English.pdf\)](#)

[View survey flyer in Spanish. \(/pdf/Housing-Needs-Survey-Flyer\\_Spanish.pdf\)](#)

[View survey flyer in Arabic. \(/pdf/Housing-Needs-Survey-Flyer\\_Arabic.pdf\)](#)

[View survey flyer in Chinese. \(/pdf/Housing-Needs-Survey-Flyer\\_Chinese.pdf\)](#)

[View survey flyer in Korean. \(/pdf/Housing-Needs-Survey-Flyer\\_Korean.pdf\)](#)

[View survey flyer in Somali. \(/pdf/Housing-Needs-Survey-Flyer\\_Somali.pdf\)](#)

[View survey flyer in Vietnamese. \(/pdf/Housing-Needs-Survey-Flyer\\_Vietnamese.pdf\)](#)

[View questions from the Housing Needs Survey for Organizational Stakeholders. \(/pdf/Housing-Needs-Survey-for-Organizational-Stakeholders\\_Core-Questions.pdf\)](#)

## Encuesta de necesidades de vivienda de Tennessee

Abierta a TODOS los habitantes de Tennessee. Le pedimos que responda antes del 31 de julio de 2024.

Una vivienda asequible, decente, segura y justa es importante para todos. La Agencia de Desarrollo de Vivienda de Tennessee (Tennessee Housing Development Agency, THDA) y sus socios están realizando un estudio sobre las necesidades de vivienda en Tennessee, y buscan conocer sus experiencias y opiniones.

Su opinión se utilizará para desarrollar dos planes:

1. El Plan Consolidado 2025 – 2029, que describirá objetivos y prioridades para un financiamiento federal anual anticipado de \$60 millones para vivienda e infraestructura del Departamento de Vivienda y Desarrollo Urbano de EE. UU. (Housing and Urban Development, HUD).
2. Un plan de vivienda justa para hacer frente a la discriminación y las disparidades en la vivienda.

Visite el enlace a continuación antes del 31 de julio de 2024. Si tiene preguntas o necesita adaptaciones, comuníquese con [research@thda.org](mailto:research@thda.org).

[Responder a la Encuesta de Necesidades de Vivienda para el Público.](#)

[. \(https://www.surveymonkey.com/r/W8LVNGY?lang=es\)](https://www.surveymonkey.com/r/W8LVNGY?lang=es)

[Ver folleto de la encuesta en español. \(/pdf/Housing-Needs-Survey-Flyer\\_Spanish.pdf\)](#)

Appendix E: China Title VI Plan for 2023-2024

[Ver el folleto de la encuesta en árabe. \(/pdf/Housing-Needs-Survey-Flyer\\_Arabic.pdf\)](#)

[Ver el folleto de la encuesta en chino. \(/pdf/Housing-Needs-Survey-Flyer\\_Chinese.pdf\)](#)

[Ver el folleto de la encuesta en inglés. \(/pdf/Housing-Needs-Survey-Flyer\\_English.pdf\)](#)

[Ver el folleto de la encuesta en coreano. \(/pdf/Housing-Needs-Survey-Flyer\\_Korean.pdf\)](#)

[Ver folleto de la encuesta en somalí. \(/pdf/Housing-Needs-Survey-Flyer\\_Somali.pdf\)](#)

[Ver el folleto de la encuesta en vietnamita. \(/pdf/Housing-Needs-Survey-Flyer\\_Vietnamese.pdf\)](#)

## **Instructions for Placing a Request for a Certification of Consistency with the State of Tennessee's Consolidated Plan**

Public Housing Authorities, Continuum of Care applicants and applicants to other affordable housing grant/loan programs (e.g. the Federal Home Loan Bank) are required to gain certification from the jurisdiction in which their grant will do their work that the proposed activity is consistent with the jurisdiction's HUD Consolidated Plan.

When requesting a certification of consistency with the state's Consolidated Plan, please supply the following information to ensure that Tennessee Housing Development Agency has the information needed to certify.

### **Overall Summary of the Activities/Project Proposed**

# Consolidated Planning

## THDA Public Notice: Review and Comment on Housing and Community Development Activities in Tennessee

In the recently released 2023-2024 Consolidated Annual Performance and Evaluation Report (CAPER), the Tennessee Housing Development Agency (THDA) describes how federal CDBG, ESG, HOME, HOPWA, and HTF funds were spent on housing and community development activities to benefit low and moderate income Tennesseans.

The FY 2023 - 24 CAPER will be available for review and public comment from August 30 - September 17, 2024.

[Read the FY 23-24 CAPER Overview here. \(/pdf/2023-24\\_CAPER\\_Overview\\_English.pdf\)](/pdf/2023-24_CAPER_Overview_English.pdf)

[Read the FY 23-24 CAPER draft here. \(/pdf/2023-24-CAPER\\_draft-for-public-comment.pdf\)](/pdf/2023-24-CAPER_draft-for-public-comment.pdf)

[Comment on the FY 23-24 CAPER here. \(https://www.surveymonkey.com/r/MXJGB83\)](https://www.surveymonkey.com/r/MXJGB83)

The details of the public meeting are here:

Tuesday, September 17, 2024, 1:00 – 2:00 PM

Andrew Jackson Building, Ground Floor Hearing Room, 502 Deaderick Street, Nashville, TN  
37243

The building is ADA accessible with ground-level entry on Fifth Avenue.

Additionally, participants can join the public meeting virtually using this [link](#)

[\(/https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-)

[join/19%3ameeting\\_ZGJhODU1YTltODllYi00Mjk1LWEwYTYtZjVmYTE2YTQyNjQw%40thread.v2,](https://teams.microsoft.com/join/19%3ameeting_ZGJhODU1YTltODllYi00Mjk1LWEwYTYtZjVmYTE2YTQyNjQw%40thread.v2)

[context=%7b%22Tid%22%3a%2222284341-f9c4-4502-b4f8-](#)

[c61264cff9e8%22%2c%22Oid%22%3a%2297ffa23b-3cdb-4482-a8d1-a62fdc4f224b%22%7d\).](#)

For questions and accommodations, contact Amara Mattingly at [research@thda.org](mailto:research@thda.org).

## **Aviso Público de THDA: Favor de Revisar y Comentar sobre las Actividades de Vivienda y Desarrollo Comunitario en Tennessee**

En el recientemente publicado Informe Consolidado de Desempeño y Evaluación 2023-2024 (CAPER, por sus siglas en inglés), la Agencia de Desarrollo de Vivienda de Tennessee (THDA, por sus siglas en inglés) describe cómo fondos federales de CDBG, ESG, HOME, HOPWA y HTF fueron usados en actividades de vivienda y desarrollo comunitario para beneficiar a habitantes de Tennessee de bajos y moderados ingresos.

El CAPER estará disponible para su revisión y comentarios del 30 de agosto al 17 de septiembre de 2024 durante el periodo formal de comentarios públicos.

[Visión general de CAPER. \(/pdf/2023-24\\_CAPER\\_Overview\\_Spanish.pdf\)](#)

[Haga clic aquí para comentar sobre el CAPER. \(https://www.surveymonkey.com/r/MXJGB83\)](https://www.surveymonkey.com/r/MXJGB83)

Los detalles de la reunión pública figuran a continuación:

martes, 17 de septiembre de 2024, 1:00 - 2:00 PM

Andrew Jackson Building, Ground Floor Hearing Room, 502 Deaderick Street, Nashville, TN

37243

El edificio cuenta con accesibilidad ADA, con entrada terrestre en el primer piso a través la Quinta Avenida (Fifth Avenue, en inglés).

Además, los participantes pueden asistir virtualmente a la reunión pública mediante este [enlace \(https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZGJhODU1YTltODIiYi00Mjk1LWEwYTYtZjVmYTE2YTQyNjQw%40thread.v2,context=%7b%22Tid%22%3a%2222284341-f9c4-4502-b4f8-c61264cff9e8%22%2c%22Oid%22%3a%2297ffa23b-3cdb-4482-a8d1-a62fdc4f224b%22%7d\)](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGJhODU1YTltODIiYi00Mjk1LWEwYTYtZjVmYTE2YTQyNjQw%40thread.v2,context=%7b%22Tid%22%3a%2222284341-f9c4-4502-b4f8-c61264cff9e8%22%2c%22Oid%22%3a%2297ffa23b-3cdb-4482-a8d1-a62fdc4f224b%22%7d).

Si tiene preguntas o necesita algún ajuste comuníquese con Amara Mattingly en [research@thda.org](mailto:research@thda.org).

## **Instructions for Placing a Request for a Certification of Consistency with the State of Tennessee's Consolidated Plan**

Public Housing Authorities, Continuum of Care applicants and applicants to other affordable housing grant/loan programs (e.g. the Federal Home Loan Bank) are required to gain certification from the jurisdiction in which their grant will do their work that the proposed activity is consistent with the jurisdiction's HUD Consolidated Plan.

When requesting a certification of consistency with the state's Consolidated Plan, please supply the following information to ensure that Tennessee Housing Development Agency has the information needed to certify.

### **Overall Summary of the Activities/Project Proposed**

- The brief summary should not exceed two (2) pages in length and should include information on the types of activities proposed, project location, funding sources,



# *Great Choice*

## HOME LOANS

Tennessee Housing  
Development Agency

# Great Choice

## HOME LOANS

[GREATCHOICETN.COM](http://GREATCHOICETN.COM)

La THDA cuenta con  
un programa de

## ASISTENCIA DEL PAGO INICIAL

para...



### COMPRADORES DE VIVIENDA PRIMERIZOS

El programa de préstamos Gran Elección de la THDA ofrece una hipoteca de tasa fija baja a 30 años. La opción adicional Gran Elección Plus ofrece \$6000 o el 6 % del precio de venta para ser usado para el pago inicial y/o el costo de cierre.

### COMPRADORES DE VIVIENDA REPETITIVOS

En 58 condados de Tennessee, el programa de préstamos Gran Elección de la THDA, incluida la asistencia para el pago inicial, se encuentra disponible para los compradores de vivienda repetitivos.

### VIVIENDA PARA HÉROES

Disponible para militares en servicio activo, guardia nacional y veteranos, agentes del orden público estatales y locales, técnicos de emergencias médicas, paramédicos y bomberos



  
**Tennessee Housing**  
Development Agency

## CUÁNDO SOLICITAR:

Usted puede presentar una solicitud desde el 1ro de octubre.

Las solicitudes serán aceptadas hasta el 30 de septiembre. (dependiendo de la financiación disponible.)

Los hogares pueden ser atendidos una vez durante el período de solicitud.

## DIRECTRICES DE INGRESOS 2022

Favor de usar la tabla a continuación para ver si potencialmente califica para los servicios LIHEAP.

Tamaño del Hogar	Max de Ingresos Anuales Brutos
1	\$25,201
2	\$32,956
3	\$40,710
4	\$48,464
5	\$56,218
6	\$63,972
7	\$71,726
8	\$79,480

\* Actualizado Anualmente

\* Comuníquese con la agencia local para obtener más información sobre lo que se debe incluir como ingresos.

## ¿QUIÉN ES ELEGIBLE?

Los hogares que están dentro del 150% de las pautas federales de ingresos por pobreza pueden recibir asistencia. El programa LIHEAP en su condado determina si los ingresos de su hogar califican para el programa.

## COSAS A TENER EN CUENTA:

- ➔ Usted no necesita tener una factura de energía atrasada
- ➔ Usted no tiene que estar recibiendo asistencia pública
- ➔ Usted puede alquilar o ser dueño de su hogar

## ¿CÓMO SOLICITO?

La solicitud, junto con todas las verificaciones necesarias, debe ser presentada a través de la agencia LIHEAP designada en su condado de residencia.

Para solicitar necesitará:

- ➔ Copia del documento de identidad del solicitante expedido por el gobierno
- ➔ Número de seguro social y verificación para todos los beneficiarios miembros del hogar elegibles o certificado de nacimiento para niños menores de 1 año
- ➔ Prueba de ingresos brutos de los últimos 30 días (4 semanas) para todos los miembros del hogar (que tengan 18 años o más) o completar el Formulario de Cero Ingresos de no haber ingresos
- ➔ 12 meses de historial de facturas de energía del hogar (o por el tiempo que ha vivido en su dirección)
- ➔ Copia de su factura de servicios públicos más reciente o aviso de terminación (si procede)

\*Documentación adicional podría ser necesaria

Comuníquese con su agencia local para obtener mas información

# ¿Necesita Ayuda para Pagar su Factura de Electricidad?

# LIHEAP

Programa de Asistencia Energética de Bajos Ingresos



## ¿QUÉ ES LIHEAP?

El Programa de Asistencia Energética para Hogares de Bajos Ingresos (LIHEAP, por sus siglas en inglés) es un programa de subvenciones financiado por el gobierno federal que ayuda a los hogares con ingresos elegibles a satisfacer sus necesidades inmediatas de energía en el hogar.

LIHEAP puede ayudarle a mantenerse calido en el invierno y fresco en el verano mediante un programa que reduce el riesgo de problemas de salud y seguridad que surgen de las prácticas de calefacción y refrigeración inseguras.

## ¿QUÉ ASISTENCIA ES PROPORCIONADA POR LIHEAP?

### ASISTENCIA REGULAR

La asistencia regular ayuda a las familias a pagar sus facturas de calefacción y refrigeración. El pago único se envía directamente a su compañía de servicios públicos o proveedor de combustible, y se acreditará en su factura. La asistencia se basa en el tamaño del hogar, los ingresos y el tipo de combustible.

### ASISTENCIA ENERGÉTICA DE CRISIS

Los solicitantes de asistencia en casos de crisis reciben el mismo beneficio que los solicitantes de Asistencia Regular. Sin embargo, el componente de crisis será basado en circunstancias incontrolables. Favor de consultar con su agencia local de LIHEAP con respecto a la elegibilidad para crisis.

LIHEAP le ayuda a pagar sus facturas principales de calefacción y refrigeración. Estas incluyen:

- Electricidad • Gas • Propano • Carbón
- Petróleo • Queroseno • Madera

## A QUIÉN LLAMAR PARA AYUDA

Comuníquese con la agencia que atienda a su condado

### Blount County Community Action Agency, Inc

(865) 983-8411  
Servicio: Blount

### Bradley-Cleveland CSA

(423) 479-4111  
Servicio: Bradley

### Chattanooga Office of Family Empowerment

(423) 643-6434  
Servicio: Hamilton

### Clarksville-Montgomery County CAC

(931) 896-1800  
Servicio: Montgomery

### Delta Human Resources Agency

(901) 476-5226  
Servicio: Fayette, Lauderdale & Tipton

### Douglas-Cherokee Economic Authority, Inc.

(423) 318-6933  
Servicio: Cocke, Grainger, Hamblen, Jefferson, Monroe & Sevier

### East Tennessee Human Resource Agency (ETHRA)

(865) 691-2551  
Servicio: Anderson, Campbell, Claiborne, Morgan, Scott, Union

### Highland Rim Economic Corporation

(931) 289-4101  
Servicio: Dickson, Houston, Humphreys & Stewart

### Knoxville-Knox County CAC

(865) 637-6700  
Servicio: Knox

### Metropolitan Action Commission

(615) 862-8860  
Servicio: Davidson

### Mid-Cumberland CAC

(615) 742-1113  
Servicio: Cheatham, Robertson, Rutherford, Sumner, Trousdale, Williamson & Wilson

### Mid-East Community Action Agency

(865) 354-0450  
Servicio: Loudon & Roane

### Northwest TN Economic Dev. Council

(731) 364-3228  
Servicio: Benton, Carroll, Crockett, Dyer, Gibson, Henry, Lake, Obion, & Weakley

### Shelby County CSA

(901) 222-4212  
Servicio: Shelby

### South Central HRA

(931) 433-7182  
Servicio: Bedford, Coffee, Franklin, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry & Wayne

### Southeast Tennessee HRA

(423) 949-2191  
Servicio: Bledsoe, Grundy, Marion, McMinn, Meigs, Polk, Rhea & Sequatchie

### Southwest HRA

(731) 989-5111  
Servicio: Chester, Decatur, Hardeman, Hardin, Haywood, Henderson, Madison, & McNairy

### Upper Cumberland HRA

(931) 528-1127  
Servicio: Cannon, Clay, Cumberland, DeKalb, Fentress, Jackson, Macon, Overton, Pickett, Putnam, Smith, Van Buren, Warren & White

### Upper East Tennessee HDA

(423) 246-6180  
Servicio: Carter, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi & Washington

# ¿Necesita Ayuda para Pagar su Factura de Electricidad?



# LIHEAP

Programa de Asistencia Energética de Bajos Ingresos

Tennessee Housing  
Development Agency

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## COSAS A TENER EN CUENTA:

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## CUÁNDO SOLICITAR:

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# ¿Necesita Ayuda para Pagar su Factura de Electricidad?

## ¿CÓMO SOLICITO?

La solicitud, junto con todas las verificaciones necesarias, debe ser presentada a través de la agencia LIHEAP designada en su condado de residencia.

## PARA SOLICITAR NECESITARÁ:

- Copia del documento de identidad del solicitante expedido por el gobierno
- Número de seguro social y verificación para todos los beneficiarios miembros del hogar elegibles o certificado de nacimiento para niños menores de 1 año
- Prueba de ingresos brutos de los últimos 30 días (4 semanas) para todos los miembros del hogar (que tengan 18 años o más) o completar el Formulario de Cero Ingresos de no haber ingresos
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**Clarksville-Montgomery County CAC**  
(931) 896-1800  
Servicio: Montgomery

**Delta Human Resources Agency**  
(901) 476-5226  
Servicio: Fayette, Lauderdale & Tipton

**Douglas-Cherokee Economic Authority, Inc.**  
(423) 587-4500  
Servicio: Cocke, Grainger, Hamblen, Jefferson, Monroe & Sevier

**East Tennessee Human Resource Agency (ETHRA)**  
(865) 691-2551  
Servicio: Anderson, Campbell, Claiborne, Morgan, Scott, Union

**Highland Rim Economic Corporation**  
(931) 289-4101 Servicio: Dickson, Houston, Humphreys & Stewart

**Knoxville-Knox County CAC**  
(865) 546-3500 Servicio: Knox

**Metropolitan Action Commission**  
(615) 862-8860 Servicio: Davidson

**Mid-Cumberland CAC**  
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Servicio: Cheatham, Robertson, Rutherford, Sumner, Trousdale, Williamson & Wilson

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Servicio: Loudon & Roane

**Northwest TN Economic Development Council**  
(731) 364-3228  
Servicio: Benton, Carroll, Crockett, Dyer, Gibson, Henry, Lake, Obion, & Weakley

**Shelby County CSA**  
(901) 222-4212 Servicio: Shelby

**South Central HRA**  
(931) 433-7182  
Servicio: Bedford, Coffee, Franklin, Giles, Hickman, Lawrence, Lewis, Lincoln, Marshall, Maury, Moore, Perry & Wayne

**Southeast Tennessee HRA**  
(423) 949-2191  
Servicio: Bledsoe, Grundy, Marion, McMinn, Meigs, Polk, Rhea & Sequatchie

**Southwest HRA**  
(731) 989-5111  
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**Upper East Tennessee HDA**  
(423) 246-6180  
Servicio: Carter, Greene, Hancock, Hawkins, Johnson, Sullivan, Unicoi & Washington

# BENEFICIOS DE LA EDUCACIÓN SOBRE LA ADQUISICIÓN DE UNA VIVIENDA

42%

de descenso en las probabilidades de embargo cuando un prestatario ha recibido educación sobre la adquisición de una vivienda.



Los prestatarios disponen de un abogado que los acompaña durante todo el proceso de adquisición de la vivienda, y posteriormente.

## Usted aprenderá a...



Gestionar su dinero



Entender cómo funciona el crédito



Comprar una vivienda



Proteger su inversión



Prepararse para la adquisición de una vivienda y a obtener una hipoteca



La educación sobre la adquisición de una vivienda podría darle derecho a una ayuda para el pago inicial.

Visite nuestra página web para ver más información en: <https://thda.org/homebuyers/homebuyer-education/choosing-a-homebuyer-education-class>



وكالة تينيسي  
لتنمية الإسكان

## بلديتي ان إحتياجات الإسكان و الي قتيئيسي

نمّاحل جيجي ع لجمه ارو الي قتيئيسي  
ي رجي لرد قبل 31 ذي الح 2024.

مطّل الإسكان هيس ا ر لتلفّة، ول لئق، وال من، ولعادل ل جيجي ع.

تجري و ك ل قتيئيسي لتنيّة الإسكان (THDA) وشركاؤ ها در لسة ل إحتياجات  
الإسكان في و لي قتيئيسي في ط ان خريثك وأرطك.  
ي رجي م ح رمز الست جوة لسيعة أوفضل و زياره لروط أن اقبل 31  
ي الح 2024 كم اشر السيتي ان غي.

<https://www.surveymonkey.com/r/Y63FPNQ?lang=ar>



حدد لغتك في الزاوية العلوية  
اليسرى من صفحة الويب.

ي رجي لت المزل مع [research@thda.org](mailto:research@thda.org) لعلطة والمركن.



وزارة  
التنمية المجتمعية



وزارة  
الصحة





田纳西州住房  
发展局

## 田纳西州住房需要问卷调查

对所有田纳西人开放。

请在 2024 年 7 月 31 日 前完成问卷调查。

经济适用、体面、安全和公平的住房对所有人都至关重要。

田纳西州住房发展局 (THDA) 与合作伙伴正在开展一项有关田纳西州住房需求的研究，诚邀您提供宝贵经验和意见。

请在 2024 年 7 月 31 日前扫描二维码或访问以下链接。

此问卷调查还发布在

<https://www.surveymonkey.com/r/Y63FPNQ?lang=zh>



在网页的右上角选择您的语言。

如有任何疑问或需要任何居住设施，请联系 [research@thda.org](mailto:research@thda.org)。



经济和社区发展部



卫生部



平等住房机会



## Tennessee Housing Needs Survey

Open to ALL Tennesseans.

Please respond by July 31, 2024.

Affordable, decent, safe, and fair housing matters to everyone. The Tennessee Housing Development Agency (THDA) and partners are conducting a study of housing needs in Tennessee and are seeking your experiences and opinions.

Please scan the QR code or visit the link below by July 31, 2024.

The survey is posted at

<https://www.surveymonkey.com/r/Y63FPNQ>



Please contact [research@thda.org](mailto:research@thda.org) for questions and accommodations.





테네시주  
주택개발청

## 테네시주 주택 요구 조사

모든 테네시주 주민이 참여할 수 있습니다.

2024년 7월 31일까지 답변해주십시오.

적정 가격, 안전성, 공정성을 갖춘 주택은 모든 사람에게  
중요합니다.

테네시주 주택개발청(THDA)과 파트너들은 테네시주 주택  
요구에 대한 연구를 진행하고 귀하의 경험과 의견을  
듣고자 합니다.

2024년 7월 31일까지 QR 코드를 스캔하시거나 아래  
링크에 방문해주십시오. 조사는

<https://www.surveymonkey.com/r/Y63FPNQ?lang=ko> 에도  
게시됩니다.



페이지 오른쪽 상단에서 언어를  
선택합니다.

질문이 있으시거나 편의 제공이 필요하시면 [research@thda.org](mailto:research@thda.org) 로  
문의해주십시오.



경제 지역사회 개발부



보건부



평등한 주택 기회



**Guriyeynta Tennessee**  
Wakaalada Horumarinta

## **Xog-ururinta Baahiyaha Guriyeynta Tennessee**

U furan DHAMMAAN dadka degan Tennessee  
Fadlan ka jawaab Julaay 31, 2024.

Guriyeyn la awooddi karo, caddaalad ah, jaban oo badqaba waxay dani ugu jirtaa qof walba.

Wakaaladda Horumarinta Guriyeynta ee Tennessee (THDA) iyo shuraakadeedu waxay sameynayaan cilmi-baadhis ku saabsan baahiyaha guriyeynta gudaha Tennessee waxayna raadinayaan khibradahaaga iyo fikradahaaga.

Fadlan sawir koodhka QR ama booqo linkiga hoose taariikhdu markay tahay Julaay 31, 2024. Xog-ururinta waxa lagu soo daabacay

<https://www.surveymonkey.com/r/Y63FPNQ?lang=so>



Xulo luqadaada barta geeska midig ee kore ee boggan.

Fadlan kala xidhiidh [research@thda.org](mailto:research@thda.org) si lagaaga jawaabo su'aalaha iyo tallooyinka.



Waaxda  
**Dhaqaalaha & Horumarinta**  
Bulshada



Waaxda  
**Caafimaadka**



**FURSADA**  
**GURIYEYNTA LOO**  
**SIMAN YAHAY**



## Encuesta de necesidades de vivienda de Tennessee

Abierta a TODOS los habitantes de Tennessee.

Le pedimos que responda antes del 31 de julio de 2024.

Una vivienda asequible, decente, segura y justa es importante para todos.

La Agencia de Desarrollo de Vivienda de Tennessee (Tennessee Housing Development Agency, THDA) y sus socios están realizando un estudio sobre las necesidades de vivienda en Tennessee, y buscan conocer sus experiencias y opiniones.

Escanee el código QR o visite el enlace a continuación antes del 31 de julio de 2024. La encuesta está publicada en

<https://www.surveymonkey.com/r/Y63FPNQ?lang=es>



Selecciona tu idioma en la esquina superior derecha de la página web.

Si tiene preguntas o necesita adaptaciones, comuníquese con [research@thda.org](mailto:research@thda.org).





**Cơ Quan Phát Triển  
Nhà Ở Tennessee**

# **Khảo Sát về Nhu Cầu Nhà Ở tại Tennessee**

Dành cho TẤT CẢ cư dân Tennessee.

Vui lòng trả lời chậm nhất vào ngày 31 tháng 7 năm 2024.

Ai cũng cần nhà ở giá phải chăng, thơm mát, an toàn và công bằng.

Cơ Quan Phát Triển Nhà Ở Tennessee (THDA) và các đối tác đang tiến hành một nghiên cứu về nhu cầu nhà ở tại Tennessee và đang muốn tìm hiểu trải nghiệm và ý kiến của quý vị.

Vui lòng quét mã QR hoặc truy cập vào liên kết dưới đây chậm nhất vào ngày 31 tháng 7 năm 2024. Khảo sát này cũng được đăng tải tại <https://www.surveymonkey.com/r/Y63FPNQ?lang=vi>



Chọn ngôn ngữ của bạn ở góc  
trên cùng bên phải của trang.

Vui lòng liên hệ [research@thda.org](mailto:research@thda.org) để được giải đáp thắc mắc và cung cấp hình thức điều chỉnh cho người khuyết tật.



Sở Phát Triển  
Kinh Tế và Cộng Đồng



Sở  
Y Tế



¿Está atrasado en  
su pago  
hipotecario  
debido a  
una dificultad  
Relacionada al  
COVID?

¿Está luchando para  
efectuar sus pagos  
hipotecarios?

EL PROGRAMA TNHAF  
PODRÍA SER CAPAZ DE  
PROPORCIONARLE  
ASISTENCIA.



Para Obtener Más Información y Ver si Usted Califica Visite

**THDA.ORG/HAF**

**855-890-8073** 

Marque 711 para el servicio gratuito de Relevé  
TTY/TB

#### CRITERIOS BÁSICOS DE CUALIFICACIÓN (Criterios adicionales podrían aplicar)

- Debe tener una dificultad para calificar que está relacionada al COVID-19 y ocurrió después del 21 de enero de 2020. Las dificultades que reúnen los requisitos son el desempleo, el subempleo (pérdida de ingresos), la muerte de un cónyuge o de un co-prestatario o un aumento de determinados gastos directamente relacionados al Covid-19.
- Balances vencidos ocurridos después de la dificultad de calificación y que no exceda \$40,000.
- Los ingresos familiares no superan los \$119,850.

CONDICIONES DE ASISTENCIA • Subvención no reembolsable.

## **Tennessee Housing Development Agency List of Bi- or Multi-Lingual Staff**

### **Spanish**

Jeboria Scott, Rental Assistance Division

Hillary Craig, Rental Assistance Division

Alba Jofre, Volunteer Loan Servicing Division

Gardleth Azurdia, Volunteer Loan Servicing Division

Tomas Rivera-Colon, Volunteer Loan Servicing Division

### **Turkish**

Hulya Arik, Research & Planning Division

### **Telugu**

Dhathri Chunduru, Research & Planning Division

**Attention:** This is an important document. If you speak a language other than English, assistance in your language is available, free of charge. Call 1-800-228-8432 (TRS: 7-1-1).

**Spanish** Español

Atención: Esto es un documento importante. Si habla un idioma además de inglés, asistencia en su idioma está disponible, sin costo. Llame al 1- 800-228-8432 (TRS: 7-1-1).

**Arabic** العربية

**ملاحظة:** هذه الوثيقة هامة. إذا كنت تتكلم لغة غير الإنجليزية، فإن المساعدة في لغتك متوفرة مجاناً. إتصل بـ 1-800-228-8432 خدمة الترحيل عبر الهاتف: 711

**Kurdish (Badîni)**

**تێبینی:** نافەرۆکا فی بهلگهیی گهلهک گرینگه. نهگهر تو ب زمانهکی ژ بلی زمانێ ئینگلیسی دپهیتی، رێنیشاندان و ئالیکاری ب زمانی تێکلدارێ ته ب ئاوايهکی به لاش و پێدراڤ ل بهر دهسته. دگهل ههژمارا 1-800-228-8432 (TRS: 7-1-1) بکهفه تیکلایی.

**Kurdish (Soranî)**

**تێبینی:** ئهمه بهلگهنامهیهکی گرنگه. نهگهر به زمانیک بێجگه زمانی ئینگلیزی قسه دهکهن، رێنۆینی و یارمهتی به زمانی ئێوه به شیوهی خۆرایێ له بهر دهسته. به ژماره ی 1-800-228-8432 (TRS: 7-1-1) پهیوهندی بکهن.

**Chinese** 中文

**注意：**这是一份重要文件。如果您使用的语言不是英语，我们可以为您提供免费的语言帮助，请致电 1-800-228-8432 (TRS: 7-1-1)。

**Korean** 한국어

**주의:** 이 문서는 중요한 문서입니다. 영어 외 다른 언어를 구사하시는 경우, 귀하의 언어로 된 도움을 무상으로 받으실 수 있습니다. 다음으로 전화하십시오 1-800-228-8432 (TRS: 7-1-1).

**Vietnamese** TIẾNG VIỆT

Lưu ý: Đây là tư liệu quan trọng. Nếu quý vị không nói tiếng Anh, chúng tôi có nguồn trợ giúp bằng ngôn ngữ của quý vị miễn phí. Vui lòng gọi số 1-800-228-8432 (TRS: 7-1-1).

**Lao** ພາສາລາວ

ຖ້າທ່ານເວົ້າພາສາອື່ນທີ່ບໍ່ແມ່ນພາສາອັງກິດ, ມີການຊ່ວຍເຫຼືອທາງດ້ານພາສາບໍ່ເສຍຄ່າໃຫ້. ໂທຫາ 1-800-228-8432 (TRS: 7-1-1).

**Somali** Af-Soomaali

Feejignaana: Kan waa dukumentiiyo muhiim ah. Haddii aad ku hadasho luuqad aan af Ingiriis ahayn, waxaad heli kartaa caawimaad dhanka luqaddaada ayaan kuu diyaarinay, oo waana bilaash. Soo wac 1-800-228-8432 (TRS: 7-1-1).

<b>Vital Document</b>	<b>Program</b>	<b>Language</b>
Discrimination Complaint Form	Agency- All Programs	Spanish
Non Discrimination Statement	Agency- All Programs	Spanish
Income Affidavit	Emergency Rental Assistance	Spanish
Zero Income Statement	Emergency Repair Program	Spanish
Homeowner Application	Emergency Repair Program	Spanish
Emergency Repair Program	Emergency Repair Program	Spanish
Application Declaration	Great Choice Loan	Spanish
Seller Declaration	Great Choice Loan	Spanish
Recapture Tax Reimbursement	Great Choice Loan	Spanish
Flyer- Freddie Mac Advantage	Great Choice Loan	Spanish
Flyer	Great Choice Loan	Spanish
Executive Summary/Public Notice	Homeownership Assistance Fund	Spanish
3rd Party Authorization	Homeownership Assistance Fund	Spanish
Approval Notification	Homeownership Assistance Fund	Spanish
Hardship Affidavit	Homeownership Assistance Fund	Spanish
Denial	Homeownership Assistance Fund	Spanish
Terms & Conditions	Homeownership Assistance Fund	Spanish
Withdrawal Notification	Homeownership Assistance Fund	Spanish
Briefing Video (web), HAF	Homeownership Assistance Fund	Spanish
Partner Flyer	Homeownership Assistance Fund	Spanish
Intake Packets	Housing Counseling Program	Spanish
Program Informational Flyer	Housing Choice Voucher	Spanish
Personal Declaration	Housing Choice Voucher	Spanish
Notice of Delinquent Debt	Housing Choice Voucher	Spanish
Notice of Appointment to Repay Debt	Housing Choice Voucher	Spanish
Housing Choice	Housing Choice Voucher	Spanish
Repayment Agreement Contract	Housing Choice Voucher	Spanish
Repayment Agreement Paid in Full	Housing Choice Voucher	Spanish
Reasonable Accommodation Request	Housing Choice Voucher	Spanish
Notice of Termination	Housing Choice Voucher	Spanish
Wait List Flyer	Housing Choice Voucher	Spanish
Initial Eligibility Determination Packet	Housing Choice Voucher	Spanish
Briefing Video (web), HCV	Housing Choice Voucher	Spanish
Briefing Acknowledgement	Housing Choice Voucher	Spanish
Disclosure	Low Income Home Energy Assistance	Spanish
Landlord Agreement	Low Income Home Energy Assistance	Spanish
Self-Declaration/Zero Income	Low Income Home Energy Assistance	Spanish
Self Employment	Low Income Home Energy Assistance	Spanish
Program Informational Flyer Program	Low Income Home Energy Assistance	Spanish
Informational Flyer	Tennessee Renovation Loan Program	Spanish

## Información e Instrucciones para Presentar una Denuncia de Discriminación

*El título VI de la Ley de Derechos Civiles de 1964 y la Ley del Estado de Tennessee (TCA § 4-21-904) establecen que ninguna entidad que reciba asistencia financiera federal podrá discriminar por motivos de raza, color u origen nacional. El título VIII de la Ley de Derechos Civiles de 1968, o la Ley de Equidad en la Vivienda, protege a las personas contra la discriminación por motivos de raza, color, origen nacional, religión, sexo/género, discapacidad y situación familiar cuando alquilan o compran una vivienda, obtienen una hipoteca, buscan ayuda para una vivienda o participan en otras actividades relacionadas con la vivienda. Además, la Ley de Derechos Humanos de Tennessee prevé viviendas justas basadas en la raza, el color, el origen nacional, la religión/credo, el sexo/género, la discapacidad y la situación familiar.*

*THDA está comprometido a prohibir la discriminación en sus programas y actividades basados en la raza, el color, el origen nacional, el sexo/género, la religión/credo, la discapacidad, la situación familiar y cualquier otro fundamento legalmente prohibido o protegido por la legislación federal o estatal.*

Personas que creen haber sido discriminadas por motivos de raza, color, origen nacional, sexo/género, discapacidad, religión/credo o situación familiar\* al solicitar o participar en un programa o actividad administrada por THDA puede presentar una queja de discriminación directamente a THDA. Las denuncias deben presentarse dentro de los 180 días siguientes al presunto acto discriminatorio. La cumplimentación del formulario de denuncia de discriminación ayudará a THDA a investigar plenamente la denuncia o determinar si la denuncia debe enviarse a otra agencia jurisdiccional (estatal o federal) para ser investigada.

THDA podría referir a o trabajar con la Comisión de Derechos Humanos de Tennessee (THRC) para investigar una denuncia de discriminación en virtud del Título VI, Título VIII o la ley estatal. THRC es la agencia jurisdiccional del Estado que maneja las denuncias discriminatorias. THDA también podría referir a o trabajar con el Departamento de Vivienda y Desarrollo Urbano (HUD, por sus siglas en inglés) para manejar denuncias de discriminación en materia de vivienda. Se enviará una notificación de recepción a todas las personas que presenten una denuncia ante el THDA dentro de los diez (10) días laborales siguientes a la fecha de recepción de la denuncia. Cuando THDA lleve a cabo la investigación, se enviará un resumen escrito de la investigación y las medidas adoptadas a la persona que presente la denuncia y THRC dentro de los noventa (90) días siguientes a la fecha de la denuncia.

Las personas con discapacidad que requieran un ajuste razonable para completar este formulario o participar en el proceso de denuncia, pueden comunicarse con Charity Williams, Coordinadora de la Sección 504 al (615) 815-2200 o [cwilliams@thda.org](mailto:cwilliams@thda.org). Para preguntas sobre cómo presentar una denuncia por discriminación, por favor comuníquese con Laura Swanson, Coordinadora del Título VI de THDA al (615) 815-2127 o [lswanson@thda.org](mailto:lswanson@thda.org).

**Nota:** THDA no tiene autoridad jurisdiccional para investigar denuncias de discriminación relacionadas con actividades financiadas por el gobierno federal o el estado cuando los fondos, programas o actividades no son administrados directamente por THDA. THDA tampoco puede investigar las denuncias de discriminación en las transacciones de vivienda privada a menos que la persona participe en el Bono de Elección de Vivienda del THDA o en el Programa de Alivio de Alquileres por el Covid. THRC es la agencia estatal adecuada y el HUD la agencia federal adecuada para investigar la mayoría de las denuncias de discriminación en materia de vivienda por motivos de raza, color, origen nacional, sexo/género, discapacidad, religión o situación familiar. Para presentar una denuncia a THRC, por favor llame al (800) 251-3589 o preséntela en línea en [www.tn.gov/humanrights/file-a-discrimination-complaint.html](http://www.tn.gov/humanrights/file-a-discrimination-complaint.html). Las denuncias de discriminación deben presentarse dentro de los 180 días siguientes al presunto acto discriminatorio. Para presentar una denuncia a HUD, por favor llame al 1-800-669-9777 o al 1-800-877-8339 o preséntela en línea en [https://www.hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/online-complaint](https://www.hud.gov/program_offices/fair_housing_equal_opp/online-complaint). El Departamento de Vivienda y Desarrollo Urbano aceptará las denuncias de discriminación en materia de vivienda dentro de los 365 días siguientes al presunto acto discriminatorio.

*\*La situación familiar se define como la presencia de al menos un niño menor de 18 años en un hogar, incluidas las mujeres embarazadas y las personas en proceso de adopción o de obtención de la custodia del niño.*

## Formulario de Denuncia de Discriminación

*Por favor proporcione la siguiente información que ayudara a THDA a investigar su denuncia.*

1. ¿Durante qué actividad se produjeron los presuntos actos discriminatorios (marque todos los que aplican)?

Al solicitar asistencia en un programa THDA (por favor indique el nombre del programa si lo conoce):

Mientras participaba en un programa de THDA (por favor indique el nombre del programa si lo conoce):

Al alquilar una unidad de vivienda

Al tratar de comprar una casa o asegurar un préstamo hipotecario

Otra circunstancia (explíquese brevemente):

2. Persona que presenta la denuncia ("demandante") e información de contacto:

Nombre:

Dirección

Ciudad, Estado y Código Postal:

# de Teléfono: (con código de área)

Correo electrónico:

3. Persona víctima de discriminación (de ser alguien distinto a la persona que presenta la denuncia):

*Marque esta casilla y omita esta pregunta si la persona que presenta la denuncia y la persona discriminada son las mismas.*

Nombre:

Dirección:

Ciudad, Estado y Código Postal:

# de Teléfono: (con código de área)

Correo electrónico:

4. Sírvase proporcionar toda la información de identificación que tenga sobre la persona, agencia, institución o propiedad donde se produjo el presunto acto discriminatorio:

Nombre (de la persona y/o propiedad/institución):

Dirección (incluya ciudad/estado/código postal):

Otra información de identificación:

5. ¿En qué fecha(s) tuvo lugar la alegada discriminación?

6. ¿Cuál mejor describe la razón por la que usted cree que la discriminación ocurrió? Su:

Raza/Color

Origen Nacional (incluye la discriminación por el idioma)

Religión o Credo (un conjunto de creencias que guían las acciones de una persona)

Situación familiar (presencia de niños o embarazo)

Sexo/género

Discapacidad

Otra:

7. Describa la discriminación alegada en sus propias palabras. Explique lo sucedido y quién usted piensa es la persona responsable. Incluya tantos detalles y fechas como sea posible (adjunte páginas adicionales si es necesario).

8. ¿Hay algún testigo del acto discriminatorio con quien THDA se debe comunicar?    Sí    No  
En caso AFIRMATIVO, sírvase indicar el nombre y el número de teléfono de cada posible testigo:

9. ¿Ha presentado esta denuncia a alguien más en THDA?    Sí    No  
En caso AFIRMATIVO, ¿cómo presentó la denuncia?    Correo Postal    Correo electrónico    Teléfono/Verbal  
Favor de incluir la fecha y el nombre del miembro del personal de THDA con quien se comunicó previamente?

10. ¿Ha presentado esta denuncia ante cualquier otra agencia federal, estatal o local, como HUD o la Comisión de Derechos Humanos de TN?    Sí    No  
En caso AFIRMATIVO, sírvase indicar el nombre de la agencia y cualquier otra información, como la fecha en que presentó la denuncia ante la agencia:

11. ¿Ha solicitado asistencia legal para remediar la presunta discriminación?    Sí    No  
En caso AFIRMATIVO, por favor comparta el nombre y la información de contacto del abogado o institución para que THDA pueda incluirlos en el proceso de investigación:

Firma: \_\_\_\_\_ Fecha: \_\_\_\_\_

*Adjunte cualquier documentación adicional o de apoyo con este formulario y envíe a:*

Laura Swanson, Coordinadora de Título VI, [lswanson@thda.org](mailto:lswanson@thda.org)

Tennessee Housing Development Agency, 502 Deaderick Street, Third Floor Nashville, TN 37243



## Information & Instructions for Filing a Discrimination Complaint

*Title VI of the Civil Rights Act of 1964 and Tennessee State Law (TCA § 4-21-904) provide that any entity receiving Federal financial assistance may not discriminate based on race, color or national origin. Title VIII of the Civil Rights Act of 1968, or the Fair Housing Act, protects people from discrimination based upon race, color, national origin, religion, sex/gender, disability and familial status when they are renting or buying a home, getting a mortgage, seeking housing assistance, or engaging in other housing-related activities. Further, the Tennessee Human Rights Act provides for fair housing based on race, color, national origin, religion/creed, sex/gender, disability and familial status.*

*THDA is committed to non-discrimination in its programs and activities based on race, color, national origin, sex/gender, religion/creed, disability, familial status and any other basis legally prohibited by or protected by Federal or State law.*

If you believe that you (or another person) has been discriminated against based upon race, color, national origin, sex/gender, disability, religion/creed or familial status\* by THDA, its' employees or agents (i.e. sub-recipients or sub-contractors) when applying to or participating in a program or activity administered by THDA, you may file a discrimination complaint with THDA. Complaints must be filed in writing within 180 days of the alleged discrimination. Complaints may be emailed to [civilrights@thda.org](mailto:civilrights@thda.org) or mailed to: THDA Civil Rights Compliance, 502 Deaderick Street, 3rd Floor Nashville, TN 37243.

Any person who believes they have experienced housing discrimination may choose to file a complaint directly with HUD Fair Housing Enforcement (FHEO) or the Tennessee Human Rights Commission.

To file a complaint with HUD FHEO, please call 1-800-669-9777 or 1-800-877-8339 or file online at [https://www.hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/online-complaint](https://www.hud.gov/program_offices/fair_housing_equal_opp/online-complaint). HUD will accept complaints involving housing discrimination within 365 days of the alleged discriminatory act.

To file a complaint with the Tennessee Human Rights Commission, call 1-800-251-3589 or file online at [www.tn.gov/humanrights/file-a-discrimination-complaint.html](http://www.tn.gov/humanrights/file-a-discrimination-complaint.html). Complaints of discrimination must be filed the THRC within 180 days of the alleged discriminatory act.

*THDA is not the appropriate authority to intake or investigate allegations of discrimination in private housing transactions, unless the individual alleging discrimination is a participant in THDA's Housing Choice Voucher or Covid Rent Relief Program. THDA is not the appropriate authority to intake or investigate complaints related to Federal or State funded activities where THDA does not directly administer the funds, program or activity. Where THDA receives a complaint and determines it is not the appropriate investigative authority, the complainant will be notified and referred to the appropriate jurisdictional agency, typically HUD Fair Housing Enforcement Office (FHEO), Division IV or the Tennessee Human Rights Commission. Residents of HUD Section 8 properties should file a complaint directly with HUD FHEO, Division IV.*

*Individuals with a disability who require a reasonable accommodation to complete this form or participate in the complaint process may contact Charity Williams, Section 504 Coordinator at (615) 815-2200 or [cwilliams@thda.org](mailto:cwilliams@thda.org).*

*For questions about filing a discrimination complaint, please contact Laura Swanson, THDA Title VI Coordinator at (615) 815-2127 or [lswanson@thda.org](mailto:lswanson@thda.org).*

*\*Familial status is the presence of at least one child under 18 years old in a household; including pregnant women and people in the process of adopting or gaining custody of child.*



## Discrimination Complaint Form

*Please provide the following information to assist with THDA's review of your complaint.*

1. During what activity did the alleged discriminatory acts occur (check all that apply)?

When applying for assistance in a THDA program (please state the program name if known):

While participating in a THDA program (please state the program name if known):

When renting a housing unit

When seeking to purchase a home or secure a home loan

Other circumstance (explain briefly):

2. Person filing the complaint ("complainant") and contact information:

Name:

Address:

City, State, and Zip Code:

Phone # (with area code):

Email:

3. Person experiencing discrimination (if someone other than the person filing the complaint).

*Check this box & skip question if the person filing the complaint & the person discriminated against are the same.*

Name:

Address:

City, State, and Zip Code:

Phone # (with area code):

Email:

4. Please provide as much identifying information as you have on the individual person, agency or entity who engaged in the alleged discriminatory or adverse action ("respondent").

Name (of person, agency or entity):

Address (include city/state/zip):

Other identifying information:

5. What date(s) did the alleged discrimination take place?

6. Which best describes the reason you believe the discrimination took place? Your:

Race/Color

National Origin (includes language discrimination)

Religion or Creed (a set of beliefs that guide someone's actions)

Familial status (presence of children or pregnancy)

Sex/gender

Disability

Other:

7. In your own words, describe the alleged discrimination. Explain what happened and whom you believe is responsible. Include as many details and dates as possible (attach additional pages if needed).

8. Are there any witnesses to the discriminatory act that THDA should contact?      Yes      No  
If YES, please list the name and phone number of each potential witness:

9. Have you filed this complaint with anyone else at THDA?      Yes      No  
If YES, how did you file the complaint?      Mail      E-mail      Phone/Verbal

Please include the date and name of the THDA staff member previously contacted?

10. Have you filed this complaint with any other federal, state or local agency, such as HUD or the TN Human Rights Commission?      Yes      No  
If YES, please list the agency name and any other information, such as the date you filed the complaint with the agency:

11. Have you sought legal assistance to remedy the alleged discrimination?      Yes      No  
If YES, please share the name and contact information for the attorney or institution so that THDA may include them in the investigation process:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Please attach any additional or supporting documentation with this form & email or mail it to:*  
Civil Rights Compliance, THDA, [civilrights@thda.org](mailto:civilrights@thda.org); or 502 Deaderick Street, 3<sup>rd</sup> Floor Nashville, TN 37243

A large crowd of people, primarily African American, is gathered for a historical civil rights march. They are holding numerous protest signs with various demands. The scene is set outdoors on a street, with trees visible in the background. The image is in black and white, with a semi-transparent dark overlay on the right side.

# Annual Non-Discrimination Training

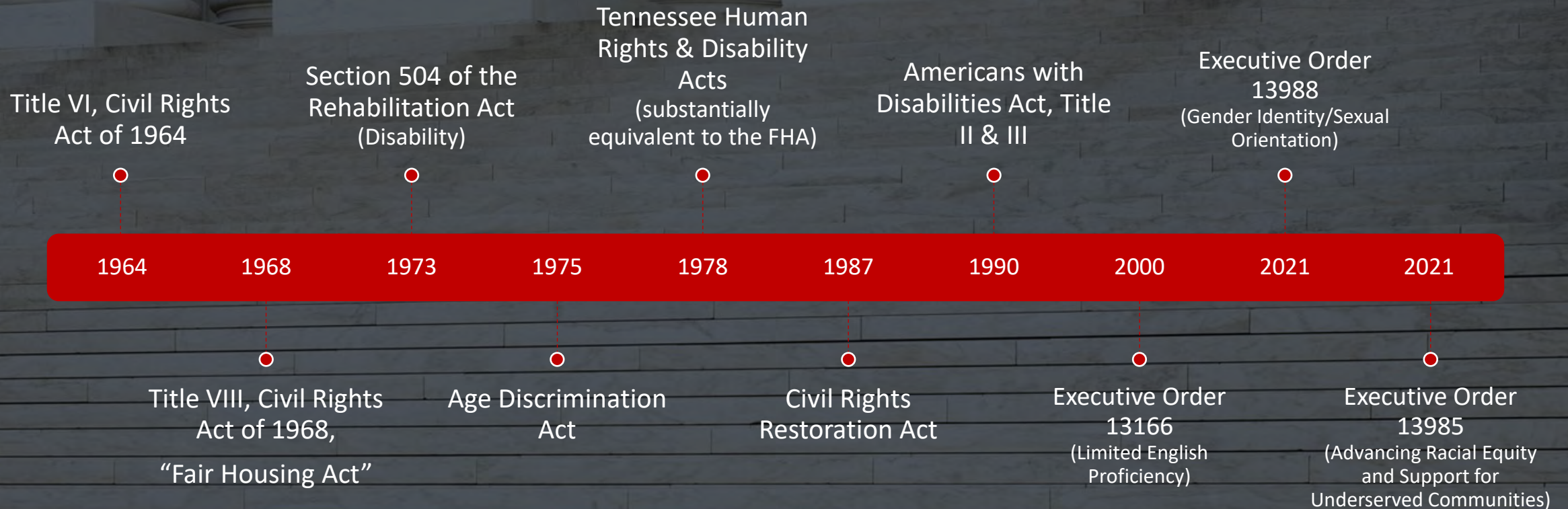
2024

# Purpose of Annual Training

*To help ensure that all THDA employees are aware of and understand the requirements of key civil rights laws, other important federal and state non-discrimination laws & guidance, AND the minimum requirements to be in compliance with them.*



# Key Civil Rights Laws in Housing Activities





# Protected Classes

...are a group of people with a common characteristic protected from discrimination on the basis of that characteristic.

Civil Rights or non-discrimination laws protect certain classes of people who have historically faced discrimination.





# Title VI & Beyond

Title VI of the Civil Rights Act of 1964 sets the foundation for non-discrimination laws & obligations & prohibits discrimination in federally assisted programs & activities based on **race, color or national origin**.

Subsequent legislation expanded civil rights protections to include **sex, age & disability**.





## Title VI & Beyond

Title VIII of the Civil Rights Act of 1968 (Fair Housing Act) expands previous acts to prohibit discrimination in the sale, rental, and financing of housing based on **race, color, national origin, sex & religion**, with subsequent amendments adding protections for **handicap/disability & familial status**.

- Applies to almost all housing activities (public & private)

The Civil Rights Restoration Act of 1987 expands Title VI, Section 504 & the Age Discrimination Act to cover all operations/activities of organizations who receive Federal funding.



The background of the slide is a grayscale map of a city neighborhood, overlaid with large, semi-transparent colored regions in shades of red, green, and blue. On the right side, there are four horizontal rows of small white dots. On the left side, there are three vertical rows of small white dots. The text is centered over the map.

# Discrimination

...is being treated differently than others.

Not all Discrimination is illegal

Illegal Discrimination = Covered Issue (Housing)  
+ Covered Basis (Protected Class)

Ex: Refusing to rent housing to someone because of  
the presence of young children or  
... they do not speak English fluently.

# THDA Non-Discrimination Policy

THDA is committed to providing equal access to its programs, services, and activities and complies with all applicable Federal and state civil rights laws and enabling regulations. THDA does not discriminate on the basis of race, color, national origin, religion, sex, familial status, age, disability or any other protected class in admission to its programs, services, or activities; in access to them; in the provision of benefits, or in any aspect of operations.



**UNLESS YOU REPORT HOUSING  
DISCRIMINATION, IT WON'T STOP.**



**Discrimination isn't always this obvious. But it is just as hurtful and illegal. Here are possible signs you might hear from a landlord:**

"There's a lot of traffic. It isn't safe for kids."

"The apartment I told you about on the phone has already been rented."

"My insurance won't cover a ramp if you get hurt."

"We only take English speaking people."

"The ad is wrong. The rent is really \$75 higher per month."

"Steps are what we have. We can't accommodate a walker."

**IF YOU SUSPECT HOUSING DISCRIMINATION, PLEASE REPORT IT.**

Visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing) or call the HUD Hotline

**1-800-669-9777** (voice) **1-800-927-9275** (TTY)



A public service message from the U.S. Department of Housing and Urban Development in partnership with the National Fair Housing Alliance. The Federal Fair Housing Act prohibits discrimination because of race, color, religion, national origin, sex, family status or disability. For more information, visit [www.hud.gov/fairhousing](http://www.hud.gov/fairhousing).

**NFHA**  
National Fair Housing Alliance

# Housing Discrimination in Tennessee

Complaints alleging discrimination based on **disability & race** are consistently the most frequent in TN & nationally.

- Discrimination in terms & conditions in the sale or rental of housing is the most common complaint among all protected classes.
- For disability-related complaints, which make up half or more of annual complaints, "Failure to make a reasonable accommodation" is the second most common complaint.
- "Discriminatory refusal to rent" is the second most common complaint for persons alleging discrimination based upon race.



## Housing Discrimination Complaint

U.S. Department of Housing  
and Urban Development  
Office of Fair Housing  
and Equal Opportunity

DMH-900

Please type or print this form.

Public Reporting Burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing existing data sources, gathering and maintaining the data needed, and completing and reviewing this collection of information. Send this entire form and all the instructions carefully before completing. All questions should be answered. However, if you do not or if a question is not applicable, leave the question unanswered and fill out as much of the form as you can. Your complaint should be filed more than one individual or organization is filing the same complaint, and all information is the same, submit additional forms should complete items 1 and 2 of a separate complaint form and attach it to the original form. Complaints may be presented in person HUD State Office covering the State where the complaint arose (see list on back of form), or any local HUD Office, or to the Office of Equal Opportunity, U.S. Department of HUD, Washington, D.C. 20410.

This section is for HUD use only.			
Number:	(Check the applicable box) <input type="checkbox"/> Referral & Agency (specify) <input type="checkbox"/> Systemic <input type="checkbox"/> Military Referral	Justification: <input type="checkbox"/> Yes <input type="checkbox"/> No Additional Info	Signature of HUD personnel who establishes
Filing Date			
1. Name of Alleged Person or Organization (last name, first name, middle initial, city, state, zip)	Filing Method		Business
Street Address (city, county, State & zip code)			
2. Against Whom is the complaint being filed? (last name, first name, middle initial)	Phone Number		
Street Address (city, county, State & zip code)			
Check the applicable box or boxes when describing the party named above: <input type="checkbox"/> Builder <input type="checkbox"/> Owner <input type="checkbox"/> Broker <input type="checkbox"/> Salesperson <input type="checkbox"/> Agent or Manager <input type="checkbox"/> Bank or Other Lender <input type="checkbox"/> Other			
If you named an individual above who appears to be acting for a company in this case, check this box <input type="checkbox"/> and write the name and address of the company below: Name: Address:			
Name and identify others if any you believe violated the law in this case:			
3. What did the person you are complaining against do? Check all that apply and give the most recent date these acts occurred in box: <input type="checkbox"/> Refuse to rent, sell, or deal with you <input type="checkbox"/> Refuse to rent housing not available <input type="checkbox"/> Engage in blockbusting <input type="checkbox"/> Discriminate in terms of conditions or terms of sale, rental occupancy, or its contents or facilities <input type="checkbox"/> Other (specify)			
4. Do you believe that you were discriminated against because of your race, color, religion, sex, handicap, the presence of children under 18 in the family or your national origin? Check all that apply: <input type="checkbox"/> Race or Color <input type="checkbox"/> Religion (specify) <input type="checkbox"/> Sex <input type="checkbox"/> Handicap <input type="checkbox"/> Familial Status <input type="checkbox"/> National Origin <input type="checkbox"/> Age <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Physical <input type="checkbox"/> Mental <input type="checkbox"/> Pregnant female <input type="checkbox"/> Person of children under 18 in the family <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian <input type="checkbox"/> Indian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Native			
5. What kind of house or property was involved? <input type="checkbox"/> Single-family house <input type="checkbox"/> A house or building for 2, 3, or 4 families <input type="checkbox"/> A building for 5 families or more <input type="checkbox"/> Other, including vacant land held for residential use (specify)	Did the owner live there? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Unknown	Is the house or property: <input type="checkbox"/> Being sold? <input type="checkbox"/> Being rented?	What is the address of the house (street, city, county, State & zip code)
6. Summarize in your own words what happened. Use this space for a brief and concise statement of the facts. Additional details may be submitted on an attachment. Note: HUD will furnish a copy of the complaint to the person or organization against whom the complaint is made.			Has either side the act of complaint? (Initial date if several)
7. I declare under penalty of perjury that I have read this complaint (including any attachments) and that it is true and correct.			Signature & Date
Previous editions are obsolete.			

Page 1 of 2

Form 900

# Discrimination Complaints

THDA informs applicants & participants of the process to file a discrimination complaint through program documents & the website.

ALL complaints alleging discrimination (oral or written/email) **MUST** be reported **immediately upon receipt** to the Civil Rights Compliance Advisor, Laura Swanson, regardless of whether the person initially receiving the complaint believes discrimination occurred.

- **Refer all complaints** alleging discrimination, including complaints involving a THDA sub-recipient/grantee or contractor. Laura will determine when to review in-house and when to refer to another jurisdictional agency.

See THDA's Discrimination Complaint/Grievance procedures:  
<https://thda.org/about-thda/fair-housing-know-your-rights/>



# Focus: Disability & Equal Access


Discrimination based on disability is prohibited:

- In programs and activities receiving Federal funding under **Section 504 of the Rehabilitation Act**
- During housing transactions, both private & publicly funded, under the **Fair Housing Act**
- In all places of public accommodation, both private & publicly funded, by the Americans with Disabilities Act (**ADA**).

Programs or activities must be readily accessible to and usable by persons with disabilities to ensure equal access.

# Reasonable Accommodation & Modification

The Fair Housing Act & Section 504 provides people with disabilities the right to adaptations or modifications to policies, programs & services to ensure full & equal access.

Requests for accommodation or questions regarding a change in a THDA policy/procedure based on a disability or medical condition  MUST be forwarded immediately upon receipt to THDA's Section 504 Coordinator, **Charity Williams or Janie Harris** in Legal.

- Do not ask specific information about a person's disability, health or medical issue.
- Instead, look or listen for key words or phrases such as: "I need help with \_\_\_\_\_ due to my health or disability." Then, refer to Legal for further assistance.

A woman with short grey hair, wearing a light-colored short-sleeved button-down shirt and dark pants, stands on a sidewalk and talks to an older man. The man is wearing a dark t-shirt and shorts, and is using a silver metal walker. They are standing in front of a row of two-story houses with brick and siding. A large tree is on the left side of the frame.

# Focus: Disability & Equal Access

The need for accessible housing in TN is significant.

- Almost 1 in 3 Tennesseans have a disability.
- The number of Tennesseans over the age of 65 is growing. Older adults often need accessibility features to live safely & independently in their homes.

HUD is focused on improving compliance with accessible design & construction, where required, & is increasing monitoring reviews. Owners of properties found to be non-compliant may face monetary settlements & expensive retrofitting of properties.

# Accessible Design & Construction

**FHA** requires accessibility in buildings of 4+ units, built post 1991, in compliance with Fair Housing Design Act Manual.

**Section 504** requires accessibility in Federally financed or subsidized buildings of 5+ units, built post 1988 (or substantial rehab) in compliance with Uniform Federal Accessibility Standards (UFAS).



- FHA & Section 504 accessibility standards apply simultaneously in properties financed or subsidized with Federal funding.

**ADA** may apply to housing (including emergency shelters).

- Title II applies to the activities of state and local governments, including housing.
- Title III applies to places of public accommodation, including common areas, walkways (areas such as leasing offices).

# Additional Resources- Physical Accessibility

It may be confusing determining what accessibility requirements apply to different types of housing.

Those interested in learning more may view previously recorded webinars by clicking on graphics to the right or visiting:



SSHC Accessible Design for MF buildings Resource page:

<https://southsuburbanhousingcenter.org/fha-accessibility-design-construction-standards/>

HUD Fair Housing Accessibility First (FHA):

<https://www.youtube.com/watch?v=nzhcCtb-imk>

ADA checklist for emergency shelters (DOJ):

<https://archive.ada.gov/pcatoolkit/ch ap7shelterchk.htm>



# Focus: Effective Communication

All communication with persons with disabilities and Limited English Proficient persons must be as effective as communication with persons without disabilities or who speak English proficiently ...in person, phone, text, email, in printed materials, a website or online platform.



- Required by Title VI & Fair Housing for LEP individuals
- Required by Fair Housing, ADA & Section 504 for individuals with communication disabilities



# Tools for Effective Communication

*\*Contact Laura Swanson for assistance with language access or disability services.*

## Limited English Proficiency

AVAZA for Over the Phone  
Interpreters in 100+ languages. For instructions on accessing AVAZA:  
[https://homestead/  
Policies/Procedures for Oral  
Interpretation Avaza.docx](https://homestead/Policies/Procedures%20for%20Oral%20Interpretation%20Avaza.docx)

Translated Vital Program  
Documents in Spanish are available by division as requested. HUD & other Federal agencies provide translated vital program documents on their websites.

THDA's Language Access Plan:  
[https://homestead/Policies/Language  
Access Plan Final.pdf](https://homestead/Policies/Language%20Access%20Plan%20Final.pdf)

All program divisions should read & be familiar with THDA's Language Access Plan.

## Disability Services

Sign language interpretation (video or on-site) may be provided as needed.

Tennessee Relay Service (TNRS) provides free, statewide assisted telephone service (TTY) to those with speech, hearing, and visual impairments.  
[https://www.tn.gov/tpuc/relay-  
center-services.html](https://www.tn.gov/tpuc/relay-center-services.html)

THDA is working to improve website accessibility.

# Affirmatively Furthering Fair Housing

The FHA requires States & other entities receiving federal funding to go beyond anti-discrimination actions and take meaningful actions to overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics.

THDA engages in fair housing research & planning every 5 years. To view THDA's current fair housing research & plans: <https://thda.org/research-reports/consolidated-planning>

In 2023, HUD published a proposed AFFH rule to expand required fair housing activities, including a requirement to develop an Equity Plan. Stay tuned for more information on THDA's next steps once the rule is final.



# What is Fair Housing?

A person's right to choose where to live and enjoy their home free from discrimination based on protected characteristics.

Equal access to housing opportunities for all persons, including opportunities in highly resourced areas.



# Sub-recipient/Grantee/Contractor Compliance

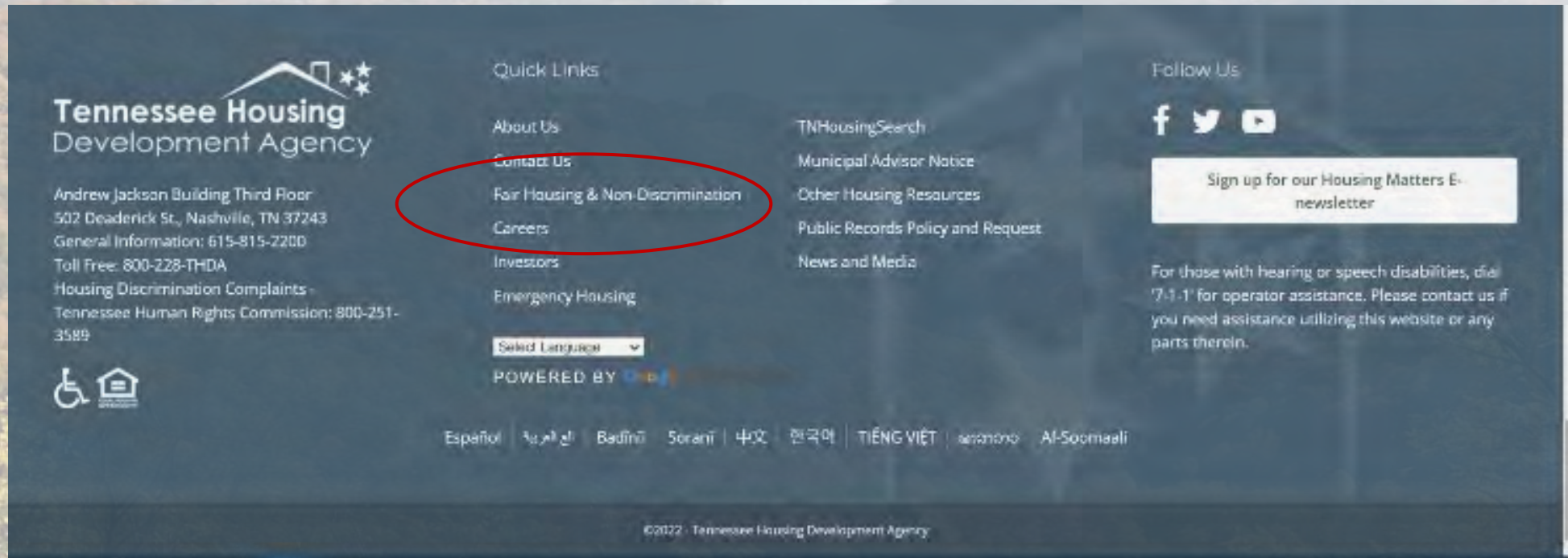
THDA sub-recipients/grantees and contractors sign a contract that includes a non-discrimination assurance.

THDA must ensure subrecipients and contractors comply with agency, state and federal (where applicable) requirements for non-discrimination & AFFH through annual monitoring.



All subrecipients must complete a Non-discrimination in Services Self Survey each year to report compliance activities (& return to THDA by July 31).

Fair Housing & other non-discrimination resources, including Plans, forms & training are on THDA's website.

Page to the bottom ribbon and select, "Fair Housing & Non-Discrimination."




Thank you for your attention!

## Civil Rights & Housing Activities

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TITLE VI OF THE CIVIL RIGHTS ACT OF 1964; TITLE VIII OF THE CIVIL RIGHTS ACT OF 1968 (FAIR HOUSING); RELATED NON-DISCRIMINATION ACTS & GUIDANCE




### Purpose of Non-Discrimination Laws

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HUD estimates that more than 2 million instances of housing discrimination occur each year, but less than 1% are reported.

**Non-discrimination laws** protect certain classes of people who have historically faced discrimination:

- In programs and activities receiving Federal financial assistance (Title VI of the Civil Rights Act of 1964);
- In the sale, rental, advertising and financing of dwellings and in other housing-related activities (Title VIII of the Civil Rights Act of 1968, "Fair Housing Act").




### What/Who is Covered by Non-Discrimination Laws?

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**TITLE VI of the Civil Rights Act of 1964** – prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance.

- **Age Discrimination Act of 1975** prohibits discrimination under any program or activity receiving Federal financial assistance on the basis of age.




### What/Who is Covered by Non-Discrimination Laws?

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**Title VIII of the Civil Rights Act of 1968 ("Fair Housing Act")** prohibits discrimination in the sale, rental or financing of housing because of race, color, religion or national origin.

- Amendments to Title VIII added sex as a protected class in 1974
- Amendments added disability and familial status (presence of children under the age of 18 or pregnancy) as protected classes in 1988

**Tennessee Human Rights Act (Tenn. Code Ann. §§ 4-21-601)**- provides for fair housing based on race, color, creed, religion, sex, handicap, familial status or national origin. *Creed is a set of religious beliefs.*



### Protected Classes

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**Protected classes** are a group of people with a common characteristic who are legally protected from discrimination on the basis of that characteristic.

In programs or activities that receive **federal financial assistance** the following are protected classes under Title VI:

*Race, Color & National Origin*

In **housing activities**, the following are protected classes under Title VIII & Tennessee state law:


*Race, Color & National Origin*  
AND  
*Religion/Creed • Sex • Disability • Familial Status*




### THDA Non-Discrimination Policy

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"No staff person or partner of THDA shall engage in discriminatory practices..." and the intent of the policy is to provide guidance to THDA staff in preventing discrimination on the basis of race, color, religion, national origin, sex, familial status, disability and "any other class protected under state or federal law in providing services to the public."



Fair Housing Equality Center




## Purpose of Non-Discrimination Training

The **Civil Rights Restoration Act of 1987** requires recipients of federal funds, along with sub-recipients and contractors, to comply with civil rights laws in all areas of operation, not just in the particular program or activity that received federal funding.


Training helps ensure that **all THDA employees (& sub-recipients of THDA's federal funds)** are:


1. Aware of and understand the provisions of Title VI of the Civil Rights Act of 1964, Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), subsequent federal and state non-discrimination regulations & guidance;
2. The minimum requirements to be in compliance with them.



## Discriminatory Practices under Title VI

- Denying a person any program services, financial aid or benefits;
- Providing a different service, financial aid or benefit or providing them in a different manner than they are provided to others;
- Segregating or treating an individual separately in any matter related to receiving a service, aid or benefit.






## Discriminatory Practices under Fair Housing

In the Sale and Rental of Housing, no one may take any of the following actions based on race, color, national origin, religion/creed, sex, familial status or disability:


- Refuse to rent or sell housing
- Refuse to negotiate for housing
- Make housing unavailable
- Deny a dwelling
- Set different terms, conditions or privileges for sale or rental of a dwelling
- Provide different housing services or facilities
- Falsely deny that housing is available for inspection, sale, or rental
- For profit, persuade owners to sell or rent (blockbusting) or
- Deny anyone access to or membership in a facility or service (such as a multiple listing service) related to the sale or rental of housing.




## Discriminatory Practices under Fair Housing

In Mortgage Lending: No one may take any of the following actions based on race, color, national origin, religion/creed, sex, familial status or disability:

- Refuse to make a mortgage loan
- Refuse to provide information regarding loans
- Impose different terms or conditions on a loan, such as different interest rates, points, or fees
- Discriminate in appraising property
- Refuse to purchase a loan or
- Set different terms or conditions for purchasing a loan.







## Discriminatory Practices under Fair Housing

It is illegal for anyone to:

- Threaten, coerce, intimidate or interfere with anyone exercising a fair housing right or assisting others who exercise that right
- Advertise or make any statement that indicates a limitation or preference based on race, color, national origin, religion, sex, familial status, or disability. This prohibition against discriminatory advertising applies to single-family and owner-occupied housing that is otherwise exempt from the Fair Housing Act.






## Disparate Treatment vs. Disparate Impact

Title VI & Title VIII (Fair Housing Act) both prohibit:

- ❖ **Disparate Treatment (Intentional Discrimination):** Actions that result in circumstances where similarly situated persons are treated different because of their race, color, or national origin.
- ❖ **Disparate Impact (Unintentional Discrimination):** The recipient's procedure or practice while neutral on its face has the effect of disproportionately excluding or adversely affecting members of the projected class without substantial legitimate justification.
  - ❖ A procedure or practice may discriminate against a given group even if the agency had **no intention** of doing so.



## Sex & Gender Identity


**Equal Access in Accordance with an Individual's Gender Identity (HUD 24 CFR 5.81 FR 64763)** -ensures equal access for individuals in accordance with their gender identity in:


- Programs funded by HUD's Office of Community Planning and Development (CPD);
- Housing assisted by HUD;
- Housing insured by the Federal Housing Administration (FHA) (includes FHA lending).

➤ Housing must be made available without regard to actual or perceived sexual orientation or gender identity.

- Discrimination against a lesbian, gay, bisexual, or transgender (LGBT) person may be covered if it is based on non-conformity with gender stereotypes. For example, if a housing provider refuses to rent to an LGBT person because he believes the person acts in a manner that does not conform to his notion of how a person of a particular sex should act.

➤ Recent federal court decisions extend the protection of "sex" to include sexual orientation and gender identity.






## Limited English Proficiency


**Definition:** Individuals who do not speak English as their primary language; and/or have a limited ability to read, speak, write, or understand English.

**Executive Order 13166** - Persons with **Limited English proficiency (LEP)** must be afforded a meaningful opportunity to participate in programs that receive federal funds.

**To ensure equal access:** LEP persons must be notified of the availability of free oral interpreting services, and the services must not require friends or family to provide interpretation.

*Language Identification Guides are available in all THDA offices (clearly visible at the front desk & with public facing staff).*






## THDA Interpretation Procedures


A **LEP Encounter Survey** (located on the THDA Intranet) must be completed for ALL encounters (walk in, phone, etc.) regardless of whether interpretation services or benefits are provided to the LEP person.

THDA has contracted with **AVAZA** Language Services Corporation for oral interpretation.

- ✓ 120 languages and dialects supported
- ✓ Phone numbers: (615) 534-3400; (800) 482-8292
- ✓ Instructions for using AVAZA & working with LEP persons is located on the THDA Intranet under "Instructions/Tips."

The THDA website may be translated into more than 100 languages using Google translate.







## Limited English Proficiency

**To ensure equal access:** "Vital" written documents must be translated for LEP language groups that comprise a certain percent/number of the population served. Even where documents are not translated routinely, written notice should be provided in the primary language of the LEP person of the right to receive competent oral interpretation of vital written materials, free of cost.

- ✓ HUD publishes many vital documents for federal housing programs in multiple languages: <https://www.hud.gov/offices/theo/lep.xml#FHEO>
- ✓ Spanish is the most commonly spoken language, other than English, in Tennessee. THDA is in the process of translating vital written documents from different programs, not available from other sources, into Spanish.
- ✓ Oral interpretation of vital written documents in other less common languages may be offered when needed.







## Fair Housing & Criminal History

As many as 100 million U.S. adults – or nearly one-third of the population – have a criminal record of some sort.

- HUD issued guidance in April 2016 addressing how the Fair Housing Act applies to the use of criminal history by providers or operators of housing and real-estate related transactions.
- The Fair Housing Act prohibits both intentional housing discrimination & housing policies that have an unjustified discriminatory effect based on protected characteristics.
- HUD guidance provides national statistics that show that racial and ethnic minorities face disproportionately high rates of arrest and incarceration.

To avoid creating a policy or practice that could be determined to have a discriminatory effect, housing providers should develop policy to deny housing only when criminal conduct/history presents a demonstrable risk to **resident safety and/or property**.







## Fair Housing & Criminal History

HUD guidance does not prohibit providers from considering criminal history when making housing decisions, but advises providers to avoid arbitrary and overbroad criminal history-related bans.




HUD recommends using a **three-step burden shifting** standard when evaluating whether a criminal history based policy or practice restricting housing access is appropriate.

1. Prior arrest(s) (without a conviction) does not satisfy the burden of showing a substantial, legitimate, nondiscriminatory interest (i.e. demonstrable risk to resident safety or property). An arrest is not proof that criminal conduct occurred; thus, arrests without conviction are not sufficient grounds for excluding a person from housing.

## Fair Housing & Criminal History

- For denials or exclusions based on prior convictions, the provider must be able to prove that a criminal history denial practice is necessary to achieve a substantial, legitimate, nondiscriminatory interest (i.e. protect resident safety and/or property).
  - A blanket prohibition on any person with any conviction record – no matter when the conviction occurred, what the underlying conduct entailed, or what the convicted person has done since then – will be unable to meet this burden.
  - The HUD guidance states a housing provider must take into account the nature, severity, and age of a conviction.
- Evaluating Whether There Is a Less Discriminatory Alternative (to denial of housing)
  - Housing providers should consider a person's suitability for housing based upon all factors in the application and not just criminal history.
  - Ideally, housing providers should delay consideration of criminal history until after an individual's financial and other qualifications are verified.




## Non-Discrimination & Disability

**Section 504 of the Rehabilitation Act of 1973** prohibits discrimination on the basis of disability by recipients of Federal financial assistance.

**The Americans with Disabilities Act of 1990 ("ADA")** prohibits discrimination on the basis of disability by both public and private entities, whether or not they receive Federal financial assistance.

Section 504 and the ADA define the terms "handicap" or "disability" to mean a physical or mental impairment that substantially limits one or more of the major life activities an individual. Included are people who have a record of such an impairment, or are regarded as having such an impairment.

*The purpose of these laws is to ensure that covered programs are as accessible to persons with disabilities as they are to non-disabled individuals.*




## Fair Housing & Disability

The **Fair Housing Act** defines disability as a physical or mental disability that substantially limits one or more major life activities; a record of such a disability or are regarded as having such a disability.

The Act requires landlords and others to allow a disabled person to make reasonable modifications to a dwelling unit or common use areas, at their expense, if necessary for the disabled person to use the housing. (Where reasonable, the landlord may permit changes only if the person agrees to restore the property to its original condition when s/he moves.)

**Reasonable modification examples:**

- Addition of a ramp for wheelchair access into a unit.
- Addition of grab bars or other handicap accessible features in a bath or kitchen.
- Hearing impaired smoke detector.




## Fair Housing & Disability

The **Fair Housing Act** requires housing providers to make reasonable accommodations in rules, policies, practices or services if necessary for a disabled person to enjoy and/or fully use services offered to other residents and/or the individual dwelling unit.

- A housing provider/landlord may not ask a housing applicant about the existence, nature, and extent of his or her disability, but may request verification of the disability (unless the disability is obvious) and the need for the specific accommodation from a reliable third party who can verify the disability.
- An accommodation may involve a cost to the housing provider, so long as the accommodation does not pose an undue financial and administrative burden and the requested accommodation does not constitute a fundamental alteration of the provider's operations.

**Reasonable Accommodation Examples:**

- Initially occupy or move to a first floor unit when available
- Paying rent on a day that corresponds with a disability check
- In rental assistance programs, an allowance for an extra bedroom for a caregiver or equipment.
- Service, therapy or emotional support animal

## Fair Housing & Disability

The **Fair Housing Amendments Act (1988)** makes asking a question designed to determine whether an applicant or anyone associated with that applicant has a disability unlawful. However, the Act does provide for certain inquiries, provided they are asked of all applicants whether or not they have a disability.

For example:

- A housing provider may ask if anyone in the household requires an accommodation of a policy or procedure due to a disabling condition.
- A landlord may ask if anyone in the household requires a unit with accessibility features available only to persons with a disability.
- A housing program manager may ask if anyone in the household requires a reasonable accommodation to allow a disabled household member equal access.





## Service & Support Animals

A **service animal** is individually trained to do work/ perform tasks for an individual with a disability (physical, mental or intellectual disability).

- Only dogs and miniature horses (24-36 inches) qualify as service animals.
- States may offer licensure or certification for service animals, but the ADA does not require a license or special certification for an animal to qualify as a service animal.

An **emotional support, comfort or therapy animal** provides companionship, relieves loneliness, and may help with depression, anxiety, and certain phobias, but does not have special training or certification to assist people with disabilities.

- Any type of animal may qualify as a support animal, not just dogs.
- A housing provider may ask for documentation of the presence of a disabling condition (if not obvious) and need for specific accommodation requested (see prior slide).





## Service & Support Animals

The **ADA** allows individuals with a disability to bring a **service animal** (but not a support animal) into public facilities & accommodations.

The **Fair Housing Act** may allow for either a **service or a support animal** as a **reasonable accommodation** for an individual with a disability.

Both **service & support** animals:

- Are not pets--no fee or pet deposit may be charged by the business or property.
- Must be "under the control" of the handler.
- The handler is also responsible for their care and clean up (not the property or business owner).
- Handler may be responsible to pay damages if a service or support animal damages property (including housing).






## Fair Housing & Design Requirements


The **Fair Housing Amendments Act of 1988** requires newly constructed multi-family dwellings with **four or more units** to provide basic accessibility to people with disabilities, if the building was ready for first occupancy on or after March 13, 1991. The design requirements apply to:

- All units in buildings with elevators;
- Ground floor units in buildings without elevators.
- Multi-story townhouses are exempt from these requirements

The Fair Housing Amendment Act's accessibility requirements are not as strict as Section 504, BUT- the Fair Housing Amendment Act's accessibility requirements apply to a broader number of dwelling units.

*Where both the Fair Housing Amendment Act and Section 504 apply to a particular housing facility, the facility must be in compliance with both laws.*







## Fair Housing & Design Requirements


The **Fair Housing Act** requires that "covered multifamily dwelling units" be designed and constructed in such a manner that:


- ✓ The public and common use areas are readily accessible to and usable by handicapped persons;
- ✓ All the doors designed to allow passage into and within all premises are sufficiently wide to allow passage by handicapped persons in wheelchairs;
- ✓ All premises within covered multi-family dwelling units contain the following features of adaptable design:
  - An accessible route into and through the covered dwelling unit;
  - Light switches, electrical outlets, thermostats, and other environmental controls are in accessible locations;
  - Reinforcements in bathroom walls will allow later installation of grab bars around the toilet, tub, shower, stall and shower seat, where such facilities are provided usable kitchens and bathrooms such that an individual in a wheelchair can maneuver about the space.






## To Comply with Title VI & Fair Housing


- ✓ Do not engage in discriminatory actions against protected classes.
- ✓ Appoint a Title VI Coordinator 
- ✓ Provide Title VI & Fair Housing Training for new employees & periodic training for all employees.
- ✓ Develop a Title VI Policy Statement and post in visible areas
  - Posted to THDA Intranet (Non-Discrimination in Services)
- ✓ Develop a written Title VI Complaint Process & Form
  - Posted to THDA Internet
- ✓ Acquire signed Title VI Assurances from sub-recipients
  - This should be part of the monitoring process for THDA sub-recipients.
- ✓ Include Title VI Assurances in all contracts
  - THDA OPS ensures contracts have required language.






## To Comply with Title VI & Fair Housing


- ✓ Monitor sub-recipients for compliance with Title VI & Fair Housing.
- ✓ Monitor & report on (Title VI Plan) race, ethnicity and gender of contractors and subcontractors
  - Promote participation in contracting by disadvantaged business enterprises (DBEs), such as small, women and minority owned businesses by conducting outreach and advertising in local media and minority publications.
- ✓ Monitor & report on (Title VI Plan) race, ethnicity and gender of agency Boards & encourage participation by persons in protected classes.
  - The inclusion of minorities on planning boards and commissions is critical in establishing an equal access planning system.






## To Comply with Title VI & Fair Housing

- ✓ Disseminate Title VI & Fair Housing information to the public.
  - THDA maintains Title VI & Fair Housing information on the THDA website.
  - THDA maintains a Title VI explanation & complaint form on the website.
  - Section 8 Rental Assistance distributes Fair Housing & discrimination complaint information to all program beneficiaries & information is available on the THDA website.
- ✓ Evaluate Title VI & Fair Housing activities annually & submit a Title VI Plan to the Tennessee Human Rights Commission annually to report on programs and activities






## Examples of Discriminatory Acts


Persons with an identifiable accent do not have their calls about apartments returned. The landlord is returning the calls of others who don't have an identifiable accent.

- This violates Title VI & the Fair Housing Act's prohibition on discrimination based upon national origin. It is illegal to discriminate because of a person's birthplace, ancestry, culture or language.

An underwriter for an FHA-insured lender is reviewing a loan application by two males; both incomes are being used as the basis for the applicants' credit worthiness. The underwriter assumes the applicants are a same sex couple and, as a result, denies the application despite the fact that the applicants meet all requirements for the loan.

- This violates HUD's Equal Access Rule, which prohibits FHA-insured lenders from taking actual or perceived sexual orientation into consideration in determining adequacy of an applicant's income.





## Examples of Discriminatory Acts

An applicant for rental housing has a child who uses a wheelchair. The bathroom door in the dwelling unit is too narrow for the wheelchair to pass. The applicant asks the landlord for permission to widen the doorway at the applicant's own expense, and the landlord refuses.

- This violates the Fair Housing Act's reasonable modification rule. It is unlawful for any person to refuse to permit, at the expense of the disabled person, reasonable modifications of existing premises occupied or intended to be occupied by such person if the modifications are necessary to allow the disabled person full enjoyment of the unit. In addition, the landlord may not always condition permission on the renter paying for the modification. The landlord may be responsible if the unit is in an apartment complex with 4 or more units and was built for first occupancy after March 13, 1991, and does not meet all of the accessibility requirements under the Fair Housing Act or if the complex is federally funded (e.g. Section 8 project based or public housing).

A property manager prohibits children from riding bikes in certain areas of the property but not others.


- This violates the prohibition on discrimination based upon familial status. Children should not be treated differently than others or singled out. However, the property could limit all residents from riding bikes in a certain area of the property.



## Discrimination Complaints

THDA provides a **Discrimination Complaint form** and explanation on the website.

Staff must notify **Laura Swanson** of any and all complaints (verbal, written, email) that allege discrimination (even when a complaint is not submitted on the THDA Complaint form).



## Responsible Agency & Complaints

THDA works with the Tennessee Human Rights Commission (THRC) and HUD to ensure appropriate resolution to all discrimination complaints.

- HUD is the federal agency responsible for enforcing the Fair Housing Act.
  - The federal statute of limitations for filing a complaint is 365 days.
- THRC investigates complaints of discrimination under the Tennessee Human Rights Act.
  - The statute of limitations for filing a complaint with the THRC is 180 days. If the complaint is beyond the 180 days but within 365 days, the THRC will handle intake and forward the complaint to the appropriate HUD office for investigation.
- The statute of limitations for a private individual to file a Fair Housing Act case in federal court is two years.

Laura Swanson, THDA Civil Rights & Strategic Planning Advisor  
[lswanson@thda.org](mailto:lswanson@thda.org) • 615-815-2127  
<https://thda.org/about-thda/fair-housing>

Tennessee Human Rights Commission  
<https://www.tn.gov/humanrights/>  
 &  
 Tennessee Fair Housing Council  
<http://www.tennfairhousing.org>

## Questions.....



## Tennessee Housing Development Agency

### Sub-recipient/Grantee Non-Discrimination in Services

### Self-Survey Monitoring Form

#### Background & Instructions

Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving Federal financial assistance. Section 504 of the Rehabilitation Act of 1973 provides that that no qualified individual with a disability should, only by reason of his or her disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. Title VIII (the "Fair Housing Act") of the Civil Rights Act of 1968 and amendments, along with the Tennessee Human Rights Act (TCA 4-21-601), prohibit discrimination in housing activities on the basis of race, color, religion, national origin, handicap (disability), sex, and familial status. All THDA contracts with sub-recipients include a non-discrimination assurance that requires the grantee not to exclude persons from participation in, deny benefits to, or otherwise subject any person to discrimination on the grounds of race, color, religion, sex, national origin, disability, age, or any other classification protected by Federal, State or statutory law.

THDA has developed this Self Survey as a means of gathering information on sub-recipient compliance with Title VI and other applicable non-discrimination laws, which assists with state and Federal reporting and the planning of non-discrimination training and technical assistance. Each sub-recipient who has an active grant or contract with THDA must complete a Self-Survey **each year the contract is in effect** and submit the signed form to THDA **no later than July 31**.

THDA's Self Survey must be completed even if a sub-recipient has completed a similar form with another state entity (such as the TN Department of Transportation or Department of Mental Health/Substance Abuse Services). The form is a fillable PDF, which may be completed with an electronic signature and emailed to [civilrights@thda.org](mailto:civilrights@thda.org) or printed, signed and mailed to, Civil Rights Compliance, THDA, 502 Deaderick St, Nashville, TN 37243. Questions or concerns about this Self Survey, THDA's online training or other civil rights issues may be directed to [civilrights@thda.org](mailto:civilrights@thda.org) or 615-815-2127.

**Please note: An employee of a contracted grant administrator may complete the Self Survey on behalf of a sub-recipient, but the Survey must be reviewed and signed by the responsible official for the sub-recipient or entity that signs the contract with THDA.**

#### Sub-recipient/Grantee Information

Grantee/Sub-recipient Name

Responsible Official Name & Title

Address (Inc. City, State, Zip & County)

Telephone Number

Type of organization:      Government      Non-Profit      Private entity

Title VI Coordinator Name (*required*)

Title VI Coordinator Email (*required*)

Name & Title of Person Completing Survey

Organization Name for Person Completing the Survey (if different from the Grantee/Sub-recipient)

## I. Grant Information

List the program name and total award amount for each THDA grant/contract that is currently active or administered by your organization (list grants with available funds even if funds were not drawn in the past fiscal year). Include the year your agency was originally awarded the grant (some contracts span multiple years). If a THDA grant is administered by a different entity, list the grant administrator's name. Attach a separate sheet if needed.

Program Name (i.e. HOME, LIHEAP, WAP, ESG, TN or Na Housing Trust Fund)	Total Award (\$)	Award Year	Grant sub contracted or administered by different entity? (Y or N)	Grant Administrator/ Sub-contractor Name

## II. Demographics & Program Outreach

- Describe the organization's service area (city/counties served by the organization):
- Racial/ethnic composition of your service area. If you serve more than one county, please provide combined numbers/percentages for all counties you serve for each racial/ethnic category.

	Black/Af. American	White	Asian	Am. Indian/ Alaskan Native	Hawaiian/ Pacific Islander	Two or More Races	Hispanic/ Latino
#							
%							

- What is the number of **beneficiaries** by race/ethnicity in each THDA grant funded program (during the past year)? *Note: Please report beneficiaries from the most recent July 1 to June 30 period (state fiscal year), unless you routinely report for another recent time-period (i.e. Federal fiscal year).*

Program	Black/Af. American	White	Asian	Am. Indian/ Alaskan Native	Hawaiian/ Pacific Is.	2 or More Races	Hispanic/ Latino	Total

- When comparing your beneficiary race/ethnicity to the race/ethnicity of the overall population of the service area, are there disproportionately underserved groups?      Yes      No      N/A *no beneficiaries during reporting period*
- HUD Housing Grantees only (all other sub-recipients may skip to next section): If there are disproportionately underserved populations, have you decided to make changes to your marketing or outreach activities in the next fiscal year to try and attract underserved populations or those least likely to apply?

Yes      No      N/A- beneficiary population is representative of service area

N/A- no beneficiaries were served in past year or grant activity is single-family development with initial occupancy completed more than six months prior

Other (please explain):

### III. Policies, Training & Compliance

1. Does the sub-recipient have a written policy statement assuring non-discrimination in all activities on the basis of race, color, sex, national origin, disability, age, or any other classification protected by Federal, State or statutory law?      Yes      No      If NO, please explain why:
  
2. Do new employees receive non-discrimination training before providing services or engaging in decisions relating to THDA grant(s) activities?      Yes      No
  
3. Is non-discrimination training provided to all employees annually?      Yes      No
  
4. Which of the following non-discrimination laws or requirements are covered in employee training?
 

Title VI?	New Employee Training	Annual Training
Language Access?	New Employee Training	Annual Training
Section 504?	New Employee Training	Annual Training
Fair Housing?	New Employee Training	Annual Training
  
5. How many staff members, who engage in decisions relating to THDA grant(s) activities, completed non-discrimination training from July 1, 2022 to June 30, 2023? \_\_\_\_\_
  
6. If a grant administrator or sub-contractor manages THDA funded program activities on behalf of the sub-recipient, please describe briefly how non-discrimination obligations are disseminated to the sub-contractor and/or administrator and any compliance activities completed related to non-discrimination requirements. *Note: Entities who do not have an administrator may skip to the next section.*

How many employees of the grant administrator, who engage in decisions relating to THDA grant(s) activities, completed non-discrimination training from July 1, 2022 to June 30, 2023? \_\_\_\_\_

### IV. Notices

1. Is a non-discrimination notice prominently displayed in areas/places accessible to the public (office lobby, website, etc.)? *Note: for sub-recipients with a housing related grant, the HUD Fair Housing poster must be prominently displayed.*      Yes      No      If yes, where?
  
2. Are applicants and beneficiaries informed of their rights under applicable non-discrimination laws by methods other than public posting, such as:      Written individual notice (brochure, etc.)      Oral notice  
 Other method:      N/A
  
4. How often are beneficiaries of THDA funded programs informed of their rights under applicable non-discrimination laws (check all that apply)?      At initial receipt of services      Annually      Not informed  
 Other (explain):
  
5. Are applicants and beneficiaries notified of their rights under Section 504 of the Rehabilitation Act, and the process to request a reasonable accommodation?      Yes      No
  
6. Do posters, brochures and/or other non-discrimination materials include the contact information for your Title VI/non-discrimination Coordinator?      Yes      No
  
7. Does the sub-recipient include in all solicitations for bids of work or materials a notice of non-discrimination and a notice that contracts or agreements are subject to Title VI of the Civil Rights Act of 1964 and other nondiscrimination laws?      Yes      No      N/A

## V. Limited English Proficiency (LEP)

- Has your organization completed a four-factor analysis to assess the need for language assistance services?  
Yes      No
- Does your organization have a Language Access Plan?      Yes      No
- Does your organization have written policies and procedures for the language services offered to LEP persons and how the services will be delivered?      Yes      No      If NO, please explain:
- Are applicants and beneficiaries notified of the right to free language assistance?      Yes      No  
If NO, please explain:
- Does your organization provide free interpretation services (oral) to LEP persons?      Yes      No
- Please provide the number of language encounters or requests for language assistance in the reporting period:  
*Attach a separate sheet if needed or desired.*

# of Requests/ Encounters*	Language/Language Group (e.g. Spanish)	# of Encounters where Qualified Interpreter was Provided by Sub-recipient (over the phone, etc.)

*\*Include the number of cases where the organization provided a qualified interpreter and cases where an applicant/beneficiary provided their own interpreter. All encounters where an individual requires language interpretation must be reported.*

- Are any of the following readily available in languages other than English (check all that apply)?      Vital  
program documents      Program brochures      Posters or Advertisements      N/A

*\*Note: For housing programs, HUD provides a number of standard documents and brochures in non-English languages at:  
[https://www.hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/17lep](https://www.hud.gov/program_offices/fair_housing_equal_opp/17lep)*

## VI. Discrimination Complaints

- How does the sub-recipient notify applicants and beneficiaries of their right to file a complaint alleging discrimination (i.e. written notice given to all beneficiaries, HUD poster, etc.)?
- Number of discrimination complaints (Title VI, Fair Housing, Section 504) filed that name the sub-recipient entity during the survey period:  
*\*If at least one complaint was received during survey period, please attach a log to the survey with the complaint date, complainant name & contact information, nature of the complaint, disposition.*
- Did the sub-recipient entity notify THDA of all complaints of discrimination at the time of receipt by the agency (within ten business days)?      Yes      No      n/a (*no complaints in reporting period*)
- Number of complaint(s) filed with state or federal jurisdictional agency (THRC, HUD, HHS, DOE) in the past year alleging discrimination by the sub-recipient entity:
- Number of lawsuit(s) filed alleging discrimination by the sub-recipient entity in the past 3 years:  
*\*Attach additional pages to explain the nature of any complaint(s) or lawsuit(s); date filed and the outcome.*

## 6. Governing & Advisory Boards

- List the number of individuals who currently serve on a Governing Board for the sub-recipient by race/ethnicity/gender. *For local governments, this does not include the County Commission or City Council.*  
Check this box if your organization does not have a Board of Directors.

Board	White	African American	Asian	Other Race	Hispanic	Male	Female	Total Members
Board of Directors								

*\*Note: "Other" may include beneficiaries who are Am. Indian, Alaska or Hawaiian Natives, Pacific Islander, two or more races, other races and those who fail to disclose a race.*

2. What is the term length for Board of Directors membership?
3. How are members of the Board of Directors selected?
  
4. List the number of individuals by race/ethnicity/gender who currently serve on an Advisory Board(s) for the sub-recipient that contribute to decisions on the administration of THDA grants.

Check this box if your organization does not have any Advisory Boards.

Advisory Board Name	White	African American	Asian	Other Race	Hispanic	Male	Female	Total Members

*\*Note: "Other" may include beneficiaries who are Am. Indian, Alaska or Hawaiian Natives, Pacific Islander, two or more races, other races and those who fail to disclose a race.*

5. What is the term length for Advisory Board membership?
6. How are members of the Advisory Board selected?
7. Does the sub-recipient's Governing Body and/or any Advisory Board(s) reflect the demographic diversity of the geographic service area?      Yes      No
8. If Board members, who contribute to decisions on the administration of THDA grants, do not reflect the demographic diversity of the service area, is the organization taking steps to achieve greater diversity on the Board(s)? Please describe:

## VIII. Signature of Responsible Official

I declare that to the best of my knowledge and belief, all of the information contained within this Non-discrimination Self Survey is true, complete and correct.

Signature\*

Print Name

Sub-recipient/Grantee Name

Date (mm/dd/yy)

*\*If a grant administrator for a city, county or other sub-recipient entity completes the form, the responsible official for the sub-recipient entity (i.e. city/county, etc.) should review and sign the form prior to submission.*

**Subrecipient/Grantees**

<b>Subrecipient/ Contractor Name</b>	<b>Contract Begin/ End Dates</b>	<b>Contract Amount</b>	<b>Address (inc. city, state, zip)</b>	<b>Funding</b>	<b>Program Name/Contact Type</b>	<b>MWBE Status</b>	<b>Description of Services</b>	<b>Compeitive/ NonComp.</b>	<b>Statement of Assurance</b>	<b>New</b>
Affordable Housing Resources, Inc.	08/01/2023 - 08/31/2025	\$ 4,000,000	50 Vantage Way, Suite 107, Nashville TN 37228	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Appalachia Service Project	10/01/2023 - 09/30/2026	\$ 697,480	4523 Bristol Highway, Johnson City, TN 37601	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Appalachian Regional Coalition on Homelessness	08/01/2023 - 08/31/2025	\$ 500,000	409 West Walnut St, Johnson City, TN 37604	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Appalachian Regional Coalition on Homelessness	07/01/23 - 06/30/24	\$ 110,000	409 W. Walnut St., Johnson City, TN, 37604	Fed-HUD	ESG 2023	n/a	Street Outreach and Rapid Rehousing	Comp.	y	N
Appalachian Regional Coalition on Homelessness	07/01/23 - 12/31/24	\$ 500,000	PO Box 3797, Johnson City, TN 37602	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Area Relief Ministries	07/01/23 - 06/30/24	\$ 125,000	108 S. Church Street, Jackson, TN, 38301	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter, and Rapid Rehousing	Comp.	y	N
Bell Street 3 Corporation	03/01/2021 to 08/31/2024	\$ 500,000	901 N. Broadway, Knoxville TN 37917	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Bledsoe County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 149, Pikeville, TN 37367	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/20 - 09/30/23	\$ 963,761	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	09/01/22 - 08/31/24	\$ 998,599	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 934,942	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 23,521	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 470,420	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/23 - 09/30/25	\$ 832,903	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
Blount County Community Action Action (BCCAA)	10/01/23 - 09/30/25	\$ 21,343	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	01/01/22 - 03/31/24	\$ 365,587	3509 Tuckaleechee Pike Maryville 37803	Federal	LIHWAP-22	n/a	Water (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	08/01/2023 - 08/31/2025	\$ 763,389	155 6th Street SE, Cleveland, TN 37311	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Bradley-Cleveland Community Services Agency	10/01/20 - 09/30/23	\$ 1,063,846	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	09/01/22 - 08/31/24	\$ 1,138,940	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 1,019,942	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 25,659	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 513,188	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/23 - 09/30/25	\$ 908,626	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/23 - 09/30/25	\$ 23,283	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	01/01/22 - 03/31/24	\$ 416,965	P.O. Box 3297 Cleveland 37320	Federal	LIHWAP-22	n/a	Water (Utility) Assistance	Non-Comp.	Y	N
Bridges of Williamson County dba Bridges Domestic Violence Center	07/01/23 - 06/30/24	\$ 125,000	PO Box 1592, Franklin, TN, 37065	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Bridges of Williamson County dba Bridges Domestic Violence Center	07/01/23 - 12/31/24	\$ 298,760	PO Box 1592 Franklin, TN 37065	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Buffalo Valley, Inc.	08/01/2023 - 08/31/2025	\$ 916,816	415 Park Ave. South, Hohenwald, TN 38462	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
Buffalo Valley, Inc.	07/01/23 - 06/30/24	\$ 125,000	415 Park Ave. South, Hohenwald, TN, 38462	Fed-HUD	ESG 2023	n/a	Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Caliborne County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box Drawer K, Tazewell, TN 37879	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Campbell County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 435 , Jacksboro, TN 37757	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Cannon County	07/01/2022 - 6/30/2025	\$ 500,000	200 W. Main Street, Woodbury, TN 37190	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Cannon County S.A.V.E.	08/01/2023 - 08/31/2025	\$ 60,000	167 Sunny Slope Rd, Woodbury, TN 37190	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Cannon County S.A.V.E.	07/01/23 - 06/30/24	\$ 125,000	PO Box 3297, Woodbury, TN, 37190	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Carey Counseling Center, Inc.	07/01/23 - 06/30/24	\$ 91,000	408 Virginia Street, Paris, TN, 38242	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
Catholic Charities of Tennessee, Inc.	08/01/2023 - 08/31/2025	\$ 948,327	2806 McGavock Pike, Nashville, TN 37214	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Change is Possible- CHIPS	07/01/23 - 06/30/24	\$ 119,667	702 Ohio Ave, Erwin, TN, 37650	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
Chattanooga Community Kitchen, Inc. DBA CHATT Foundation	08/01/2023 - 08/31/2025	\$ 1,113,685	727 East 11th Street, Chattanooga TN 37403	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Chattanooga HSD	09/01/22 - 08/31/24	\$ 3,231,029	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/22 - 09/30/24	\$ 3,339,430	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/22 - 09/30/24	\$ 84,012	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Chattanooga HSD	10/01/22 - 09/30/24	\$ 1,680,247	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/23 - 09/30/25	\$ 2,974,968	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/23 - 09/30/25	\$ 76,233	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	01/01/22 - 03/31/24	\$ 1,182,878	101 East 11 Street Chattanooga 37402	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Chattanooga Neighborhood Enterprise, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	1500 Chestnut St, Suite 102, Chattanooga, TN 37408	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Chattanooga Office of Family Endowment	10/01/20 - 03/31/24	\$ 3,344,875	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga Regional Homeless Coalition, Inc.	08/01/2023 - 08/31/2025	\$ 1,948,552	5751 Uptain Rd. Suite 526 Chattanooga, TN 37411	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
City of Bolivar	10/01/2023 - 09/30/2026	\$ 530,000	211 North Washington Street, Bolivar, TN 38008	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Brownsville	10/01/2023 - 09/30/2026	\$ 700,000	P.O. Box 449, Brownsville, TN 38012	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Chattanooga	07/01/23 - 06/30/24	\$ 134,375	101 E 11th Street, Chattanooga, TN, 37402	Fed-HUD	ESG 2023	n/a	Rapid Rehousing	Non-Comp.	y	N
City of Clarksville, TN	07/01/23 - 06/30/24	\$ 134,375	One Public Square, 4th floor, Clarksville, TN, 37040	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Rapid Rehousing	Non-Comp.	y	N
City of Elizabethton	07/01/2022 - 6/30/2025	\$ 500,000	136 S. Sycamore Street, Elizabethton, TN 37643	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Jamestown	07/01/2022 - 6/30/2025	\$ 350,000	P.O. Box 670, Jamestown, TN 38556	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Johnson City	07/01/23 - 06/30/24	\$ 134,375	601 East Main Street, Johnson City, TN, 37601	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Homelessness Prevention	Non-Comp.	y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
City of LaFollette	10/01/2023 - 09/30/2026	\$ 597,840	207 South Tennessee Avenue, LaFollette, TN 37766	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Lewisburg	07/01/2022 - 6/30/2025	\$ 500,000	131 East Church Street, Lewisburg, TN 37091	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Luttrell	10/01/2023 - 09/30/2026	\$ 697,480	101 Park Road, Lutrell, TN 37779	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Memphis Division of Housing and Community Development (MHCD)	10/1/21- 9/30/24	\$ 603,676	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	LIHEAP (Wx) 2021	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
City of Memphis Division of Housing and Community Development (MHCD)	9/1/22-8/31/24	\$ 694,884	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
City of Memphis Division of Housing and Community Development (MHCD)	9/1/23-8/31/24	\$ 1,213,268	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
City of Memphis Division of Housing and Community Development (MHCD)	7/1/23-6/30/24	\$ 971,851	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
City of Murfreesboro	07/01/23 - 06/30/24	\$ 134,375	111 W Vine Street, Murfreesboro, TN, 37130	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Homelessness Prevention	Non-Comp.	y	N
City of Niota	07/01/2022 - 6/30/2025	\$ 250,000	201 E. Main Street, Niota, TN 37826	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Spencer	07/01/2022 - 6/30/2025	\$ 500,000	12180 St. Hwy 111, Spencer, TN 38585	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Tullahoma	07/01/2022 - 6/30/2025	\$ 750,000	201 West Grundy Street, Tullahoma, TN 37388	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Westmoreland	10/01/2023 - 09/30/2026	\$ 339,860	P.O. Box 8, Westmoreland, TN 37186	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
City of Whiteville	10/01/2023 - 09/30/2026	\$ 530,000	144 E. Main Street, Whiteville, TN 38075	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Clarksville-Montgomery County Community Action Agency (CMCCAA)	9/1/22-8/31/24	\$ 93,800	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/1/21- 9/30/24	\$ 84,579	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	9/1/23-8/31/24	\$ 163,774	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/20 - 09/30/23	\$ 1,672,132	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	09/01/22 - 08/31/23	\$ 1,764,196	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 1,711,882	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 43,067	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 861,340	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/23 - 09/30/25	\$ 1,525,048	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/23 - 09/30/25	\$ 39,079	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	01/01/22 - 03/31/24	\$ 376,437	150 Lafayette Road Clarksville 37040	Fed-DHHS	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	7/1/23-6/30/24	\$ 139,735	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Cleveland Emergency Shelter, Inc.	07/01/23 - 06/30/24	\$ 125,000	155 6th Street S.E., Cleveland, TN, 37311	Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Cleveland Bradley Housing Corp.	02/01/2023 - 01/31/2026	\$ 807,840	P.O. Box 3297, Cleveland, TN 37320	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Clinch River Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 828,000	111 Randolph Blvd., Oak Ridge, TN 37830	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Clinch-Powell Resource Conservation and Development Council, Inc.	08/01/2023 - 08/31/2025	\$ 100,000	7995 Rutledge Pike, Rutledge, TN 37861	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Clinch-Powell Resource Conservation and Development Council, Inc.	02/01/2023 - 01/31/2026	\$ 723,499	P.O. Box 379, Rutledge, TN 37861	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N
Community Health of East TN	03/01/2021 to 02/29/2024	\$ 802,000	130 Independence Lane, Lafollette, TN 37766	THDA- TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
Community Helpers of Rutherford County	08/01/2023 - 08/31/2025	\$ 500,000	1809 Memorial Boulevard, Murfreesboro, TN 37129	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Creative Compassion	02/01/2022 - 01/31/2025	\$ 640,977	20 Penny Lane, Crossville, TN 38555	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	N
Crossroads Campus	01/19/2019 to 06/20/2023	\$ 500,000	707 Monroe St., Nashville, TN 37208	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
Dawn of Hope	07/01/2020 to 12/31/2023	\$ 400,997	P.O. Box 30, Johnson City, TN 37605	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Delta Human Resource Agency (DHRA)	9/1/22-8/31/24	\$ 125,265	915 Highway 51 South, Covington, TN 38019	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	9/1/23-8/31/24	\$ 114,857	915 Highway 51 South, Covington, TN 38019	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/1/21- 9/30/24	\$ 114,887	915 Highway 51 South, Covington, TN 38019	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/20 - 09/30/23	\$ 1,325,435	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	09/01/22 - 08/31/24	\$ 1,252,183	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 1,196,337	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 30,097	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 601,942	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/23 - 09/30/25	\$ 1,065,770	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/23 - 09/30/25	\$ 27,310	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	01/01/22 - 03/31/24	\$ 458,423	915 Hwy. 51 South Covington 38019	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	7/1/23-6/30/24	\$ 97,653	915 Highway 51 South, Covington, TN 38019	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N

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Dominion Financial Management	8/24/23 - 9/30/23	\$ 40,000	P.O. Box 1512 Smyrna, TN 37167	HUD OHC	Housing Counseling	Y	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Doors of Hope	07/01/23 - 06/30/24	\$ 125,000	100 Ash Street, #2, Bristol, TN, 37620	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Douglas-Cherokee Economic Authority	08/01/2023 - 08/31/2025	\$ 737,373	534 E 1st N St, Morristown, TN 37814	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Douglas-Cherokee Economic Authority	10/01/20 - 09/30/23	\$ 3,545,618	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 3,506,528	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 88,216	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 1,764,323	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/23 - 09/30/25	\$ 3,123,828	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/23 - 09/30/25	\$ 80,048	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	01/01/22 - 05/15/24	\$ 2,027,515	534 E. First North Street Morristown 37816	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	08/01/2022- 06/30/2024	\$ 600,000	269 Cusick Rd, Alcoa, TN	THDA- TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	08/01/2023 - 08/31/2025	\$ 579,920	9111 Cross Park Drive, Suite D, Knoxville TN 37923	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
East Tennessee Human Resource Agency (ETHRA)	9/1/22-8/31/24	\$ 340,480	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N

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East Tennessee Human Resource Agency (ETHRA)	9/1/23-8/31/24	\$ 594,478	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/1/21-9/30/24	\$ 304,251	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	LIHEAP (Wx) 2024	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/20 - 09/30/23	\$ 2,704,175	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	09/01/22 - 08/31/24	\$ 2,793,906	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 2,619,397	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 65,898	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 1,317,960	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/23 - 09/30/25	\$ 2,333,518	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/23 - 09/30/25	\$ 59,796	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	01/01/22 - 03/31/24	\$ 1,022,847	9111 Cross Park Drive, Suite 100 Knoxville 37923	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	7/1/23-6/30/24	\$ 500,038	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Eastern Eight CDC	09/01/2021 to 08/30/2024	\$ 444,071	3 Limited Centre St., Johnson City, TN 37604	THDA-TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
Emory Valley Center	03/01/2021 to 02/29/2024	\$ 615,618	723 Emory Valley Rd., Oak Ridger, TN 37830	THDA-TNHTF	Competitive Grants	n/a	Conversion/Rehabilitation Affordable Rental Housing	Comp.	Y	N

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Fairview Housing Management Corporation	08/01/2023 - 08/31/2025	\$ 1,000,000	116 West Walnut St, Johnson City, TN 37604	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fairview Housing Management Corporation	07/01/23 - 12/31/24	\$ 115,467	116 West Walnut Street Johnson City, TN 37604	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Family Promise Of Bristol	07/01/23 - 06/30/24	\$ 125,000	215 W. Watauga Ave, Suite 4, Johnson City, TN, 37604	Fed-HUD	ESG 2023	n/a	Street Outreach, Homelesness Prevention and Rapid Rehousing	Comp.	y	N
Family Promise Of Bristol	07/01/23 - 12/31/24	\$ 398,999	100 Ash Street #2 Bristol, TN 37620	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Family Promise of Greater Kingsport	07/01/23 - 06/30/24	\$ 98,600	13300 N Main Street, Somerville, TN, 38068	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Family Promise of Greater Kingsport	07/01/23 - 12/31/24	\$ 550,000	601 Holston St Kingsport, TN 37660	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fayette Cares, Inc.	07/01/23 - 06/30/24	\$ 88,000	PO Box 332835, Murfreesboro, TN, 37133	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fentress County	07/01/2022 - 6/30/2025	\$ 500,000	101 N. Main Street, Jamestown, TN 38556	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Franklin Community Church	07/01/23 - 12/31/24	\$ 239,800	254 Natchez St. Kingsport, TN 37660	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	Y
Franklin Housing Authority	09/01/2021 to 08/30/2024	\$ 500,000	200 Spring St., Franklin TN 37064	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Franklin Housing Authority	07/01/23 - 12/31/24	\$ 330,000	200 Spring Street Franklin, TN 37064	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Franklin Housing Authority	05/01/2023 - 04/30/2026	\$ 1,063,724	200 Spring Street, Franklin, TN 37064-3337	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N

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Gallatin Housing Authority	07/01/2019 to 10/31/2024	\$ 747,047	401 N. Boyers Ave., Gallatin, TN 37066	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Greater Kingsport Alliance for Development	07/01/23 - 06/30/24	\$ 75,000	120 West Court Avenue, Selmer , TN, 38375	Fed-HUD	ESG 2023	n/a	Rapid Rehousing	Comp.	y	N
Greater Kingsport Alliance for Development	07/01/23 - 12/31/24	\$ 545,000	906 E SEVIER AVE Kingsport, TN 37660-0044	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Greater Kingsport Alliance for Development, Inc.	08/01/2023 - 08/31/2025	\$ 520,000	906 E Sevier Ave, Kingsport, TN 37660	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Greene County	07/01/2022 - 6/30/2025	\$ 500,000	204 North Cutler Street, Ste. 206, Greeneville, TN 37743	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Habitat For Humanity	07/01/2023 - 06/30/2024	\$ 500,000	P.O. Box 10375 Murfreesboro, TN	THDA- TNHTF	Habitat Set- Aside	n/a	New home builds/affordable housing	Non-comp.	Y	N
Hamblen County	07/01/2022 - 6/30/2025	\$ 750,000	511 West 2nd North Street, Morristown, TN 37814	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Hard Bargin	04/01/2021 - 03/31/2025	\$ 640,977	P.O. Box 545, Franklin, TN 37065	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	N
Highland Rim Economic Council	10/01/20 - 03/31/24	\$ 870,053	213 College Street Erin 37061	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	09/01/22 - 08/31/24	\$ 847,031	213 College Street Erin 37061	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 825,464	213 College Street Erin 37061	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 20,767	213 College Street Erin 37061	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 415,336	213 College Street Erin 37061	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/23 - 09/30/25	\$ 735,374	213 College Street Erin 37061	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Highland Rim Economic Council	10/01/23 - 09/30/25	\$ 18,844	213 College Street Erin 37061	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	01/01/22 - 03/31/24	\$ 310,098	213 College Street Erin 37061	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Highlands Residential Services	08/01/2023 - 7/31/2026	\$ 1,500,000	P.O. Box 400, Putnam, TN 38506-400	Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Hilltopper, Inc	03/01/2024 - 02/28/2027	\$ 760,950	86 Duer Court, Crossville, TN 38555-5564	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	Y
Housing, Health, and Human Service Alliance of Rutherford County	07/01/23 - 06/30/24	\$ 125,000	733 W. Main St, Morristown, TN, 37814	Fed-HUD	ESG 2023	n/a	Data Collection Only	Comp.	y	N
Jefferson County Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 999,185	P.O. Box 346, Jefferson City, TN 37760	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Jesus Cares McNairy County	07/01/23 - 06/30/24	\$ 125,000	1513 Jeffers Rd , Huntsville, TN, 37756	Fed-HUD	ESG 2023	n/a	Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Knox County Government	08/01/2023 - 08/31/2025	\$ 40,000,000.00	400 West Main Street, Suite 364, Knoxville, TN 37902	Federal	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Knox Housing Partnership, Inc. DBA HomeSource east tennessee	08/01/2023 - 08/31/2025	\$ 500,000	109 Winona St, Knoxville, TN 37917	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Knoxville Leadership Foundation	03/01/2022 to 02/28/2025	\$ 600,000	318 N. Gay St., # 210, Knoxville, TN 37917	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	08/01/2023 - 08/31/2025	\$ 908,091	2247 Western Ave, Knoxville TN 37921	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Knoxville-Knox County Community Action Committee (KKCCAC)	9/1/22-8/31/24	\$ 326,047	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N

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Knoxville-Knox County Community Action Committee (KKCCAC)	9/1/23-8/31/24	\$ 569,279	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/1/21- 9/30/24	\$ 303,108	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	LIHEAP (Wx) 2025	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/20 - 09/30/23	\$ 4,236,511	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	09/01/22 - 08/31/24	\$ 4,374,139	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 4,063,663	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 102,232	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 2,044,648	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/23 - 09/30/25	\$ 3,620,158	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/23 - 09/30/25	\$ 92,766	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	01/01/22 - 03/31/24	\$ 1,601,370	2247 Western Avenue Knoxville 37921	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N

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Knoxville-Knox County Community Action Committee (KKCCAC)	7/1/23-6/30/24	\$ 482,833	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Lakeway Area Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 738,980	P. O. Box 2133, Morristown, TN 37816-2133	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Lebanon Housing Authority	08/01/2023 - 7/31/2026	\$ 1,464,520	49 Upton Heights, Lebanon, TN 37087	Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Loudon Habitat for Humanity	04/01/2021 - 09/30/2024	\$ 353,100	238 Hwy 70W, Lenoir City, TN 37771	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Maryville Housing Authority	08/01/2023 - 7/31/2026	\$ 1,437,758	311 Atlantic Avenue, Maryville, TN 37801--2116	Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Memphis Area Legal Services, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	200 Jefferson, Suite 1075, Memphis, TN 38103	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Memphis Housing Authority	09/01/2021 to 08/30/2024	\$ 500,000	700 Adams Ave., Memphis TN 38105	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Metro Action Commission	08/01/2023 - 08/31/2025	\$ 1,403,318	1281 Murfreesboro Pike, Nashville, TN 37217	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Metro Action Commission	10/01/20 - 09/30/23	\$ 7,011,439	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	09/01/22 - 08/31/24	\$ 6,761,510	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/22 - 09/30/24	\$ 6,523,462	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/22 - 09/30/24	\$ 164,115	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/22 - 09/30/24	\$ 3,282,305	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/23 - 09/30/25	\$ 5,811,497	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Metro Action Commission	10/01/23 - 09/30/25	\$ 148,919	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	01/01/22 - 03/31/24	\$ 2,175,385	800 2nd Avenue N Nashville 37201	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	03/01/2021 to 08/29/2024	\$ 500,000	701 S. Sixth St., Nashville, TN 37206	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	9/1/22-8/31/24	\$ 322,933	701 South Sixth St, Nashville, TN 37206	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	9/1/23-8/31/24	\$ 563,842	701 South Sixth St, Nashville, TN 37206	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	10/1/21- 9/30/24	\$ 324,159	701 South Sixth St, Nashville, TN 37206	Fed-DOE	LIHEAP (Wx) 2026	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	7/1/23-6/30/24	\$ 532,487	701 South Sixth St, Nashville, TN 37206	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	08/01/2023 - 08/31/2025	\$ 4,098,823	3735 North Mount Juliet Rd, Mount Juliet TN 37122	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Mid-Cumberland Community Action Agency (MCCAA)	9/1/22-8/31/24	\$ 356,936	106 Webster Ln, Lebanon TN 37087	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	9/1/23-8/31/24	\$ 623,211	106 Webster Ln, Lebanon TN 37087	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/1/21- 9/30/24	\$ 281,040	106 Webster Ln, Lebanon TN 37087	Fed-DOE	LIHEAP (Wx) 2027	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N

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Mid-Cumberland Community Action Agency (MCCAA)	09/29/21 - 02/29/24	\$ 4,568,718	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	09/01/22 - 08/31/24	\$ 5,862,116	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 5,882,362	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 147,987	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 2,959,733	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/23 - 09/30/25	\$ 5,240,365	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/23 - 09/30/25	\$ 134,284	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	01/01/22 - 03/31/24	\$ 2,146,117	3735 N Mt. Juliet Rd Mt. Juliet 37122	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	7/1/23-6/30/24	\$ 480,156	106 Webster Ln, Lebanon TN 37087	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/20 - 09/30/23	\$ 900,153	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	09/01/22 - 08/31/24	\$ 949,679	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 916,548	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 23,058	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 461,165	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Mid-East Community Action Agency (MECCA)	10/01/23 - 09/30/25	\$ 816,517	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/23 - 09/30/25	\$ 20,923	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	01/01/22 - 03/31/24	\$ 289,000	315 E Race ST Kingston 37763	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
MidSouth Development District	08/01/2022-06/30/2024	\$ 600,000	110 Adams Avenue Ste 500, Memphis, Tn	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Ministerial Association Temporary Shelter	07/01/23 - 06/30/24	\$ 125,000	720 Old Salem Rd., Murfreesboro	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
MiTecho, Inc.	8/24/23 - 9/30/23	\$ 32,080	1953 Lonhill Dr. Collierville, TN 38017	HUD OHC	Housing Counseling	n/a	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Morgan County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 387, Warburg, TN 37887	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Northwest TN Economic Development Council	10/01/20 - 09/30/23	\$ 3,119,934	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	09/01/22 - 08/31/23	\$ 3,108,261	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 2,824,868	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 71,067	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 1,421,343	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/23 - 09/30/25	\$ 2,516,564	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/23 - 09/30/25	\$ 64,487	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Northwest TN Economic Development Council	01/01/22 - 03/31/24	\$ 1,137,933	231 South Wilson Street Dresden 38225	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Omni Family Foundation	03/01/2022 to 02/28/2025	\$ 239,984	301 S. Perimeter Park Drive, Ste., 200, Nashville, TN 37211	THDA-TNHTF	Competitive Grants	n/a	Acquisition Affordable Rental Housing	Comp.	Y	N
Park Center	07/01/2020 to 06/30/2024	\$ 1,009,352	1935 21st Ave. S., Nashville TN 37212	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Park Center	06/01/2020 to 09/30/2025	\$ 745,000	1935 21st Ave. S., Nashville TN 37212	THDA-TNHTF	Creating Homes Initiative - 2	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Partnerships for Families, Children, and Adults	07/01/23 - 12/31/24	\$ 549,868	5600 E Brainerd Rd, Suite E-3 Chattanooga, TN 37411	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Pinnacle Resource Center	08/01/2023 - 08/31/2025	\$ 500,000	1513 Jeffers Rd, Huntsville, TN 37756	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Pinnacle Resource Center	07/01/23 - 06/30/24	\$ 125,000	308 West Castle Street , Murfreesboro, TN, 37129	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Rapid Rehousing	Comp.	y	N
Project Return	03/01/2021 to 08/31/2024	\$ 622,928	813 2nd Ave. South, Nashville, TN 37210	THDA-TNHTF	Competitive Grants	n/a	Acquisition & Rehabilitation Affordable Rental Housing	Comp.	Y	N
Project Return	03/01/2022 to 02/28/2025	\$ 600,000	813 2nd Ave. South, Nashville, TN 37210	THDA-TNHTF	Competitive Grants	n/a	Acquisition & Rehabilitation Affordable Rental Housing	Comp.	Y	N
Renewal House	07/01/2020 to 06/30/2023	\$ 500,000	3410 Clarksville Pike, Nashville, TN 37218	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Scott County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 180, Huntsville, TN 37756	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Shelby County Community Services Agency	08/01/2023 - 08/31/2025	\$ 2,613,051	1187 Minna Place, Memphis, TN 38104	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Shelby County Community Services Agency	10/01/20 - 09/30/23	\$ 12,698,269	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Shelby County Community Services Agency	09/01/22 - 08/31/24	\$ 12,591,855	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 11,906,073	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 299,529	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 5,990,587	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/23 - 09/30/25	\$ 10,606,653	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/23 - 09/30/25	\$ 271,794	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	01/01/22 - 03/31/24	\$ 4,609,871	1188 Minna Place Memphis 38104	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Shelby County Government	not reported	\$ 5,000,000.00	160 N Main St., Suite 250, Memphis, TN 38103	Federal	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
South Central Human Resource Agency (SCHRA)	9/1/22-8/31/24	\$ 237,041	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resource Agency (SCHRA)	9/1/23-8/31/24	\$ 413,873	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resource Agency (SCHRA)	10/1/21-9/30/24	\$ 210,577	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	LIHEAP (Wx) 2028	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resource Agency (SCHRA)	7/1/23-6/30/24	\$ 347,709	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	08/01/2023 - 08/31/2025	\$ 911,671	606 Lee Avenue, Fayetteville, TN 37334	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y

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South Central Human Resrouce Agency (SCHRA)	10/01/20 - 09/30/23	\$ 4,315,999	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	09/01/22 - 08/31/23	\$ 4,392,355	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 4,259,756	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 107,166	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 2,143,313	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/23 - 09/30/25	\$ 3,794,850	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/23 - 09/30/25	\$ 97,242	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	01/01/22 - 03/31/24	\$ 1,608,039	1437 WINCHESTER HWY Fayetteville 37334	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
South Central Tennessee Development District	08/01/2022-06/30/2024	\$ 600,000	101 Sam Watkins Blvd, Mt Pleasant, TN	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	08/01/2022-06/30/2024	\$ 600,000	312 Resource Rd, Dunlap, TN	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	08/01/2023 - 08/31/2025	\$ 473,637	312 Resource Rd, Dunlap TN 37327	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Southeast Tennessee Human Resource Agency (SETHRA)	9/1/22-8/31/24	\$ 360,281	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	9/1/23-8/31/24	\$ 629,050	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
Southeast Tennessee Human Resource Agency (SETHRA)	10/1/21-9/30/24	\$ 318,885	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	LIHEAP (Wx) 2029	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	09/01/22 - 08/31/23	\$ 2,281,524	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 2,100,983	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 52,856	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 1,057,118	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/23 - 09/30/25	\$ 1,871,684	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/23 - 09/30/25	\$ 47,962	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	01/01/22 - 03/31/24	\$ 835,265	312 Resource Road Dunlap 37327	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	7/1/23-6/30/24	\$ 527,336	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resource Agency (SWHRA)	9/1/22-8/31/24	\$ 273,136	1527 White Ave, Henderson, TN 38340	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resource Agency (SWHRA)	9/1/23-8/31/24	\$ 580,752	1527 White Ave, Henderson, TN 38340	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resource Agency (SWHRA)	10/1/21-9/30/24	\$ 241,064	1527 White Ave, Henderson, TN 38340	Fed-DOE	LIHEAP (Wx) 2030	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

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Southwest Human Resource Agency (SWHRA)	7/1/23-6/30/24	\$ 480,343	1527 White Ave, Henderson, TN 38340	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	08/01/2022-06/30/2024	\$ 906,276	1527 White Ave/P.O. Box 264 Henderson Tn	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	08/01/2023 - 08/31/2025	\$ 636,030	1527 White Ave, Henderson TN 28340	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Southwest Human Resrouce Agency (SWHRA)	10/01/20 - 03/31/24	\$ 3,041,280	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	09/01/22 - 08/31/24	\$ 3,064,189	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 3,059,780	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 76,977	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 1,539,540	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/23 - 09/30/25	\$ 2,725,837	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/23 - 09/30/25	\$ 69,849	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	01/01/22 - 03/31/24	\$ 1,121,798	P.O. Box 264 Henderson 38340	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Southwest TN CDC	04/01/2021 - 09/30/2024	\$ 1,000,000	P.O. Box 264, Henderson, TN 38340-0264	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Stepping Stones Safe Haven, Inc	07/01/23 - 06/30/24	\$ 90,000	204 W. Walnut Street, Johnson City, TN, 37605	Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
TCAC	02/01/2023 - 01/31/2026	\$ 892,488	740 East Main Street, Morristown, TN 37814	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N

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Tennessee Homeless Solutions	08/01/2023 - 08/31/2025	\$ 500,000	100 Federal Dr, Jackson, TN 38305	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Tennessee Homeless Solutions	07/01/23 - 12/31/24	\$ 385,000	100 Federal Drive #2 Jackson, TN 38305	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Tennessee Housing Development Corporation	09/01/2021 to 08/30/2024	\$ 500,000	P.O. Box 3863, Jackson TN 38303	THDA- TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
The Caring Place	08/01/2023 - 08/31/2025	\$ 500,000	2400 Bower Lane, Cleveland, TN 37320	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Caring Place	07/01/23 - 12/31/24	\$ 330,000	PO Box 5334 Cleveland, TN 37320	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The City of Kingsport	07/01/23 - 12/31/24	\$ 220,000	415 Broad Street Kingsport, TN 37660	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Journey Home, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	308 West Castle Street, Murfreesboro, TN 37133	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Journey Home, Inc.	07/01/23 - 06/30/24	\$ 125,000	505 Dale St., Kingsport, TN, 37660	Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
The Journey Home, Inc.	07/01/23 - 12/31/24	\$ 528,000	308 West Castle Street Murfreesboro, TN 37129	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Salvation Army Murfreesboro	08/01/2023 - 08/31/2025	\$ 350,000	1137 West Main St, Murfreesboro, TN 37129	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Salvation Army Of Johnson City	07/01/23 - 06/30/24	\$ 125,000	137 Dr Martin Luther King Jr Blvd, Bristol, TN, 37620	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Homelessness Prevention	Comp.	y	N
The Salvation Army, A Georgia Corporation for Kingsport	07/01/23 - 06/30/24	\$ 63,750	PO Box 791, Murfreesboro, TN, 37129	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N

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The Salvation Army, A Georgia Corporation, for Bristol, TN	07/01/23 - 06/30/24	\$ 125,000	152 Bus Terminal Rd, Oak Ridge, TN, 37830	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
The Salvation Army, A Georgia Corporation, for Murfreesboro, TN	07/01/23 - 06/30/24	\$ 125,000	428. E. Bell Street, Murfreesboro, TN, 37130	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
The Salvation Army, Greater Knoxville	08/01/2023 - 08/31/2025	\$ 500,000	409 N Broadway, Knoxville, TN 37917	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Salvation Army, Greater Knoxville	07/01/23 - 12/31/24	\$ 550,000	409 N Broadway Knoxville, TN	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Salvation Army, Tri-Cities	07/01/23 - 12/31/24	\$ 550,000	204 West Walnut St. Johnson City, TN 37604	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Works, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	1471 Genesis Cir., Memphis, TN 38106	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Town of Carmel	10/01/2023 - 09/30/2026	\$ 249,100	100 E. Main Street, Mt. Carmel, TN 37645	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Town of Livingston	07/01/2022 - 6/30/2025	\$ 500,000	301 McHenry Circle, Livingston, TN 38570	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Town of Mountain City	07/01/2022 - 6/30/2025	\$ 315,000	210 South Church Street, Mountain City, TN 37683	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Town of Palmer	07/01/2022 - 6/30/2025	\$ 500,000	P.O. Box 219, Palmer TN 37365	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Town of Surgoinsville	10/01/2023 - 09/30/2026	\$ 249,100	P.O. Box 67, Surgoinsville, TN 37873	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Town of Unicoi	10/01/2023 - 09/30/2026	\$ 249,100	P.O. Box 39, Unicoi, TN 37692	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Trinity Out-Reach Center of Hope	07/01/23 - 06/30/24	\$ 98,894	906 E Sevier Ave., Kingsport, TN, 37662	Fed-HUD	ESG 2023	n/a	Data Collection Only	Comp.	y	N

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Trinity Out-Reach Center of Hope	07/01/23 - 12/31/24	\$ 220,000	152 Bus Terminal Rd Oak Ridge, TN 37830	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Unicoi County	10/01/2023 - 09/30/2026	\$ 398,560	P.O. Box 169, Erwin, TN 37650	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
United Cerebral Palsy of TN	07/01/2023- 06/30/2025	\$ 400,000	1200 9th Ave North, Ste 110 Nashville, TN	THDA- TNHTF	Home Modss and Ramps (HMR)	n/a	Ramps and home modifications for disabled persons	Non-comp.	Y	N
University of Tennessee Extension	8/24/23 - 9/30/23	\$ 29,645	2621 Morgan Circle Knoxville, TN 37996	HUD OHC	Housing Counseling	n/a	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Upper Cumberland Development District	08/01/2022- 06/30/2024	\$ 600,000	1104 England Dr, Cookeville, TN	THDA- TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	08/01/2023 - 08/31/2025	\$ 868,131	580S Jefferson Ave, Cookeville, TN 38501	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Upper Cumberland Human Resource Agency (UCHRA)	9/1/22-8/31/24	\$ 222,869	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	9/1/23-8/31/24	\$ 389,128	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/1/21- 9/30/24	\$ 200,481	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	LIHEAP (Wx) 2031	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/20 - 09/30/23	\$ 4,598,120	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	09/01/22 - 08/31/24	\$ 4,181,754	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 4,004,407	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 100,742	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 2,014,833	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/23 - 09/30/25	\$ 3,567,369	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/23 - 09/30/25	\$ 91,413	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	01/01/22 - 03/31/24	\$ 1,680,938	580 South Jefferson Cookeville 38501	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	7/1/23-6/30/24	\$ 326,866	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	08/01/2023 - 08/31/2025	\$ 1,237,983	301 Louis St, Kingsport, TN 37660	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Upper East Tennessee Human Development Agency (UETHDA)	9/1/22-8/31/24	\$ 315,551	301 Louis St, Kingsport, TN 37660	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	9/1/23-8/31/24	\$ 550,952	301 Louis St, Kingsport, TN 37660	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/1/21-9/30/24	\$ 285,903	301 Louis St, Kingsport, TN 37660	Fed-DOE	LIHEAP (Wx) 2032	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/20 - 09/30/23	\$ 5,727,328	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	09/01/22 - 08/31/23	\$ 5,963,542	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 5,729,847	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 144,150	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 2,882,995	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/23 - 09/30/25	\$ 5,104,496	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/23 - 09/30/25	\$ 130,802	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	01/01/22 - 03/31/24	\$ 2,183,249	301 Louis ST Kingsport 37660	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	7/1/23-6/30/24	\$ 467,707	301 Louis St, Kingsport, TN 37660	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Urban Housing Solutions	07/01/2020 to 06/30/2024	\$ 1,500,000	822 Woodland St., Nashville, TN 37206	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Volunteer Behavioral Health Care System	03/01/2024 - 02/28/2027	\$ 776,250	413 Spring Street, Chattanooga, TN 37045-3848	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N
Volunteer Ministry Center, Inc.	03/01/2021 to 02/29/2024	\$ 500,000	511 N. Broadway, Knoxville, TN 37917	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Volunteer Ministry Center, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	511 N. Broadway, Knoxville, TN 37919	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Wo/men's Resource and Rape Assistance Program	07/01/23 - 12/31/24	\$ 408,584	62 Directors Row Jackson, TN 38305	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N

VENDORS

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Affiliated Consulting Services "ACS"	05/10/2021- 05/31/26	\$ 49,999	El Dorado Hills, CA	THDA	Vendor	N/A	Ginnie Mae Application Consultant	Non- Competitive Negotiations	No	No
Allecca Consulting	09/08/2023- 09/07/25	\$ 30,000	Rancho Cucamonga, CA	FED	Vendor	N/A	Project Based Voucher Consulting Services	Competitive Negotiations	No	Yes
Aramark Refreshment Services	08/02/2021- 08/01/26	\$ 11,500	Philadelphia, PA	THDA	Vendor	N/A	Refreshments AJ Building	Non- Competitive Negotiations	No	No
Aramark Refreshment Services	08/16/2021- 08/15/26	\$ 29,500	Philadelphia, PA	THDA	Vendor	N/A	VMLS Refreshment Services	Non- Competitive Negotiations	No	No
Assurant	03/21/2018- 02/28/26	\$ 15,000	Chicago, IL	THDA	Vendor	N/A	Preservation Services ITB	Competitive Contract	No	No
Assurant Mortgage Solutions Group	03/21/2018- 02/28/26	\$ 15,000	Chicago, IL	THDA	Vendor	N/A	Valuation Services	Competitive Contract	No	No
ASTA-USA	07/01/2020- 06/30/25	\$ 20,000	Cheyenne, WY	FED	Vendor	N/A	Translation Services	Competitive Contract	No	No
Baker Tilly	11/01/2019- 10/31/24	\$ 175,000	Madison, WI	THDA	Vendor	N/A	CPA Services	Competitive Contract	Yes	No
Beth Inglish	07/18/2023- 07/18/23	\$ 5,000	Nashville, TN	THDA	Vendor	N/A	2023 Housing Education Symposium - Keynote Speaker	Non- Competitive Negotiations	No	Yes
BG Staffing, Inc - aka Zycron Temp Agency (BGSF)	11/01/2020- 10/31/25	\$ 5,000	Plano, TX	FED	Vendor	N/A	Temp Staffing Services	Non- Competitive Negotiations	No	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Bitly Subscription	08/03/2021- 09/23/24	\$ 350	New York, NY	THDA	Vendor	N/A	Bitly Subscription	Non- Competitive Negotiations	No	No
Black Knight/Optimal Blue	07/01/2022- 06/30/27	\$ 40,000	Jacksonville, FL	THDA	Vendor	N/A	Optimal Blue Technology Solutions	Non- Competitive Negotiations	No	No
Bohan	02/01/2020- 12/31/24	\$ 4,705,150	Nashville, TN	FED	Vendor	N/A	Media buyer for Great Choice campaign	Competitive Contract	Yes	No
Brock & Scott PLLC	01/19/2018- 10/15/25	\$ 700,000	Wilmington, NC	THDA	Vendor	N/A	Foreclosure Services	Competitive Contract	No	No
Call Tower	01/03/2024- 01/02/27	\$ 100,000	South Jordan, UT	THDA	Vendor	N/A	Telco Provider	Non- Competitive Negotiations	No	Yes
Cambria Hotel	07/01/2023- 04/01/24	\$ 20,000	Nashville, TN	THDA	Vendor	N/A	TNHC 2024 Hotel Block	Non- Competitive Negotiations	No	Yes
Cambria Hotel	03/25/2024- 04/23/25	\$ 25,000	Nashville, TN	THDA	Vendor	N/A	TNHC 2025	Non- Competitive Negotiations	No	Yes
Canva	03/14/2022- 03/13/25	\$ 3,000	Nashville, TN	THDA	Vendor	N/A	Professional Design Tools	Non- Competitive Negotiations	No	No
Carahsoft TALX Work Number - Equifax Verification Services	11/01/2019- 10/31/24	\$ 300,000	St. Louis, MO	THDA	Vendor	N/A	Work Number - S8 Income Verification	Non- Competitive Negotiations	No	No
CFS Staffing	10/02/2023- 10/31/24	\$ 40,000	Franklin, TN	THDA	Vendor	N/A	Staffing Agency	Non- Competitive Negotiations	No	Yes
CGI	10/15/2023- 04/10/24	\$ 600,000	Fairfax, VA	FED	Contractor	N/A	Federal Inspections Agreement - Edison 80276	Competitive Negotiations	Yes	Yes

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CGI	03/15/2024- 03/14/29	\$ 14,491,625	Fairfax, VA	FED	Contractor	N/A	HCV Inspection Contractor - RFP 31620-00777	Competitive Negotiations	Yes	Yes
CGI Federal	10/01/2020- 09/30/25	\$ 7,200	Cleveland, OH	THDA	Vendor	N/A	Agency Wide Emergency Messaging Notification System	Non- Competitive Negotiations	No	No
CGI Federal	10/15/2018- 10/14/23	\$ 2,000,000	Cleveland, OH	FED	Contractor	N/A	Federal - Inspections 2018 - Edison 60478	Competitive Contract	Yes	No
CGI Federal	12/01/2021- 11/30/24	\$ 11,000,000	Cleveland, OH	FED	Contractor	N/A	Section 8 Contract Administration RFP 31620- 00656	Competitive Contract	Yes	No
CobbleStone Systems	06/01/2017- 05/31/27	\$ 160,000	Somerdale, NJ	THDA	Vendor	N/A	Contract Management System	Competitive Contract	No	No
Community Housing Partners	09/15/2023- 09/14/28	\$ 500,000	Christiansburg, VA	FED	Vendor	N/A	Weatherization Training RFP (WAP) 31620-00709	Competitive Negotiations	No	Yes
Corelogic C-MAX	07/01/2018- 06/30/26	\$ 95,000	Dallas, TX	THDA	Vendor	N/A	a360 C-MAX FHA Claim Management	Non- Competitive Negotiations	No	No
Corelogic Solutions LLC	05/25/2017- 05/24/27	\$ -	Dallas, TX	N/A	Vendor	N/A	Flood Services	Non- Competitive Negotiations	No	No
Corelogic Solutions LLC	05/05/2020- 05/04/25	\$ 37,000	Dallas, TX	THDA	Vendor	N/A	MarketTrends - SOW Loan Performance Services	Non- Competitive Negotiations	No	No
Corelogic Tax Services LLC	10/23/2016- 10/22/24	\$ 65,000	Dallas, TX	THDA	Vendor	N/A	Tax Escrow Services	Non- Competitive Negotiations	No	No
CoStar	07/17/2023- 06/30/24	\$ 21,360	Nashville, TN	THDA	Vendor	N/A	Rental Database Access	Non- Competitive Negotiations	No	Yes

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Counsel on Call	07/19/2018- 07/18/23	\$ 50,000	Brentwood, TN	THDA	Vendor	N/A	VMLS and Legal - Process Foreclosures	Non- Competitive Negotiations	No	No
Cvent	09/01/2022- 08/31/23	\$ 7,000	Nashville, TN	THDA	Vendor	N/A	Mobile Event App TNHC	Non- Competitive Negotiations	No	No
Cvent	08/29/2023- 08/28/24	\$ 19,000	Nashville, TN	THDA	Vendor	N/A	TNHC 2024 Event App and Registration Services	Competitive Negotiations	No	Yes
Darkstar Design, Inc.	07/01/2020- 06/30/25	\$ 30,000	Hermitage, TN	THDA	Vendor	N/A	Web Maintenance & Hosting	Competitive Contract	Yes	No
Data Camp	07/19/2021- 07/18/25	\$ 7,200	New York, NY	THDA	Vendor	N/A	Subscription Services	Non- Competitive Negotiations	No	No
Diversified	05/09/2022- 05/08/25	\$ 200,000	Kenilworth, NJ	THDA	Vendor	N/A	A/V Hardware, Software, and Services	Non- Competitive Negotiations	No	No
DLS Servicing Consultants, LLC	04/13/2016- 04/13/26	\$ 645,000	Grand Rapids, MI	THDA	Vendor	Wome n Owned	Consulting & Loss Mitigation	Non- Competitive Negotiations	No	No
DLS Servicing Consultants, LLC	11/07/2017- 11/06/24	\$ 135,000	Grand Rapids, MI	THDA	Vendor	Wome n Owned	WaterfallCalc Software	Non- Competitive Negotiations	No	No
Doubletree	05/20/2024- 05/23/24	\$ 40,000	Nashville, TN	THDA	Vendor	N/A	Rental Assistance Statewide Meeting	Non- Competitive Negotiations	No	Yes
Dynetics	03/28/2022- 12/30/25	\$ 30,000	Huntsville, AL	THDA	Vendor	N/A	Annual Penetration Testing	Non- Competitive Negotiations	No	No

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E&A Team, Inc.	06/10/2024- 08/16/24	\$ 11,718	Tuscaloosa, AL	THDA	Vendor	N/A	Training on ADA and Fair Housing	Non-Competitive Negotiations	No	Yes
Embassy Suites	09/25/2023- 09/26/23	\$ 8,100	Knoxville, TN	THDA	Vendor	N/A	September THDA Board Meeting	Non-Competitive Negotiations	No	Yes
Emphasys Elite	09/01/2019- 08/31/24	\$ 370,000	Charlotte, NC	FED	Vendor	N/A	Rent Resonableness Maintenance and Support	Non-Competitive Negotiations	No	No
Emphasys Software / Socialserve.com	02/01/2020- 01/31/25	\$ 1,500,000	Charlotte, NC	THDA	Vendor	N/A	SocialServe - Housing Locator	Competitive Contract	Yes	No
Employment Learning Innovations	09/01/2022- 12/31/23	\$ 7,500	Atlanta, GA	FED	Vendor	N/A	Civil Treatment Workplace for Leaders	Non-Competitive Negotiations	No	No
Equifax	06/01/2020- 06/01/25	\$ 25,000	Chicago, IL	FED	Vendor	N/A	Equifax Credit agreement	Non-Competitive Negotiations	No	No
Fall Creek Falls State Park	06/17/2024- 06/18/24	\$ 16,000	Spencer, TN	THDA	Vendor	N/A	WAP Kickoff event Agmt	Non-Competitive Negotiations	No	Yes
FICO	07/15/2021- 07/14/26	\$ -	San Jose, CA	N/A	Vendor	N/A	FICO Open Access Program	Non-Competitive Negotiations	No	No
Finally Home Idaho	02/24/2022- 12/31/27	\$ 100,000	Boise, ID	FED	Vendor	N/A	Finally Home Education Curriculum - MOU with Idaho	Non-Competitive Negotiations	No	No
Financial Industry Computer Systems, Inc	06/01/2016- 05/31/25	\$ 555,000	Addison, TX	FED	Vendor	N/A	Financial Industry Computer Systems Inc. (FICS) Software Agreement	Non-Competitive Negotiations	No	No

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First Tennessee Bank	09/01/2016- 08/31/26	\$ 8,000	Nashville, TN	FED	Vendor	N/A	Lock Box Services	Competitive Contract	No	No
Fiscal Note	06/01/2022- 07/31/26	\$ 50,850	Washington, DC	FED	Vendor	N/A	Congressional Quarterly (CQ) Subscription	Non- Competitive Negotiations	No	No
Frazier & Deeter	04/15/2021- 06/30/24	\$ 100,000	Nashville, TN	FED	Vendor	N/A	SOC Audit & Addendum	Competitive Contract	No	No
Great Lakes Environmental Planning	03/11/2024- 03/14/24	\$ 7,330	Traverse City, MI	THDA	Vendor	N/A	Environmental Review Training	Non- Competitive Negotiations	No	Yes
TDOC- Homebuyer Education Initiative	05/15/2022- 05/14/27	\$ -	Nashville, TN	N/A	MOU	N/A	Good Tenant Training MOU	Non- Competitive Negotiations	No	No
Hippo Solutions	08/17/2023- 11/20/23	\$ 4,500	Franklin, TN	THDA	Vendor	N/A	Leadership Academy workshop - 5 Behaviors	Non- Competitive Negotiations	No	Yes
Hippo Solutions	05/17/2024- 06/28/24	\$ 8,000	Franklin, TN	THDA	Vendor	N/A	S8RA Team Building Workshop Statewide Retreat	Non- Competitive Negotiations	No	Yes
ICE Technology	08/23/2022- 08/23/27	\$ -	Washington, DC	N/A	Vendor	N/A	NDA	Non- Competitive Negotiations	No	No
Ice Technology	02/01/2024- 01/31/29	\$ 3,500,000	Pleasanton, CA	THDA	Vendor	N/A	Encompass LOS	Competitive Negotiations	Yes	Yes
ICE Technology fka Allregs/Ellie Mae	08/01/2016- 07/31/27	\$ 61,500	Washington, DC	THDA	Vendor	N/A	/k/a Allregs/Sallie Mae/Ellie Mae	Non- Competitive Negotiations	No	No
IMPLAN	11/01/2022- 11/08/24	\$ 13,000	Hunersville, NC	THDA	Vendor	N/A	Economic Forecasting Software	Non- Competitive Negotiations	No	No

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Integra Realty Resources	11/01/2019- 10/31/24	\$ 150,000	Memphis, TN	THDA	Vendor	N/A	Integra AIM - Appraisals	Competitive Contract	No	No
iText - Software	08/11/2022- 08/10/25	\$ 60,000	Boston, MA	THDA	Vendor	N/A	(Apryse) Software Agreement - Subscription	Non- Competitive Negotiations	No	No
J. DePenning	06/15/2023- 07/18/23	\$ 5,000	Austin, TX	THDA	Vendor	N/A	Housing Education Symposium - HUD Counseling Training	Non- Competitive Negotiations	No	No
J. DePenning Consulting	02/29/2024- 04/04/24	\$ 10,000	Buda, TX	THDA	Vendor	N/A	Train the Trainer Course for HBE Providers	Non- Competitive Negotiations	No	Yes
Jackson Terminal Rentals	09/25/2023- 09/25/23	\$ 10,000	Jackson, TN	THDA	Vendor	N/A	Board Reception	Non- Competitive Negotiations	No	Yes
Knox County	07/01/2023- 06/30/24	\$ -	Knoxville, TN	N/A	Vendor	N/A	KGIS - Knox County GIS Data Sets	Non- Competitive Negotiations	No	Yes
Knox County	06/25/2024- 06/25/25	\$ -	Knoxville, TN	N/A	Vendor	N/A	KGIS - Knox County GIS Data Sets	Non- Competitive Negotiations	No	Yes
Law Office of J. Phillip Jones	10/16/2016- 10/15/25	\$ 500,000	Nashville, TN	THDA	Vendor	N/A	Foreclosure Legal Services	Competitive Contract	No	No
Lee Hecht Harrison LLC	11/01/2019- 10/31/24	\$ 40,000	Nashville, TN	THDA	Vendor	N/A	Outplacement Services	Non- Competitive Negotiations	No	No
Lei Comerford Consulting	01/01/2023- 12/01/23	\$ 8,500	Nashville, TN	THDA	Vendor	N/A	HBDI Assessments & Debrief	Non- Competitive Negotiations	No	No

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Lei Comerford Leadership Academy	08/17/2023- 12/01/23	\$ 6,000	Mt. Juliet, TN	THDA	Vendor	N/A	Emotional & Positive Intelligence	Non-Competitive Negotiations	No	Yes
LexisNexis Matthew Bender	05/01/2017- 04/30/25	\$ 40,000	Albany, NY	THDA	Vendor	N/A	Information Database for Government Collections	Non-Competitive Negotiations	No	No
LMG	08/10/2023- 03/01/24	\$ 45,000	Nashville, TN	THDA	Vendor	N/A	A/V Provider for TNHC2024	Non-Competitive Negotiations	No	Yes
LP Insurance Services, LLC dba Loan Protector Insurances Services	06/01/2020- 12/31/25	\$ 125,000	Troy, Michigan	THDA	Vendor	N/A	Easy Data - Proctor Financial Loan Protector Services SOW & Amend No1	Non-Competitive Negotiations	No	No
Maggiano's	09/08/2023- 11/30/23	\$ 1,200	Nashville, TN	THDA	Vendor	N/A	Housing Industry Advisory Board Luncheon/Meeting	Non-Competitive Negotiations	No	Yes
Maynard Nexsen	08/01/2023- 03/31/24	\$ 18,000	Nashville, TN	THDA	Vendor	N/A	TableTop Exercise - Security Testing	Non-Competitive Negotiations	No	Yes
MBA Education Advantage	01/03/2023- 01/02/25	\$ 6,000	Baltimore, MD	THDA	Vendor	N/A	MBA Education Advantage course access	Non-Competitive Negotiations	No	No
Metropolis	06/01/2021- 05/30/26	\$ -	Nashville, TN	N/A	Vendor	N/A	Premier Parking	Non-Competitive Negotiations	No	No
MidSouth Property Services LLC	09/01/2016- 08/31/26	\$ 500,000	Memphis, TN	THDA	Vendor	N/A	Preservation Services	Competitive Contract	No	No
Miriam Lee Bliss - Bliss Communications	06/21/2023- 12/21/23	\$ 5,250	Nashville, TN	THDA	Vendor	N/A	Miriam Lee Bliss - Presentation Skills	Non-Competitive Negotiations	No	No

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MoneyGram Payment System, Inc.	12/01/2016-11/30/25	\$ -	Minneapolis, MN	N/A	Vendor	N/A	ExpressPayment Service Agreement	Non-Competitive Negotiations	No	No
MSI, LLC	03/21/2018-02/28/26	\$ 4,000	Fort Worth, TX	THDA	Vendor	N/A	Preservation Services	Competitive Contract	Yes	No
MTSU	08/01/2022-07/31/23	\$ 7,500	Murfreesboro, TN	THDA	Vendor	N/A	Data Research Agreement 2022-2023	Non-Competitive Negotiations	No	No
MTSU	09/01/2023-08/31/24	\$ 9,500	Murfreesboro, TN	THDA	Vendor	N/A	Housing Data Search 2023-2024	Non-Competitive Negotiations	No	Yes
Music City Center	02/29/2024-03/01/24	\$ 170,000	Nashville, TN	THDA	Vendor	N/A	Agreement for 2024 TNHC	Non-Competitive Negotiations	No	Yes
Nashville Marriott	07/16/2023-07/18/23	\$ 95,013	Nashville, TN	THDA	Vendor	N/A	2023 Housing Education Symposium - Venue	Non-Competitive Negotiations	No	Yes
National Data Center NDC	10/01/2019-09/30/24	\$ 21,600	Lafayette, CA	THDA	Vendor	N/A	NDC Chapter 13 Bankruptcy Data	Non-Competitive Negotiations	No	No
National Mortgage Insurance Corporation (National MI)	03/17/2021-05/16/25	\$ -	Emery, CA	N/A	Vendor	N/A	National Mortgage Insurance Corporation (National MI)	Non-Competitive Negotiations	No	No
National Mortgage News - (Arizent)	10/24/2022-10/23/23	\$ 800	Emeryville, CA	THDA	Vendor	N/A	Online news subscription	Non-Competitive Negotiations	No	No
Nations (NVS)	03/31/2021-02/28/26	\$ -	Merriam, KS	N/A	Vendor	N/A	Property Valuation Services ITB 31620-00616	Competitive Contract	No	No

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NAVEX - Policy Management Software	12/04/2021- 12/03/24	\$ 65,000	Lake Oswego, OR	THDA	Vendor	N/A	Policy Management Software	Non-Competitive Negotiations	No	No
Neighborly Software	05/05/2023- 05/05/25	\$ -	Waco, TX	N/A	Vendor	N/A	NDA Request for SOC Audit Results	Non-Competitive Negotiations	No	No
NewMark Knight Frank	01/06/2020- 01/05/25	\$ -	Nashville, TN	N/A	Vendor	N/A	NewMark Knight Frank	Competitive Contract	No	No
NHPD	07/01/2022- 07/01/27	\$ -	Washington, DC	N/A	Vendor	N/A	NHPD Data License Request	Non-Competitive Negotiations	No	No
Olympus Bus Rental	06/26/2023- 09/26/23	\$ 860	Knoxville, TN	THDA	Vendor	N/A	Knoxville Board Meeting Bus Rental	Non-Competitive Negotiations	No	No
Online Data Exchange LLC	05/21/2016- 05/20/26	\$ 2,000	Detroit, MI	THDA	Vendor	N/A	Online Data Exchange LLC - E-Oscar	Non-Competitive Negotiations	No	No
Online Information Services, Inc.	07/01/2013- 12/31/24	\$ 230,000	Winterville, NC	FED	Vendor	N/A	S8RA Criminal Background Checks	Non-Competitive Negotiations	No	No
Oracle America, Inc	10/23/2017- 10/22/24	\$ 200,000	Dallas, TX	THDA	Vendor	N/A	Oracle/Taleo /RecruitingDash Applicant Tracking	Competitive Contract	No	No
OSG (aka EverView, NCP Solutions, Southdata)	11/01/2022- 10/31/27	\$ 50,001	Carlstadt, NJ	THDA	Vendor	N/A	Monthly Statements ITB for VMLS	Competitive Contract	No	No
Output Services Group, Inc dba OSG	08/23/2022- 08/31/23	\$ -	Carlstadt, NJ	N/A	Vendor	N/A	NDA	Non-Competitive Negotiations	No	No
Paymentus	10/31/2016- 09/07/26	\$ 350,000	Charlotte, NC	THDA	Vendor	N/A	Pay by Phone Services	Competitive Contract	No	No

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Policy Map	03/31/2024- 03/31/27	\$ 40,700	Philadelphia, PA	THDA	Vendor	N/A	Policy Map contract	Non- Competitive Negotiations	No	Yes
Politico	07/23/2022- 07/22/23	\$ 10,560	Arlington, VA	THDA	Vendor	N/A	Federal Legislation Monitoring	Non- Competitive Negotiations	No	No
ProLink	06/09/2021- 09/30/26	\$ 10,000,000	Englewood, CA	FED	Contractor	N/A	HAF Program Software, Underwriting & Call Center Admin.	Non- Competitive Negotiations	Yes	No
Property Inspect	06/12/2023- 12/31/25	\$ 35,000	Chicago, IL	THDA	Vendor	N/A	Mobile Property Inspection Software	Non- Competitive Negotiations	No	No
QC Verify (fka QMS)	04/01/2023- 03/31/25	\$ 140,000	Brentwood, TN	THDA	Vendor	Vetera n Owned	Mortgage QC & Auditing Technology Solutions	Competitive Contract	No	No
Raymond James	12/01/2019- 11/30/24	\$ -	Memphis, TN	N/A	Vendor	N/A	MBS Purchase Agreement	Non- Competitive Negotiations	No	No
TDOC RHP	08/15/2022- 06/30/25	\$ -	Nashville, TN	N/A	MOU	N/A	Prisoner Re-entry program - Interagency	Non- Competitive Negotiations	No	No
Robert Half International Inc.	11/07/2022- 12/29/24	\$ 75,000	Nashville, TN	THDA	Vendor	N/A	Direct Placement for Accounting	Non- Competitive Negotiations	No	No
RSI	05/09/2022- 05/08/27	\$ 8,000	Evansville, TN	THDA	Vendor	N/A	Background Screening, Amend 1	Competitive Contract	No	No
RSM US LLP	01/04/2021- 12/31/24	\$ 6,000,000	Nashville, TN	Yes	Vendor	N/A	Development/Architectural Services	Non- Competitive Negotiations	No	No

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Rubin Lublin	10/16/2016- 10/15/25	\$ 300,000	Peachtree Corners, GA	No	Vendor	N/A	Foreclosure Legal Services	Competitive Contract	No	No
Rural Housing Service	05/11/2020- 04/30/25	\$ -	Nashville, TN	N/A	Vendor	N/A	RHS Approved Lender	Non- Competitive Negotiations	No	No
SuveyMonkey Agency (Momentive)	09/30/2022- 09/29/24	\$ 10,000	San Mateo, CA	THDA	Vendor	N/A	Wide Single Subscription	Non- Competitive Negotiations	No	No
T.H.O. Software Solutions	10/01/2019- 09/30/24	\$ 575,000	Minneapolis, MN	FED	Vendor	N/A	Software for LIHEAP Program (THO)	Non- Competitive Negotiations	No	No
TalentQuest	07/01/2014- 06/30/26	\$ 200,000	Atlanta, GA	THDA	Vendor	N/A	2014 TalentQuest Talent Management Software	Competitive Contract	No	No
Taylor & Francis	01/01/2023- 12/31/24	\$ 4,046	Wales, England	THDA	Vendor	N/A	R&P Subscription	Non- Competitive Negotiations	No	No
TDOC	07/01/2022- 06/30/25	\$ -	Nashville, TN	N/A	MOU	N/A	RHP Interagency Agreement, Amend No. 1	Non- Competitive Negotiations	No	No
TENA Companies Inc	02/01/2020- 01/31/25	\$ 550,000	St. Paul, MN	THDA	Vendor	N/A	Quality Control Review of Mortgage Loan Files	Non- Competitive Negotiations	No	No
The Foundry	06/15/2023- 07/21/23	\$ 5,000	Nashville, TN	THDA	Vendor	N/A	Venue and Catering Services	Non- Competitive Negotiations	No	No
The Peabody Hotel	12/01/2023- 09/24/24	\$ 25,000	Memphis, TN	THDA	Vendor	N/A	THDA September 2024 Board Meeting	Non- Competitive Negotiations	No	Yes

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TierPoint - Data Center Hosting Services	12/13/2021- 12/09/26	\$ 75,000	St. Louis, MO	THDA	Vendor	N/A	TData Center Hosting Services	Non-Competitive Negotiations	No	No
Tipalti	10/24/2023- 04/24/25	\$ -	Foster City, CA	N/A	Vendor	N/A	NDA for Tipalti	Competitive Negotiations	No	Yes
Tipalti	12/01/2023- 11/29/24	\$ 40,000	Foster City, CA	THDA	Vendor	N/A	Requisition Software	Competitive Negotiations	No	Yes
TN Charter Bus & Limo Company	05/21/2024- 09/24/24	\$ 1,000	Memphis, TN	THDA	Vendor	N/A	Bus Rental for Board Member Tour of Memphis	Non-Competitive Negotiations	No	Yes
TN Valley Authority	03/29/2024- 03/28/27	\$ -	Knoxville, TN	N/A	MOU	N/A	WAPez and Kits MOU	Non-Competitive Negotiations	No	Yes
TVA	03/28/2018- 03/28/24	\$ -	Nashville, TN	N/A	MOU	N/A	WAPez and Kits MOU	Non-Competitive Negotiations	No	No
US Bank	07/01/2021- 06/30/25	\$ 75,000	New York, NY	THDA	Vendor	N/A	Ginnie Mae Document Custodian RFP - RBC Tri-Party Agmt	Competitive Contract	Yes	No
US Bank	06/09/2023- 06/08/28	\$ 72,000	New York, NY	THDA	Vendor	N/A	Bilateral Document Custodian Contract	Non-Competitive Negotiations	No	No
US Title Search	05/01/2024- 04/30/25	\$ -	Smyrna, TN	N/A	Vendor	N/A	Title Search- Online Property Database for All Counties	Non-Competitive Negotiations	No	Yes
Vaco Nashville	01/25/2022- 12/31/24	\$ 25,000	Brentwood, TN	THDA	Vendor	N/A	Recruiting Agmt for IT Position	Competitive Contract	No	No
Velosio	11/01/2019- 09/30/25	\$ 450,000	Dublin, OH	THDA	Vendor	N/A	Microsoft Dynamics General Services	Non-Competitive Negotiations	No	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Venminder	12/31/2019- 12/30/25	\$ 50,000	Elizabethtown, KY	THDA	Vendor	N/A	Master Services Agreement	Non- Competitive Negotiations	No	No
VistaShare, LLC	12/01/2023- 11/30/28	\$ 20,000	Harrisonburg, VA	THDA	Vendor	N/A	HUD Counseling Software Subscription - Outcome Tracker	Non- Competitive Negotiations	No	Yes
Weiss & Cummins PLLC	10/15/2016- 10/15/25	\$ 400,000	Memphis, TN	THDA	Vendor	N/A	Weiss & Cummins Foreclosure Legal Services	Competitive Contract	No	No
Williams & Williams Real Estate Auctions	03/21/2018- 02/28/26	\$ 400,000	Tulsa, OK	THDA	Vendor	N/A	Auction Services	Competitive Contract	Yes	No
Wolverine Real Estate Service, Inc.	03/21/2018- 02/28/26	\$ 300,000	Tulsa, OK	THDA	Vendor	N/A	Preservation Services	Competitive Contract	Yes	No
Yardi	05/03/2023- 06/30/28	\$ 2,000,000	Santa Barbara, CA	FED	Vendor	N/A	S8 Rental Assistance - Software RFP 31620-00667	Competitive Contract	Yes	No

**Subrecipient/Grantees**

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Compeitive/ NonComp.	Statement of Assurance	New
Affordable Housing Resources, Inc.	08/01/2023 - 08/31/2025	\$ 4,000,000	50 Vantage Way, Suite 107, Nashville TN 37228	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Appalachia Service Project	10/01/2023 - 09/30/2026	\$ 697,480	4523 Bristol Highway, Johnson City, TN 37601	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Appalachian Regional Coalition on Homelessness	08/01/2023 - 08/31/2025	\$ 500,000	409 West Walnut St, Johnson City, TN 37604	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Appalachian Regional Coalition on Homelessness	07/01/23 - 06/30/24	\$ 110,000	409 W. Walnut St., Johnson City, TN, 37604	Fed-HUD	ESG 2023	n/a	Street Outreach and Rapid Rehousing	Comp.	y	N
Appalachian Regional Coalition on Homelessness	07/01/23 - 12/31/24	\$ 500,000	PO Box 3797, Johnson City, TN 37602	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Area Relief Ministries	07/01/23 - 06/30/24	\$ 125,000	108 S. Church Street, Jackson, TN, 38301	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter, and Rapid Rehousing	Comp.	y	N
Bell Street 3 Corporation	03/01/2021 to 08/31/2024	\$ 500,000	901 N. Broadway, Knoxville TN 37917	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Bledsoe County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 149, Pikeville, TN 37367	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/20 - 09/30/23	\$ 963,761	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	09/01/22 - 08/31/24	\$ 998,599	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 934,942	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 23,521	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 470,420	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	10/01/23 - 09/30/25	\$ 832,903	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Blount County Community Action Action (BCCAA)	10/01/23 - 09/30/25	\$ 21,343	3509 Tuckaleechee Pike Maryville 37803	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Blount County Community Action Action (BCCAA)	01/01/22 - 03/31/24	\$ 365,587	3509 Tuckaleechee Pike Maryville 37803	Federal	LIHWAP-22	n/a	Water (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	08/01/2023 - 08/31/2025	\$ 763,389	155 6th Street SE, Cleveland, TN 37311	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Bradley-Cleveland Community Services Agency	10/01/20 - 09/30/23	\$ 1,063,846	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	09/01/22 - 08/31/24	\$ 1,138,940	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 1,019,942	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 25,659	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 513,188	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/23 - 09/30/25	\$ 908,626	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	10/01/23 - 09/30/25	\$ 23,283	P.O. Box 3297 Cleveland 37320	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Bradley-Cleveland Community Services Agency	01/01/22 - 03/31/24	\$ 416,965	P.O. Box 3297 Cleveland 37320	Federal	LIHWAP-22	n/a	Water (Utility) Assistance	Non-Comp.	Y	N
Bridges of Williamson County dba Bridges Domestic Violence Center	07/01/23 - 06/30/24	\$ 125,000	PO Box 1592, Franklin, TN, 37065	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Bridges of Williamson County dba Bridges Domestic Violence Center	07/01/23 - 12/31/24	\$ 298,760	PO Box 1592 Franklin, TN 37065	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Buffalo Valley, Inc.	08/01/2023 - 08/31/2025	\$ 916,816	415 Park Ave. South, Hohenwald, TN 38462	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y

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Buffalo Valley, Inc.	07/01/23 - 06/30/24	\$ 125,000	415 Park Ave. South, Hohenwald, TN, 38462	Fed-HUD	ESG 2023	n/a	Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Caliborne County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box Drawer K, Tazewell, TN 37879	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Campbell County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 435 , Jacksboro, TN 37757	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Cannon County	07/01/2022 - 6/30/2025	\$ 500,000	200 W. Main Street, Woodbury, TN 37190	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Cannon County S.A.V.E.	08/01/2023 - 08/31/2025	\$ 60,000	167 Sunny Slope Rd, Woodbury, TN 37190	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Cannon County S.A.V.E.	07/01/23 - 06/30/24	\$ 125,000	PO Box 3297, Woodbury, TN, 37190	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Carey Counseling Center, Inc.	07/01/23 - 06/30/24	\$ 91,000	408 Virginia Street, Paris, TN, 38242	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
Catholic Charities of Tennessee, Inc.	08/01/2023 - 08/31/2025	\$ 948,327	2806 McGavock Pike, Nashville, TN 37214	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Change is Possible- CHIPS	07/01/23 - 06/30/24	\$ 119,667	702 Ohio Ave, Erwin, TN, 37650	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
Chattanooga Community Kitchen, Inc. DBA CHATT Foundation	08/01/2023 - 08/31/2025	\$ 1,113,685	727 East 11th Street, Chattanooga TN 37403	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Chattanooga HSD	09/01/22 - 08/31/24	\$ 3,231,029	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/22 - 09/30/24	\$ 3,339,430	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/22 - 09/30/24	\$ 84,012	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Chattanooga HSD	10/01/22 - 09/30/24	\$ 1,680,247	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/23 - 09/30/25	\$ 2,974,968	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	10/01/23 - 09/30/25	\$ 76,233	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga HSD	01/01/22 - 03/31/24	\$ 1,182,878	101 East 11 Street Chattanooga 37402	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Chattanooga Neighborhood Enterprise, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	1500 Chestnut St, Suite 102, Chattanooga, TN 37408	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Chattanooga Office of Family Endowment	10/01/20 - 03/31/24	\$ 3,344,875	101 East 11 Street Chattanooga 37402	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Chattanooga Regional Homeless Coalition, Inc.	08/01/2023 - 08/31/2025	\$ 1,948,552	5751 Uptain Rd. Suite 526 Chattanooga, TN 37411	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
City of Bolivar	10/01/2023 - 09/30/2026	\$ 530,000	211 North Washington Street, Bolivar, TN 38008	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Brownsville	10/01/2023 - 09/30/2026	\$ 700,000	P.O. Box 449, Brownsville, TN 38012	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Chattanooga	07/01/23 - 06/30/24	\$ 134,375	101 E 11th Street, Chattanooga, TN, 37402	Fed-HUD	ESG 2023	n/a	Rapid Rehousing	Non-Comp.	y	N
City of Clarksville, TN	07/01/23 - 06/30/24	\$ 134,375	One Public Square, 4th floor, Clarksville, TN, 37040	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Rapid Rehousing	Non-Comp.	y	N
City of Elizabethton	07/01/2022 - 6/30/2025	\$ 500,000	136 S. Sycamore Street, Elizabethton, TN 37643	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Jamestown	07/01/2022 - 6/30/2025	\$ 350,000	P.O. Box 670, Jamestown, TN 38556	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Johnson City	07/01/23 - 06/30/24	\$ 134,375	601 East Main Street, Johnson City, TN, 37601	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Homelessness Prevention	Non-Comp.	y	N

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City of LaFollette	10/01/2023 - 09/30/2026	\$ 597,840	207 South Tennessee Avenue, LaFollette, TN 37766	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Lewisburg	07/01/2022 - 6/30/2025	\$ 500,000	131 East Church Street, Lewisburg, TN 37091	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Luttrell	10/01/2023 - 09/30/2026	\$ 697,480	101 Park Road, Lutrell, TN 37779	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
City of Memphis Division of Housing and Community Development (MHCD)	10/1/21-9/30/24	\$ 603,676	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	LIHEAP (Wx) 2021	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
City of Memphis Division of Housing and Community Development (MHCD)	9/1/22-8/31/24	\$ 694,884	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
City of Memphis Division of Housing and Community Development (MHCD)	9/1/23-8/31/24	\$ 1,213,268	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
City of Memphis Division of Housing and Community Development (MHCD)	7/1/23-6/30/24	\$ 971,851	170 N. Main St, 4th Floor, Memphis, TN 38103	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
City of Murfreesboro	07/01/23 - 06/30/24	\$ 134,375	111 W Vine Street, Murfreesboro, TN, 37130	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Homelessness Prevention	Non-Comp.	y	N
City of Niota	07/01/2022 - 6/30/2025	\$ 250,000	201 E. Main Street, Niota, TN 37826	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Spencer	07/01/2022 - 6/30/2025	\$ 500,000	12180 St. Hwy 111, Spencer, TN 38585	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Tullahoma	07/01/2022 - 6/30/2025	\$ 750,000	201 West Grundy Street, Tullahoma, TN 37388	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
City of Westmoreland	10/01/2023 - 09/30/2026	\$ 339,860	P.O. Box 8, Westmoreland, TN 37186	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y

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City of Whiteville	10/01/2023 - 09/30/2026	\$ 530,000	144 E. Main Street, Whiteville, TN 38075	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Clarksville-Montgomery County Community Action Agency (CMCCAA)	9/1/22-8/31/24	\$ 93,800	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/1/21- 9/30/24	\$ 84,579	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	9/1/23-8/31/24	\$ 163,774	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/20 - 09/30/23	\$ 1,672,132	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	09/01/22 - 08/31/23	\$ 1,764,196	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 1,711,882	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 43,067	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 861,340	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/23 - 09/30/25	\$ 1,525,048	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/23 - 09/30/25	\$ 39,079	150 Lafayette Road Clarksville 37040	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	01/01/22 - 03/31/24	\$ 376,437	150 Lafayette Road Clarksville 37040	Fed-DHHS	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Clarksville-Montgomery County Community Action Agency (CMCCAA)	7/1/23-6/30/24	\$ 139,735	150 Lafayette Rd, Clarksville TN 37042	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Cleveland Emergency Shelter, Inc.	07/01/23 - 06/30/24	\$ 125,000	155 6th Street S.E., Cleveland, TN, 37311	Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Cleveland Bradley Housing Corp.	02/01/2023 - 01/31/2026	\$ 807,840	P.O. Box 3297, Cleveland, TN 37320	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Clinch River Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 828,000	111 Randolph Blvd., Oak Ridge, TN 37830	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Clinch-Powell Resource Conservation and Development Council, Inc.	08/01/2023 - 08/31/2025	\$ 100,000	7995 Rutledge Pike, Rutledge, TN 37861	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Clinch-Powell Resource Conservation and Development Council, Inc.	02/01/2023 - 01/31/2026	\$ 723,499	P.O. Box 379, Rutledge, TN 37861	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N
Community Health of East TN	03/01/2021 to 02/29/2024	\$ 802,000	130 Independence Lane, Lafollette, TN 37766	THDA- TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
Community Helpers of Rutherford County	08/01/2023 - 08/31/2025	\$ 500,000	1809 Memorial Boulevard, Murfreesboro, TN 37129	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Creative Compassion	02/01/2022 - 01/31/2025	\$ 640,977	20 Penny Lane, Crossville, TN 38555	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	N
Crossroads Campus	01/19/2019 to 06/20/2023	\$ 500,000	707 Monroe St., Nashville, TN 37208	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N

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Dawn of Hope	07/01/2020 to 12/31/2023	\$ 400,997	P.O. Box 30, Johnson City, TN 37605	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Delta Human Resource Agency (DHRA)	9/1/22-8/31/24	\$ 125,265	915 Highway 51 South, Covington, TN 38019	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	9/1/23-8/31/24	\$ 114,857	915 Highway 51 South, Covington, TN 38019	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/1/21- 9/30/24	\$ 114,887	915 Highway 51 South, Covington, TN 38019	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/20 - 09/30/23	\$ 1,325,435	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	09/01/22 - 08/31/24	\$ 1,252,183	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 1,196,337	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 30,097	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 601,942	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/23 - 09/30/25	\$ 1,065,770	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	10/01/23 - 09/30/25	\$ 27,310	915 Hwy. 51 South Covington 38019	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	01/01/22 - 03/31/24	\$ 458,423	915 Hwy. 51 South Covington 38019	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Delta Human Resource Agency (DHRA)	7/1/23-6/30/24	\$ 97,653	915 Highway 51 South, Covington, TN 38019	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Dominion Financial Management	8/24/23 - 9/30/23	\$ 40,000	P.O. Box 1512 Smyrna, TN 37167	HUD OHC	Housing Counseling	Y	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Doors of Hope	07/01/23 - 06/30/24	\$ 125,000	100 Ash Street, #2, Bristol, TN, 37620	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Douglas-Cherokee Economic Authority	08/01/2023 - 08/31/2025	\$ 737,373	534 E 1st N St, Morristown, TN 37814	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Douglas-Cherokee Economic Authority	10/01/20 - 09/30/23	\$ 3,545,618	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 3,506,528	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 88,216	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 1,764,323	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/23 - 09/30/25	\$ 3,123,828	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	10/01/23 - 09/30/25	\$ 80,048	534 E. First North Street Morristown 37816	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Douglas-Cherokee Economic Authority	01/01/22 - 05/15/24	\$ 2,027,515	534 E. First North Street Morristown 37816	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	08/01/2022- 06/30/2024	\$ 600,000	269 Cusick Rd, Alcoa, TN	THDA- TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	08/01/2023 - 08/31/2025	\$ 579,920	9111 Cross Park Drive, Suite D, Knoxville TN 37923	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
East Tennessee Human Resource Agency (ETHRA)	9/1/22-8/31/24	\$ 340,480	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
East Tennessee Human Resource Agency (ETHRA)	9/1/23-8/31/24	\$ 594,478	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/1/21-9/30/24	\$ 304,251	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	LIHEAP (Wx) 2024	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/20 - 09/30/23	\$ 2,704,175	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	09/01/22 - 08/31/24	\$ 2,793,906	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 2,619,397	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 65,898	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 1,317,960	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/23 - 09/30/25	\$ 2,333,518	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	10/01/23 - 09/30/25	\$ 59,796	9111 Cross Park Drive, Suite 100 Knoxville 37923	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	01/01/22 - 03/31/24	\$ 1,022,847	9111 Cross Park Drive, Suite 100 Knoxville 37923	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
East Tennessee Human Resource Agency (ETHRA)	7/1/23-6/30/24	\$ 500,038	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Eastern Eight CDC	09/01/2021 to 08/30/2024	\$ 444,071	3 Limited Centre St., Johnson City, TN 37604	THDA-TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
Emory Valley Center	03/01/2021 to 02/29/2024	\$ 615,618	723 Emory Valley Rd., Oak Ridger, TN 37830	THDA-TNHTF	Competitive Grants	n/a	Conversion/Rehabilitation Affordable Rental Housing	Comp.	Y	N

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Fairview Housing Management Corporation	08/01/2023 - 08/31/2025	\$ 1,000,000	116 West Walnut St, Johnson City, TN 37604	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fairview Housing Management Corporation	07/01/23 - 12/31/24	\$ 115,467	116 West Walnut Street Johnson City, TN 37604	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Family Promise Of Bristol	07/01/23 - 06/30/24	\$ 125,000	215 W. Watauga Ave, Suite 4, Johnson City, TN, 37604	Fed-HUD	ESG 2023	n/a	Street Outreach, Homelesness Prevention and Rapid Rehousing	Comp.	y	N
Family Promise Of Bristol	07/01/23 - 12/31/24	\$ 398,999	100 Ash Street #2 Bristol, TN 37620	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Family Promise of Greater Kingsport	07/01/23 - 06/30/24	\$ 98,600	13300 N Main Street, Somerville, TN, 38068	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Family Promise of Greater Kingsport	07/01/23 - 12/31/24	\$ 550,000	601 Holston St Kingsport, TN 37660	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fayette Cares, Inc.	07/01/23 - 06/30/24	\$ 88,000	PO Box 332835, Murfreesboro, TN, 37133	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fentress County	07/01/2022 - 6/30/2025	\$ 500,000	101 N. Main Street, Jamestown, TN 38556	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Franklin Community Church	07/01/23 - 12/31/24	\$ 239,800	254 Natchez St. Kingsport, TN 37660	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	Y
Franklin Housing Authority	09/01/2021 to 08/30/2024	\$ 500,000	200 Spring St., Franklin TN 37064	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Franklin Housing Authority	07/01/23 - 12/31/24	\$ 330,000	200 Spring Street Franklin, TN 37064	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Franklin Housing Authority	05/01/2023 - 04/30/2026	\$ 1,063,724	200 Spring Street, Franklin, TN 37064-3337	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N

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Gallatin Housing Authority	07/01/2019 to 10/31/2024	\$ 747,047	401 N. Boyers Ave., Gallatin, TN 37066	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Greater Kingsport Alliance for Development	07/01/23 - 06/30/24	\$ 75,000	120 West Court Avenue, Selmer , TN, 38375	Fed-HUD	ESG 2023	n/a	Rapid Rehousing	Comp.	y	N
Greater Kingsport Alliance for Development	07/01/23 - 12/31/24	\$ 545,000	906 E SEVIER AVE Kingsport, TN 37660-0044	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Greater Kingsport Alliance for Development, Inc.	08/01/2023 - 08/31/2025	\$ 520,000	906 E Sevier Ave, Kingsport, TN 37660	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Greene County	07/01/2022 - 6/30/2025	\$ 500,000	204 North Cutler Street, Ste. 206, Greeneville, TN 37743	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Habitat For Humanity	07/01/2023 - 06/30/2024	\$ 500,000	P.O. Box 10375 Murfreesboro, TN	THDA- TNHTF	Habitat Set- Aside	n/a	New home builds/affordable housing	Non-comp.	Y	N
Hamblen County	07/01/2022 - 6/30/2025	\$ 750,000	511 West 2nd North Street, Morristown, TN 37814	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Hard Bargin	04/01/2021 - 03/31/2025	\$ 640,977	P.O. Box 545, Franklin, TN 37065	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	N
Highland Rim Economic Council	10/01/20 - 03/31/24	\$ 870,053	213 College Street Erin 37061	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	09/01/22 - 08/31/24	\$ 847,031	213 College Street Erin 37061	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 825,464	213 College Street Erin 37061	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 20,767	213 College Street Erin 37061	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 415,336	213 College Street Erin 37061	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	10/01/23 - 09/30/25	\$ 735,374	213 College Street Erin 37061	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Highland Rim Economic Council	10/01/23 - 09/30/25	\$ 18,844	213 College Street Erin 37061	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Highland Rim Economic Council	01/01/22 - 03/31/24	\$ 310,098	213 College Street Erin 37061	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Highlands Residential Services	08/01/2023 - 7/31/2026	\$ 1,500,000	P.O. Box 400, Putnam, TN 38506-400	Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Hilltopper, Inc	03/01/2024 - 02/28/2027	\$ 760,950	86 Duer Court, Crossville, TN 38555-5564	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	Y
Housing, Health, and Human Service Alliance of Rutherford County	07/01/23 - 06/30/24	\$ 125,000	733 W. Main St, Morristown, TN, 37814	Fed-HUD	ESG 2023	n/a	Data Collection Only	Comp.	y	N
Jefferson County Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 999,185	P.O. Box 346, Jefferson City, TN 37760	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Jesus Cares McNairy County	07/01/23 - 06/30/24	\$ 125,000	1513 Jeffers Rd , Huntsville, TN, 37756	Fed-HUD	ESG 2023	n/a	Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Knox County Government	08/01/2023 - 08/31/2025	\$ 40,000,000.00	400 West Main Street, Suite 364, Knoxville, TN 37902	Federal	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Knox Housing Partnership, Inc. DBA HomeSource east tennessee	08/01/2023 - 08/31/2025	\$ 500,000	109 Winona St, Knoxville, TN 37917	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Knoxville Leadership Foundation	03/01/2022 to 02/28/2025	\$ 600,000	318 N. Gay St., # 210, Knoxville, TN 37917	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	08/01/2023 - 08/31/2025	\$ 908,091	2247 Western Ave, Knoxville TN 37921	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Knoxville-Knox County Community Action Committee (KKCCAC)	9/1/22-8/31/24	\$ 326,047	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

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Knoxville-Knox County Community Action Committee (KKCCAC)	9/1/23-8/31/24	\$ 569,279	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/1/21- 9/30/24	\$ 303,108	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	LIHEAP (Wx) 2025	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/20 - 09/30/23	\$ 4,236,511	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	09/01/22 - 08/31/24	\$ 4,374,139	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 4,063,663	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 102,232	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 2,044,648	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/23 - 09/30/25	\$ 3,620,158	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/23 - 09/30/25	\$ 92,766	2247 Western Avenue Knoxville 37921	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Knoxville-Knox County Community Action Committee (KKCCAC)	01/01/22 - 03/31/24	\$ 1,601,370	2247 Western Avenue Knoxville 37921	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N

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Knoxville-Knox County Community Action Committee (KKCCAC)	7/1/23-6/30/24	\$ 482,833	2247 Western Ave, Knoxville, TN 37921	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Lakeway Area Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 738,980	P. O. Box 2133, Morristown, TN 37816-2133	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Lebanon Housing Authority	08/01/2023 - 7/31/2026	\$ 1,464,520	49 Upton Heights, Lebanon, TN 37087	Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Loudon Habitat for Humanity	04/01/2021 - 09/30/2024	\$ 353,100	238 Hwy 70W, Lenoir City, TN 37771	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Maryville Housing Authority	08/01/2023 - 7/31/2026	\$ 1,437,758	311 Atlantic Avenue, Maryville, TN 37801--2116	Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Memphis Area Legal Services, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	200 Jefferson, Suite 1075, Memphis, TN 38103	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Memphis Housing Authority	09/01/2021 to 08/30/2024	\$ 500,000	700 Adams Ave., Memphis TN 38105	THDA- TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Metro Action Commission	08/01/2023 - 08/31/2025	\$ 1,403,318	1281 Murfreesboro Pike, Nashville, TN 37217	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Metro Action Commission	10/01/20 - 09/30/23	\$ 7,011,439	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	09/01/22 - 08/31/24	\$ 6,761,510	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/22 - 09/30/24	\$ 6,523,462	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/22 - 09/30/24	\$ 164,115	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/22 - 09/30/24	\$ 3,282,305	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	10/01/23 - 09/30/25	\$ 5,811,497	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Metro Action Commission	10/01/23 - 09/30/25	\$ 148,919	800 2nd Avenue N Nashville 37201	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Metro Action Commission	01/01/22 - 03/31/24	\$ 2,175,385	800 2nd Avenue N Nashville 37201	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	03/01/2021 to 08/29/2024	\$ 500,000	701 S. Sixth St., Nashville, TN 37206	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	9/1/22-8/31/24	\$ 322,933	701 South Sixth St, Nashville, TN 37206	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	9/1/23-8/31/24	\$ 563,842	701 South Sixth St, Nashville, TN 37206	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	10/1/21-9/30/24	\$ 324,159	701 South Sixth St, Nashville, TN 37206	Fed-DOE	LIHEAP (Wx) 2026	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Metropolitan Development and Housing Agency (MDHA)	7/1/23-6/30/24	\$ 532,487	701 South Sixth St, Nashville, TN 37206	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	08/01/2023 - 08/31/2025	\$ 4,098,823	3735 North Mount Juliet Rd, Mount Juliet TN 37122	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Mid-Cumberland Community Action Agency (MCCAA)	9/1/22-8/31/24	\$ 356,936	106 Webster Ln, Lebanon TN 37087	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	9/1/23-8/31/24	\$ 623,211	106 Webster Ln, Lebanon TN 37087	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/1/21-9/30/24	\$ 281,040	106 Webster Ln, Lebanon TN 37087	Fed-DOE	LIHEAP (Wx) 2027	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

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Mid-Cumberland Community Action Agency (MCCAA)	09/29/21 - 02/29/24	\$ 4,568,718	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	09/01/22 - 08/31/24	\$ 5,862,116	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 5,882,362	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 147,987	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 2,959,733	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/23 - 09/30/25	\$ 5,240,365	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	10/01/23 - 09/30/25	\$ 134,284	3735 N Mt. Juliet Rd Mt. Juliet 37122	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	01/01/22 - 03/31/24	\$ 2,146,117	3735 N Mt. Juliet Rd Mt. Juliet 37122	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Mid-Cumberland Community Action Agency (MCCAA)	7/1/23-6/30/24	\$ 480,156	106 Webster Ln, Lebanon TN 37087	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/20 - 09/30/23	\$ 900,153	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	09/01/22 - 08/31/24	\$ 949,679	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 916,548	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 23,058	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 461,165	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Mid-East Community Action Agency (MECCA)	10/01/23 - 09/30/25	\$ 816,517	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	10/01/23 - 09/30/25	\$ 20,923	315 E Race ST Kingston 37763	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Mid-East Community Action Agency (MECCA)	01/01/22 - 03/31/24	\$ 289,000	315 E Race ST Kingston 37763	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
MidSouth Development District	08/01/2022-06/30/2024	\$ 600,000	110 Adams Avenue Ste 500, Memphis, Tn	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Ministerial Association Temporary Shelter	07/01/23 - 06/30/24	\$ 125,000	720 Old Salem Rd., Murfreesboro	Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
MiTecho, Inc.	8/24/23 - 9/30/23	\$ 32,080	1953 Lonhill Dr. Collierville, TN 38017	HUD OHC	Housing Counseling	n/a	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Morgan County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 387, Warburg, TN 37887	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Northwest TN Economic Development Council	10/01/20 - 09/30/23	\$ 3,119,934	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	09/01/22 - 08/31/23	\$ 3,108,261	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 2,824,868	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 71,067	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 1,421,343	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/23 - 09/30/25	\$ 2,516,564	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Northwest TN Economic Development Council	10/01/23 - 09/30/25	\$ 64,487	231 South Wilson Street Dresden 38225	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Northwest TN Economic Development Council	01/01/22 - 03/31/24	\$ 1,137,933	231 South Wilson Street Dresden 38225	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Omni Family Foundation	03/01/2022 to 02/28/2025	\$ 239,984	301 S. Perimeter Park Drive, Ste., 200, Nashville, TN 37211	THDA-TNHTF	Competitive Grants	n/a	Acquisition Affordable Rental Housing	Comp.	Y	N
Park Center	07/01/2020 to 06/30/2024	\$ 1,009,352	1935 21st Ave. S., Nashville TN 37212	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Park Center	06/01/2020 to 09/30/2025	\$ 745,000	1935 21st Ave. S., Nashville TN 37212	THDA-TNHTF	Creating Homes Initiative - 2	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Partnerships for Families, Children, and Adults	07/01/23 - 12/31/24	\$ 549,868	5600 E Brainerd Rd, Suite E-3 Chattanooga, TN 37411	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Pinnacle Resource Center	08/01/2023 - 08/31/2025	\$ 500,000	1513 Jeffers Rd, Huntsville, TN 37756	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Pinnacle Resource Center	07/01/23 - 06/30/24	\$ 125,000	308 West Castle Street , Murfreesboro, TN, 37129	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Rapid Rehousing	Comp.	y	N
Project Return	03/01/2021 to 08/31/2024	\$ 622,928	813 2nd Ave. South, Nashville, TN 37210	THDA-TNHTF	Competitive Grants	n/a	Acquisition & Rehabilitation Affordable Rental Housing	Comp.	Y	N
Project Return	03/01/2022 to 02/28/2025	\$ 600,000	813 2nd Ave. South, Nashville, TN 37210	THDA-TNHTF	Competitive Grants	n/a	Acquisition & Rehabilitation Affordable Rental Housing	Comp.	Y	N
Renewal House	07/01/2020 to 06/30/2023	\$ 500,000	3410 Clarksville Pike, Nashville, TN 37218	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Scott County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 180, Huntsville, TN 37756	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Shelby County Community Services Agency	08/01/2023 - 08/31/2025	\$ 2,613,051	1187 Minna Place, Memphis, TN 38104	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Shelby County Community Services Agency	10/01/20 - 09/30/23	\$ 12,698,269	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Shelby County Community Services Agency	09/01/22 - 08/31/24	\$ 12,591,855	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 11,906,073	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 299,529	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 5,990,587	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/23 - 09/30/25	\$ 10,606,653	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	10/01/23 - 09/30/25	\$ 271,794	1188 Minna Place Memphis 38104	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Shelby County Community Services Agency	01/01/22 - 03/31/24	\$ 4,609,871	1188 Minna Place Memphis 38104	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Shelby County Government	not reported	\$ 5,000,000.00	160 N Main St., Suite 250, Memphis, TN 38103	Federal	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
South Central Human Resource Agency (SCHRA)	9/1/22-8/31/24	\$ 237,041	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resource Agency (SCHRA)	9/1/23-8/31/24	\$ 413,873	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resource Agency (SCHRA)	10/1/21-9/30/24	\$ 210,577	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	LIHEAP (Wx) 2028	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resource Agency (SCHRA)	7/1/23-6/30/24	\$ 347,709	1437 Winchester Hwy, Fayetteville TN 37334	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	08/01/2023 - 08/31/2025	\$ 911,671	606 Lee Avenue, Fayetteville, TN 37334	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y

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South Central Human Resrouce Agency (SCHRA)	10/01/20 - 09/30/23	\$ 4,315,999	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	09/01/22 - 08/31/23	\$ 4,392,355	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 4,259,756	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 107,166	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 2,143,313	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/23 - 09/30/25	\$ 3,794,850	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	10/01/23 - 09/30/25	\$ 97,242	1437 WINCHESTER HWY Fayetteville 37334	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
South Central Human Resrouce Agency (SCHRA)	01/01/22 - 03/31/24	\$ 1,608,039	1437 WINCHESTER HWY Fayetteville 37334	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
South Central Tennessee Development District	08/01/2022-06/30/2024	\$ 600,000	101 Sam Watkins Blvd, Mt Pleasant, TN	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	08/01/2022-06/30/2024	\$ 600,000	312 Resource Rd, Dunlap, TN	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	08/01/2023 - 08/31/2025	\$ 473,637	312 Resource Rd, Dunlap TN 37327	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Southeast Tennessee Human Resource Agency (SETHRA)	9/1/22-8/31/24	\$ 360,281	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	9/1/23-8/31/24	\$ 629,050	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

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Southeast Tennessee Human Resource Agency (SETHRA)	10/1/21-9/30/24	\$ 318,885	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	LIHEAP (Wx) 2029	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	09/01/22 - 08/31/23	\$ 2,281,524	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 2,100,983	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 52,856	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 1,057,118	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/23 - 09/30/25	\$ 1,871,684	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/23 - 09/30/25	\$ 47,962	312 Resource Road Dunlap 37327	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	01/01/22 - 03/31/24	\$ 835,265	312 Resource Road Dunlap 37327	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Southeast Tennessee Human Resource Agency (SETHRA)	7/1/23-6/30/24	\$ 527,336	1250 Old Chattanooga Pike SW, Cleveland, TN 37311	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resource Agency (SWHRA)	9/1/22-8/31/24	\$ 273,136	1527 White Ave, Henderson, TN 38340	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resource Agency (SWHRA)	9/1/23-8/31/24	\$ 580,752	1527 White Ave, Henderson, TN 38340	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resource Agency (SWHRA)	10/1/21-9/30/24	\$ 241,064	1527 White Ave, Henderson, TN 38340	Fed-DOE	LIHEAP (Wx) 2030	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

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Southwest Human Resource Agency (SWHRA)	7/1/23-6/30/24	\$ 480,343	1527 White Ave, Henderson, TN 38340	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	08/01/2022-06/30/2024	\$ 906,276	1527 White Ave/P.O. Box 264 Henderson Tn	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	08/01/2023 - 08/31/2025	\$ 636,030	1527 White Ave, Henderson TN 28340	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Southwest Human Resrouce Agency (SWHRA)	10/01/20 - 03/31/24	\$ 3,041,280	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	09/01/22 - 08/31/24	\$ 3,064,189	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 3,059,780	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 76,977	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 1,539,540	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/23 - 09/30/25	\$ 2,725,837	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	10/01/23 - 09/30/25	\$ 69,849	P.O. Box 264 Henderson 38340	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Southwest Human Resrouce Agency (SWHRA)	01/01/22 - 03/31/24	\$ 1,121,798	P.O. Box 264 Henderson 38340	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Southwest TN CDC	04/01/2021 - 09/30/2024	\$ 1,000,000	P.O. Box 264, Henderson, TN 38340-0264	Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Stepping Stones Safe Haven, Inc	07/01/23 - 06/30/24	\$ 90,000	204 W. Walnut Street, Johnson City, TN, 37605	Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
TCAC	02/01/2023 - 01/31/2026	\$ 892,488	740 East Main Street, Morristown, TN 37814	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Tennessee Homeless Solutions	08/01/2023 - 08/31/2025	\$ 500,000	100 Federal Dr, Jackson, TN 38305	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Tennessee Homeless Solutions	07/01/23 - 12/31/24	\$ 385,000	100 Federal Drive #2 Jackson, TN 38305	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Tennessee Housing Development Corporation	09/01/2021 to 08/30/2024	\$ 500,000	P.O. Box 3863, Jackson TN 38303	THDA- TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
The Caring Place	08/01/2023 - 08/31/2025	\$ 500,000	2400 Bower Lane, Cleveland, TN 37320	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Caring Place	07/01/23 - 12/31/24	\$ 330,000	PO Box 5334 Cleveland, TN 37320	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The City of Kingsport	07/01/23 - 12/31/24	\$ 220,000	415 Broad Street Kingsport, TN 37660	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Journey Home, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	308 West Castle Street, Murfreesboro, TN 37133	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Journey Home, Inc.	07/01/23 - 06/30/24	\$ 125,000	505 Dale St., Kingsport, TN, 37660	Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
The Journey Home, Inc.	07/01/23 - 12/31/24	\$ 528,000	308 West Castle Street Murfreesboro, TN 37129	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Salvation Army Murfreesboro	08/01/2023 - 08/31/2025	\$ 350,000	1137 West Main St, Murfreesboro, TN 37129	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Salvation Army Of Johnson City	07/01/23 - 06/30/24	\$ 125,000	137 Dr Martin Luther King Jr Blvd, Bristol, TN, 37620	Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Homelessness Prevention	Comp.	y	N
The Salvation Army, A Georgia Corporation for Kingsport	07/01/23 - 06/30/24	\$ 63,750	PO Box 791, Murfreesboro, TN, 37129	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N

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The Salvation Army, A Georgia Corporation, for Bristol, TN	07/01/23 - 06/30/24	\$ 125,000	152 Bus Terminal Rd, Oak Ridge, TN, 37830	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
The Salvation Army, A Georgia Corporation, for Murfreesboro, TN	07/01/23 - 06/30/24	\$ 125,000	428. E. Bell Street, Murfreesboro, TN, 37130	Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
The Salvation Army, Greater Knoxville	08/01/2023 - 08/31/2025	\$ 500,000	409 N Broadway, Knoxville, TN 37917	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
The Salvation Army, Greater Knoxville	07/01/23 - 12/31/24	\$ 550,000	409 N Broadway Knoxville, TN	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Salvation Army, Tri-Cities	07/01/23 - 12/31/24	\$ 550,000	204 West Walnut St. Johnson City, TN 37604	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
The Works, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	1471 Genesis Cir., Memphis, TN 38106	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Town of Carmel	10/01/2023 - 09/30/2026	\$ 249,100	100 E. Main Street, Mt. Carmel, TN 37645	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Town of Livingston	07/01/2022 - 6/30/2025	\$ 500,000	301 McHenry Circle, Livingston, TN 38570	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Town of Mountain City	07/01/2022 - 6/30/2025	\$ 315,000	210 South Church Street, Mountain City, TN 37683	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Town of Palmer	07/01/2022 - 6/30/2025	\$ 500,000	P.O. Box 219, Palmer TN 37365	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Town of Surgoinsville	10/01/2023 - 09/30/2026	\$ 249,100	P.O. Box 67, Surgoinsville, TN 37873	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Town of Unicoi	10/01/2023 - 09/30/2026	\$ 249,100	P.O. Box 39, Unicoi, TN 37692	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Trinity Out-Reach Center of Hope	07/01/23 - 06/30/24	\$ 98,894	906 E Sevier Ave., Kingsport, TN, 37662	Fed-HUD	ESG 2023	n/a	Data Collection Only	Comp.	y	N

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Trinity Out-Reach Center of Hope	07/01/23 - 12/31/24	\$ 220,000	152 Bus Terminal Rd Oak Ridge, TN 37830	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Unicoi County	10/01/2023 - 09/30/2026	\$ 398,560	P.O. Box 169, Erwin, TN 37650	Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
United Cerebral Palsy of TN	07/01/2023-06/30/2025	\$ 400,000	1200 9th Ave North, Ste 110 Nashville, TN	THDA-TNHTF	Home Modss and Ramps (HMR)	n/a	Ramps and home modifications for disabled persons	Non-comp.	Y	N
University of Tennessee Extension	8/24/23 - 9/30/23	\$ 29,645	2621 Morgan Circle Knoxville, TN 37996	HUD OHC	Housing Counseling	n/a	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Upper Cumberland Development District	08/01/2022-06/30/2024	\$ 600,000	1104 England Dr, Cookeville, TN	THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	08/01/2023 - 08/31/2025	\$ 868,131	580S Jefferson Ave, Cookeville, TN 38501	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Upper Cumberland Human Resource Agency (UCHRA)	9/1/22-8/31/24	\$ 222,869	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	9/1/23-8/31/24	\$ 389,128	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/1/21-9/30/24	\$ 200,481	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	LIHEAP (Wx) 2031	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/20 - 09/30/23	\$ 4,598,120	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	09/01/22 - 08/31/24	\$ 4,181,754	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 4,004,407	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 100,742	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 2,014,833	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/23 - 09/30/25	\$ 3,567,369	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	10/01/23 - 09/30/25	\$ 91,413	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	01/01/22 - 03/31/24	\$ 1,680,938	580 South Jefferson Cookeville 38501	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Upper Cumberland Human Resource Agency (UCHRA)	7/1/23-6/30/24	\$ 326,866	580 South Jefferson Ave, Ste B, Cookeville, TN 38501	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	08/01/2023 - 08/31/2025	\$ 1,237,983	301 Louis St, Kingsport, TN 37660	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Upper East Tennessee Human Development Agency (UETHDA)	9/1/22-8/31/24	\$ 315,551	301 Louis St, Kingsport, TN 37660	Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	9/1/23-8/31/24	\$ 550,952	301 Louis St, Kingsport, TN 37660	Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/1/21-9/30/24	\$ 285,903	301 Louis St, Kingsport, TN 37660	Fed-DOE	LIHEAP (Wx) 2032	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/20 - 09/30/23	\$ 5,727,328	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	09/01/22 - 08/31/23	\$ 5,963,542	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

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Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 5,729,847	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 144,150	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 2,882,995	580 South Jefferson Cookeville 38501	FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/23 - 09/30/25	\$ 5,104,496	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	10/01/23 - 09/30/25	\$ 130,802	301 Louis ST Kingsport 37660	FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	01/01/22 - 03/31/24	\$ 2,183,249	301 Louis ST Kingsport 37660	Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Upper East Tennessee Human Development Agency (UETHDA)	7/1/23-6/30/24	\$ 467,707	301 Louis St, Kingsport, TN 37660	Fed-DOE	Weatherzation Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Urban Housing Solutions	07/01/2020 to 06/30/2024	\$ 1,500,000	822 Woodland St., Nashville, TN 37206	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Volunteer Behavioral Health Care System	03/01/2024 - 02/28/2027	\$ 776,250	413 Spring Street, Chattanooga, TN 37045-3848	Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N
Volunteer Ministry Center, Inc.	03/01/2021 to 02/29/2024	\$ 500,000	511 N. Broadway, Knoxville, TN 37917	THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Volunteer Ministry Center, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	511 N. Broadway, Knoxville, TN 37919	Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Wo/men's Resource and Rape Assistance Program	07/01/23 - 12/31/24	\$ 408,584	62 Directors Row Jackson, TN 38305	Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N

#### VENDORS

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Affiliated Consulting Services "ACS"	05/10/2021- 05/31/26	\$ 49,999	El Dorado Hills, CA	THDA	Vendor	N/A	Ginnie Mae Application Consultant	Non- Competitive Negotiations	No	No
Allecca Consulting	09/08/2023- 09/07/25	\$ 30,000	Rancho Cucamonga, CA	FED	Vendor	N/A	Project Based Voucher Consulting Services	Competitive Negotiations	No	Yes
Aramark Refreshment Services	08/02/2021- 08/01/26	\$ 11,500	Philadelphia, PA	THDA	Vendor	N/A	Refreshments AJ Building	Non- Competitive Negotiations	No	No
Aramark Refreshment Services	08/16/2021- 08/15/26	\$ 29,500	Philadelphia, PA	THDA	Vendor	N/A	VMLS Refreshment Services	Non- Competitive Negotiations	No	No
Assurant	03/21/2018- 02/28/26	\$ 15,000	Chicago, IL	THDA	Vendor	N/A	Preservation Services ITB	Competitive Contract	No	No
Assurant Mortgage Solutions Group	03/21/2018- 02/28/26	\$ 15,000	Chicago, IL	THDA	Vendor	N/A	Valuation Services	Competitive Contract	No	No
ASTA-USA	07/01/2020- 06/30/25	\$ 20,000	Cheyenne, WY	FED	Vendor	N/A	Translation Services	Competitive Contract	No	No
Baker Tilly	11/01/2019- 10/31/24	\$ 175,000	Madison, WI	THDA	Vendor	N/A	CPA Services	Competitive Contract	Yes	No
Beth Inglish	07/18/2023- 07/18/23	\$ 5,000	Nashville, TN	THDA	Vendor	N/A	2023 Housing Education Symposium - Keynote Speaker	Non- Competitive Negotiations	No	Yes
BG Staffing, Inc - aka Zycron Temp Agency (BGSF)	11/01/2020- 10/31/25	\$ 5,000	Plano, TX	FED	Vendor	N/A	Temp Staffing Services	Non- Competitive Negotiations	No	No

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Bitly Subscription	08/03/2021-09/23/24	\$ 350	New York, NY	THDA	Vendor	N/A	Bitly Subscription	Non-Competitive Negotiations	No	No
Black Knight/Optimal Blue	07/01/2022-06/30/27	\$ 40,000	Jacksonville, FL	THDA	Vendor	N/A	Optimal Blue Technology Solutions	Non-Competitive Negotiations	No	No
Bohan	02/01/2020-12/31/24	\$ 4,705,150	Nashville, TN	FED	Vendor	N/A	Media buyer for Great Choice campaign	Competitive Contract	Yes	No
Brock & Scott PLLC	01/19/2018-10/15/25	\$ 700,000	Wilmington, NC	THDA	Vendor	N/A	Foreclosure Services	Competitive Contract	No	No
Call Tower	01/03/2024-01/02/27	\$ 100,000	South Jordan, UT	THDA	Vendor	N/A	Telco Provider	Non-Competitive Negotiations	No	Yes
Cambria Hotel	07/01/2023-04/01/24	\$ 20,000	Nashville, TN	THDA	Vendor	N/A	TNHC 2024 Hotel Block	Non-Competitive Negotiations	No	Yes
Cambria Hotel	03/25/2024-04/23/25	\$ 25,000	Nashville, TN	THDA	Vendor	N/A	TNHC 2025	Non-Competitive Negotiations	No	Yes
Canva	03/14/2022-03/13/25	\$ 3,000	Nashville, TN	THDA	Vendor	N/A	Professional Design Tools	Non-Competitive Negotiations	No	No
Carahsoft TALX Work Number - Equifax Verification Services	11/01/2019-10/31/24	\$ 300,000	St. Louis, MO	THDA	Vendor	N/A	Work Number - S8 Income Verification	Non-Competitive Negotiations	No	No
CFS Staffing	10/02/2023-10/31/24	\$ 40,000	Franklin, TN	THDA	Vendor	N/A	Staffing Agency	Non-Competitive Negotiations	No	Yes
CGI	10/15/2023-04/10/24	\$ 600,000	Fairfax, VA	FED	Contractor	N/A	Federal Inspections Agreement - Edison 80276	Competitive Negotiations	Yes	Yes

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CGI	03/15/2024- 03/14/29	\$ 14,491,625	Fairfax, VA	FED	Contractor	N/A	HCV Inspection Contractor - RFP 31620-00777	Competitive Negotiations	Yes	Yes
CGI Federal	10/01/2020- 09/30/25	\$ 7,200	Cleveland, OH	THDA	Vendor	N/A	Agency Wide Emergency Messaging Notification System	Non- Competitive Negotiations	No	No
CGI Federal	10/15/2018- 10/14/23	\$ 2,000,000	Cleveland, OH	FED	Contractor	N/A	Federal - Inspections 2018 - Edison 60478	Competitive Contract	Yes	No
CGI Federal	12/01/2021- 11/30/24	\$ 11,000,000	Cleveland, OH	FED	Contractor	N/A	Section 8 Contract Administration RFP 31620- 00656	Competitive Contract	Yes	No
CobbleStone Systems	06/01/2017- 05/31/27	\$ 160,000	Somerdale, NJ	THDA	Vendor	N/A	Contract Management System	Competitive Contract	No	No
Community Housing Partners	09/15/2023- 09/14/28	\$ 500,000	Christiansburg, VA	FED	Vendor	N/A	Weatherization Training RFP (WAP) 31620-00709	Competitive Negotiations	No	Yes
Corelogic C-MAX	07/01/2018- 06/30/26	\$ 95,000	Dallas, TX	THDA	Vendor	N/A	a360 C-MAX FHA Claim Management	Non- Competitive Negotiations	No	No
Corelogic Solutions LLC	05/25/2017- 05/24/27	\$ -	Dallas, TX	N/A	Vendor	N/A	Flood Services	Non- Competitive Negotiations	No	No
Corelogic Solutions LLC	05/05/2020- 05/04/25	\$ 37,000	Dallas, TX	THDA	Vendor	N/A	MarketTrends - SOW Loan Performance Services	Non- Competitive Negotiations	No	No
Corelogic Tax Services LLC	10/23/2016- 10/22/24	\$ 65,000	Dallas, TX	THDA	Vendor	N/A	Tax Escrow Services	Non- Competitive Negotiations	No	No
CoStar	07/17/2023- 06/30/24	\$ 21,360	Nashville, TN	THDA	Vendor	N/A	Rental Database Access	Non- Competitive Negotiations	No	Yes

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Counsel on Call	07/19/2018-07/18/23	\$ 50,000	Brentwood, TN	THDA	Vendor	N/A	VMLS and Legal - Process Foreclosures	Non-Competitive Negotiations	No	No
Cvent	09/01/2022-08/31/23	\$ 7,000	Nashville, TN	THDA	Vendor	N/A	Mobile Event App TNHC	Non-Competitive Negotiations	No	No
Cvent	08/29/2023-08/28/24	\$ 19,000	Nashville, TN	THDA	Vendor	N/A	TNHC 2024 Event App and Registration Services	Competitive Negotiations	No	Yes
Darkstar Design, Inc.	07/01/2020-06/30/25	\$ 30,000	Hermitage, TN	THDA	Vendor	N/A	Web Maintenance & Hosting	Competitive Contract	Yes	No
Data Camp	07/19/2021-07/18/25	\$ 7,200	New York, NY	THDA	Vendor	N/A	Subscription Services	Non-Competitive Negotiations	No	No
Diversified	05/09/2022-05/08/25	\$ 200,000	Kenilworth, NJ	THDA	Vendor	N/A	A/V Hardware, Software, and Services	Non-Competitive Negotiations	No	No
DLS Servicing Consultants, LLC	04/13/2016-04/13/26	\$ 645,000	Grand Rapids, MI	THDA	Vendor	Women Owned	Consulting & Loss Mitigation	Non-Competitive Negotiations	No	No
DLS Servicing Consultants, LLC	11/07/2017-11/06/24	\$ 135,000	Grand Rapids, MI	THDA	Vendor	Women Owned	WaterfallCalc Software	Non-Competitive Negotiations	No	No
Doubletree	05/20/2024-05/23/24	\$ 40,000	Nashville, TN	THDA	Vendor	N/A	Rental Assistance Statewide Meeting	Non-Competitive Negotiations	No	Yes
Dynetics	03/28/2022-12/30/25	\$ 30,000	Huntsville, AL	THDA	Vendor	N/A	Annual Penetration Testing	Non-Competitive Negotiations	No	No

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E&A Team, Inc.	06/10/2024- 08/16/24	\$ 11,718	Tuscaloosa, AL	THDA	Vendor	N/A	Training on ADA and Fair Housing	Non-Competitive Negotiations	No	Yes
Embassy Suites	09/25/2023- 09/26/23	\$ 8,100	Knoxville, TN	THDA	Vendor	N/A	September THDA Board Meeting	Non-Competitive Negotiations	No	Yes
Emphasys Elite	09/01/2019- 08/31/24	\$ 370,000	Charlotte, NC	FED	Vendor	N/A	Rent Resonableness Maintenance and Support	Non-Competitive Negotiations	No	No
Emphasys Software / Socialserve.com	02/01/2020- 01/31/25	\$ 1,500,000	Charlotte, NC	THDA	Vendor	N/A	SocialServe - Housing Locator	Competitive Contract	Yes	No
Employment Learning Innovations	09/01/2022- 12/31/23	\$ 7,500	Atlanta, GA	FED	Vendor	N/A	Civil Treatment Workplace for Leaders	Non-Competitive Negotiations	No	No
Equifax	06/01/2020- 06/01/25	\$ 25,000	Chicago, IL	FED	Vendor	N/A	Equifax Credit agreement	Non-Competitive Negotiations	No	No
Fall Creek Falls State Park	06/17/2024- 06/18/24	\$ 16,000	Spencer, TN	THDA	Vendor	N/A	WAP Kickoff event Agmt	Non-Competitive Negotiations	No	Yes
FICO	07/15/2021- 07/14/26	\$ -	San Jose, CA	N/A	Vendor	N/A	FICO Open Access Program	Non-Competitive Negotiations	No	No
Finally Home Idaho	02/24/2022- 12/31/27	\$ 100,000	Boise, ID	FED	Vendor	N/A	Finally Home Education Curriculum - MOU with Idaho	Non-Competitive Negotiations	No	No
Financial Industry Computer Systems, Inc	06/01/2016- 05/31/25	\$ 555,000	Addison, TX	FED	Vendor	N/A	Financial Industry Computer Systems Inc. (FICS) Software Agreement	Non-Competitive Negotiations	No	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
First Tennessee Bank	09/01/2016- 08/31/26	\$ 8,000	Nashville, TN	FED	Vendor	N/A	Lock Box Services	Competitive Contract	No	No
Fiscal Note	06/01/2022- 07/31/26	\$ 50,850	Washington, DC	FED	Vendor	N/A	Congressional Quarterly (CQ) Subscription	Non- Competitive Negotiations	No	No
Frazier & Deeter	04/15/2021- 06/30/24	\$ 100,000	Nashville, TN	FED	Vendor	N/A	SOC Audit & Addendum	Competitive Contract	No	No
Great Lakes Environmental Planning	03/11/2024- 03/14/24	\$ 7,330	Traverse City, MI	THDA	Vendor	N/A	Environmental Review Training	Non- Competitive Negotiations	No	Yes
TDOC- Homebuyer Education Initiative	05/15/2022- 05/14/27	\$ -	Nashville, TN	N/A	MOU	N/A	Good Tenant Training MOU	Non- Competitive Negotiations	No	No
Hippo Solutions	08/17/2023- 11/20/23	\$ 4,500	Franklin, TN	THDA	Vendor	N/A	Leadership Academy workshop - 5 Behaviors	Non- Competitive Negotiations	No	Yes
Hippo Solutions	05/17/2024- 06/28/24	\$ 8,000	Franklin, TN	THDA	Vendor	N/A	S8RA Team Building Workshop Statewide Retreat	Non- Competitive Negotiations	No	Yes
ICE Technology	08/23/2022- 08/23/27	\$ -	Washington, DC	N/A	Vendor	N/A	NDA	Non- Competitive Negotiations	No	No
Ice Technology	02/01/2024- 01/31/29	\$ 3,500,000	Pleasanton, CA	THDA	Vendor	N/A	Encompass LOS	Competitive Negotiations	Yes	Yes
ICE Technology fka Allregs/Ellie Mae	08/01/2016- 07/31/27	\$ 61,500	Washington, DC	THDA	Vendor	N/A	/k/a Allregs/Sallie Mae/Ellie Mae	Non- Competitive Negotiations	No	No
IMPLAN	11/01/2022- 11/08/24	\$ 13,000	Hunersville, NC	THDA	Vendor	N/A	Economic Forecasting Software	Non- Competitive Negotiations	No	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Integra Realty Resources	11/01/2019- 10/31/24	\$ 150,000	Memphis, TN	THDA	Vendor	N/A	Integra AIM - Appraisals	Competitive Contract	No	No
iText - Software	08/11/2022- 08/10/25	\$ 60,000	Boston, MA	THDA	Vendor	N/A	(Apryse) Software Agreement - Subscription	Non- Competitive Negotiations	No	No
J. DePenning	06/15/2023- 07/18/23	\$ 5,000	Austin, TX	THDA	Vendor	N/A	Housing Education Symposium - HUD Counseling Training	Non- Competitive Negotiations	No	No
J. DePenning Consulting	02/29/2024- 04/04/24	\$ 10,000	Buda, TX	THDA	Vendor	N/A	Train the Trainer Course for HBE Providers	Non- Competitive Negotiations	No	Yes
Jackson Terminal Rentals	09/25/2023- 09/25/23	\$ 10,000	Jackson, TN	THDA	Vendor	N/A	Board Reception	Non- Competitive Negotiations	No	Yes
Knox County	07/01/2023- 06/30/24	\$ -	Knoxville, TN	N/A	Vendor	N/A	KGIS - Knox County GIS Data Sets	Non- Competitive Negotiations	No	Yes
Knox County	06/25/2024- 06/25/25	\$ -	Knoxville, TN	N/A	Vendor	N/A	KGIS - Knox County GIS Data Sets	Non- Competitive Negotiations	No	Yes
Law Office of J. Phillip Jones	10/16/2016- 10/15/25	\$ 500,000	Nashville, TN	THDA	Vendor	N/A	Foreclosure Legal Services	Competitive Contract	No	No
Lee Hecht Harrison LLC	11/01/2019- 10/31/24	\$ 40,000	Nashville, TN	THDA	Vendor	N/A	Outplacement Services	Non- Competitive Negotiations	No	No
Lei Comerford Consulting	01/01/2023- 12/01/23	\$ 8,500	Nashville, TN	THDA	Vendor	N/A	HBDI Assessments & Debrief	Non- Competitive Negotiations	No	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
Lei Comerford Leadership Academy	08/17/2023-12/01/23	\$ 6,000	Mt. Juliet, TN	THDA	Vendor	N/A	Emotional & Positive Intelligence	Non-Competitive Negotiations	No	Yes
LexisNexis Matthew Bender	05/01/2017-04/30/25	\$ 40,000	Albany, NY	THDA	Vendor	N/A	Information Database for Government Collections	Non-Competitive Negotiations	No	No
LMG	08/10/2023-03/01/24	\$ 45,000	Nashville, TN	THDA	Vendor	N/A	A/V Provider for TNHC2024	Non-Competitive Negotiations	No	Yes
LP Insurance Services, LLC dba Loan Protector Insurances Services	06/01/2020-12/31/25	\$ 125,000	Troy, Michigan	THDA	Vendor	N/A	Easy Data - Proctor Financial Loan Protector Services SOW & Amend No1	Non-Competitive Negotiations	No	No
Maggiano's	09/08/2023-11/30/23	\$ 1,200	Nashville, TN	THDA	Vendor	N/A	Housing Industry Advisory Board Luncheon/Meeting	Non-Competitive Negotiations	No	Yes
Maynard Nexsen	08/01/2023-03/31/24	\$ 18,000	Nashville, TN	THDA	Vendor	N/A	TableTop Exercise - Security Testing	Non-Competitive Negotiations	No	Yes
MBA Education Advantage	01/03/2023-01/02/25	\$ 6,000	Baltimore, MD	THDA	Vendor	N/A	MBA Education Advantage course access	Non-Competitive Negotiations	No	No
Metropolis	06/01/2021-05/30/26	\$ -	Nashville, TN	N/A	Vendor	N/A	Premier Parking	Non-Competitive Negotiations	No	No
MidSouth Property Services LLC	09/01/2016-08/31/26	\$ 500,000	Memphis, TN	THDA	Vendor	N/A	Preservation Services	Competitive Contract	No	No
Miriam Lee Bliss - Bliss Communications	06/21/2023-12/21/23	\$ 5,250	Nashville, TN	THDA	Vendor	N/A	Miriam Lee Bliss - Presentation Skills	Non-Competitive Negotiations	No	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
MoneyGram Payment System, Inc.	12/01/2016-11/30/25	\$ -	Minneapolis, MN	N/A	Vendor	N/A	ExpressPayment Service Agreement	Non-Competitive Negotiations	No	No
MSI, LLC	03/21/2018-02/28/26	\$ 4,000	Fort Worth, TX	THDA	Vendor	N/A	Preservation Services	Competitive Contract	Yes	No
MTSU	08/01/2022-07/31/23	\$ 7,500	Murfreesboro, TN	THDA	Vendor	N/A	Data Research Agreement 2022-2023	Non-Competitive Negotiations	No	No
MTSU	09/01/2023-08/31/24	\$ 9,500	Murfreesboro, TN	THDA	Vendor	N/A	Housing Data Search 2023-2024	Non-Competitive Negotiations	No	Yes
Music City Center	02/29/2024-03/01/24	\$ 170,000	Nashville, TN	THDA	Vendor	N/A	Agreement for 2024 TNHC	Non-Competitive Negotiations	No	Yes
Nashville Marriott	07/16/2023-07/18/23	\$ 95,013	Nashville, TN	THDA	Vendor	N/A	2023 Housing Education Symposium - Venue	Non-Competitive Negotiations	No	Yes
National Data Center NDC	10/01/2019-09/30/24	\$ 21,600	Lafayette, CA	THDA	Vendor	N/A	NDC Chapter 13 Bankruptcy Data	Non-Competitive Negotiations	No	No
National Mortgage Insurance Corporation (National MI)	03/17/2021-05/16/25	\$ -	Emery, CA	N/A	Vendor	N/A	National Mortgage Insurance Corporation (National MI)	Non-Competitive Negotiations	No	No
National Mortgage News - (Arizent)	10/24/2022-10/23/23	\$ 800	Emeryville, CA	THDA	Vendor	N/A	Online news subscription	Non-Competitive Negotiations	No	No
Nations (NVS)	03/31/2021-02/28/26	\$ -	Merriam, KS	N/A	Vendor	N/A	Property Valuation Services ITB 31620-00616	Competitive Contract	No	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
NAVEX - Policy Management Software	12/04/2021-12/03/24	\$ 65,000	Lake Oswego, OR	THDA	Vendor	N/A	Policy Management Software	Non-Competitive Negotiations	No	No
Neighborly Software	05/05/2023-05/05/25	\$ -	Waco, TX	N/A	Vendor	N/A	NDA Request for SOC Audit Results	Non-Competitive Negotiations	No	No
NewMark Knight Frank	01/06/2020-01/05/25	\$ -	Nashville, TN	N/A	Vendor	N/A	NewMark Knight Frank	Competitive Contract	No	No
NHPD	07/01/2022-07/01/27	\$ -	Washington, DC	N/A	Vendor	N/A	NHPD Data License Request	Non-Competitive Negotiations	No	No
Olympus Bus Rental	06/26/2023-09/26/23	\$ 860	Knoxville, TN	THDA	Vendor	N/A	Knoxville Board Meeting Bus Rental	Non-Competitive Negotiations	No	No
Online Data Exchange LLC	05/21/2016-05/20/26	\$ 2,000	Detroit, MI	THDA	Vendor	N/A	Online Data Exchange LLC - E-Oscar	Non-Competitive Negotiations	No	No
Online Information Services, Inc.	07/01/2013-12/31/24	\$ 230,000	Winterville, NC	FED	Vendor	N/A	S8RA Criminal Background Checks	Non-Competitive Negotiations	No	No
Oracle America, Inc	10/23/2017-10/22/24	\$ 200,000	Dallas, TX	THDA	Vendor	N/A	Oracle/Taleo /RecruitingDash Applicant Tracking	Competitive Contract	No	No
OSG (aka EverView, NCP Solutions, Southdata)	11/01/2022-10/31/27	\$ 50,001	Carlstadt, NJ	THDA	Vendor	N/A	Monthly Statements ITB for VMLS	Competitive Contract	No	No
Output Services Group, Inc dba OSG	08/23/2022-08/31/23	\$ -	Carlstadt, NJ	N/A	Vendor	N/A	NDA	Non-Competitive Negotiations	No	No
Paymentus	10/31/2016-09/07/26	\$ 350,000	Charlotte, NC	THDA	Vendor	N/A	Pay by Phone Services	Competitive Contract	No	No

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Policy Map	03/31/2024-03/31/27	\$ 40,700	Philadelphia, PA	THDA	Vendor	N/A	Policy Map contract	Non-Competitive Negotiations	No	Yes
Politico	07/23/2022-07/22/23	\$ 10,560	Arlington, VA	THDA	Vendor	N/A	Federal Legislation Monitoring	Non-Competitive Negotiations	No	No
ProLink	06/09/2021-09/30/26	\$ 10,000,000	Englewood, CA	FED	Contractor	N/A	HAF Program Software, Underwriting & Call Center Admin.	Non-Competitive Negotiations	Yes	No
Property Inspect	06/12/2023-12/31/25	\$ 35,000	Chicago, IL	THDA	Vendor	N/A	Mobile Property Inspection Software	Non-Competitive Negotiations	No	No
QC Verify (fka QMS)	04/01/2023-03/31/25	\$ 140,000	Brentwood, TN	THDA	Vendor	Veteran Owned	Mortgage QC & Auditing Technology Solutions	Competitive Contract	No	No
Raymond James	12/01/2019-11/30/24	\$ -	Memphis, TN	N/A	Vendor	N/A	MBS Purchase Agreement	Non-Competitive Negotiations	No	No
TDOC RHP	08/15/2022-06/30/25	\$ -	Nashville, TN	N/A	MOU	N/A	Prisoner Re-entry program - Interagency	Non-Competitive Negotiations	No	No
Robert Half International Inc.	11/07/2022-12/29/24	\$ 75,000	Nashville, TN	THDA	Vendor	N/A	Direct Placement for Accounting	Non-Competitive Negotiations	No	No
RSI	05/09/2022-05/08/27	\$ 8,000	Evansville, TN	THDA	Vendor	N/A	Background Screening, Amend 1	Competitive Contract	No	No
RSM US LLP	01/04/2021-12/31/24	\$ 6,000,000	Nashville, TN	Yes	Vendor	N/A	Development/Architectural Services	Non-Competitive Negotiations	No	No

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Rubin Lublin	10/16/2016- 10/15/25	\$ 300,000	Peachtree Corners, GA	No	Vendor	N/A	Foreclosure Legal Services	Competitive Contract	No	No
Rural Housing Service	05/11/2020- 04/30/25	\$ -	Nashville, TN	N/A	Vendor	N/A	RHS Approved Lender	Non- Competitive Negotiations	No	No
SuveyMonkey Agency (Momentive)	09/30/2022- 09/29/24	\$ 10,000	San Mateo, CA	THDA	Vendor	N/A	Wide Single Subscription	Non- Competitive Negotiations	No	No
T.H.O. Software Solutions	10/01/2019- 09/30/24	\$ 575,000	Minneapolis, MN	FED	Vendor	N/A	Software for LIHEAP Program (THO)	Non- Competitive Negotiations	No	No
TalentQuest	07/01/2014- 06/30/26	\$ 200,000	Atlanta, GA	THDA	Vendor	N/A	2014 TalentQuest Talent Management Software	Competitive Contract	No	No
Taylor & Francis	01/01/2023- 12/31/24	\$ 4,046	Wales, England	THDA	Vendor	N/A	R&P Subscription	Non- Competitive Negotiations	No	No
TDOC	07/01/2022- 06/30/25	\$ -	Nashville, TN	N/A	MOU	N/A	RHP Interagency Agreement, Amend No. 1	Non- Competitive Negotiations	No	No
TENA Companies Inc	02/01/2020- 01/31/25	\$ 550,000	St. Paul, MN	THDA	Vendor	N/A	Quality Control Review of Mortgage Loan Files	Non- Competitive Negotiations	No	No
The Foundry	06/15/2023- 07/21/23	\$ 5,000	Nashville, TN	THDA	Vendor	N/A	Venue and Catering Services	Non- Competitive Negotiations	No	No
The Peabody Hotel	12/01/2023- 09/24/24	\$ 25,000	Memphis, TN	THDA	Vendor	N/A	THDA September 2024 Board Meeting	Non- Competitive Negotiations	No	Yes

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competive/ NonComp.	Statement of Assurance	New
TierPoint - Data Center Hosting Services	12/13/2021-12/09/26	\$ 75,000	St. Louis, MO	THDA	Vendor	N/A	TData Center Hosting Services	Non-Competitive Negotiations	No	No
Tipalti	10/24/2023-04/24/25	\$ -	Foster City, CA	N/A	Vendor	N/A	NDA for Tipalti	Competitive Negotiations	No	Yes
Tipalti	12/01/2023-11/29/24	\$ 40,000	Foster City, CA	THDA	Vendor	N/A	Requisition Software	Competitive Negotiations	No	Yes
TN Charter Bus & Limo Company	05/21/2024-09/24/24	\$ 1,000	Memphis, TN	THDA	Vendor	N/A	Bus Rental for Board Member Tour of Memphis	Non-Competitive Negotiations	No	Yes
TN Valley Authority	03/29/2024-03/28/27	\$ -	Knoxville, TN	N/A	MOU	N/A	WAPez and Kits MOU	Non-Competitive Negotiations	No	Yes
TVA	03/28/2018-03/28/24	\$ -	Nashville, TN	N/A	MOU	N/A	WAPez and Kits MOU	Non-Competitive Negotiations	No	No
US Bank	07/01/2021-06/30/25	\$ 75,000	New York, NY	THDA	Vendor	N/A	Ginnie Mae Document Custodian RFP - RBC Tri-Party Agmt	Competitive Contract	Yes	No
US Bank	06/09/2023-06/08/28	\$ 72,000	New York, NY	THDA	Vendor	N/A	Bilateral Document Custodian Contract	Non-Competitive Negotiations	No	No
US Title Search	05/01/2024-04/30/25	\$ -	Smyrna, TN	N/A	Vendor	N/A	Title Search- Online Property Database for All Counties	Non-Competitive Negotiations	No	Yes
Vaco Nashville	01/25/2022-12/31/24	\$ 25,000	Brentwood, TN	THDA	Vendor	N/A	Recruiting Agmt for IT Position	Competitive Contract	No	No
Velosio	11/01/2019-09/30/25	\$ 450,000	Dublin, OH	THDA	Vendor	N/A	Microsoft Dynamics General Services	Non-Competitive Negotiations	No	No

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Venminder	12/31/2019- 12/30/25	\$ 50,000	Elizabethtown, KY	THDA	Vendor	N/A	Master Services Agreement	Non- Competitive Negotiations	No	No
VistaShare, LLC	12/01/2023- 11/30/28	\$ 20,000	Harrisonburg, VA	THDA	Vendor	N/A	HUD Counseling Software Subscription - Outcome Tracker	Non- Competitive Negotiations	No	Yes
Weiss & Cummins PLLC	10/15/2016- 10/15/25	\$ 400,000	Memphis, TN	THDA	Vendor	N/A	Weiss & Cummins Foreclosure Legal Services	Competitive Contract	No	No
Williams & Williams Real Estate Auctions	03/21/2018- 02/28/26	\$ 400,000	Tulsa, OK	THDA	Vendor	N/A	Auction Services	Competitive Contract	Yes	No
Wolverine Real Estate Service, Inc.	03/21/2018- 02/28/26	\$ 300,000	Tulsa, OK	THDA	Vendor	N/A	Preservation Services	Competitive Contract	Yes	No
Yardi	05/03/2023- 06/30/28	\$ 2,000,000	Santa Barbara, CA	FED	Vendor	N/A	S8 Rental Assistance - Software RFP 31620-00667	Competitive Contract	Yes	No

Subrecipient/ Contractor Name	Contract Begin/ End Dates	Contract Amount	Address (inc. city, state, zip)	Funding	Program Name/Contract Type
Affiliated Consulting Services "ACS"	05/10/2021-05/31/26	\$ 49,999	El Dorado Hills, CA	THDA	Vendor
Allecca Consulting	09/08/2023-09/07/25	\$ 30,000	Rancho Cucamonga, CA	FED	Vendor
Aramark Refreshment Services	08/02/2021-08/01/26	\$ 11,500	Philadelphia, PA	THDA	Vendor
Aramark Refreshment Services	08/16/2021-08/15/26	\$ 29,500	Philadelphia, PA	THDA	Vendor
Assurant	03/21/2018-02/28/26	\$ 15,000	Chicago, IL	THDA	Vendor
Assurant Mortgage Solutions Group	03/21/2018-02/28/26	\$ 15,000	Chicago, IL	THDA	Vendor
ASTA-USA	07/01/2020-06/30/25	\$ 20,000	Cheyenne, WY	FED	Vendor
Baker Tilly	11/01/2019-10/31/24	\$ 175,000	Madison, WI	THDA	Vendor
Beth Inglish	07/18/2023-07/18/23	\$ 5,000	Nashville, TN	THDA	Vendor
BG Staffing, Inc - aka Zycron Temp Agency (BGSF)	11/01/2020-10/31/25	\$ 5,000	Plano, TX	FED	Vendor
Bitly Subscription	08/03/2021-09/23/24	\$ 350	New York, NY	THDA	Vendor
Black Knight/Optimal Blue	07/01/2022-06/30/27	\$ 40,000	Jacksonville, FL	THDA	Vendor
Bohan	02/01/2020-12/31/24	\$ 4,705,150	Nashville, TN	FED	Vendor
Brock & Scott PLLC	01/19/2018-10/15/25	\$ 700,000	Wilmington, NC	THDA	Vendor

Call Tower	01/03/2024-01/02/27	\$ 100,000	South Jordan, UT	THDA	Vendor
Cambria Hotel	07/01/2023-04/01/24	\$ 20,000	Nashville, TN	THDA	Vendor
Cambria Hotel	03/25/2024-04/23/25	\$ 25,000	Nashville, TN	THDA	Vendor
Canva	03/14/2022-03/13/25	\$ 3,000	Nashville, TN	THDA	Vendor
Carahsoft TALX Work Number - Equifax Verification Services	11/01/2019-10/31/24	\$ 300,000	St. Louis, MO	THDA	Vendor
CFS Staffing	10/02/2023-10/31/24	\$ 40,000	Franklin, TN	THDA	Vendor
CGI	10/15/2023-04/10/24	\$ 600,000	Fairfax, VA	FED	Contractor
CGI	03/15/2024-03/14/29	#####	Fairfax, VA	FED	Contractor
CGI Federal	10/01/2020-09/30/25	\$ 7,200	Cleveland, OH	THDA	Vendor
CGI Federal	10/15/2018-10/14/23	\$ 2,000,000	Cleveland, OH	FED	Contractor
CGI Federal	12/01/2021-	#####	Cleveland, OH	FED	Contractor
CobbleStone Systems	06/01/2017-05/31/27	\$ 160,000	Somerdale, NJ	THDA	Vendor

Community Housing Partners	09/15/2023-09/14/28	\$ 500,000	Christiansburg, VA	FED	Vendor
Corelogic C-MAX	07/01/2018-06/30/26	\$ 95,000	Dallas, TX	THDA	Vendor
Corelogic Solutions LLC	05/25/2017-05/24/27	\$ -	Dallas, TX	N/A	Vendor
Corelogic Solutions LLC	05/05/2020-05/04/25	\$ 37,000	Dallas, TX	THDA	Vendor
Corelogic Tax Services LLC	10/23/2016-10/22/24	\$ 65,000	Dallas, TX	THDA	Vendor
CoStar	07/17/2023-06/30/24	\$ 21,360	Nashville, TN	THDA	Vendor
Counsel on Call	07/19/2018-07/18/23	\$ 50,000	Brentwood, TN	THDA	Vendor
Cvent	09/01/2022-08/31/23	\$ 7,000	Nashville, TN	THDA	Vendor
Cvent	08/29/2023-08/28/24	\$ 19,000	Nashville, TN	THDA	Vendor
Darkstar Design, Inc.	07/01/2020-06/30/25	\$ 30,000	Hermitage, TN	THDA	Vendor
Data Camp	07/19/2021-07/18/25	\$ 7,200	New York, NY	THDA	Vendor
Diversified	05/09/2022-05/08/25	\$ 200,000	Kenilworth, NJ	THDA	Vendor

DLS Servicing Consultants, LLC	04/13/2016-04/13/26	\$ 645,000	Grand Rapids, MI	THDA	Vendor
DLS Servicing Consultants, LLC	11/07/2017-11/06/24	\$ 135,000	Grand Rapids, MI	THDA	Vendor
Doubletree	05/20/2024-05/23/24	\$ 40,000	Nashville, TN	THDA	Vendor
Dynetics	03/28/2022-12/30/25	\$ 30,000	Huntsville, AL	THDA	Vendor
E&A Team, Inc.	06/10/2024-08/16/24	\$ 11,718	Tuscaloosa, AL	THDA	Vendor
Embassy Suites	09/25/2023-09/26/23	\$ 8,100	Knoxville, TN	THDA	Vendor
Emphasys Elite	09/01/2019-08/31/24	\$ 370,000	Charlotte, NC	FED	Vendor
Emphasys Software / Socialserve.com	02/01/2020-01/31/25	\$ 1,500,000	Charlotte, NC	THDA	Vendor
Employment Learning Innovations	09/01/2022-12/31/23	\$ 7,500	Atlanta, GA	FED	Vendor
Equifax	06/01/2020-06/01/25	\$ 25,000	Chicago, IL	FED	Vendor
Fall Creek Falls State Park	06/17/2024-06/18/24	\$ 16,000	Spencer, TN	THDA	Vendor
FICO	07/15/2021-07/14/26	\$ -	San Jose, CA	N/A	Vendor

Finally Home Idaho	02/24/2022-12/31/27	\$ 100,000	Boise, ID	FED	Vendor
Financial Industry Computer Systems, Inc	06/01/2016-05/31/25	\$ 555,000	Addison, TX	FED	Vendor
First Tennessee Bank	09/01/2016-08/31/26	\$ 8,000	Nashville, TN	FED	Vendor
Fiscal Note	06/01/2022-07/31/26	\$ 50,850	Washington, DC	FED	Vendor
Frazier & Deeter	04/15/2021-06/30/24	\$ 100,000	Nashville, TN	FED	Vendor
Great Lakes Environmental Planning	03/11/2024-03/14/24	\$ 7,330	Traverse City, MI	THDA	Vendor
TDOC- Homebuyer Education Initiative	05/15/2022-05/14/27	\$ -	Nashville, TN	N/A	MOU
Hippo Solutions	08/17/2023-11/20/23	\$ 4,500	Franklin, TN	THDA	Vendor
Hippo Solutions	05/17/2024-06/28/24	\$ 8,000	Franklin, TN	THDA	Vendor
ICE Technology	08/23/2022-08/23/27	\$ -	Washington, DC	N/A	Vendor
Ice Technology	02/01/2024-01/31/29	\$ 3,500,000	Pleasanton, CA	THDA	Vendor
ICE Technology fka Allregs/Ellie Mae	08/01/2016-07/31/27	\$ 61,500	Washington, DC	THDA	Vendor

IMPLAN	11/01/2022-11/08/24	\$ 13,000	Hunersville, NC	THDA	Vendor
Integra Realty Resources	11/01/2019-10/31/24	\$ 150,000	Memphis, TN	THDA	Vendor
iText - Software	08/11/2022-08/10/25	\$ 60,000	Boston, MA	THDA	Vendor
J. DePenning	06/15/2023-07/18/23	\$ 5,000	Austin, TX	THDA	Vendor
J. DePenning Consulting	02/29/2024-04/04/24	\$ 10,000	Buda, TX	THDA	Vendor
Jackson Terminal Rentals	09/25/2023-09/25/23	\$ 10,000	Jackson, TN	THDA	Vendor
Knox County	07/01/2023-06/30/24	\$ -	Knoxville, TN	N/A	Vendor
Knox County	06/25/2024-06/25/25	\$ -	Knoxville, TN	N/A	Vendor
Law Office of J. Phillip Jones	10/16/2016-10/15/25	\$ 500,000	Nashville, TN	THDA	Vendor
Lee Hecht Harrison LLC	11/01/2019-10/31/24	\$ 40,000	Nashville, TN	THDA	Vendor
Lei Comerford Consulting	01/01/2023-12/01/23	\$ 8,500	Nashville, TN	THDA	Vendor
Lei Comerford Leadership Academy	08/17/2023-12/01/23	\$ 6,000	Mt. Juliet, TN	THDA	Vendor

LexisNexis Matthew Bender	05/01/2017-04/30/25	\$ 40,000	Albany, NY	THDA	Vendor
LMG	08/10/2023-03/01/24	\$ 45,000	Nashville, TN	THDA	Vendor
LP Insurance Services, LLC dba Loan Protector Insurances Services	06/01/2020-12/31/25	\$ 125,000	Troy, Michigan	THDA	Vendor
Maggiano's	09/08/2023-11/30/23	\$ 1,200	Nashville, TN	THDA	Vendor
Maynard Nexsen	08/01/2023-03/31/24	\$ 18,000	Nashville, TN	THDA	Vendor
MBA Education Advantage	01/03/2023-01/02/25	\$ 6,000	Baltimore, MD	THDA	Vendor
Metropolis	06/01/2021-05/30/26	\$ -	Nashville, TN	N/A	Vendor
MidSouth Property Services LLC	09/01/2016-08/31/26	\$ 500,000	Memphis, TN	THDA	Vendor
Miriam Lee Bliss - Bliss Communications	06/21/2023-12/21/23	\$ 5,250	Nashville, TN	THDA	Vendor
MoneyGram Payment System, Inc.	12/01/2016-11/30/25	\$ -	Minneapolis, MN	N/A	Vendor
MSI, LLC	03/21/2018-02/28/26	\$ 4,000	Fort Worth, TX	THDA	Vendor

MTSU	08/01/2022-07/31/23	\$ 7,500	Murfreesboro, TN	THDA	Vendor
MTSU	09/01/2023-08/31/24	\$ 9,500	Murfreesboro, TN	THDA	Vendor
Music City Center	02/29/2024-03/01/24	\$ 170,000	Nashville, TN	THDA	Vendor
Nashville Marriott	07/16/2023-07/18/23	\$ 95,013	Nashville, TN	THDA	Vendor
National Data Center NDC	10/01/2019-09/30/24	\$ 21,600	Lafayette, CA	THDA	Vendor
National Mortgage Insurance Corporation (National MI)	03/17/2021-05/16/25	\$ -	Emery, CA	N/A	Vendor
National Mortgage News - (Arizent)	10/24/2022-10/23/23	\$ 800	Emeryville, CA	THDA	Vendor
Nations (NVS)	03/31/2021-02/28/26	\$ -	Merriam, KS	N/A	Vendor
NAVEX - Policy Management Software	12/04/2021-12/03/24	\$ 65,000	Lake Oswego, OR	THDA	Vendor
Neighborly Software	05/05/2023-05/05/25	\$ -	Waco, TX	N/A	Vendor
NewMark Knight Frank	01/06/2020-01/05/25	\$ -	Nashville, TN	N/A	Vendor
NHPD	07/01/2022-07/01/27	\$ -	Washington, DC	N/A	Vendor

Olympus Bus Rental	06/26/2023-09/26/23	\$ 860	Knoxville, TN	THDA	Vendor
Online Data Exchange LLC	05/21/2016-05/20/26	\$ 2,000	Detroit, MI	THDA	Vendor
Online Information Services, Inc.	07/01/2013-12/31/24	\$ 230,000	Winterville, NC	FED	Vendor
Oracle America, Inc	10/23/2017-10/22/24	\$ 200,000	Dallas, TX	THDA	Vendor
OSG (aka EverView, NCP Solutions, Southdata)	11/01/2022-10/31/27	\$ 50,001	Carlstadt, NJ	THDA	Vendor
Output Services Group, Inc dba OSG	08/23/2022-08/31/23	\$ -	Carlstadt, NJ	N/A	Vendor
Paymentus	10/31/2016-09/07/26	\$ 350,000	Charlotte, NC	THDA	Vendor
Policy Map	03/31/2024-03/31/27	\$ 40,700	Philadelphia, PA	THDA	Vendor
Politico	07/23/2022-07/22/23	\$ 10,560	Arlington, VA	THDA	Vendor
ProLink	06/09/2021-	#####	Englewood, CA	FED	Contractor
Property Inspect	06/12/2023-12/31/25	\$ 35,000	Chicago, IL	THDA	Vendor
QC Verify (fka QMS)	04/01/2023-03/31/25	\$ 140,000	Brentwood, TN	THDA	Vendor
Raymond James	12/01/2019-11/30/24	\$ -	Memphis, TN	N/A	Vendor

TDOC RHP	08/15/2022-06/30/25	\$ -	Nashville, TN	N/A	MOU
Robert Half International Inc.	11/07/2022-12/29/24	\$ 75,000	Nashville, TN	THDA	Vendor
RSI	05/09/2022-05/08/27	\$ 8,000	Evansville, TN	THDA	Vendor
RSM US LLP	01/04/2021-12/31/24	\$ 6,000,000	Nashville, TN	Yes	Vendor
Rubin Lublin	10/16/2016-10/15/25	\$ 300,000	Peachtree Corners, GA	No	Vendor
Rural Housing Service	05/11/2020-04/30/25	\$ -	Nashville, TN	N/A	Vendor
SuveyMonkey Agency (Momentive)	09/30/2022-09/29/24	\$ 10,000	San Mateo, CA	THDA	Vendor
T.H.O. Software Solutions	10/01/2019-09/30/24	\$ 575,000	Minneapolis, MN	FED	Vendor
TalentQuest	07/01/2014-06/30/26	\$ 200,000	Atlanta, GA	THDA	Vendor
Taylor & Francis	01/01/2023-12/31/24	\$ 4,046	Wales, England	THDA	Vendor
TDOC	07/01/2022-06/30/25	\$ -	Nashville, TN	N/A	MOU
TENA Companies Inc	02/01/2020-01/31/25	\$ 550,000	St. Paul, MN	THDA	Vendor

The Foundry	06/15/2023-07/21/23	\$ 5,000	Nashville, TN	THDA	Vendor
The Peabody Hotel	12/01/2023-09/24/24	\$ 25,000	Memphis, TN	THDA	Vendor
TierPoint - Data Center Hosting Services	12/13/2021-12/09/26	\$ 75,000	St. Louis, MO	THDA	Vendor
Tipalti	10/24/2023-04/24/25	\$ -	Foster City, CA	N/A	Vendor
Tipalti	12/01/2023-11/29/24	\$ 40,000	Foster City, CA	THDA	Vendor
TN Charter Bus & Limo Company	05/21/2024-09/24/24	\$ 1,000	Memphis, TN	THDA	Vendor
TN Valley Authority	03/29/2024-03/28/27	\$ -	Knoxville, TN	N/A	MOU
TVA	03/28/2018-03/28/24	\$ -	Nashville, TN	N/A	MOU
US Bank	07/01/2021-06/30/25	\$ 75,000	New York, NY	THDA	Vendor
US Bank	06/09/2023-06/08/28	\$ 72,000	New York, NY	THDA	Vendor
US Title Search	05/01/2024-04/30/25	\$ -	Smyrna, TN	N/A	Vendor
Vaco Nashville	01/25/2022-12/31/24	\$ 25,000	Brentwood, TN	THDA	Vendor

Velosio	11/01/2019-09/30/25	\$ 450,000	Dublin, OH	THDA	Vendor
Venminder	12/31/2019-12/30/25	\$ 50,000	Elizabethtown, KY	THDA	Vendor
VistaShare, LLC	12/01/2023-11/30/28	\$ 20,000	Harrisonburg, VA	THDA	Vendor
Weiss & Cummins PLLC	10/15/2016-10/15/25	\$ 400,000	Memphis, TN	THDA	Vendor
Williams & Williams Real Estate Auctions	03/21/2018-02/28/26	\$ 400,000	Tulsa, OK	THDA	Vendor
Wolverine Real Estate Service, Inc.	03/21/2018-02/28/26	\$ 300,000	Tulsa, OK	THDA	Vendor
Yardi	05/03/2023-06/30/28	\$ 2,000,000	Santa Barbara, CA	FED	Vendor

MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
N/A	Ginnie Mae Application Consultant	Non-Competitive Negotiations	No	No
N/A	Project Based Voucher Consulting Services	Competitive Negotiations	No	Yes
N/A	Refreshments AJ Building	Non-Competitive Negotiations	No	No
N/A	VMLS Refreshment Services	Non-Competitive Negotiations	No	No
N/A	Preservation Services ITB	Competitive Contract	No	No
N/A	Valuation Services	Competitive Contract	No	No
N/A	Translation Services	Competitive Contract	No	No
N/A	CPA Services	Competitive Contract	Yes	No
N/A	2023 Housing Education Symposium - Keynote Speaker	Non-Competitive Negotiations	No	Yes
N/A	Temp Staffing Services	Non-Competitive Negotiations	No	No
N/A	Bitly Subscription	Non-Competitive Negotiations	No	No
N/A	Optimal Blue Technology Solutions	Non-Competitive Negotiations	No	No
N/A	Media buyer for Great Choice campaign	Competitive Contract	Yes	No
N/A	Foreclosure Services	Competitive Contract	No	No

N/A	Telco Provider	Non-Competitive Negotiations	No	Yes
N/A	TNHC 2024 Hotel Block	Non-Competitive Negotiations	No	Yes
N/A	TNHC 2025	Non-Competitive Negotiations	No	Yes
N/A	Professional Design Tools	Non-Competitive Negotiations	No	No
N/A	Work Number - S8 Income Verification	Non-Competitive Negotiations	No	No
N/A	Staffing Agency	Non-Competitive Negotiations	No	Yes
N/A	Federal Inspections Agreement - Edison 80276	Competitive Negotiations	Yes	Yes
N/A	HCV Inspection Contractor - RFP 31620-00777	Competitive Negotiations	Yes	Yes
N/A	Agency Wide Emergency Messaging Notification System	Non-Competitive Negotiations	No	No
N/A	Federal - Inspections 2018 - Edison 60478	Competitive Contract	Yes	No
N/A	Section 8	Competitive	Yes	No
N/A	Contract Management System	Competitive Contract	No	No

N/A	Weatherization Training RFP (WAP) 31620-00709	Competitive Negotiations	No	Yes
N/A	a360 C-MAX FHA Claim Management	Non-Competitive Negotiations	No	No
N/A	Flood Services	Non-Competitive Negotiations	No	No
N/A	MarketTrends - SOW Loan Performance Services	Non-Competitive Negotiations	No	No
N/A	Tax Escrow Services	Non-Competitive Negotiations	No	No
N/A	Rental Database Access	Non-Competitive Negotiations	No	Yes
N/A	VMLS and Legal - Process Foreclosures	Non-Competitive Negotiations	No	No
N/A	Mobile Event App TNHC	Non-Competitive Negotiations	No	No
N/A	TNHC 2024 Event App and Registration Services	Competitive Negotiations	No	Yes
N/A	Web Maintenance & Hosting	Competitive Contract	Yes	No
N/A	Subscription Services	Non-Competitive Negotiations	No	No
N/A	A/V Hardware, Software, and Services	Non-Competitive Negotiations	No	No

Women Owned	Consulting & Loss Mitigation	Non-Competitive Negotiations	No	No
Women Owned	WaterfallCalc Software	Non-Competitive Negotiations	No	No
N/A	Rental Assistance Statewide Meeting	Non-Competitive Negotiations	No	Yes
N/A	Annual Penetration Testing	Non-Competitive Negotiations	No	No
N/A	Training on ADA and Fair Housing	Non-Competitive Negotiations	No	Yes
N/A	September THDA Board Meeting	Non-Competitive Negotiations	No	Yes
N/A	Rent Resonablenes s Maintenance and Support	Non-Competitive Negotiations	No	No
N/A	SocialServe - Housing Locator	Competitive Contract	Yes	No
N/A	Civil Treatment Workplace for Leaders	Non-Competitive Negotiations	No	No
N/A	Equifax Credit agreement	Non-Competitive Negotiations	No	No
N/A	WAP Kickoff event Agmt	Non-Competitive Negotiations	No	Yes
N/A	FICO Open Access Program	Non-Competitive Negotiations	No	No

N/A	Finally Home Education Curriculum - MOU with Idaho	Non-Competitive Negotiations	No	No
N/A	Financial Industry Computer Systems Inc. (FICS) Software Agreement	Non-Competitive Negotiations	No	No
N/A	Lock Box Services	Competitive Contract	No	No
N/A	Congressional Quarterly (CQ) Subscription	Non-Competitive Negotiations	No	No
N/A	SOC Audit & Addendum	Competitive Contract	No	No
N/A	Environmental Review Training	Non-Competitive Negotiations	No	Yes
N/A	Good Tenant Training MOU	Non-Competitive Negotiations	No	No
N/A	Leadership Academy workshop - 5 Behaviors	Non-Competitive Negotiations	No	Yes
N/A	S8RA Team Building Workshop - Statewide Retreat	Non-Competitive Negotiations	No	Yes
N/A	NDA	Non-Competitive Negotiations	No	No
N/A	Encompass LOS	Competitive Negotiations	Yes	Yes
N/A	/k/a Allregs/Sallie Mae/Ellie Mae	Non-Competitive Negotiations	No	No

N/A	Economic Forecasting Software	Non-Competitive Negotiations	No	No
N/A	Integra AIM - Appraisals	Competitive Contract	No	No
N/A	(Apryse) Software Agreement - Subscription	Non-Competitive Negotiations	No	No
N/A	Housing Education Symposium - HUD Counseling Training	Non-Competitive Negotiations	No	No
N/A	Train the Trainer Course for HBE Providers	Non-Competitive Negotiations	No	Yes
N/A	Board Reception	Non-Competitive Negotiations	No	Yes
N/A	KGIS - Knox County GIS Data Sets	Non-Competitive Negotiations	No	Yes
N/A	KGIS - Knox County GIS Data Sets	Non-Competitive Negotiations	No	Yes
N/A	Foreclosure Legal Services	Competitive Contract	No	No
N/A	Outplacement Services	Non-Competitive Negotiations	No	No
N/A	HBDI Assessments & Debrief	Non-Competitive Negotiations	No	No
N/A	Emotional & Positive Intelligence	Non-Competitive Negotiations	No	Yes

N/A	Information Database for Government Collections	Non-Competitive Negotiations	No	No
N/A	A/V Provider for TNHC2024	Non-Competitive Negotiations	No	Yes
N/A	Easy Data - Proctor Financial Loan Protector Services SOW & Amend No1	Non-Competitive Negotiations	No	No
N/A	Housing Industry Advisory Board Luncheon/Meeting	Non-Competitive Negotiations	No	Yes
N/A	TableTop Exercise - Security Testing	Non-Competitive Negotiations	No	Yes
N/A	MBA Education Advantage course access	Non-Competitive Negotiations	No	No
N/A	Premier Parking	Non-Competitive Negotiations	No	No
N/A	Preservation Services	Competitive Contract	No	No
N/A	Miriam Lee Bliss - Presentation Skills	Non-Competitive Negotiations	No	No
N/A	ExpressPayment Service Agreement	Non-Competitive Negotiations	No	No
N/A	Preservation Services	Competitive Contract	Yes	No

N/A	Data Research Agreement 2022-2023	Non-Competitive Negotiations	No	No
N/A	Housing Data Search 2023-2024	Non-Competitive Negotiations	No	Yes
N/A	Agreement for 2024 TNHC	Non-Competitive Negotiations	No	Yes
N/A	2023 Housing Education Symposium - Venue	Non-Competitive Negotiations	No	Yes
N/A	NDC Chapter 13 Bankruptcy Data	Non-Competitive Negotiations	No	No
N/A	National Mortgage Insurance Corporation (National MI)	Non-Competitive Negotiations	No	No
N/A	Online news subscription	Non-Competitive Negotiations	No	No
N/A	Property Valuation Services ITB 31620-00616	Competitive Contract	No	No
N/A	Policy Management Software	Non-Competitive Negotiations	No	No
N/A	NDA Request for SOC Audit Results	Non-Competitive Negotiations	No	No
N/A	NewMark Knight Frank	Competitive Contract	No	No
N/A	NHPD Data License Request	Non-Competitive Negotiations	No	No

N/A	Knoxville Board Meeting Bus Rental	Non-Competitive Negotiations	No	No
N/A	Online Data Exchange LLC - E-Oscar	Non-Competitive Negotiations	No	No
N/A	S8RA Criminal Background Checks	Non-Competitive Negotiations	No	No
N/A	Oracle/Taleo /RecruitingDash Applicant Tracking	Competitive Contract	No	No
N/A	Monthly Statements ITB for VMLS	Competitive Contract	No	No
N/A	NDA	Non-Competitive Negotiations	No	No
N/A	Pay by Phone Services	Competitive Contract	No	No
N/A	Policy Map contract	Non-Competitive Negotiations	No	Yes
N/A	Federal Legislation Monitoring	Non-Competitive Negotiations	No	No
N/A	HAF Program	Non-	Yes	No
N/A	Mobile Property Inspection Software	Non-Competitive Negotiations	No	No
Veteran Owned	Mortgage QC & Auditing Technology Solutions	Competitive Contract	No	No
N/A	MBS Purchase Agreement	Non-Competitive Negotiations	No	No

N/A	Prisoner Re-entry program - Interagency	Non-Competitive Negotiations	No	No
N/A	Direct Placement for Accounting	Non-Competitive Negotiations	No	No
N/A	Background Screening, Amend 1	Competitive Contract	No	No
N/A	Development /Architectural Services	Non-Competitive Negotiations	No	No
N/A	Foreclosure Legal Services	Competitive Contract	No	No
N/A	RHS Approved Lender	Non-Competitive Negotiations	No	No
N/A	Wide Single Subscription	Non-Competitive Negotiations	No	No
N/A	Software for LIHEAP Program (THO)	Non-Competitive Negotiations	No	No
N/A	2014 TalentQuest Talent Management Software	Competitive Contract	No	No
N/A	R&P Subscription	Non-Competitive Negotiations	No	No
N/A	RHP Interagency Agreement, Amend No. 1	Non-Competitive Negotiations	No	No
N/A	Quality Control Review of Mortgage Loan Files	Non-Competitive Negotiations	No	No

N/A	Venue and Catering Services	Non-Competitive Negotiations	No	No
N/A	THDA September 2024 Board Meeting	Non-Competitive Negotiations	No	Yes
N/A	TData Center Hosting Services	Non-Competitive Negotiations	No	No
N/A	NDA for Tipalti	Competitive Negotiations	No	Yes
N/A	Requisition Software	Competitive Negotiations	No	Yes
N/A	Bus Rental for Board Member Tour of Memphis	Non-Competitive Negotiations	No	Yes
N/A	WAPez and Kits MOU	Non-Competitive Negotiations	No	Yes
N/A	WAPez and Kits MOU	Non-Competitive Negotiations	No	No
N/A	Ginnie Mae Document Custodian RFP - RBC Tri-Party Agmt	Competitive Contract	Yes	No
N/A	Bilateral Document Custodian Contract	Non-Competitive Negotiations	No	No
N/A	Title Search-Online Property Database for All Counties	Non-Competitive Negotiations	No	Yes
N/A	Recruiting Agmt for IT Position	Competitive Contract	No	No

N/A	Microsoft Dynamics General Services	Non-Competitive Negotiations	No	No
N/A	Master Services Agreement	Non-Competitive Negotiations	No	No
N/A	HUD Counseling Software Subscription - Outcome Tracker	Non-Competitive Negotiations	No	Yes
N/A	Weiss & Cummins Foreclosure Legal Services	Competitive Contract	No	No
N/A	Auction Services	Competitive Contract	Yes	No
N/A	Preservation Services	Competitive Contract	Yes	No
N/A	S8 Rental Assistance - Software RFP 31620-00667	Competitive Contract	Yes	No

<b>Subrecipient/ Contractor Name</b>	<b>Contract Begin/ End Dates</b>	<b>Contract Amount</b>	<b>Address (inc. city, state, zip)</b>
Affordable Housing Resources, Inc.	08/01/2023 - 08/31/2025	\$ 4,000,000	50 Vantage Way, Suite 107, Nashville TN 37228
Appalachia Service Project	10/01/2023 - 09/30/2026	\$ 697,480	4523 Bristol Highway, Johnson City, TN 37601
Appalachian Regional Coalition on Homelessness	08/01/2023 - 08/31/2025	\$ 500,000	409 West Walnut St, Johnson City, TN 37604
Appalachian Regional Coalition on Homelessness	07/01/23 - 06/30/24	\$ 110,000	409 W. Walnut St., Johnson City, TN, 37604
Appalachian Regional Coalition on Homelessness	07/01/23 - 12/31/24	\$ 500,000	PO Box 3797, Johnson City, TN 37602
Area Relief Ministries	07/01/23 - 06/30/24	\$ 125,000	108 S. Church Street, Jackson, TN, 38301
Bell Street 3 Corporation	03/01/2021 to 08/31/2024	\$ 500,000	901 N. Broadway, Knoxville TN 37917
Bledsoe County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 149, Pikeville, TN 37367
Blount County Community Action Action (BCCAA)	10/01/20 - 09/30/23	\$ 963,761	3509 Tuckaleechee Pike Maryville 37803
Blount County Community Action Action (BCCAA)	09/01/22 - 08/31/24	\$ 998,599	3509 Tuckaleechee Pike Maryville 37803
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 934,942	3509 Tuckaleechee Pike Maryville 37803
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 23,521	3509 Tuckaleechee Pike Maryville 37803
Blount County Community Action Action (BCCAA)	10/01/22 - 09/30/24	\$ 470,420	3509 Tuckaleechee Pike Maryville 37803
Blount County Community Action Action (BCCAA)	10/01/23 - 09/30/25	\$ 832,903	3509 Tuckaleechee Pike Maryville 37803
Blount County Community Action Action (BCCAA)	10/01/23 - 09/30/25	\$ 21,343	3509 Tuckaleechee Pike Maryville 37803
Blount County Community Action Action (BCCAA)	01/01/22 - 03/31/24	\$ 365,587	3509 Tuckaleechee Pike Maryville 37803
Bradley-Cleveland Community Services Agency	08/01/2023 - 08/31/2025	\$ 763,389	155 6th Street SE, Cleveland, TN 37311
Bradley-Cleveland Community Services Agency	10/01/20 - 09/30/23	\$ 1,063,846	P.O. Box 3297 Cleveland 37320
Bradley-Cleveland Community Services Agency	09/01/22 - 08/31/24	\$ 1,138,940	P.O. Box 3297 Cleveland 37320
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 1,019,942	P.O. Box 3297 Cleveland 37320

Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 25,659	P.O. Box 3297 Cleveland 37320
Bradley-Cleveland Community Services Agency	10/01/22 - 09/30/24	\$ 513,188	P.O. Box 3297 Cleveland 37320
Bradley-Cleveland Community Services Agency	10/01/23 - 09/30/25	\$ 908,626	P.O. Box 3297 Cleveland 37320
Bradley-Cleveland Community Services Agency	10/01/23 - 09/30/25	\$ 23,283	P.O. Box 3297 Cleveland 37320
Bradley-Cleveland Community Services Agency	01/01/22 - 03/31/24	\$ 416,965	P.O. Box 3297 Cleveland 37320
Bridges of Williamson County dba Bridges Domestic Violence Center	07/01/23 - 06/30/24	\$ 125,000	PO Box 1592, Franklin, TN, 37065
Bridges of Williamson County dba Bridges Domestic Violence Center	07/01/23 - 12/31/24	\$ 298,760	PO Box 1592 Franklin, TN 37065
Buffalo Valley, Inc.	08/01/2023 - 08/31/2025	\$ 916,816	415 Park Ave. South, Hohenwald, TN 38462
Buffalo Valley, Inc.	07/01/23 - 06/30/24	\$ 125,000	415 Park Ave. South, Hohenwald, TN, 38462
Caliborne County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box Drawer K, Tazewell, TN 37879
Campbell County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 435 , Jacksboro, TN 37757
Cannon County	07/01/2022 - 6/30/2025	\$ 500,000	200 W. Main Street, Woodbury, TN 37190
Cannon County S.A.V.E.	08/01/2023 - 08/31/2025	\$ 60,000	167 Sunny Slope Rd, Woodbury, TN 37190
Cannon County S.A.V.E.	07/01/23 - 06/30/24	\$ 125,000	PO Box 3297, Woodbury, TN, 37190
Carey Counseling Center, Inc.	07/01/23 - 06/30/24	\$ 91,000	408 Virginia Street, Paris, TN, 38242
Catholic Charities of Tennessee, Inc.	08/01/2023 - 08/31/2025	\$ 948,327	2806 McGavock Pike, Nashville, TN 37214
Change is Possible- CHIPS	07/01/23 - 06/30/24	\$ 119,667	702 Ohio Ave, Erwin, TN, 37650
Chattanooga Community Kitchen, Inc. DBA CHATT Foundation	08/01/2023 - 08/31/2025	\$ 1,113,685	727 East 11th Street, Chattanooga TN 37403
Chattanooga HSD	09/01/22 - 08/31/24	\$ 3,231,029	101 East 11 Street Chattanooga 37402
Chattanooga HSD	10/01/22 - 09/30/24	\$ 3,339,430	101 East 11 Street Chattanooga 37402

Chattanooga HSD	10/01/22 - 09/30/24	\$ 84,012	101 East 11 Street Chattanooga 37402
Chattanooga HSD	10/01/22 - 09/30/24	\$ 1,680,247	101 East 11 Street Chattanooga 37402
Chattanooga HSD	10/01/23 - 09/30/25	\$ 2,974,968	101 East 11 Street Chattanooga 37402
Chattanooga HSD	10/01/23 - 09/30/25	\$ 76,233	101 East 11 Street Chattanooga 37402
Chattanooga HSD	01/01/22 - 03/31/24	\$ 1,182,878	101 East 11 Street Chattanooga 37402
Chattanooga Neighborhood Enterprise, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	1500 Chestnut St, Suite 102, Chattanooga, TN 37408
Chattanooga Office of Family Endowment	10/01/20 - 03/31/24	\$ 3,344,875	101 East 11 Street Chattanooga 37402
Chattanooga Regional Homeless Coalition, Inc.	08/01/2023 - 08/31/2025	\$ 1,948,552	5751 Uptain Rd. Suite 526 Chattanooga, TN 37411
City of Bolivar	10/01/2023 - 09/30/2026	\$ 530,000	211 North Washington Street, Bolivar, TN 38008
City of Brownsville	10/01/2023 - 09/30/2026	\$ 700,000	P.O. Box 449, Brownsville, TN 38012
City of Chattanooga	07/01/23 - 06/30/24	\$ 134,375	101 E 11th Street, Chattanooga, TN, 37402
City of Clarksville, TN	07/01/23 - 06/30/24	\$ 134,375	One Public Square, 4th floor, Clarksville, TN, 37040
City of Elizabethton	07/01/2022 - 6/30/2025	\$ 500,000	136 S. Sycamore Street, Elizabethton, TN 37643
City of Jamestown	07/01/2022 - 6/30/2025	\$ 350,000	P.O. Box 670, Jamestown, TN 38556
City of Johnson City	07/01/23 - 06/30/24	\$ 134,375	601 East Main Street, Johnson City, TN, 37601
City of LaFollette	10/01/2023 - 09/30/2026	\$ 597,840	207 South Tennessee Avenue, LaFollette, TN 37766
City of Lewisburg	07/01/2022 - 6/30/2025	\$ 500,000	131 East Church Street, Lewisburg, TN 37091
City of Luttrell	10/01/2023 - 09/30/2026	\$ 697,480	101 Park Road, Luttrell, TN 37779
City of Memphis Division of Housing and Community Development (MHCD)	10/1/21-9/30/24	\$ 603,676	170 N. Main St, 4th Floor, Memphis, TN 38103
City of Memphis Division of Housing and Community Development (MHCD)	9/1/22-8/31/24	\$ 694,884	170 N. Main St, 4th Floor, Memphis, TN 38103

City of Memphis Division of Housing and Community Development (MHCD)	9/1/23-8/31/24	\$ 1,213,268	170 N. Main St, 4th Floor, Memphis, TN 38103
City of Memphis Division of Housing and Community Development (MHCD)	7/1/23-6/30/24	\$ 971,851	170 N. Main St, 4th Floor, Memphis, TN 38103
City of Murfreesboro	07/01/23 - 06/30/24	\$ 134,375	111 W Vine Street, Murfreesboro, TN, 37130
City of Niota	07/01/2022 - 6/30/2025	\$ 250,000	201 E. Main Street, Niota, TN 37826
City of Spencer	07/01/2022 - 6/30/2025	\$ 500,000	12180 St. Hwy 111, Spencer, TN 38585
City of Tullahoma	07/01/2022 - 6/30/2025	\$ 750,000	201 West Grundy Street, Tullahoma, TN 37388
City of Westmoreland	10/01/2023 - 09/30/2026	\$ 339,860	P.O. Box 8, Westmoreland, TN 37186
City of Whiteville	10/01/2023 - 09/30/2026	\$ 530,000	144 E. Main Street, Whiteville, TN 38075
Clarksville-Montgomery County Community Action Agency (CMCCAA)	9/1/22-8/31/24	\$ 93,800	150 Lafayette Rd, Clarksville TN 37042
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/1/21-9/30/24	\$ 84,579	150 Lafayette Rd, Clarksville TN 37042
Clarksville-Montgomery County Community Action Agency (CMCCAA)	9/1/23-8/31/24	\$ 163,774	150 Lafayette Rd, Clarksville TN 37042
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/20 - 09/30/23	\$ 1,672,132	150 Lafayette Road Clarksville 37040
Clarksville-Montgomery County Community Action Agency (CMCCAA)	09/01/22 - 08/31/23	\$ 1,764,196	150 Lafayette Road Clarksville 37040
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 1,711,882	150 Lafayette Road Clarksville 37040
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 43,067	150 Lafayette Road Clarksville 37040
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/22 - 09/30/24	\$ 861,340	150 Lafayette Road Clarksville 37040
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/23 - 09/30/25	\$ 1,525,048	150 Lafayette Road Clarksville 37040
Clarksville-Montgomery County Community Action Agency (CMCCAA)	10/01/23 - 09/30/25	\$ 39,079	150 Lafayette Road Clarksville 37040
Clarksville-Montgomery County Community Action Agency (CMCCAA)	01/01/22 - 03/31/24	\$ 376,437	150 Lafayette Road Clarksville 37040

Clarksville-Montgomery County Community Action Agency (CMCCAA)	7/1/23-6/30/24	\$ 139,735	150 Lafayette Rd, Clarksville TN 37042
Cleveland Emergency Shelter, Inc.	07/01/23 - 06/30/24	\$ 125,000	155 6th Street S.E., Cleveland, TN, 37311
Cleveland Bradley Housing Corp.	02/01/2023 - 01/31/2026	\$ 807,840	P.O. Box 3297, Cleveland, TN 37320
Clinch River Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 828,000	111 Randolph Blvd., Oak Ridge, TN 37830
Clinch-Powell Resource Conservation and Development Council, Inc.	08/01/2023 - 08/31/2025	\$ 100,000	7995 Rutledge Pike, Rutledge, TN 37861
Clinch-Powell Resource Conservation and Development Council, Inc.	02/01/2023 - 01/31/2026	\$ 723,499	P.O. Box 379, Rutledge, TN 37861
Community Health of East TN	03/01/2021 to 02/29/2024	\$ 802,000	130 Independence Lane, LaFollette, TN 37766
Community Helpers of Rutherford County	08/01/2023 - 08/31/2025	\$ 500,000	1809 Memorial Boulevard, Murfreesboro, TN 37129
Creative Compassion	02/01/2022 - 01/31/2025	\$ 640,977	20 Penny Lane, Crossville, TN 38555
Crossroads Campus	01/19/2019 to 06/20/2023	\$ 500,000	707 Monroe St., Nashville, TN 37208
Dawn of Hope	07/01/2020 to 12/31/2023	\$ 400,997	P.O. Box 30, Johnson City, TN 37605
Delta Human Resource Agency (DHRA)	9/1/22-8/31/24	\$ 125,265	915 Highway 51 South, Covington, TN 38019
Delta Human Resource Agency (DHRA)	9/1/23-8/31/24	\$ 114,857	915 Highway 51 South, Covington, TN 38019
Delta Human Resource Agency (DHRA)	10/1/21-9/30/24	\$ 114,887	915 Highway 51 South, Covington, TN 38019
Delta Human Resource Agency (DHRA)	10/01/20 - 09/30/23	\$ 1,325,435	915 Hwy. 51 South Covington 38019
Delta Human Resource Agency (DHRA)	09/01/22 - 08/31/24	\$ 1,252,183	915 Hwy. 51 South Covington 38019
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 1,196,337	915 Hwy. 51 South Covington 38019
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 30,097	915 Hwy. 51 South Covington 38019
Delta Human Resource Agency (DHRA)	10/01/22 - 09/30/24	\$ 601,942	915 Hwy. 51 South Covington 38019

Delta Human Resource Agency (DHRA)	10/01/23 - 09/30/25	\$ 1,065,770	915 Hwy. 51 South Covington 38019
Delta Human Resource Agency (DHRA)	10/01/23 - 09/30/25	\$ 27,310	915 Hwy. 51 South Covington 38019
Delta Human Resource Agency (DHRA)	01/01/22 - 03/31/24	\$ 458,423	915 Hwy. 51 South Covington 38019
Delta Human Resource Agency (DHRA)	7/1/23-6/30/24	\$ 97,653	915 Highway 51 South, Covington, TN 38019
Dominion Financial Management	8/24/23 - 9/30/23	\$ 40,000	P.O. Box 1512 Smyrna, TN 37167
Doors of Hope	07/01/23 - 06/30/24	\$ 125,000	100 Ash Street, #2, Bristol, TN, 37620
Douglas-Cherokee Economic Authority	08/01/2023 - 08/31/2025	\$ 737,373	534 E 1st N St, Morristown, TN 37814
Douglas-Cherokee Economic Authority	10/01/20 - 09/30/23	\$ 3,545,618	534 E. First North Street Morristown 37816
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 3,506,528	534 E. First North Street Morristown 37816
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 88,216	534 E. First North Street Morristown 37816
Douglas-Cherokee Economic Authority	10/01/22 - 09/30/24	\$ 1,764,323	534 E. First North Street Morristown 37816
Douglas-Cherokee Economic Authority	10/01/23 - 09/30/25	\$ 3,123,828	534 E. First North Street Morristown 37816
Douglas-Cherokee Economic Authority	10/01/23 - 09/30/25	\$ 80,048	534 E. First North Street Morristown 37816
Douglas-Cherokee Economic Authority	01/01/22 - 05/15/24	\$ 2,027,515	534 E. First North Street Morristown 37816
East Tennessee Human Resource Agency (ETHRA)	08/01/2022-06/30/2024	\$ 600,000	269 Cusick Rd, Alcoa, TN
East Tennessee Human Resource Agency (ETHRA)	08/01/2023 - 08/31/2025	\$ 579,920	9111 Cross Park Drive, Suite D, Knoxville TN 37923
East Tennessee Human Resource Agency (ETHRA)	9/1/22-8/31/24	\$ 340,480	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923
East Tennessee Human Resource Agency (ETHRA)	9/1/23-8/31/24	\$ 594,478	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923
East Tennessee Human Resource Agency (ETHRA)	10/1/21-9/30/24	\$ 304,251	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923

East Tennessee Human Resource Agency (ETHRA)	10/01/20 - 09/30/23	\$ 2,704,175	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	09/01/22 - 08/31/24	\$ 2,793,906	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 2,619,397	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 65,898	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	10/01/22 - 09/30/24	\$ 1,317,960	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	10/01/23 - 09/30/25	\$ 2,333,518	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	10/01/23 - 09/30/25	\$ 59,796	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	01/01/22 - 03/31/24	\$ 1,022,847	9111 Cross Park Drive, Suite 100 Knoxville 37923
East Tennessee Human Resource Agency (ETHRA)	7/1/23-6/30/24	\$ 500,038	9111 Cross Park Dr, Ste D100, Knoxville, TN 37923
Eastern Eight CDC	09/01/2021 to 08/30/2024	\$ 444,071	3 Limited Centre St., Johnson City, TN 37604
Emory Valley Center	03/01/2021 to 02/29/2024	\$ 615,618	723 Emory Valley Rd., Oak Ridger, TN 37830
Fairview Housing Management Corporation	08/01/2023 - 08/31/2025	\$ 1,000,000	116 West Walnut St, Johnson City, TN 37604
Fairview Housing Management Corporation	07/01/23 - 12/31/24	\$ 115,467	116 West Walnut Street Johnson City, TN 37604
Family Promise Of Bristol	07/01/23 - 06/30/24	\$ 125,000	215 W. Watauga Ave, Suite 4, Johnson City, TN, 37604
Family Promise Of Bristol	07/01/23 - 12/31/24	\$ 398,999	100 Ash Street #2 Bristol, TN 37620
Family Promise of Greater Kingsport	07/01/23 - 06/30/24	\$ 98,600	13300 N Main Street, Somerville, TN, 38068
Family Promise of Greater Kingsport	07/01/23 - 12/31/24	\$ 550,000	601 Holston St Kingsport, TN 37660
Fayette Cares, Inc.	07/01/23 - 06/30/24	\$ 88,000	PO Box 332835, Murfreesboro, TN, 37133
Fentress County	07/01/2022 - 6/30/2025	\$ 500,000	101 N. Main Street, Jamestown, TN 38556

Franklin Community Church	07/01/23 - 12/31/24	\$ 239,800	254 Natchez St. Kingsport, TN 37660
Franklin Housing Authority	09/01/2021 to 08/30/2024	\$ 500,000	200 Spring St., Franklin TN 37064
Franklin Housing Authority	07/01/23 - 12/31/24	\$ 330,000	200 Spring Street Franklin, TN 37064
Franklin Housing Authority	05/01/2023 - 04/30/2026	\$ 1,063,724	200 Spring Street, Franklin, TN 37064-3337
Gallatin Housing Authority	07/01/2019 to 10/31/2024	\$ 747,047	401 N. Boyers Ave., Gallatin, TN 37066
Greater Kingsport Alliance for Development	07/01/23 - 06/30/24	\$ 75,000	120 West Court Avenue, Selmer , TN, 38375
Greater Kingsport Alliance for Development	07/01/23 - 12/31/24	\$ 545,000	906 E SEVIER AVE Kingsport, TN 37660-0044
Greater Kingsport Alliance for Development, Inc.	08/01/2023 - 08/31/2025	\$ 520,000	906 E Sevier Ave, Kingsport, TN 37660
Greene County	07/01/2022 - 6/30/2025	\$ 500,000	204 North Cutler Street, Ste. 206, Greeneville, TN 37743
Habitat For Humanity	07/01/2023 - 06/30/2024	\$ 500,000	P.O. Box 10375 Murfreesboro, TN
Hamblen County	07/01/2022 - 6/30/2025	\$ 750,000	511 West 2nd North Street, Morristown, TN 37814
Hard Bargain	04/01/2021 - 03/31/2025	\$ 640,977	P.O. Box 545, Franklin, TN 37065
Highland Rim Economic Council	10/01/20 - 03/31/24	\$ 870,053	213 College Street Erin 37061
Highland Rim Economic Council	09/01/22 - 08/31/24	\$ 847,031	213 College Street Erin 37061
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 825,464	213 College Street Erin 37061
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 20,767	213 College Street Erin 37061
Highland Rim Economic Council	10/01/22 - 09/30/24	\$ 415,336	213 College Street Erin 37061
Highland Rim Economic Council	10/01/23 - 09/30/25	\$ 735,374	213 College Street Erin 37061
Highland Rim Economic Council	10/01/23 - 09/30/25	\$ 18,844	213 College Street Erin 37061
Highland Rim Economic Council	01/01/22 - 03/31/24	\$ 310,098	213 College Street Erin 37061

Highlands Residential Services	08/01/2023 - 7/31/2026	\$ 1,500,000	P.O. Box 400, Putnam, TN 38506-400
Hilltopper, Inc	03/01/2024 - 02/28/2027	\$ 760,950	86 Duer Court, Crossville, TN 38555-5564
Housing, Health, and Human Service Alliance of Rutherford County	07/01/23 - 06/30/24	\$ 125,000	733 W. Main St, Morristown, TN, 37814
Jefferson County Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 999,185	P.O. Box 346, Jefferson City, TN 37760
Jesus Cares McNairy County	07/01/23 - 06/30/24	\$ 125,000	1513 Jeffers Rd , Huntsville, TN, 37756
Knox County Government	08/01/2023 - 08/31/2025	\$ 40,000,000.00	400 West Main Street, Suite 364, Knoxville, TN 37902
Knox Housing Partnership, Inc. DBA HomeSource east tennessee	08/01/2023 - 08/31/2025	\$ 500,000	109 Winona St, Knoxville, TN 37917
Knoxville Leadership Foundation	03/01/2022 to 02/28/2025	\$ 600,000	318 N. Gay St., # 210, Knoxville, TN 37917
Knoxville-Knox County Community Action Committee (KKCCAC)	08/01/2023 - 08/31/2025	\$ 908,091	2247 Western Ave, Knoxville TN 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	9/1/22-8/31/24	\$ 326,047	2247 Western Ave, Knoxville, TN 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	9/1/23-8/31/24	\$ 569,279	2247 Western Ave, Knoxville, TN 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	10/1/21-9/30/24	\$ 303,108	2247 Western Ave, Knoxville, TN 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/20 - 09/30/23	\$ 4,236,511	2247 Western Avenue Knoxville 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	09/01/22 - 08/31/24	\$ 4,374,139	2247 Western Avenue Knoxville 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 4,063,663	2247 Western Avenue Knoxville 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 102,232	2247 Western Avenue Knoxville 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/22 - 09/30/24	\$ 2,044,648	2247 Western Avenue Knoxville 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/23 - 09/30/25	\$ 3,620,158	2247 Western Avenue Knoxville 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	10/01/23 - 09/30/25	\$ 92,766	2247 Western Avenue Knoxville 37921
Knoxville-Knox County Community Action Committee (KKCCAC)	01/01/22 - 03/31/24	\$ 1,601,370	2247 Western Avenue Knoxville 37921

Knoxville-Knox County Community Action Committee (KKCCAC)	7/1/23-6/30/24	\$ 482,833	2247 Western Ave, Knoxville, TN 37921
Lakeway Area Habitat for Humanity	02/01/2023 - 01/31/2026	\$ 738,980	P. O. Box 2133, Morristown, TN 37816-2133
Lebanon Housing Authority	08/01/2023 - 7/31/2026	\$ 1,464,520	49 Upton Heights, Lebanon, TN 37087
Loudon Habitat for Humanity	04/01/2021 - 09/30/2024	\$ 353,100	238 Hwy 70W, Lenoir City, TN 37771
Maryville Housing Authority	08/01/2023 - 7/31/2026	\$ 1,437,758	311 Atlantic Avenue, Maryville, TN 37801--2116
Memphis Area Legal Services, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	200 Jefferson, Suite 1075, Memphis, TN 38103
Memphis Housing Authority	09/01/2021 to 08/30/2024	\$ 500,000	700 Adams Ave., Memphis TN 38105
Metro Action Commission	08/01/2023 - 08/31/2025	\$ 1,403,318	1281 Murfreesboro Pike, Nashville, TN 37217
Metro Action Commission	10/01/20 - 09/30/23	\$ 7,011,439	800 2nd Avenue N Nashville 37201
Metro Action Commission	09/01/22 - 08/31/24	\$ 6,761,510	800 2nd Avenue N Nashville 37201
Metro Action Commission	10/01/22 - 09/30/24	\$ 6,523,462	800 2nd Avenue N Nashville 37201
Metro Action Commission	10/01/22 - 09/30/24	\$ 164,115	800 2nd Avenue N Nashville 37201
Metro Action Commission	10/01/22 - 09/30/24	\$ 3,282,305	800 2nd Avenue N Nashville 37201
Metro Action Commission	10/01/23 - 09/30/25	\$ 5,811,497	800 2nd Avenue N Nashville 37201
Metro Action Commission	10/01/23 - 09/30/25	\$ 148,919	800 2nd Avenue N Nashville 37201
Metro Action Commission	01/01/22 - 03/31/24	\$ 2,175,385	800 2nd Avenue N Nashville 37201
Metropolitan Development and Housing Agency (MDHA)	03/01/2021 to 08/29/2024	\$ 500,000	701 S. Sixth St., Nashville, TN 37206
Metropolitan Development and Housing Agency (MDHA)	9/1/22-8/31/24	\$ 322,933	701 South Sixth St, Nashville, TN 37206
Metropolitan Development and Housing Agency (MDHA)	9/1/23-8/31/24	\$ 563,842	701 South Sixth St, Nashville, TN 37206
Metropolitan Development and Housing Agency (MDHA)	10/1/21-9/30/24	\$ 324,159	701 South Sixth St, Nashville, TN 37206

Metropolitan Development and Housing Agency (MDHA)	7/1/23-6/30/24	\$ 532,487	701 South Sixth St, Nashville, TN 37206
Mid-Cumberland Community Action Agency (MCCAA)	08/01/2023 - 08/31/2025	\$ 4,098,823	3735 North Mount Juliet Rd, Mount Juliet TN 37122
Mid-Cumberland Community Action Agency (MCCAA)	9/1/22-8/31/24	\$ 356,936	106 Webster Ln, Lebanon TN 37087
Mid-Cumberland Community Action Agency (MCCAA)	9/1/23-8/31/24	\$ 623,211	106 Webster Ln, Lebanon TN 37087
Mid-Cumberland Community Action Agency (MCCAA)	10/1/21-9/30/24	\$ 281,040	106 Webster Ln, Lebanon TN 37087
Mid-Cumberland Community Action Agency (MCCAA)	09/29/21 - 02/29/24	\$ 4,568,718	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	09/01/22 - 08/31/24	\$ 5,862,116	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 5,882,362	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 147,987	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	10/01/22 - 09/30/24	\$ 2,959,733	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	10/01/23 - 09/30/25	\$ 5,240,365	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	10/01/23 - 09/30/25	\$ 134,284	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	01/01/22 - 03/31/24	\$ 2,146,117	3735 N Mt. Juliet Rd Mt. Juliet 37122
Mid-Cumberland Community Action Agency (MCCAA)	7/1/23-6/30/24	\$ 480,156	106 Webster Ln, Lebanon TN 37087
Mid-East Community Action Agency (MECCA)	10/01/20 - 09/30/23	\$ 900,153	315 E Race ST Kingston 37763
Mid-East Community Action Agency (MECCA)	09/01/22 - 08/31/24	\$ 949,679	315 E Race ST Kingston 37763
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 916,548	315 E Race ST Kingston 37763
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 23,058	315 E Race ST Kingston 37763
Mid-East Community Action Agency (MECCA)	10/01/22 - 09/30/24	\$ 461,165	315 E Race ST Kingston 37763

Mid-East Community Action Agency (MECCA)	10/01/23 - 09/30/25	\$ 816,517	315 E Race ST Kingston 37763
Mid-East Community Action Agency (MECCA)	10/01/23 - 09/30/25	\$ 20,923	315 E Race ST Kingston 37763
Mid-East Community Action Agency (MECCA)	01/01/22 - 03/31/24	\$ 289,000	315 E Race ST Kingston 37763
MidSouth Development District	08/01/2022- 06/30/2024	\$ 600,000	110 Adams Avenue Ste 500, Memphis, Tn
Ministerial Association Temporary Shelter	07/01/23 - 06/30/24	\$ 125,000	720 Old Salem Rd., Murfreesboro
MiTecho, Inc.	8/24/23 - 9/30/23	\$ 32,080	1953 Lonhill Dr. Collierville, TN 38017
Morgan County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 387, Warburg, TN 37887
Northwest TN Economic Development Council	10/01/20 - 09/30/23	\$ 3,119,934	231 South Wilson Street Dresden 38225
Northwest TN Economic Development Council	09/01/22 - 08/31/23	\$ 3,108,261	231 South Wilson Street Dresden 38225
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 2,824,868	231 South Wilson Street Dresden 38225
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 71,067	231 South Wilson Street Dresden 38225
Northwest TN Economic Development Council	10/01/22 - 09/30/24	\$ 1,421,343	231 South Wilson Street Dresden 38225
Northwest TN Economic Development Council	10/01/23 - 09/30/25	\$ 2,516,564	231 South Wilson Street Dresden 38225
Northwest TN Economic Development Council	10/01/23 - 09/30/25	\$ 64,487	231 South Wilson Street Dresden 38225
Northwest TN Economic Development Council	01/01/22 - 03/31/24	\$ 1,137,933	231 South Wilson Street Dresden 38225
Omni Family Foundation	03/01/2022 to 02/28/2025	\$ 239,984	301 S. Perimeter Park Drive, Ste., 200, Nashville, TN 37211
Park Center	07/01/2020 to 06/30/2024	\$ 1,009,352	1935 21st Ave. S., Nashville TN 37212
Park Center	06/01/2020 to 09/30/2025	\$ 745,000	1935 21st Ave. S., Nashville TN 37212
Partnerships for Families, Children, and Adults	07/01/23 - 12/31/24	\$ 549,868	5600 E Brainerd Rd, Suite E-3 Chattanooga, TN 37411
Pinnacle Resource Center	08/01/2023 - 08/31/2025	\$ 500,000	1513 Jeffers Rd, Huntsville, TN 37756

Pinnacle Resource Center	07/01/23 - 06/30/24	\$ 125,000	308 West Castle Street , Murfreesboro, TN, 37129
Project Return	03/01/2021 to 08/31/2024	\$ 622,928	813 2nd Ave. South, Nashville, TN 37210
Project Return	03/01/2022 to 02/28/2025	\$ 600,000	813 2nd Ave. South, Nashville, TN 37210
Renewal House	07/01/2020 to 06/30/2023	\$ 500,000	3410 Clarksville Pike, Nashville, TN 37218
Scott County	07/01/2022 - 6/30/2025	\$ 750,000	P.O. Box 180, Huntsville, TN 37756
Shelby County Community Services Agency	08/01/2023 - 08/31/2025	\$ 2,613,051	1187 Minna Place, Memphis, TN 38104
Shelby County Community Services Agency	10/01/20 - 09/30/23	\$ 12,698,269	1188 Minna Place Memphis 38104
Shelby County Community Services Agency	09/01/22 - 08/31/24	\$ 12,591,855	1188 Minna Place Memphis 38104
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 11,906,073	1188 Minna Place Memphis 38104
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 299,529	1188 Minna Place Memphis 38104
Shelby County Community Services Agency	10/01/22 - 09/30/24	\$ 5,990,587	1188 Minna Place Memphis 38104
Shelby County Community Services Agency	10/01/23 - 09/30/25	\$ 10,606,653	1188 Minna Place Memphis 38104
Shelby County Community Services Agency	10/01/23 - 09/30/25	\$ 271,794	1188 Minna Place Memphis 38104
Shelby County Community Services Agency	01/01/22 - 03/31/24	\$ 4,609,871	1188 Minna Place Memphis 38104
Shelby County Government	not reported	\$ 5,000,000.00	160 N Main St., Suite 250, Memphis, TN 38103
South Central Human Resource Agency (SCHRA)	9/1/22-8/31/24	\$ 237,041	1437 Winchester Hwy, Fayetteville TN 37334
South Central Human Resource Agency (SCHRA)	9/1/23-8/31/24	\$ 413,873	1437 Winchester Hwy, Fayetteville TN 37334
South Central Human Resource Agency (SCHRA)	10/1/21-9/30/24	\$ 210,577	1437 Winchester Hwy, Fayetteville TN 37334
South Central Human Resource Agency (SCHRA)	7/1/23-6/30/24	\$ 347,709	1437 Winchester Hwy, Fayetteville TN 37334
South Central Human Resrouce Agency (SCHRA)	08/01/2023 - 08/31/2025	\$ 911,671	606 Lee Avenue, Fayetteville, TN 37334

South Central Human Resrouce Agency (SCHRA)	10/01/20 - 09/30/23	\$ 4,315,999	1437 WINCHESTER HWY Fayetteville 37334
South Central Human Resrouce Agency (SCHRA)	09/01/22 - 08/31/23	\$ 4,392,355	1437 WINCHESTER HWY Fayetteville 37334
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 4,259,756	1437 WINCHESTER HWY Fayetteville 37334
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 107,166	1437 WINCHESTER HWY Fayetteville 37334
South Central Human Resrouce Agency (SCHRA)	10/01/22 - 09/30/24	\$ 2,143,313	1437 WINCHESTER HWY Fayetteville 37334
South Central Human Resrouce Agency (SCHRA)	10/01/23 - 09/30/25	\$ 3,794,850	1437 WINCHESTER HWY Fayetteville 37334
South Central Human Resrouce Agency (SCHRA)	10/01/23 - 09/30/25	\$ 97,242	1437 WINCHESTER HWY Fayetteville 37334
South Central Human Resrouce Agency (SCHRA)	01/01/22 - 03/31/24	\$ 1,608,039	1437 WINCHESTER HWY Fayetteville 37334
South Central Tennessee Development District	08/01/2022-06/30/2024	\$ 600,000	101 Sam Watkins Blvd, Mt Pleasant, TN
Southeast Tennessee Human Resource Agency (SETHRA)	08/01/2022-06/30/2024	\$ 600,000	312 Resource Rd, Dunlap, TN
Southeast Tennessee Human Resource Agency (SETHRA)	08/01/2023 - 08/31/2025	\$ 473,637	312 Resource Rd, Dunlap TN 37327
Southeast Tennessee Human Resource Agency (SETHRA)	9/1/22-8/31/24	\$ 360,281	1250 Old Chattanooga Pike SW, Cleveland, TN 37311
Southeast Tennessee Human Resource Agency (SETHRA)	9/1/23-8/31/24	\$ 629,050	1250 Old Chattanooga Pike SW, Cleveland, TN 37311
Southeast Tennessee Human Resource Agency (SETHRA)	10/1/21-9/30/24	\$ 318,885	1250 Old Chattanooga Pike SW, Cleveland, TN 37311
Southeast Tennessee Human Resource Agency (SETHRA)	09/01/22 - 08/31/23	\$ 2,281,524	312 Resource Road Dunlap 37327
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 2,100,983	312 Resource Road Dunlap 37327
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 52,856	312 Resource Road Dunlap 37327
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/22 - 09/30/24	\$ 1,057,118	312 Resource Road Dunlap 37327
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/23 - 09/30/25	\$ 1,871,684	312 Resource Road Dunlap 37327
Southeast Tennessee Human Resource Agency (SETHRA)	10/01/23 - 09/30/25	\$ 47,962	312 Resource Road Dunlap 37327

Southeast Tennessee Human Resource Agency (SETHRA)	01/01/22 - 03/31/24	\$ 835,265	312 Resource Road Dunlap 37327
Southeast Tennessee Human Resource Agency (SETHRA)	7/1/23-6/30/24	\$ 527,336	1250 Old Chattanooga Pike SW, Cleveland, TN 37311
Southwest Human Resource Agency (SWHRA)	9/1/22-8/31/24	\$ 273,136	1527 White Ave, Henderson, TN 38340
Southwest Human Resource Agency (SWHRA)	9/1/23-8/31/24	\$ 580,752	1527 White Ave, Henderson, TN 38340
Southwest Human Resource Agency (SWHRA)	10/1/21-9/30/24	\$ 241,064	1527 White Ave, Henderson, TN 38340
Southwest Human Resource Agency (SWHRA)	7/1/23-6/30/24	\$ 480,343	1527 White Ave, Henderson, TN 38340
Southwest Human Resrouce Agency (SWHRA)	08/01/2022-06/30/2024	\$ 906,276	1527 White Ave/P.O. Box 264 Henderson Tn
Southwest Human Resrouce Agency (SWHRA)	08/01/2023 - 08/31/2025	\$ 636,030	1527 White Ave, Henderson TN 28340
Southwest Human Resrouce Agency (SWHRA)	10/01/20 - 03/31/24	\$ 3,041,280	P.O. Box 264 Henderson 38340
Southwest Human Resrouce Agency (SWHRA)	09/01/22 - 08/31/24	\$ 3,064,189	P.O. Box 264 Henderson 38340
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 3,059,780	P.O. Box 264 Henderson 38340
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 76,977	P.O. Box 264 Henderson 38340
Southwest Human Resrouce Agency (SWHRA)	10/01/22 - 09/30/24	\$ 1,539,540	P.O. Box 264 Henderson 38340
Southwest Human Resrouce Agency (SWHRA)	10/01/23 - 09/30/25	\$ 2,725,837	P.O. Box 264 Henderson 38340
Southwest Human Resrouce Agency (SWHRA)	10/01/23 - 09/30/25	\$ 69,849	P.O. Box 264 Henderson 38340
Southwest Human Resrouce Agency (SWHRA)	01/01/22 - 03/31/24	\$ 1,121,798	P.O. Box 264 Henderson 38340
Southwest TN CDC	04/01/2021 - 09/30/2024	\$ 1,000,000	P.O. Box 264, Henderson, TN 38340-0264
Stepping Stones Safe Haven, Inc	07/01/23 - 06/30/24	\$ 90,000	204 W. Walnut Street, Johnson City, TN, 37605
TCAC	02/01/2023 - 01/31/2026	\$ 892,488	740 East Main Street, Morristown, TN 37814

Tennessee Homeless Solutions	08/01/2023 - 08/31/2025	\$ 500,000	100 Federal Dr, Jackson, TN 38305
Tennessee Homeless Solutions	07/01/23 - 12/31/24	\$ 385,000	100 Federal Drive #2 Jackson, TN 38305
Tennessee Housing Development Corporation	09/01/2021 to 08/30/2024	\$ 500,000	P.O. Box 3863, Jackson TN 38303
The Caring Place	08/01/2023 - 08/31/2025	\$ 500,000	2400 Bower Lane, Cleveland, TN 37320
The Caring Place	07/01/23 - 12/31/24	\$ 330,000	PO Box 5334 Cleveland, TN 37320
The City of Kingsport	07/01/23 - 12/31/24	\$ 220,000	415 Broad Street Kingsport, TN 37660
The Journey Home, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	308 West Castle Street, Murfreesboro, TN 37133
The Journey Home, Inc.	07/01/23 - 06/30/24	\$ 125,000	505 Dale St., Kingsport, TN, 37660
The Journey Home, Inc.	07/01/23 - 12/31/24	\$ 528,000	308 West Castle Street Mufreesboro, TN 37129
The Salvation Army Murfreesboro	08/01/2023 - 08/31/2025	\$ 350,000	1137 West Main St, Murfreesboro, TN 37129
The Salvation Army Of Johnson City	07/01/23 - 06/30/24	\$ 125,000	137 Dr Martin Luther King Jr Blvd, Bristol, TN, 37620
The Salvation Army, A Georgia Corporation for Kingsport	07/01/23 - 06/30/24	\$ 63,750	PO Box 791, Murfreesboro, TN, 37129
The Salvation Army, A Georgia Corporation, for Bristol, TN	07/01/23 - 06/30/24	\$ 125,000	152 Bus Terminal Rd, Oak Ridge, TN, 37830
The Salvation Army, A Georgia Corporation, for Murfreesboro, TN	07/01/23 - 06/30/24	\$ 125,000	428. E. Bell Street, Murfreesboro, TN, 37130
The Salvation Army, Greater Knoxville	08/01/2023 - 08/31/2025	\$ 500,000	409 N Broadway, Knoxville, TN 37917
The Salvation Army, Greater Knoxville	07/01/23 - 12/31/24	\$ 550,000	409 N Broadway Knoxville, TN
The Salvation Army, Tri-Cities	07/01/23 - 12/31/24	\$ 550,000	204 West Walnut St. Johnson City, TN 37604
The Works, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	1471 Genesis Cir., Memphis, TN 38106

Town of Carmel	10/01/2023 - 09/30/2026	\$ 249,100	100 E. Main Street, Mt. Carmel, TN 37645
Town of Livingston	07/01/2022 - 6/30/2025	\$ 500,000	301 McHenry Circle, Livingston, TN 38570
Town of Mountain City	07/01/2022 - 6/30/2025	\$ 315,000	210 South Church Street, Mountain City, TN 37683
Town of Palmer	07/01/2022 - 6/30/2025	\$ 500,000	P.O. Box 219, Palmer TN 37365
Town of Surgoinsville	10/01/2023 - 09/30/2026	\$ 249,100	P.O. Box 67, Surgoinsville, TN 37873
Town of Unicoi	10/01/2023 - 09/30/2026	\$ 249,100	P.O. Box 39, Unicoi, TN 37692
Trinity Out-Reach Center of Hope	07/01/23 - 06/30/24	\$ 98,894	906 E Sevier Ave., Kingsport, TN, 37662
Trinity Out-Reach Center of Hope	07/01/23 - 12/31/24	\$ 220,000	152 Bus Terminal Rd Oak Ridge, TN 37830
Unicoi County	10/01/2023 - 09/30/2026	\$ 398,560	P.O. Box 169, Erwin, TN 37650
United Cerebral Palsy of TN	07/01/2023- 06/30/2025	\$ 400,000	1200 9th Ave North, Ste 110 Nashville, TN
University of Tennessee Extension	8/24/23 - 9/30/23	\$ 29,645	2621 Morgan Circle Knoxville, TN 37996
Upper Cumberland Development District	08/01/2022- 06/30/2024	\$ 600,000	1104 England Dr, Cookeville, TN
Upper Cumberland Human Resource Agency (UCHRA)	08/01/2023 - 08/31/2025	\$ 868,131	580S Jefferson Ave, Cookeville, TN 38501
Upper Cumberland Human Resource Agency (UCHRA)	9/1/22-8/31/24	\$ 222,869	580 South Jefferson Ave, Ste B, Cookeville, TN 38501
Upper Cumberland Human Resource Agency (UCHRA)	9/1/23-8/31/24	\$ 389,128	580 South Jefferson Ave, Ste B, Cookeville, TN 38501
Upper Cumberland Human Resource Agency (UCHRA)	10/1/21-9/30/24	\$ 200,481	580 South Jefferson Ave, Ste B, Cookeville, TN 38501
Upper Cumberland Human Resource Agency (UCHRA)	10/01/20 - 09/30/23	\$ 4,598,120	580 South Jefferson Cookeville 38501
Upper Cumberland Human Resource Agency (UCHRA)	09/01/22 - 08/31/24	\$ 4,181,754	580 South Jefferson Cookeville 38501

Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 4,004,407	580 South Jefferson Cookeville 38501
Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 100,742	580 South Jefferson Cookeville 38501
Upper Cumberland Human Resource Agency (UCHRA)	10/01/22 - 09/30/24	\$ 2,014,833	301 Louis ST Kingsport 37660
Upper Cumberland Human Resource Agency (UCHRA)	10/01/23 - 09/30/25	\$ 3,567,369	580 South Jefferson Cookeville 38501
Upper Cumberland Human Resource Agency (UCHRA)	10/01/23 - 09/30/25	\$ 91,413	580 South Jefferson Cookeville 38501
Upper Cumberland Human Resource Agency (UCHRA)	01/01/22 - 03/31/24	\$ 1,680,938	580 South Jefferson Cookeville 38501
Upper Cumberland Human Resource Agency (UCHRA)	7/1/23-6/30/24	\$ 326,866	580 South Jefferson Ave, Ste B, Cookeville, TN 38501
Upper East Tennessee Human Development Agency (UETHDA)	08/01/2023 - 08/31/2025	\$ 1,237,983	301 Louis St, Kingsport, TN 37660
Upper East Tennessee Human Development Agency (UETHDA)	9/1/22-8/31/24	\$ 315,551	301 Louis St, Kingsport, TN 37660
Upper East Tennessee Human Development Agency (UETHDA)	9/1/23-8/31/24	\$ 550,952	301 Louis St, Kingsport, TN 37660
Upper East Tennessee Human Development Agency (UETHDA)	10/1/21-9/30/24	\$ 285,903	301 Louis St, Kingsport, TN 37660
Upper East Tennessee Human Development Agency (UETHDA)	10/01/20 - 09/30/23	\$ 5,727,328	301 Louis ST Kingsport 37660
Upper East Tennessee Human Development Agency (UETHDA)	09/01/22 - 08/31/23	\$ 5,963,542	301 Louis ST Kingsport 37660
Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 5,729,847	301 Louis ST Kingsport 37660
Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 144,150	301 Louis ST Kingsport 37660
Upper East Tennessee Human Development Agency (UETHDA)	10/01/22 - 09/30/24	\$ 2,882,995	580 South Jefferson Cookeville 38501
Upper East Tennessee Human Development Agency (UETHDA)	10/01/23 - 09/30/25	\$ 5,104,496	301 Louis ST Kingsport 37660
Upper East Tennessee Human Development Agency (UETHDA)	10/01/23 - 09/30/25	\$ 130,802	301 Louis ST Kingsport 37660
Upper East Tennessee Human Development Agency (UETHDA)	01/01/22 - 03/31/24	\$ 2,183,249	301 Louis ST Kingsport 37660

Upper East Tennessee Human Development Agency (UETHDA)	7/1/23-6/30/24	\$ 467,707	301 Louis St, Kingsport, TN 37660
Urban Housing Solutions	07/01/2020 to 06/30/2024	\$ 1,500,000	822 Woodland St., Nashville, TN 37206
Volunteer Behavioral Health Care System	03/01/2024 - 02/28/2027	\$ 776,250	413 Spring Street, Chattanooga, TN 37045-3848
Volunteer Ministry Center, Inc.	03/01/2021 to 02/29/2024	\$ 500,000	511 N. Broadway, Knoxville, TN 37917
Volunteer Ministry Center, Inc.	08/01/2023 - 08/31/2025	\$ 500,000	511 N. Broadway, Knoxville, TN 37919
Wo/men's Resource and Rape Assistance Program	07/01/23 - 12/31/24	\$ 408,584	62 Directors Row Jackson, TN 38305







Funding	Program Name/Contact Type	MWBE Status	Description of Services	Competitive/ NonComp.	Statement of Assurance	New
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Street Outreach and Rapid Rehousing	Comp.	y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter, and Rapid Rehousing	Comp.	y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance	Non-Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance	Non-Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Rapid Rehousing	Non-Comp.	y	N
Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Rapid Rehousing	Non-Comp.	y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Emergency Shelter and Homelessness Prevention	Non-Comp.	y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2021	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter and Homelessness Prevention	Non-Comp.	y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Fed-DHHS	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N

Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
HUD OHC	Housing Counseling	Y	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2024	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	Conversion/Rehabilitation Affordable Rental Housing	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Street Outreach, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N

Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	Y
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-HUD	ESG 2023	n/a	Rapid Rehousing	Comp.	y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
THDA-TNHTF	Habitat Set-Aside	n/a	New home builds/affordable housing	Non-comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N

Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Data Collection Only	Comp.	y	N
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Federal	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2025	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N

Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Fed-HUD	NHTF	n/a	Multifamily Rental	Comp.	Y	Y
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2026	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N

Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2027	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter and Rapid Rehousing	Comp.	y	N
HUD OHC	Housing Counseling	n/a	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	Acquisition Affordable Rental Housing	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
THDA-TNHTF	Creating Homes Initiative - 2	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y

Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Rapid Rehousing	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	Acquisition & Rehabilitation Affordable Rental Housing	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	Acquisition & Rehabilitation Affordable Rental Housing	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Federal	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2028	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y

FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2029	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2030	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
THDA-TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Fed-HUD	HOME	n/a	Homeownership Development	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N

Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	Rehabilitation Affordable Rental Housing	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Emergency Shelter, Homelessness Prevention and Rapid Rehousing	Comp.	y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Street Outreach, Emergency Shelter and Homelessness Prevention	Comp.	y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fed-HUD	ESG 2023	n/a	Emergency Shelter	Comp.	y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y

Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
Fed-HUD	ESG 2023	n/a	Data Collection Only	Comp.	y	N
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N
Fed-HUD	HOME	n/a	Homeowner Rehab.	Comp.	Y	Y
THDA- TNHTF	Home Modss and Ramps (HMR)	n/a	Ramps and home modifications for disabled persons	Non-comp.	Y	N
HUD OHC	Housing Counseling	n/a	Housing Counseling Services: Pre& Post Homeownership, Foreclosure Prevention, Rental	Comp.	Y	N
THDA- TNHTF	Emergency Repair (ERP)	n/a	Critical Home repair for seniors and disabled homeowners	Non-comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2031	n/a	Weatherization of homes for low- income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N

FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N
Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Non-Comp.	Y	Y
Fed-DOE	LIHEAP (Wx) 2022	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
Fed-DOE	LIHEAP (Wx) 2032	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
FED-DHHS	LIHEAP -21	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-22	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-23 Supp	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
FED-DHHS	LIHEAP-24 INF	n/a	Low-Income Home Energy (Utility) Assistance	Non-Comp.	Y	N
Federal	LIHWAP-22	n/a	Water (Utility) Assistance Program	Non-Comp.	Y	N

Fed-DOE	Weatherization Assistance 2023	n/a	Weatherization of homes for low-income families to reduce energy burden.	Non-Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed-HUD	HOME	n/a	Multifamily Rental	Comp.	Y	N
THDA-TNHTF	Competitive Grants	n/a	New Construction Affordable Rental Housing	Comp.	Y	N
Fed Treasury	ERA-EPP	n/a	Rental & Utility Assistance	Comp.	Y	Y
Fed-HUD	HOME-ARP Supportive Services	n/a	Homelessness Prevention Supportive Services	Comp.	Y	N







**The ESG Monitoring Process Checklist outlines the process for conducting the monitoring review.**

**EMAIL PACKET:**

The following documents should be included in the monitoring email notification and should be saved on the network in the CAM subfolder titled, Email Packet.”

- ☐ Notification Letter (Initial notification)
- ☐ Email language (message for the body of the email - Initial notification)
- ☐ Monitoring Questionnaire (Initial notification)
- ☐ Contact Information sheet (Initial notification)
- ☐ Remote Monitoring Checklist (Initial notification; shelter and non-shelter)
- ☐ Entrance conference Agenda (Send prior to the Entrance Interview)
- ☐ Client File Document Transmission Checklist/Client list (Send with list of client files to review the day of the Entrance Interview)
- ☐ Monitoring Close-Out Letter (only send if agency is required to respond to Monitoring Letter in writing)
- ☐ Compliance Monitoring Completion Form (Send with the final monitoring letter if written response is not required from agency)

**COMPLIANCE MONITORING PROCESS:**

- ☐ Review previous monitoring reports for the agency, review the agency website, and review the ESG Program Description and the HUD CFR's.
- ☐ Request draw request data from Kristy Allen.
- ☐ Organize draw request data into individual draw requests.
- ☐ Review draw requests and request further information from agency if required.
- ☐ Send email notification to inform subrecipient of monitoring.
- ☐ The following documents should be attached to email notification.
  1. Monitoring notification letter
  2. Contact sheet/Request for list Board of Directors (if/applicable)
  3. Agency Program Questionnaire
  4. Remote Monitoring Checklist
- ☐ Enter monitoring data on the “Monitoring Scheduler.” (Only for agencies that have a shelter)
- ☐ Enter monitoring data on the “Monitoring Tracker” throughout the monitoring process.
- ☐ Confirm receipt of client list from the subrecipient.
- ☐ Use randomizer to select files to be reviewed (<https://randomwordgenerator.com/number.php>).
- ☐ Schedule the entrance conference (send Teams invitation once dates are confirmed)

- ☐ Confirm receipt of additional documents from subrecipient.
- ☐ Provide a copy of the Entrance Conference Agenda to the subrecipient
- ☐ Send subrecipient the list of client files to be reviewed along with specific instructions to upload files within 24 hours to EDT as separate PDF documents and in accordance with the "Client File Document Transmission Checklist." (draft email language re: document transmission).
- ☐ Request that the subrecipient informs you when files have been uploaded to EDT.
- ☐ Once uploaded to EDT, transfer files to the designated network folder and delete from EDT.
- ☐ Incomplete files, files that contain illegible documents or missing pages should not be reviewed, but should be returned to the subrecipient for correction
- ☐ Conduct file review – reviewing each file to confirm compliance with the federal and state regulations and for client eligibility.
- ☐ Complete monitoring tool as file review is being completed.
- ☐ Once the file review is complete, draft the monitoring letter to note any findings, observations, and/or concerns.
- ☐ Schedule the exit conference to address deficiencies highlighted in the monitoring letter.
- ☐ Finalize and send the monitoring letter along with the Monitoring Completion Form to the subrecipient. (Only send the Monitoring Completion Form if the agency is not required to send a written response)
  - ☐ Remember to CC: all who should receive a copy of the letter (**BCC internal staff**).
- ☐ Once the subrecipient responds to the monitoring letter, verify that the Corrective Action Plans have been successfully completed, send the monitoring close out letter.
  - ☐ Remember to CC: all who should receive a copy of the letter (**BCC internal staff**).
- ☐ Compile the following documents into the ECM packet and save on the network in the subfolder titled, "ECM Packet."
  1. ECM Cover Letter
  2. Monitoring Closeout Letter
  3. Monitoring Completion Form
  4. Monitoring Letter (final draft)
  5. Subrecipient Response
  6. Monitoring Tool
  7. Monitoring Notification
  8. Confirmation of Entrance and Exit Conferences/Agenda
  9. Client File documents
  10. Questionnaire

## 11. Misc. Forms

## HOME PROGRAM FILE DOCUMENT CHECKLIST

Email Upload ([CPCCompliance@thda.org](mailto:CPCCompliance@thda.org))

### PROGRAM FILES:

- ☐ Public meeting advertisement and sign in sheet
- ☐ Written policy and procedures (HO-1)
- ☐ Resolution by the governing body adopting the Policies and Procedures
- ☐ Matrix or list of applicants to demonstrate that the applicant priority system is being followed
- ☐ Title VI, LEP, and HOME Training materials and staff Sign-In sheets
- ☐ Working Agreement Attachment A requirements, if applicable
- ☐ Photo of Non-discrimination Policy and Public Accountability postings
- ☐ Grantee personnel and hiring policies
- ☐ Job advertisement postings - Section 3 if project is \$200,000 or more
- ☐ Selection process for Grant Administrator – will be sent from admin
- ☐ Contract between Grantee and Administrator – will be sent from admin
- ☐ Grievance Policy: Must include an established procedure for addressing complaints.

EDT upload (<https://edt.thda.org/Web/Account/Login.htm>)

### CLIENT FILES:

- ☐ Complete application – fully executed by homeowner(s)(HO-3)
- ☐ Income eligibility/verification
- ☐ Re-verification: Income re-verification is required if more than six months have passed between the date of the initial income verification and the execution of the homeowner rehabilitation/reconstruction contract.
- ☐ Proof of Ownership with documentation of record, i.e., Warranty Deed, Quit Claim Deed, Life Estate, or 99 Year Lease
- ☐ Environmental Review Checklist (ER-3 & 4)
- ☐ Verification that the ***“Fair Housing-Equal Opportunity for All”*** pamphlet has been provided to the applicant
- ☐ Evidence that the ***“Basic Home Maintenance Guide or Counseling”*** has been provided to the applicant
- ☐ Approval notification for Rehabilitation Assistance (HO-5)
- ☐ Justification for Reconstruction (HO-8)
- ☐ Approved (by THDA) work write-ups or plans with each page initialed by the homeowner and contractor (HO-6A)

**For lead based paint hazards, the following must be on file:**

- ☐ Verification that the Lead Based Paint Pamphlet, ***“Protect Your Family from Lead”*** was provided to an applicant whose unit was built before 1978

## HOME PROGRAM FILE DOCUMENT CHECKLIST

- ☐ Lead Based Risk Assessment provided to and completed by applicants whose units were built before 1978
- ☐ Fully executed Rehabilitation Contract Addendum for Reduction of LBH for existing lead-based paint hazards **(HO-12)**
- ☐ Clearance test
- ☐ Verification that a copy of the clearance test was provided to the applicant
- ☐ Lead based paint risk assessor's credentials

### CONTRACTOR FILES:

- ☐ Procedure to demonstrate how contractors are selected
- ☐ Contractor's qualifications
- ☐ Rehabilitation/reconstruction bid tabulation and bids **(HO-10)**
- ☐ Explanation for using a bid higher than the lowest bid with THDA's approval
- ☐ Building Permit
- ☐ Fully executed rehabilitation/reconstruction contract **(HO-11)**
- ☐ Fully executed Homeowner Agreement between the homeowner and the grantee
- ☐ Notice to Proceed **(HO-15)**
- ☐ Non-kickback Certification **(HO-21)**
- ☐ Inspection Reports

### REHABILITATION/RECONSTRUCTION DOCUMENTS:

- ☐ Certification of Completion and Final Inspection **(FM-7)**
- ☐ Final Invoice, Release of Liens and Warranty **(HO-19)**
- ☐ Homeowner Rehabilitation Completion Report **(FM-8)**
- ☐ Change Order(s)
  - ☐ If the change order(s) exceed 10% of the initial rehabilitation/reconstruction contract amount, the change order(s) must be approved by THDA's construction specialist.
- ☐ Copies of payments to contractors
- ☐ After Rehabilitation Property Value – RPV cannot exceed 95% of the median purchase price for the county where the unit is located. **(HO-22)**
- ☐ Recorded Deed of Trust
- ☐ Grant Note
- ☐ Right of Rescission

## HOME MONITORING PROCESS CHECKLIST

**The HOME Investment Partnerships Program Monitoring Process Checklist outlines the process for conducting the monitoring review.**

The HOME Rehabilitation monitoring review will begin at 30% spend-down and will be conducted incrementally throughout at 50%, 80% and 100% spend-down.

### EMAIL PACKET:

The following documents noted as, “initial notification” in parentheses, should be included in the monitoring email notification and should be saved on the network in the CAM subfolder titled, “Email Packet.” The other documents should be emailed during the monitoring process as outlined in parentheses below.

- ☐ Notification Letter (Initial notification)
- ☐ Email language (message for the body of the email)
- ☐ Monitoring Questionnaire (initial notification)
- ☐ Contact Information sheet (initial notification)
- ☐ Entrance conference Agenda (send the day before the entrance conference)
- ☐ Client File Document Transmission Checklist (send the day of or day after the entrance conference. The client list should only be sent the day after the Entrance Conference if the conference is scheduled for late afternoon. Then, the client list should be sent the morning of the next business day.)
- ☐ Compliance Monitoring Completion Form (Send with the monitoring closeout letter/or with the initial monitoring letter if there is no CAP.)

### COMPLIANCE MONITORING PROCESS:

- ☐ Send email notification two weeks in advance to inform subrecipient of monitoring.
- ☐ The following documents should be attached to the email notification.
  1. Monitoring notification letter
  2. Contact sheet/List of Board of Directors (if applicable)
  3. Monitoring Tool (if applicable)
  4. Agency Program Questionnaire (if applicable)
- ☐ Enter monitoring data on the “Monitoring Scheduler.”
- ☐ Enter monitoring data on the “Monitoring Tracker” throughout the monitoring process.
- ☐ Review Accounting Dept. FACP summary to determine if subrecipient has expended between 30%, 50%, 80%, or 100% of their HOME allocation.
- ☐ Use randomizer to select client projects from GMS to be reviewed (<https://randomwordgenerator.com/number.php>).
- ☐ Use HOME monitoring checklists and monitoring review form to verify forms that are saved in GMS.

## HOME MONITORING PROCESS CHECKLIST

- ☐ Schedule the entrance conference (send Teams invitation once dates are confirmed).
- ☐ Provide a copy of the Entrance Conference Agenda to the subrecipient.
- ☐ Send subrecipient the HOME client checklists for each client selected for review. Each form saved in GMS that complies with the HOME program guidelines should be marked as received on the checklist. The subrecipient should be instructed to provide copies of all documents that are NOT marked as received on the checklist.
- ☐ Request that the subrecipient informs you when files have been uploaded to EDT.
- ☐ Once uploaded to EDT, transfer files to the designated network folder.
- ☐ Conduct file review – reviewing each file to confirm compliance with the federal and state regulations and for client eligibility.
- ☐ Complete monitoring tool during client file review.
- ☐ Once the file review is complete, draft the monitoring letter to note any findings, observations, and/or concerns.
- ☐ Schedule the exit conference to address deficiencies highlighted in the monitoring letter.
- ☐ Finalize and send the monitoring letter along with the Monitoring Completion Form to the subrecipient within 30 days of completing the monitoring review.
  - ☐ Remember to CC: all who should receive a copy of the letter.
- ☐ Once the subrecipient responds to the monitoring letter, verify that the Corrective Action Plans have been successfully completed and send the monitoring close out letter.
  - ☐ Remember to CC: all who should receive a copy of the letter.
- ☐ Compile the following documents into the ECM packet and save on the network in the subfolder titled, "ECM Packet."
  1. ECM Cover Letter
  2. Monitoring Closeout Letter
  3. Monitoring Completion Form
  4. Monitoring Letter (final draft)
  5. Subrecipient Response
  6. Monitoring Tool
  7. Monitoring Notification
  8. Confirmation of Entrance and Exit Conferences/Agenda
  9. Client File documents
  10. Questionnaire
  11. Misc. Forms

## LIHEAP MONITORING PROCESS CHECKLIST

The LIHEAP Monitoring Process Checklist outlines the process for conducting the monitoring review.

### EMAIL PACKET:

The following documents noted as, “initial notification” in parentheses, should be included in the monitoring email notification and should be saved on the network in the CAM subfolder titled, Email Packet.” The other documents should be emailed during the monitoring process as outlined in parentheses below.

- ☐ Notification Letter (Initial notification)
- ☐ Email language (message for the body of the email; Initial notification)
- ☐ Monitoring Questionnaire (Initial notification)
- ☐ Contact Information sheet (Initial notification)
- ☐ LIHEAP Program Specific Monitoring Tool Spreadsheet with the vendor tab completed by the agency
- ☐ LIHEAP Monitoring Checklist
- ☐ Entrance conference Agenda (Sent day before the Entrance Conference)
- ☐ Client File Document Transmission Checklist (Sent the day of Entrance Conference)
- ☐ Compliance Monitoring Completion Form (Sent once monitoring is completed and/or no findings)

### COMPLIANCE MONITORING PROCESS:

- ☐ Read previous monitoring reports for the agency, review the agency website, and review the Agency Specific Operational Plan, LIHEAP Program Description, and the HHS CFR’s.
- ☐ Send email notification (2 weeks prior to monitoring for desk review/6 weeks prior for on-site visit) to inform subrecipient of monitoring.
- ☐ The following documents should be attached to email notification.
  1. Monitoring notification letter
  2. Contact sheet/Request for list Board of Directors (if/applicable)
  3. Monitoring Tool **(subrecipient should enter the names of their vendors under the vendor tab of the monitoring tool)**
  4. Agency Program Questionnaire
- ☐ Enter monitoring data on the “Monitoring Scheduler.”
- ☐ Enter monitoring data on the “Monitoring Tracker” throughout the monitoring process.
- ☐ Request client list from the THO administrator.
- ☐ Use randomizer to select files to be reviewed  
(<https://randomwordgenerator.com/number.php>).
- ☐ Schedule the entrance conference (send Teams invitation once dates are confirmed)
- ☐ Provide a copy of the Entrance Conference Agenda to the subrecipient.
- ☐ Use the LIHEAP File Breakdown Tool and the LIHEAP Agency Allocation Summary to calculate number of files required for review

## LIHEAP MONITORING PROCESS CHECKLIST

- ☐ Send subrecipient the client list along with specific instructions to upload files within 24 hours to EDT as separate PDF documents and in accordance with the "Client File Document Transmission Checklist." Client list should include Regular, Crisis, Denied, and Pending files.
- ☐ Request that the subrecipient informs you when files have been uploaded to EDT.
- ☐ Once uploaded to EDT, transfer files to the designated network folder.
- ☐ Conduct file review – reviewing each file to confirm compliance with the federal and state regulations and for client eligibility **(some file information may be located in THO)**
- ☐ Complete monitoring tool as file review is being completed.
- ☐ Conduct a random selection of the vendors listed in the monitoring tool.
- ☐ Request a minimum sample of 5 (if applicable- the agency may only use one vendor) vendor agreements for review to ensure agreements were executed within the grant program year.
- ☐ Once the file review is complete, draft the monitoring letter to note and findings, observations, and/or concerns.
- ☐ Schedule the exit conference to address deficiencies highlighted in the monitoring letter.
- ☐ Finalize and send the monitoring letter along with the Monitoring Completion Form to the subrecipient.
  - ☐ Remember to CC: all who should receive a copy of the letter **(BCC internal staff)**.
- ☐ Once the subrecipient responds to the monitoring letter, verify that the Corrective Action Plans have been successfully completed, send the monitoring close out letter.
  - ☐ Remember to CC: all who should receive a copy of the letter **(BCC internal staff)**.
- ☐ Compile the following documents into the ECM packet and save on the network in the subfolder titled, "ECM Packet."
  1. ECM Cover Letter
  2. Monitoring Closeout Letter
  3. Monitoring Completion Form
  4. Monitoring Letter (final draft)
  5. Subrecipient Response
  6. Monitoring Tool
  7. Monitoring Notification
  8. Confirmation of Entrance and Exit Conferences/Agenda
  9. Client File documents/Client Document Transmission Form
  10. Questionnaire
  11. Misc. Forms

Questionnaire **LIHEAP Agency:** \_\_\_\_\_ **Contract #:** \_\_\_\_\_

**Person Interviewed:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Audit Period:** \_\_\_\_\_

**Note: When filling out this questionnaire please answer according to how your agency is currently providing LIHEAP services.**

**A. Application Intake**

1. Are applications provided immediately to applicants upon the request for the service, including mailing to clients who cannot come into the Office?
2. Are only state approved LIHEAP applications used?
3. Does the agency accept the application originating from the THDA State website? Is the LIHEAP application available on any other agency website? If yes, please **list insert** link.
4. Does the agency assist applicants, as needed, with the completion of their applications? Please list any non-agency partners that assist LIHEAP applicants with filling out applications.
5. Describe your agency's process for accepting regular LIHEAP applications?
6. Does the agency accept applications for crisis assistance through the contract period regardless of the availability of funds? (Provide copy of the current available crisis county allocation for LIHEAP funding)
7. When available funds are expended, does the agency maintain a waiting list during the contract period with carry over to the next funding cycle?
8. Are applicants on the waiting list at year-end required to re-apply for the new program year?
9. What application documentation is maintained in a client file? **List all forms** and documentation placed in an applicant file.
10. Describe the referral process for LIHEAP applicants who are interested in weatherization assistance for the Weatherization Assistance Program.

11. Does your agency utilize the online application portal?

**B. Eligibility Determination**

1. Are applications reviewed, eligibility (approved/denied) determined, within 30 days and was the benefit applied within 90 days?
2. Describe the process when an incomplete LIHEAP application is received?
3. Is citizenship or legal alien status verified for all household members?
  - a. How is citizenship or legal alien status verified?
  - b. Does the Agency retain documentation to verify Social Security Numbers?
4. How does the agency handle households with members that do not have a Social Security Number?
5. How does the agency handle households with members that refuse to provide a SSN?
6. Are current household incomes for customer applications being correctly determined and verified in accordance with the LIHEAP Manual and program regulations?
7. Are the correct state SMI income eligibility guidelines being observed in determining customer eligibility? Are the income guidelines posted on the agency website?
8. How is documentation of uncontrollable circumstances being obtained for emergency crisis applications?
9. Is the client's energy burden being calculated correctly?
  - a. Does the agency require 12 months of energy usage information to calculate energy burden?
  - b. How does the agency handle applications without 12 months of energy usage documentation?
  - c. What is the agency process if an applicant provides less than 12 months of energy usage?
10. Is the Priority Points System being utilized to correctly rank applications and determine benefit levels?

11. How does the Agency determine which households are to receive priority in assistance when sufficient funds are not available to serve all households with the same number of points?
12. How does the Agency ensure that the correct benefit amount is awarded? Does the Agency employ the THO Software System to determine the entitlements under the LIHEAP program?
13. Please provide the name and title of the staff who approves the benefit amount awarded?
14. Do supervisors review a sample of case files/applications for quality assurance?
  - a. What method and process do the Agency supervisors use for selecting a sample of client applications for review?
  - b. How is the review documented? (***Please provide a copy of most recent review***)

How does the Agency ensure that crisis applications are processed and assistance is provided in 48 hours, or 18 hours if the household is in a life-threatening situation?
15. Does the Agency ensure that the applicant or any members in the household has not already received assistance in the current federal fiscal year?
16. Does the Agency match the applicant's address on the application with the location for which services are being provided?

**C. Security & Maintenance of Records**

1. What procedures in place to safeguard the confidentiality of customer files to ensure that only authorized personnel have access to the records?
2. Are employees trained on client confidentiality, ethical conduct and release of information?
3. Does the agency hold mandated HIPPA Compliance training annually? Is the training documented?
4. Is access to client files restricted?
5. Who has access to client files?
6. How are files secured during working hours?

7. How are files secured after working hours?
8. How long do you maintain client records and what is the process for securing records on and off-site?

**D. Vendor Agreements with Home Energy Suppliers**

1. Are vendor agreements in place for those energy suppliers that are receiving payments? (Vendor Agreements will be uploaded if they are new for the 2021 PY. If not, one Vendor Agreement will be randomly selected for review)
2. Does the vendor agreement stipulate that the Home Energy Supplier agree to and abide by the following terms and conditions:
  - a. To participate in the LIHEAP program in accordance with state and federal regulations.
  - b. To accept benefit checks and vouchers on behalf of eligible households for the purpose of providing LIHEAP services for clients identified to receive such benefits.
  - c. To apply benefit check or voucher amounts to the energy accounts of eligible and certified households.
  - d. To record the LIHEAP payments to the Home Energy Supplier's books as a credit to the households' accounts.
  - e. To refund any LIHEAP credit balances to the LIHEAP agency who made the payment on behalf of the customer, if the customer terminates their service.
3. Have any complaints been received by the Agency from the energy suppliers regarding the timely issuance of customer benefit payments?

If so, what action has the Agency taken to address the complaints?

4. Has the Agency or certified eligible LIHEAP recipients identified problems with the Home Energy Supplier not performing in accordance with the vendor agreement?

If so, what action was taken by the Energy Supplier to address the complaint or noncompliance?

5. What controls does the Agency have in place to ensure that energy providers were not suspended or debarred in accordance with the State Plan and federal regulations?

- a. When are SAM checks completed and how are they documented? (Check website for a current vendor to verify that they are not suspended or debarred)
- b. Which staff member completes the SAM verification and where are these records secured?

**E. Appeal Procedures**

1. Does the Agency have an established formal process and procedures by which customers can file appeals or grievances if LIHEAP assistance is denied or applications are not reviewed and acted upon with reasonable promptness? (***If there is an appeal, need examples of correspondence***)
2. Are the appeal procedures explained to all potential clients?
3. Are the appeal procedures provided at the time of application denial?
4. How are informal complaints documented and resolved?
5. Does the agency post appeals and grievance procedures? If so, where is the posting located?

**F. Assurance 16 Activities**

1. Does the agency participate in Assurance 16 Activities?
  - a. Explain what activities are utilized for Assurance 16?
  - b. Explain what current activities have been completed to date and provide documentation of activities?
  - c. What are the proposed indicators of success or impact of your agency's Assurance 16 activities (what your agency measures or assesses to determine success or impact)? For example, indicators of success for energy education classes could include increased knowledge of households about energy usage or their actual energy usage.
  - d. What kinds of data collection or information gathering techniques does your agency use to measure the success of the Assurance 16 program (i.e. surveys, etc.)? Please provide documentation.
2. How much of the agency's budget is spent on Assurance 16 Activities?

**G. Outreach Questions**

- a. Explain the outreach activities and partnerships that have been completed to date for reaching targeted populations (i.e. elderly, individuals with disabilities, and families with children under 6).
- b. Does your agency track outreach activities in order to evaluate which events/sites were more effective than others?
- c. What other ways does your agency assess the effectiveness and success of your outreach efforts?

#### **H. Other Questions**

1. Does the agency have termination of services process and procedures in place in the event assistance is terminated due to a violation of program requirements? Is there a timeframe for how long the services will be terminated? (***If yes, provide documentation***)
2. How does the agency differentiate regular heating and cooling assistance?
3. Does the agency offer assistance for all fuel types during heating and cooling seasons?
4. Does the Agency have a Continuity of Operations Plan to address emergency preparedness planning in the event of an emergency or threat?
5. What is the agency's procedure if a client seeks to apply for assistance afterhours or when the office is closed?
6. Is a Conflict of Interest policy/statement that is signed by all employees involved with the LIHEAP program? (***A current signed statement must be uploaded for review***)
7. Is the Agency submitting program reports, both client services and financial reports, at the frequency prescribed by the state?
8. Does the Agency hold mandated HIPAA Compliance training annually? Is the training documented?

#### **I. Title VI and Civil Rights Compliance**

1. Does the Agency have nondiscrimination policies in place in order to not exclude any person from employment or participation in the program based on the grounds of race, color or national origin?

2. Does the Agency comply with its nondiscrimination policies in determining eligibility and service provision?
3. Do the Agency's nondiscrimination policies and procedures include how clients are informed of their Title VI rights?
4. How does the Agency inform its clients of their Title VI rights? Does the Agency have postings regarding nondiscrimination and where are postings located?
5. Do postings, program brochures and other program related materials provided to the public include a non-discrimination statement and complaint procedures?
6. Is multi-lingual information (applications, postings, program brochures, and other program materials) needed and/or provided?
7. Does the Agency have a Limited English Proficiency (LEP) policy and procedures regarding the provision of interpreter/translator services for clients who have limited English speaking abilities?
8. Does the Agency have a Title VI Coordinator whose responsibilities include compliance with Title VI regulations and the handling of discrimination complaints? If so, provide his/her name?
9. Does the Agency have formal procedures for handling discrimination complaints?
10. Does the agency address discrimination complaints in accordance with their nondiscrimination policy and procedures?
11. Has the Agency received any discrimination complaints with any services being provided in the last 3 years?
12. If complaints have been received, have they been investigated and has any action been taken? If so, what was the outcome of the investigation and the action taken?

13. Are employees trained annually regarding Title VI compliance, provisions and servicing clients with Limited English Proficiency? Identify the date of the last training?
14. Does the Agency maintain documentation of the Title VI training provided to staff? (***Please upload copies of dated and titled Sign-Up sheet***)

**Summary** – summarize any control weaknesses, noncompliance or deficiencies below:

## LIHEAP Agency- Program Questionnaire

LIHEAP Agency: \_\_\_\_\_ Contract #: \_\_\_\_\_

Person Interviewed: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_ Audit Period: \_\_\_\_\_

**Note: When filling out this questionnaire please answer according to how your agency is currently providing LIHEAP services.**

**A. Application Intake**

1. Are applications provided immediately to applicants upon the request for the service, including mailing to clients who cannot come into the Office?
2. Are only state approved LIHEAP applications used?
3. Does the agency accept the application originating from the THDA State website? Is the LIHEAP application available on any other agency website? If yes, please **list insert** link.
4. Does the agency assist applicants, as needed, with the completion of their applications? Please list any non-agency partners that assist LIHEAP applicants with filling out applications.
5. Describe your agency's process for accepting regular LIHEAP applications?
6. Does the agency accept applications for crisis assistance through the contract period regardless of the availability of funds? (Provide copy of the current available crisis county allocation for LIHEAP funding)
7. When available funds are expended, does the agency maintain a waiting list during the contract period with carry over to the next funding cycle?
8. Are applicants on the waiting list at year-end required to re-apply for the new program year?
9. What application documentation is maintained in a client file? **List all forms** and documentation placed in an applicant file.
10. Describe the referral process for LIHEAP applicants who are interested in weatherization assistance for the Weatherization Assistance Program.

11. Does your agency utilize the online application portal?

**B. Eligibility Determination**

1. Are applications reviewed, eligibility (approved/denied) determined, within 30 days and was the benefit applied within 90 days?
2. Describe the process when an incomplete LIHEAP application is received?
3. Is citizenship or legal alien status verified for all household members?
  - a. How is citizenship or legal alien status verified?
  - b. Does the Agency retain documentation to verify Social Security Numbers?
4. How does the agency handle households with members that do not have a Social Security Number?
5. How does the agency handle households with members that refuse to provide a SSN?
6. Are current household incomes for customer applications being correctly determined and verified in accordance with the LIHEAP Manual and program regulations?
7. Are the correct state SMI income eligibility guidelines being observed in determining customer eligibility? Are the income guidelines posted on the agency website?
8. How is documentation of uncontrollable circumstances being obtained for emergency crisis applications?
9. Is the client's energy burden being calculated correctly?
  - a. Does the agency require 12 months of energy usage information to calculate energy burden?
  - b. How does the agency handle applications without 12 months of energy usage documentation?
  - c. What is the agency process if an applicant provides less than 12 months of energy usage?
10. Is the Priority Points System being utilized to correctly rank applications and determine benefit levels?

11. How does the Agency determine which households are to receive priority in assistance when sufficient funds are not available to serve all households with the same number of points?
12. How does the Agency ensure that the correct benefit amount is awarded? Does the Agency employ the THO Software System to determine the entitlements under the LIHEAP program?
13. Please provide the name and title of the staff who approves the benefit amount awarded?
14. Do supervisors review a sample of case files/applications for quality assurance?
  - a. What method and process do the Agency supervisors use for selecting a sample of client applications for review?
  - b. How is the review documented? (***Please provide a copy of most recent review***)

How does the Agency ensure that crisis applications are processed and assistance is provided in 48 hours, or 18 hours if the household is in a life-threatening situation?
15. Does the Agency ensure that the applicant or any members in the household has not already received assistance in the current federal fiscal year?
16. Does the Agency match the applicant's address on the application with the location for which services are being provided?

### **C. Security & Maintenance of Records**

1. What procedures in place to safeguard the confidentiality of customer files to ensure that only authorized personnel have access to the records?
2. Are employees trained on client confidentiality, ethical conduct and release of information?
3. Does the agency hold mandated HIPPA Compliance training annually? Is the training documented?
4. Is access to client files restricted?
5. Who has access to client files?
6. How are files secured during working hours?

7. How are files secured after working hours?
8. How long do you maintain client records and what is the process for securing records on and off-site?

**D. Vendor Agreements with Home Energy Suppliers**

1. Are vendor agreements in place for those energy suppliers that are receiving payments? (Vendor Agreements will be uploaded if they are new for the 2021 PY. If not, one Vendor Agreement will be randomly selected for review)
2. Does the vendor agreement stipulate that the Home Energy Supplier agree to and abide by the following terms and conditions:
  - a. To participate in the LIHEAP program in accordance with state and federal regulations.
  - b. To accept benefit checks and vouchers on behalf of eligible households for the purpose of providing LIHEAP services for clients identified to receive such benefits.
  - c. To apply benefit check or voucher amounts to the energy accounts of eligible and certified households.
  - d. To record the LIHEAP payments to the Home Energy Supplier's books as a credit to the households' accounts.
  - e. To refund any LIHEAP credit balances to the LIHEAP agency who made the payment on behalf of the customer, if the customer terminates their service.
3. Have any complaints been received by the Agency from the energy suppliers regarding the timely issuance of customer benefit payments?

If so, what action has the Agency taken to address the complaints?

4. Has the Agency or certified eligible LIHEAP recipients identified problems with the Home Energy Supplier not performing in accordance with the vendor agreement?

If so, what action was taken by the Energy Supplier to address the complaint or noncompliance?

5. What controls does the Agency have in place to ensure that energy providers were not suspended or debarred in accordance with the State Plan and federal regulations?

- a. When are SAM checks completed and how are they documented? (Check website for a current vendor to verify that they are not suspended or debarred)
- b. Which staff member completes the SAM verification and where are these records secured?

#### **E. Appeal Procedures**

1. Does the Agency have an established formal process and procedures by which customers can file appeals or grievances if LIHEAP assistance is denied or applications are not reviewed and acted upon with reasonable promptness? (***If there is an appeal, need examples of correspondence***)
2. Are the appeal procedures explained to all potential clients?
3. Are the appeal procedures provided at the time of application denial?
4. How are informal complaints documented and resolved?
5. Does the agency post appeals and grievance procedures? If so, where is the posting located?

#### **F. Assurance 16 Activities**

1. Does the agency participate in Assurance 16 Activities?
  - a. Explain what activities are utilized for Assurance 16?
  - b. Explain what current activities have been completed to date and provide documentation of activities?
  - c. What are the proposed indicators of success or impact of your agency's Assurance 16 activities (what your agency measures or assesses to determine success or impact)? For example, indicators of success for energy education classes could include increased knowledge of households about energy usage or their actual energy usage.
  - d. What kinds of data collection or information gathering techniques does your agency use to measure the success of the Assurance 16 program (i.e. surveys, etc.)? Please provide documentation.
2. How much of the agency's budget is spent on Assurance 16 Activities?

#### **G. Outreach Questions**

- a. Explain the outreach activities and partnerships that have been completed to date for reaching targeted populations (i.e. elderly, individuals with disabilities, and families with children under 6).
- b. Does your agency track outreach activities in order to evaluate which events/sites were more effective than others?
- c. What other ways does your agency assess the effectiveness and success of your outreach efforts?

#### **H. Other Questions**

1. Does the agency have termination of services process and procedures in place in the event assistance is terminated due to a violation of program requirements? Is there a timeframe for how long the services will be terminated? (***If yes, provide documentation***)
2. How does the agency differentiate regular heating and cooling assistance?
3. Does the agency offer assistance for all fuel types during heating and cooling seasons?
4. Does the Agency have a Continuity of Operations Plan to address emergency preparedness planning in the event of an emergency or threat?
5. What is the agency's procedure if a client seeks to apply for assistance afterhours or when the office is closed?
6. Is a Conflict of Interest policy/statement that is signed by all employees involved with the LIHEAP program? (***A current signed statement must be uploaded for review***)
7. Is the Agency submitting program reports, both client services and financial reports, at the frequency prescribed by the state?
8. Does the Agency hold mandated HIPAA Compliance training annually? Is the training documented?

#### **I. Title VI and Civil Rights Compliance**

1. Does the Agency have nondiscrimination policies in place in order to not exclude any person from employment or participation in the program based on the grounds of race, color or national origin?

2. Does the Agency comply with its nondiscrimination policies in determining eligibility and service provision?
3. Do the Agency's nondiscrimination policies and procedures include how clients are informed of their Title VI rights?
4. How does the Agency inform its clients of their Title VI rights? Does the Agency have postings regarding nondiscrimination and where are postings located?
5. Do postings, program brochures and other program related materials provided to the public include a non-discrimination statement and complaint procedures?
6. Is multi-lingual information (applications, postings, program brochures, and other program materials) needed and/or provided?
7. Does the Agency have a Limited English Proficiency (LEP) policy and procedures regarding the provision of interpreter/translator services for clients who have limited English speaking abilities?
8. Does the Agency have a Title VI Coordinator whose responsibilities include compliance with Title VI regulations and the handling of discrimination complaints? If so, provide his/her name?
9. Does the Agency have formal procedures for handling discrimination complaints?
10. Does the agency address discrimination complaints in accordance with their nondiscrimination policy and procedures?
11. Has the Agency received any discrimination complaints with any services being provided in the last 3 years?
12. If complaints have been received, have they been investigated and has any action been taken? If so, what was the outcome of the investigation and the action taken?

13. Are employees trained annually regarding Title VI compliance, provisions and servicing clients with Limited English Proficiency? Identify the date of the last training?
14. Does the Agency maintain documentation of the Title VI training provided to staff? (***Please upload copies of dated and titled Sign-Up sheet***)

**Summary** – summarize any control weaknesses, noncompliance or deficiencies below:

## LIHEAP MONITORING PROCESS CHECKLIST

The LIHEAP Monitoring Process Checklist outlines the process for conducting the monitoring review.

### EMAIL PACKET:

The following documents noted as, “initial notification” in parentheses, should be included in the monitoring email notification and should be saved on the network in the CAM subfolder titled, Email Packet.” The other documents should be emailed during the monitoring process as outlined in parentheses below.

- ☐ Notification Letter (Initial notification)
- ☐ Email language (message for the body of the email; Initial notification)
- ☐ Monitoring Questionnaire (Initial notification)
- ☐ Contact Information sheet (Initial notification)
- ☐ LIHEAP Program Specific Monitoring Tool Spreadsheet with the vendor tab completed by the agency
- ☐ LIHEAP Monitoring Checklist
- ☐ Entrance conference Agenda (Sent day before the Entrance Conference)
- ☐ Client File Document Transmission Checklist (Sent the day of Entrance Conference)
- ☐ Compliance Monitoring Completion Form (Sent once monitoring is completed and/or no findings)

### COMPLIANCE MONITORING PROCESS:

- ☐ Read previous monitoring reports for the agency, review the agency website, and review the Agency Specific Operational Plan, LIHEAP Program Description, and the HHS CFR’s.
- ☐ Send email notification (2 weeks prior to monitoring for desk review/6 weeks prior for on-site visit) to inform subrecipient of monitoring.
- ☐ The following documents should be attached to email notification.
  1. Monitoring notification letter
  2. Contact sheet/Request for list Board of Directors (if/applicable)
  3. Monitoring Tool **(subrecipient should enter the names of their vendors under the vendor tab of the monitoring tool)**
  4. Agency Program Questionnaire
- ☐ Enter monitoring data on the “Monitoring Scheduler.”
- ☐ Enter monitoring data on the “Monitoring Tracker” throughout the monitoring process.
- ☐ Request client list from the THO administrator.
- ☐ Use randomizer to select files to be reviewed  
(<https://randomwordgenerator.com/number.php>).
- ☐ Schedule the entrance conference (send Teams invitation once dates are confirmed)
- ☐ Provide a copy of the Entrance Conference Agenda to the subrecipient.
- ☐ Use the LIHEAP File Breakdown Tool and the LIHEAP Agency Allocation Summary to calculate number of files required for review

## LIHEAP MONITORING PROCESS CHECKLIST

- ☐ Send subrecipient the client list along with specific instructions to upload files within 24 hours to EDT as separate PDF documents and in accordance with the "Client File Document Transmission Checklist." Client list should include Regular, Crisis, Denied, and Pending files.
- ☐ Request that the subrecipient informs you when files have been uploaded to EDT.
- ☐ Once uploaded to EDT, transfer files to the designated network folder.
- ☐ Conduct file review – reviewing each file to confirm compliance with the federal and state regulations and for client eligibility **(some file information may be located in THO)**
- ☐ Complete monitoring tool as file review is being completed.
- ☐ Conduct a random selection of the vendors listed in the monitoring tool.
- ☐ Request a minimum sample of 5 (if applicable- the agency may only use one vendor) vendor agreements for review to ensure agreements were executed within the grant program year.
- ☐ Once the file review is complete, draft the monitoring letter to note and findings, observations, and/or concerns.
- ☐ Schedule the exit conference to address deficiencies highlighted in the monitoring letter.
- ☐ Finalize and send the monitoring letter along with the Monitoring Completion Form to the subrecipient.
  - ☐ Remember to CC: all who should receive a copy of the letter **(BCC internal staff)**.
- ☐ Once the subrecipient responds to the monitoring letter, verify that the Corrective Action Plans have been successfully completed, send the monitoring close out letter.
  - ☐ Remember to CC: all who should receive a copy of the letter **(BCC internal staff)**.
- ☐ Compile the following documents into the ECM packet and save on the network in the subfolder titled, "ECM Packet."
  1. ECM Cover Letter
  2. Monitoring Closeout Letter
  3. Monitoring Completion Form
  4. Monitoring Letter (final draft)
  5. Subrecipient Response
  6. Monitoring Tool
  7. Monitoring Notification
  8. Confirmation of Entrance and Exit Conferences/Agenda
  9. Client File documents/Client Document Transmission Form
  10. Questionnaire
  11. Misc. Forms

Agency:

Low Income Home Energy Assistance Program (LIHEAP)

Client File Eligibility (Crisis)

Contract Number:

Period of Review:

Reviewer(s):

Date(s) of Review:

		Date of application for LIHEAP Crisis service	Uncontrollable circumstances as described in the OP* documented	Date and time eligibility determined	Was the application completed with all required information?	Was income for HouseHold members 18 and over documented?
1						
2						
3						
4						
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16						
17						

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## Remote Monitoring Checklist

### Documents

Email Upload ([CPCompliance@thda.org](mailto:CPCompliance@thda.org))

- ☐ Board Chair name and contact information
- ☐ Filled in and completed LIHEAP Agency Program Questionnaire
- ☐ Title VI, LEP, CDC COVID-19 and LIHEAP Training materials and staff Sign-In sheets
- ☐ Vendor Agreement(s) and SAM documentation
- ☐ Photos of: intake area(s), client file location(s), mandatory postings. Please include CDC COVID-19 related postings for the agency.
- ☐ Assurance 16 reporting activities (F.1.c-d in the questionnaire)
- ☐ Outreach activities (G.b in the questionnaire)

Upload to the EDT site

- ☐ Client files for review
  - All regular files uploaded into one PDF file
  - All crisis files uploaded into one PDF file
  - All denied files uploaded into one PDF file
  - All pending files uploaded into one PDF file
- ☐ LIHEAP specific current available county allocation for LIHEAP funding (A.6 in the questionnaire)
- ☐ Most recent supervisory review from THO (B.14 in the questionnaire)
- ☐ Current signed Conflict of Interest (H.6 in the questionnaire)

WAP Agency- Program Questionnaire

## **Weatherization Program Questionnaire**

**WAP Agency:**

**Name of person that completed the questionnaire:**

**Title:**

**Date:**

**Program Year: 2023**

### **A. Application Intake**

1. Are applications provided immediately to applicants upon the request for service, including mailing to clients who cannot come into the office?
2. Are only state approved WAP applications used?
  - a. Are the most recent WAP forms, templates, and other documents being used?
3. Does the agency assist applicants, as needed, with the completion of their applications?
4. How does the agency track waitlist applications?
5. How does the agency track applications needing re-certification?
6. What application documentation is maintained in a client file?
7. Are WAP applicants who are interested in weatherization assistance being referred to LIHEAP?
  - a. Is this information being recorded in WAPez?

### **B. Eligibility Determination**

1. Is citizenship or legal alien status verified for all household members?
  - a. How is citizenship or legal alien status verified?
  - b. Does the Agency retain documentation to verify Social Security Numbers?

2. How does the Agency determine which households are to receive priority in assistance when sufficient funds are not available to serve all households with the same number of points?
3. Do supervisors review a sample of case files/applications for quality assurance?
  - a. What method and process do the Agency supervisors use for selecting a sample of client applications for review?
  - b. How is the review documented?
4. Describe the process for ensuring that homes are accurately identified as eligible for reweatherization.
5. How does the Subgrantee track and report compliance to the Grantee for the annual historic preservation report?

**C. Security & Maintenance of Records**

1. Are procedures in place to safeguard the confidentiality of customer files and to ensure that only authorized personnel have access to the records?
2. Is access to client files restricted?
3. Who has access to client files?
4. How are files secured during working hours?
5. How are files secured after working hours?
6. Are employees trained on client confidentiality, ethical conduct, and release of information?
7. How long do you maintain client records?

**D. Client and Agency Procedures**

1. Has the agency established termination of services process and procedures by which clients who receive assistance may have such assistance terminated in the event that violation of program requirements occur? (If yes, obtain documentation)
2. Does the agency follow the written process for client deferrals as defined in WAP Manual?

If so, provide documented examples:

Are deferrals being tracked on a regular / semi-regular basis?

3. What is the agency's procedure if a client seeks to apply for assistance afterhours or when the office is closed?
4. Does the Agency have a Conflict of Interest policy/statement that is signed by all employees involved with the WAP?
5. Explain how it follows the most recent approved State Plan/policies and procedures and specifically how the Subgrantee prioritizes services (e.g., high energy users, high energy burden, elderly, disabled, households with children, other state-identified priorities).
6. Describe the process used to procure contractors, if applicable.
7. Explain how the costs or fixed prices are determined for weatherization materials, services (audits, inspections, etc.).
8. Explain the type of system (database, spreadsheet, etc.) used to account for multiple funding sources for weatherization activities?
9. describe how your maintain and track any inventory

10. How does the Subgrantee's description of their energy audit tool/priority list (including updates and treatment of atypical housing) align with the information in the Energy Audits section?
11. Describe how your agency determines workers (crews or contractors) are able to perform to the job expectations before hiring or within a certain period after employment.
12. Describe its callback policies and procedures for final inspections when there is a high frequency of corrections.
13. Describe the processes and procedures for when a final inspector observes work that requires a callback.
14. Describe how your agency implements the approved Grantee Health and Safety plan and requirements, including OSHA, Lead Safe Weatherization (LSW), Certified Renovator, etc. as outlined in the DOE approved Health & Safety Plan.
15. In reviewing completed or in progress jobs, how does the Subgrantee audit/priority list practice align with the information in Energy Audits section?
16. 20. In reviewing completed or in progress jobs, does the work performed on all the measures follow the state protocols (standards and/or field guide linked to the SWS) in Question 16 of the Technical checklist

#### **E. Title VI and Civil Rights Compliance**

1. Does the Agency have nondiscrimination policies in place in order to not exclude any person from employment or participation in the program based on the grounds of race, color, or national origin?
2. Does the Agency comply with its nondiscrimination policies in determining eligibility and service provision?
3. Do the Agency's nondiscrimination policies and procedures include how clients are informed of their Title VI rights?

4. How does the Agency inform its clients of their Title VI rights? Does the Agency have postings regarding nondiscrimination?
5. Do postings, program brochures and other program related materials provided to the public include a non-discrimination statement and complaint procedures?
6. Is multi-lingual information (applications, postings, program brochures, and other program materials) needed and/or provided?
7. Does the Agency have a Limited English Proficiency (LEP) policy and procedures regarding the provision of interpreter/translator services for clients who have limited English speaking abilities?
8. Does the Agency have a Title VI Coordinator whose responsibilities include compliance with Title VI regulations and the handling of discrimination complaints? If so, provide his/her name?
9. Does the Agency have formal procedures for handling discrimination complaints?
10. Does the agency address discrimination complaints in accordance with their nondiscrimination policy and procedures?
11. Has the Agency received any discrimination complaints in the last 3 years?
12. If complaints have been received, have they been investigated and has any action been taken? If so, what was the outcome of the investigation and the action taken?
13. Are employees trained annually regarding Title VI compliance, provisions, and servicing clients with Limited English Proficiency? Identify the date of the last training?
14. Does the Agency maintain documentation of the Title VI training provided to staff? (Get copies of Sign-Up sheet)

**F. Other Questions**

1. What controls does the Agency have in place to ensure that contract workers are not suspended or debarred in accordance with the State Plan and federal regulations? (Check SAMS website for a current vendor to verify that they are not suspended or debarred)
2. Does the agency hold annual contractor and auditor meetings throughout the year?
  - a. How often?
3. Does the agency evaluate and track performance of their approved contractors and auditors throughout the year?
  - a. How is this conducted?
4. Does the agency currently leverage funding from programs outside of the WAP other than LIHEAP?
  - a. Which programs?
  - b. How does the process work?
5. Are sufficient opportunities to provide program / technical suggestions and feedback made available by THDA?

## WAP/WAP-BIL MONITORING PROCESS CHECKLIST

**The WAP/WAP-BIL Monitoring Process Checklist outlines the process for conducting the monitoring review.**

### EMAIL PACKET:

The following documents noted as, “initial notification” in parentheses, should be included in the monitoring email notification and should be saved on the network in the CAM subfolder titled, Email Packet.” The other documents should be emailed during the monitoring process as outlined in parentheses below.

- ☐ Notification Letter (Initial Notification)
- ☐ Email language (message for the body of the email; Initial Notification)
- ☐ Monitoring Questionnaire (Initial Notification)
- ☐ Contact Information sheet (Initial Notification)
- ☐ Entrance conference Agenda (Send the day before Entrance Conference)
- ☐ Client File Document Transmission Checklist (Send the day of the Entrance Conference)
- ☐ Compliance Monitoring Completion Form (Send once monitoring is completed/if there are no findings/concerns)

### COMPLIANCE MONITORING PROCESS:

- ☐ Read previous monitoring reports for the agency, review the agency website, and review the WAP Manual and the DOE CFR’s.
- ☐ Send email notification to inform subrecipient of monitoring.
- ☐ Coordinate monitoring schedule with the CS WAP team
- ☐ The following documents should be attached to email notification.
  1. Monitoring notification letter
  2. Contact sheet/Request for list Board of Directors (if/applicable)
  3. Agency Program Questionnaire
- ☐ Enter monitoring data on the “Monitoring Scheduler.”
- ☐ Enter monitoring data on the “Monitoring Tracker” throughout the monitoring process.
- ☐ Select job numbers from the CS WAP Subgrantee Invoice Tracking Form located in the current PY CS subrecipient network folder.
- ☐ Use randomizer to select files to be reviewed  
(<https://randomwordgenerator.com/number.php>).
- ☐ Schedule the entrance conference (send Teams invitation once dates are confirmed)
- ☐ Provide a copy of the Entrance Conference Agenda to the subrecipient.
- ☐ Send subrecipient the client list along with specific instructions to upload files within 24 hours to EDT as separate PDF documents and in accordance with the “Client File Document Transmission Checklist.”

## WAP/WAP-BIL MONITORING PROCESS CHECKLIST

- ☐ Request that the subrecipient informs you when files have been uploaded to EDT.
- ☐ Once uploaded to EDT, transfer files to the designated network folder.
- ☐ Conduct file review – reviewing each file to confirm compliance with the federal and state regulations and for client eligibility **(some file information may be located in WAPez)**
- ☐ Complete monitoring tool as file review is being completed.
- ☐ Once the file review is complete, draft the monitoring letter to note and findings, observations, and/or concerns.
- ☐ Notify the WAP team that the monitoring letter is complete so that they can enter their findings from the onsite unit inspections.
- ☐ Schedule the exit conference to address deficiencies highlighted in the monitoring letter.
- ☐ Finalize and send the monitoring letter along with the Monitoring Completion Form to the subrecipient.
  - ☐ Remember to CC: all who should receive a copy of the letter **(BCC all internal staff)**.
- ☐ Once the subrecipient responds to the monitoring letter, verify that the Corrective Action Plans have been successfully completed, send the monitoring close out letter.
  - ☐ Remember to CC: all who should receive a copy of the letter **(BCC all internal staff)**.
- ☐ Compile the following documents into the ECM packet and save on the network in the subfolder titled, “ECM Packet.”
  1. ECM Cover Letter
  2. Monitoring Closeout Letter
  3. Monitoring Completion Form
  4. Monitoring Letter (final draft)
  5. Subrecipient Response
  6. Monitoring Tool
  7. Monitoring Notification
  8. Confirmation of Entrance and Exit Conferences/Agenda
  9. Client File documents/Client Document Transmission Form
  10. Questionnaire
  11. Misc. Forms

## Agency Program Questionnaire

1. Is the agency location Section 504 Compliant?
2. Are Fair Housing Posters prominently displayed at the agency?
3. How is the agency's written Grievance Procedure shared with clients?
4. Have there been any Fair Housing Discrimination complaints made against the agency during this grant term and if so has THDA been notified of the complaint?
5. Does the agency maintain a written language assistance plan?
6. If Agency employs more than 15 people, who is the 504 Coordinator?
7. Does the agency comply with 576.405 which states that the recipient must provide for the participation of not less than one homeless individual or formerly homeless individual on the board of directors or in other equivalent policy making entities?
8. Are current or previous clients involved in operation activities of the shelter? (May also involve employment and volunteer opportunities) 576.405 c.
9. Is there a designated staff person to ensure McKinney Act and Education Requirements are met?
10. If the recipient agency utilizes sub-recipients, are there executed written agreements on file? ( applies to cities)
11. List staff and title for those persons paid with ESG funds
12. Have there been changes in key personnel since application? If yes, was THDA notified of these changes?
13. Are the agency's fiscal records and valuables secured in a limited- access area?
14. How many persons are being/ have been served?
15. Does agency maintain a denied client file?

16. Are clients notified in writing of the reason for their denial of service?
17. Are any instances noted in which a family has been denied services based upon the fact that the household has members under age 18? (24CFR576.102)
18. Is the Grantee participating in the meetings and activities of the local Continuum of Care?
19. Is the Grantee ensuring that data on all persons served in all activities under the ESG grant are entered into the applicable community-wide HMIS in the area in which those persons and activities are located?
20. Is evidence available of the Grantee's coordination and integration of its ESG funded activities with other programs targeted to homeless people in the applicable Continuum of Care(s) through the Centralized or Coordinated Assessment System adopted by the Continuum of Care(s) in which services are provided.
21. Does the Grantee have a published statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the action that will be taken against employees for violation of such prohibition? Is there evidence that employees have been given this statement?
22. Does the Grantee have an established ongoing drug-free awareness program?
23. Does the agency have a formal process by which it may terminate ESG assistance to an individual or family who violates program requirements in accordance with 24 CFR part 576.402? Does the formal process allow for due process of the terminated participant's rights through a grievance procedure that allows a hearing regarding termination of assistance?

### **Emergency Shelter**

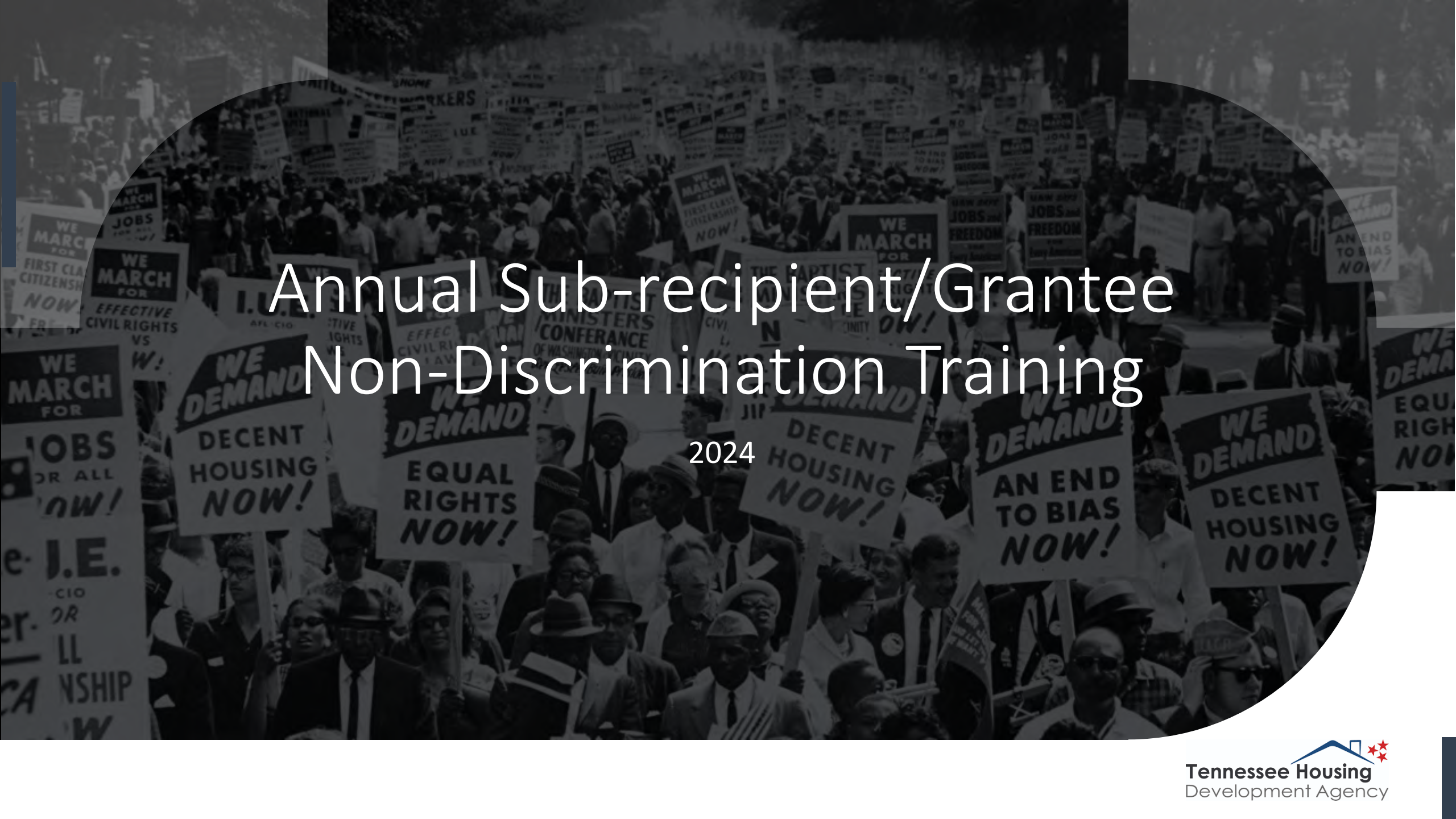
1. Please list locations of Emergency Shelters utilized:
2. Is the shelter building structurally sound?
3. Is the shelter accessible? (Section 504 of the Rehab Act (29 USC794) and implementing reg.'s at 24 CFR Part 8; The Fair Housing Act (42USC)and

implementing reg.'s at 24 CFR Part 100 and Title II of the ADA and 24 CFR part 35; where applicable

4. Is there adequate space and security? Except where the shelter is intended for day use only, the shelter must provide each participant in the shelter with an adequate place to sleep and adequate space and security for themselves and their belongings.
5. Interior air quality: Does each room or space within the shelter must have a natural or mechanical means of ventilation? The interior air must be free of pollutants at a level that might threaten or harm the health of the residents.
6. Water supply: Is the water supply must be free from contamination?
7. Sanitary facilities: Do residents have access to sufficient sanitary facilities that are in proper operating condition, are private, and are adequate for personal cleanliness and the disposal of human waste?
8. Thermal environment: Does the shelter have any necessary heating/cooling facilities in proper operating condition?
9. Illumination and electricity: Does the structure must have adequate natural or artificial illumination to permit normal indoor activities and support health and safety?
10. Are there sufficient electrical sources to permit the safe use of electrical appliances in the structure?
11. Food preparation: Do food prep areas must contain suitable space and equipment to store, prepare, and serve food in a safe and sanitary manner?
12. Sanitary conditions: Is the shelter maintained in a sanitary condition?
13. Fire safety: Is there second means of exiting the building in the event of a fire or other emergency?
14. Does each unit must contain at least one battery operated or hard wired smoke detector, in proper working condition, on each occupied level of the unit? Smoke Detectors must be located to the extent practicable, in a hallway adjacent to a bedroom, if the unit is occupied by hearing impaired persons, smoke detectors

must have an alarm system designed for the hearing impaired persons in each bedroom occupied by a hearing-impaired person.

15. Are the public areas of the shelter equipped with a sufficient number, but not less than one for each area of battery or hard wired smoke detectors? Public areas include, but are not limited to, laundry rooms, community rooms, day care centers, hallways, stairwells, and other common areas.



# Annual Sub-recipient/Grantee Non-Discrimination Training

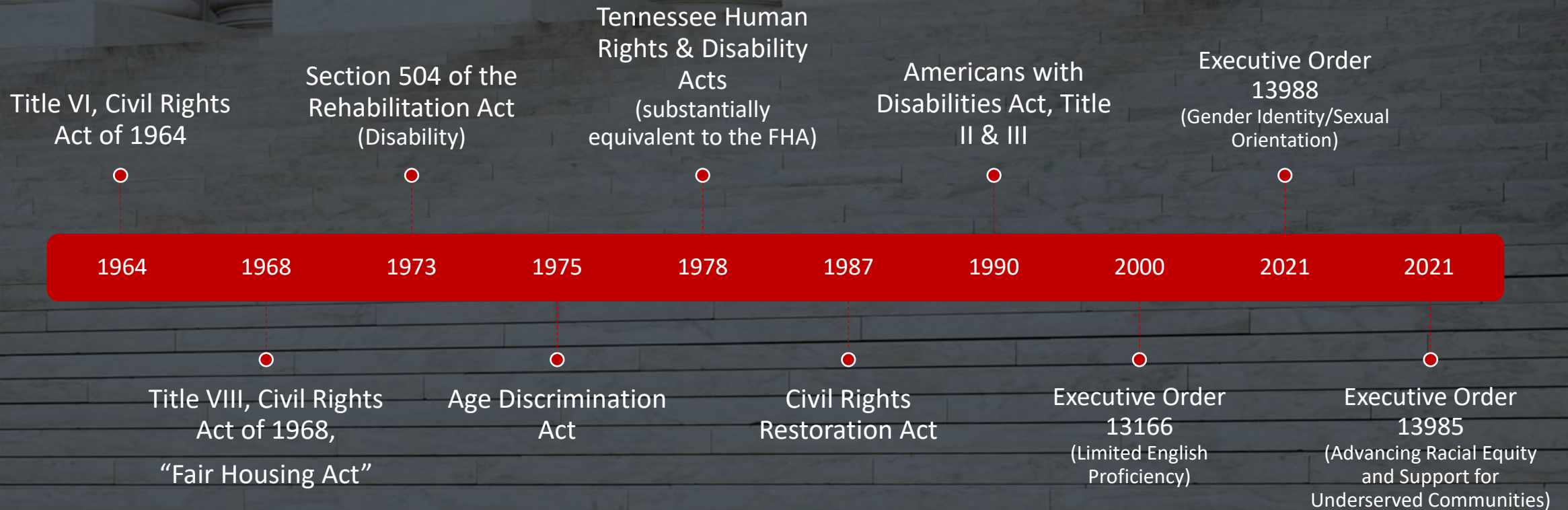
2024

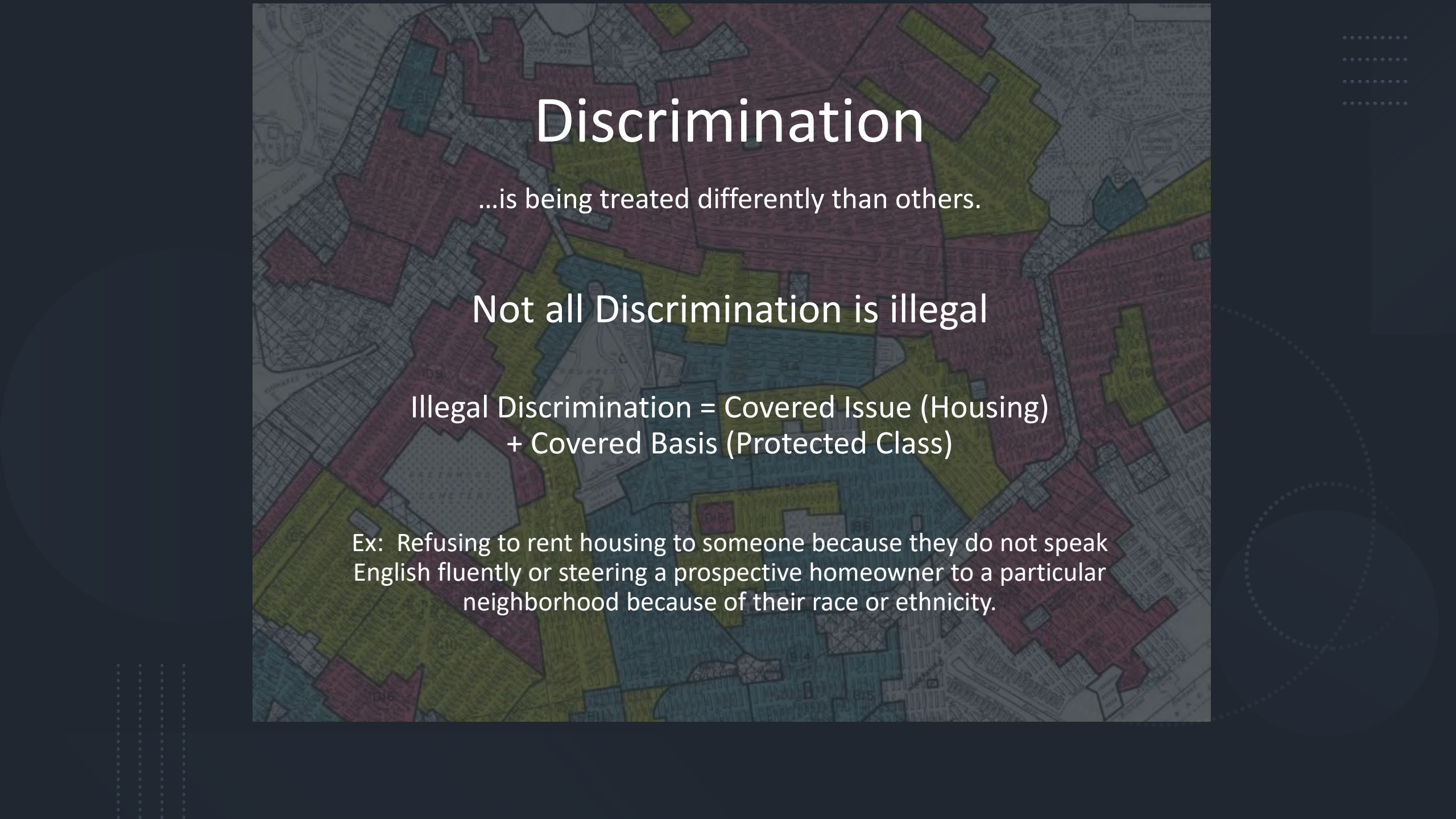
Why do THDA grantees need to complete training every year?

To help ensure sub-recipients of THDA's funding have a clear understanding of the requirements of Federal & state non-discrimination laws, requirements & guidance, AND how to administer programs & activities that are in compliance with them.



# Key Civil Rights Laws





# Discrimination

...is being treated differently than others.

## Not all Discrimination is illegal

Illegal Discrimination = Covered Issue (Housing)  
+ Covered Basis (Protected Class)

Ex: Refusing to rent housing to someone because they do not speak English fluently or steering a prospective homeowner to a particular neighborhood because of their race or ethnicity.



# Protected Classes

...are a group of people with a common characteristic protected from discrimination on the basis of that characteristic.

Civil Rights or non-discrimination laws protect certain classes of people who have historically faced discrimination.





## Title VI

Title VI of the Civil Rights Act of 1964 sets the foundation for non-discrimination laws & obligations & prohibits discrimination in federally assisted programs & activities based on **race, color or national origin**.

Subsequent legislation expanded civil rights protections to include **sex, age & disability**.



# Title VI Reporting

THDA annually reports on all Federally funded programs & activities through a **Title VI Compliance Plan** submitted to the TN Human Rights Commission by October 1.

- Beneficiary demographics
- Non-discrimination training
- Language assistance
- Discrimination complaints

The **Non-discrimination in Services Self Survey** completed by grantees helps THDA comply with required reporting.

<https://thda.org/about-thda/fair-housing-know-your-rights/title-vi-compliance>



# THDA Sub- recipient Title VI Obligations

- Ensure non-discrimination on the basis of race, color & national origin in the delivery of programs
- Include a non-discrimination assurance in all procurement documents and contracts
- Inform employees and the public of their rights under Title VI & other Civil Rights Laws
- Report all complaints alleging discrimination in a THDA funded program to THDA immediately as received ([civilrights@thda.org](mailto:civilrights@thda.org))

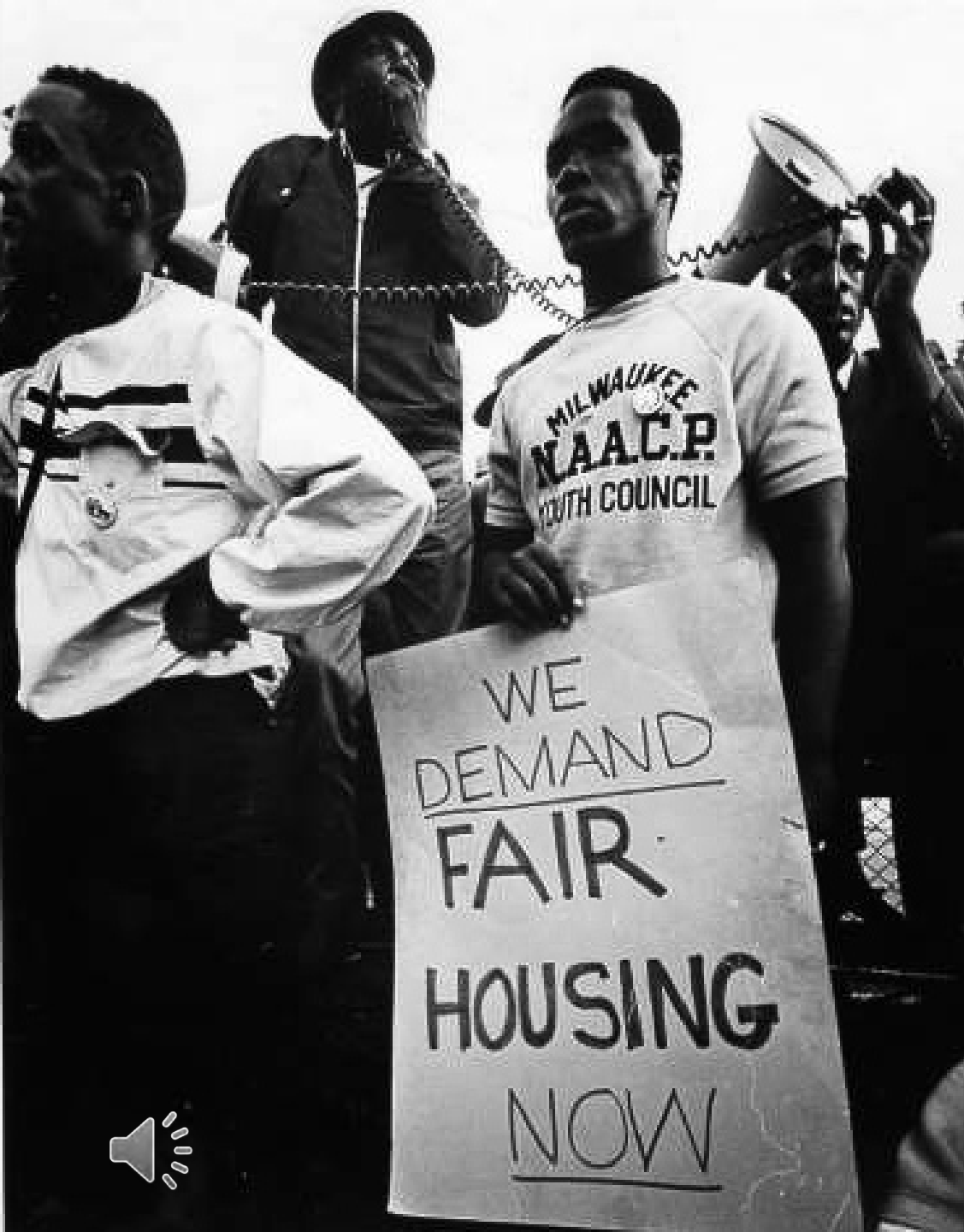


# Tennessee Human Rights & Disability Acts

Prohibits discrimination in housing, employment & accommodation based on race, color, creed, religion, sex, disability, familial status or national origin.

- Tennessee Human Rights Commission (THRC) ensures compliance with state law & Title VI.
- THRC is certified as a Fair Housing Assistance Program (FHAP) by HUD to provide education & enforce Fair Housing violations (investigate & settle complaints).





Title VIII of the Civil Rights Act of 1968 (Fair Housing Act) prohibits discrimination in the sale, rental, and financing of housing based on **race, color, national origin, religion & sex**, with subsequent amendments adding protections for **disability & family status**.

- Applies to almost all housing activities (public & private)

Sub-recipients who administer housing programs must also view the Fair Housing training presentation to learn about additional compliance requirements.



# Contract Assurance

Every THDA sub-recipient or grantee and contractor signs a contract that includes a non-discrimination assurance.

*No person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor on the grounds of race, color, religion, sex, national origin, disability, age, or any other classification protected by Federal, State or statutory law.*

THDA regularly monitors subrecipients/grantees and contractors for compliance with agency, state and federal non-discrimination requirements & the obligation to Affirmatively Further Fair Housing (where applicable).

# Disability & Equal Access

Discrimination is prohibited on the basis of disability:

- In programs and activities receiving Federal funding under Section 504 of the Rehabilitation Act of 1973
- During housing transactions, both private & publicly funded, under the Fair Housing Act
- In all places of public accommodation, both private & publicly funded, by the Americans with Disabilities Act

A program or activity, when viewed in its entirety, must be readily accessible to and usable by persons with disabilities.



# Reasonable Accommodation & Modification

..is an adaptation or modification to a policy, program, service, or workplace that allows a person with a disability to use or participate fully in a program.

See HUD guidance for detailed requirements:

[https://www.hud.gov/program\\_offices/fair\\_housing\\_equal\\_opp/reasonable accommodations and modifications](https://www.hud.gov/program_offices/fair_housing_equal_opp/reasonable_accommodations_and_modifications)

Accommodation Ex.: Providing additional help with paperwork, allowing an assistance animal when there is a "no pets" policy, assigning a parking space near an entrance or housing unit.

Modification Ex.: Allowing or installing a ramp, desk modification, bathroom grab bars or roll-in shower, widening of a doorway

*Recipients (& sub-recipients) of Federal funds must pay for an accommodation or modification unless it would cause an undue financial & administrative burden or a fundamental alteration of the program.*



# Equal Access & Effective Communication

All communication with persons with disabilities and LEP persons must be as effective as communication with persons without disabilities or who speak English proficiently in all formats...in person, phone/text/email, printed materials, websites & online platforms.

- Required by Title VI & Fair Housing for LEP individuals
- Required by Fair Housing, ADA & Section 504 for individuals with communication disabilities





# Sub-Recipient Compliance Requirements

1. Appoint a staff member to serve as your Non-discrimination Coordinator. *The person should be a subject matter expert in non-discrimination requirements.*
2. Ensure all agency staff receive Title VI/Non-discrimination Training when hired & annually. *THDA online training may be used for this purpose.*




# Sub-Recipient Compliance Requirements

3. Display a non-discrimination **assurance/notice** in visible or public locations to ensure the public is aware of their rights, including how to file a grievance or complaint.
- Post on website if organization has one
  - Grantees of HUD funding should post the HUD Equal Housing Opportunity poster.

[https://www.hud.gov/sites/documents/FAIR\\_HOUSING\\_POSTER\\_ENG.PDF](https://www.hud.gov/sites/documents/FAIR_HOUSING_POSTER_ENG.PDF)

U. S. Department of Housing and Urban Development



EQUAL HOUSING  
OPPORTUNITY

**We Do Business in Accordance With the Federal Fair  
Housing Law**  
(The Fair Housing Amendments Act of 1988)

**It is illegal to Discriminate Against Any Person  
Because of Race, Color, Religion, Sex,  
Handicap, Familial Status, or National Origin**

■ In the sale or rental of housing or residential lots	■ In the provision of real estate brokerage services
■ In advertising the sale or rental of housing	■ In the appraisal of housing
■ In the financing of housing	■ Blockbusting is also illegal

---

Anyone who feels he or she has been discriminated against may file a complaint of housing discrimination:  
1-800-669-9777 (Toll Free)  
1-800-927-9275 (TTY)  
[www.hud.gov/fairhousing](http://www.hud.gov/fairhousing)

U.S. Department of Housing and Urban Development  
Assistant Secretary for Fair Housing and Equal Opportunity  
Washington, D.C. 20410

Previous editions are obsolete

Form HUD-928.1 (6-2011)

# Sub-Recipient Compliance Requirements

## 4. Ensure Nondiscrimination in the Award of Contracts

- Include a non-discrimination assurance in all contracts with third party contractors. Grantees of HUD programs must use the HUD assurance language in contracts
- Conduct outreach with Minority and Women Owned Businesses & track MWBE status of contractors (where required by program)

*Use the State of TN Diversity Business Enterprise Directory: [www.tn.gov/general/services/procurement/central-procurement-office--cpo-/go-dbe/diversity-business-enterprise-directory.html](http://www.tn.gov/general/services/procurement/central-procurement-office--cpo-/go-dbe/diversity-business-enterprise-directory.html)*



# Sub-Recipient Compliance Requirements



## 5. Ensure Non-discrimination in the Public Participation Process & in all Advertisements

- Conduct program outreach in traditional & minority media sources & with local organizations who work with underserved populations or those least likely to apply.
- Include an equal opportunity statement in ads for job openings
- Recruit board and commission members who represent the demographics of the service area.



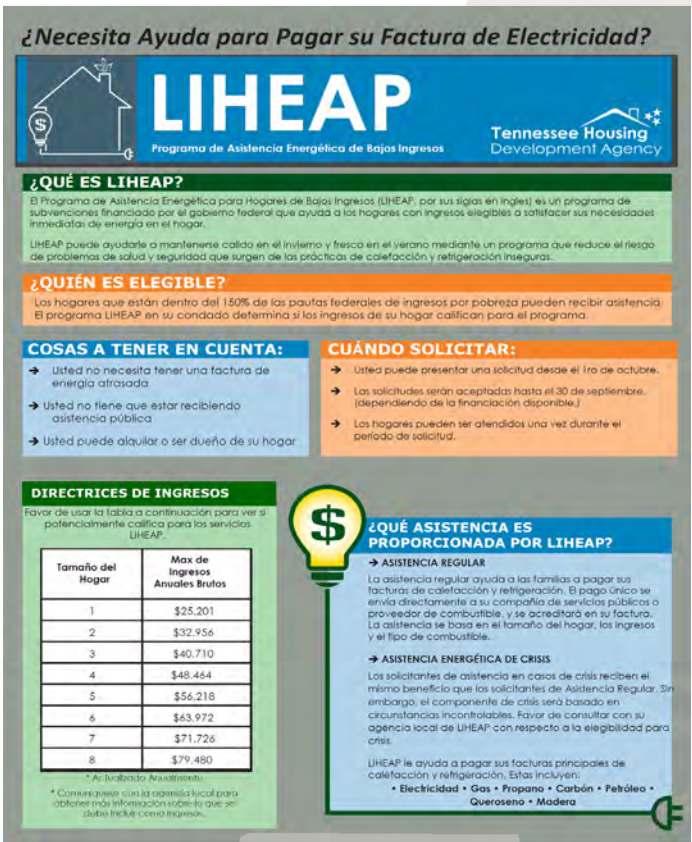
# Sub-Recipient Compliance Requirements

## 6. Provide meaningful access to Limited English Proficient (LEP) Persons. Reasonable steps include:

- Provide language assistance services, such as oral interpretation or translated documents
- Track language encounters by date and language (for required annual reporting)
- Train all staff on procedures for providing language assistance

Complete a four-factor analysis to determine what language assistance services are appropriate for your service area (see [www.LEP.gov](http://www.LEP.gov))

Organizations where at least 5 percent of the population is LEP should consider developing a Language Access Plan.



**¿Necesita Ayuda para Pagar su Factura de Electricidad?**

**LIHEAP**  
Programa de Asistencia Energética de Bajos Ingresos  
Tennessee Housing Development Agency

**¿QUÉ ES LIHEAP?**  
El Programa de Asistencia Energética para Hogares de Bajos Ingresos (LIHEAP, por sus siglas en inglés) es un programa de subvenciones financiado por el gobierno federal que ayuda a los hogares con ingresos elegibles a satisfacer sus necesidades inmediatas de energía en el hogar.  
LIHEAP puede ayudarlo a mantenerse caliente en el invierno y fresco en el verano mediante un programa que reduce el riesgo de problemas de salud y seguridad que surgen de las prácticas de calefacción y refrigeración inseguras.

**¿QUIÉN ES ELEGIBLE?**  
Los hogares que están dentro del 150% de las pautas federales de ingresos por pobreza pueden recibir asistencia. El programa LIHEAP en su condado determina si los ingresos de su hogar califican para el programa.

**COSAS A TENER EN CUENTA:**

- Usted no necesita tener una factura de energía atrasada.
- Usted no tiene que estar recibiendo asistencia pública.
- Usted puede alquilar o ser dueño de su hogar.

**CUÁNDO SOLICITAR:**

- Usted puede presentar una solicitud desde el 1<sup>ro</sup> de octubre.
- Las solicitudes serán aceptadas hasta el 30 de septiembre, (dependiendo de la financiación disponible.)
- Los hogares pueden ser atendidos una vez durante el período de solicitud.

**DIRECTRICES DE INGRESOS**  
Favor de usar la tabla a continuación para ver si potencialmente califica para los servicios LIHEAP.

Tamaño del Hogar	Max de Ingresos Anuales Brutos
1	\$25,201
2	\$32,956
3	\$40,710
4	\$48,464
5	\$56,218
6	\$63,972
7	\$71,726
8	\$79,480

\* Análisis de Asistencia.  
\* Comuníquese con la agencia local para obtener más información sobre lo que se debe incluir como ingreso.

**¿QUÉ ASISTENCIA ES PROPORCIONADA POR LIHEAP?**

→ **ASISTENCIA REGULAR**  
La asistencia regular ayuda a las familias a pagar sus facturas de calefacción y refrigeración. El pago único se envía directamente a su compañía de servicios públicos o proveedor de combustible, y se acreditará en su factura. La asistencia se basa en el tamaño del hogar, los ingresos y el tipo de combustible.

→ **ASISTENCIA ENERGÉTICA DE CRISIS**  
Los solicitantes de asistencia en casos de crisis reciben el mismo beneficio que los solicitantes de Asistencia Regular. Sin embargo, el componente de crisis será basado en circunstancias incontrolables. Favor de consultar con su agencia local de LIHEAP con respecto a la elegibilidad para crisis.

LIHEAP le ayuda a pagar sus facturas principales de calefacción y refrigeración. Estas incluyen:

- Electricidad • Gas • Propano • Carbón • Petróleo • Queroseno • Madera



# Sub-Recipient Compliance Requirements



7. Ensure programs or activities are readily accessible to & usable by persons with disabilities through....
  - Written policies, practices, procedures for how your agency will accommodate persons with disabilities;
  - Training all staff on written policies and procedures and monitoring for compliance;
  - Complying with the Design Standards for Physical Accessibility where applicable;
  - For agencies with 15 or more employees, a staff member should be appointed to serve as your Section 504 Coordinator (and be a subject matter expert) & a written Section 504 Plan is recommended.



# Sub-Recipient Compliance Requirements

- Develop written discrimination complaint procedures; notify applicants/beneficiaries of how to file a complaint; maintain a complaint log & report all discrimination complaints to THDA immediately when received.
- A discrimination complaint may be filed with the sub-recipient agency, primary recipient (THDA), or with the state or federal jurisdictional agency.
- Complaints alleging discrimination covered by Title VI are always reported to the TN Human Rights Commission.



## Housing Discrimination Complaint

U.S. Department of Housing  
and Urban Development  
Office of Fair Housing  
and Equal Opportunity

OMB Approval No. 0528-0011

Please type or print this form

Public Reporting Burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Read this entire form and all the instructions carefully before completing. All questions should be answered. However, if you do not know the answer or if a question is not applicable, leave the question unanswered and fill out as much of the form as you can. Your complaint should be signed and dated. Where more than one individual or organization is filing the same complaint, and all information is the same, each additional individual or organization should complete items 1 and 2 of a separate complaint form and attach it to the original form. Complaints may be presented in person or mailed to the HUD State Office covering the State where the complaint arose (see list on back of form), or any local HUD Office, or to the Office of Fair Housing and Equal Opportunity, U.S. Department of HUD, Washington, D.C. 20410.

This section is for HUD use only.

Number	(Check the applicable box) <input type="checkbox"/> Referral & Agency (Specify) <input type="checkbox"/> Systemic <input type="checkbox"/> Military Referral	Jurisdiction <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Additional Info	Signature of HUD personnel who established Jurisdiction
Filing Date			

1. Name of Appointed Person or Organization (Last name, first name, middle initial, Jr., Sr., III, etc.)

Home Phone

Business Phone

Street Address (city, county, State & zip code)

2. Agent/Officer for complaint being filed? (Last name, first name, middle initial)

Phone Number

Street Address (city, county, State & zip code)

(Check the applicable box or boxes when describing the party named above)  
☐ Builder ☐ Owner ☐ Broker ☐ Salesperson ☐ Supt. or Manager ☐ Bank or Other Lender ☐ Other

If you named an individual above who is acting for a company in the case, check this box ☐ and enter the name and address of the company in this space.

Name

Address

Name and identify others if any you believe violated the law in this case:

3. What did the person you are complaining against do? Check all that apply and give the most recent date these acts occurred in Check No. 6a below.  
☐ Refuse to rent, sell, or deal with you ☐ Falsely deny housing was available ☐ Engage in blockbusting ☐ Discriminate in broker's services  
☐ Discriminate in the conditions or terms of sale, rental occupancy, or in services or facilities ☐ Advertise in a discriminatory way ☐ Discriminate in financing ☐ Intimidate, threaten, or coerce you to keep you from the full benefits of the Federal Fair Housing Law

☐ Other (explain)

4. Do you believe that you were discriminated against because of your race, color, religion, sex, handicap, the presence of children under 18, or if a pregnant female in the family or your national origin? Check all that apply.

<input type="checkbox"/> Race or Color <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Other	<input type="checkbox"/> Religion (specify)	<input type="checkbox"/> Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Handicap <input type="checkbox"/> Physical <input type="checkbox"/> Mental	<input type="checkbox"/> Familial Status <input type="checkbox"/> Presence of children under 18 in the family <input type="checkbox"/> Pregnant female	<input type="checkbox"/> National Origin <input type="checkbox"/> Hispanic <input type="checkbox"/> Asian or Pacific Islander <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Other (specify)
--	---	--	---	--	--

5. What kind of house or property was involved?  
☐ Single-family house  
☐ A house in building for 2, 3, or 4 families  
☐ A building for 5 families or more  
☐ Other, including recent land sale for residential use (explain)

Did the person live here?  
☐ Yes  
☐ No  
☐ Unknown

Is the house or property  
☐ Being sold?  
☐ Being rented?

What is the address of the house or property? (street, city, county, State & zip code)

6. Summarize in your own words what happened. Use this space for a brief and concise statement of the facts. Additional details may be submitted on an attachment. **Note:** HUD will furnish a copy of the complaint to the person or organization against whom the complaint is made.

6a. When did the acts(s) checked in item 3 occur? (Include the most recent date if several dates are involved)

7. I declare under penalty of perjury that I have read this complaint (including any attachments) and that it is true and correct.

Signature & Date

Previous editions are obsolete.

Page 1 of 3

Form HUD-900 (7/00) and Handbook BCEN.1

9. Complete a Non-Discrimination  
in Services Self Survey & submit  
to THDA annually by **July 31**.

Find the form on THDA's website:  
<https://thda.org/about-thda/fair-housing-know-your-rights/title-vi-compliance>



# Non-compliance

Failure or refusal to comply with applicable Civil Rights Laws, and non-discrimination provisions/enabling regulations may result in THDA:

- Withholding payments under the contract or award until the non-compliance is corrected;
- Cancellation, termination or suspension of the contract or award in whole or part;
- Future temporary or permanent disbarment.

# Thank you for completing annual training!

*Questions about non-discrimination requirements or presentation content...  
contact Laura Swanson, [lswanson@thda.org](mailto:lswanson@thda.org), 615-815-2127*

**Housing Program Grantees** – do not forget to complete the required Fair Housing training for additional compliance requirements.



# ¿Necesita Ayuda para Pagar su Renta?

El **Programa de Vales de Elección de Vivienda** ofrece asistencia en materia de alquiler a familias de ingresos sumamente bajos.

**Todos los solicitantes deben tener ingresos elegibles para calificar.**



está aceptando Presolicitudes para *Área Dos*.

(Cannon, Cheatham, Fayette, Montgomery, Robertson, Sumner, Tipton, Trousdale, Wilson)

**miércoles, 11 de Julio de 2023**

**6:00 a.m. a 11:59 p.m. (CST)**

Las presolicitudes son aceptadas en línea a través de la mayoría de los dispositivos con acceso al Internet en

[thda.org/help-for-renters-section-8/waiting-list-openings-and-closings](https://thda.org/help-for-renters-section-8/waiting-list-openings-and-closings)

Para más información, envíe un correo electrónico a [HCVInfo@THDA.org](mailto:HCVInfo@THDA.org)

Si necesita asistencia para solicitar y necesita solicitar un ajuste razonable, envíe un correo electrónico a [RArequest@THDA.org](mailto:RArequest@THDA.org)

**Todas las presolicitudes deben ser enviadas a través del sitio web de THDA.**  
**Las presolicitudes no deben ser entregadas, recibidas en persona o por correo postal**



[THDA.org](https://thda.org) - (615) 815-2200 - Libre de Cargos: 800-228-THDA - TRS: 711

### **¿Necesita Ayuda para Pagar su Renta?**

El *Programa de Vales de Elección de Vivienda* ofrece asistencia en materia de alquiler a familias de ingresos sumamente bajos.

La **Agencia de Desarrollo de la Vivienda de Tennessee** está aceptando presolicitudes para el Programa de Vales de Elección de Vivienda en el **Área 2** (Tipton, Fayette, Montgomery, Robertson, Cheatham, Sumner, Wilson, Trousdale, Cannon)

Todos los solicitantes deben tener ingresos elegibles para calificar.

Las presolicitudes son aceptadas en línea mediante la mayoría de los dispositivos inteligentes con acceso al Internet en **<https://thda.org/help-for-renters-section-8/waiting-list-openings-and-closings>**

Favor de seguir las instrucciones.

Para más información, envíe un correo electrónico a [HCVInfo@THDA.org](mailto:HCVInfo@THDA.org)

Si necesita asistencia para solicitar y necesita solicitar un ajuste razonable, envíe un correo electrónico a [RArequest@THDA.org](mailto:RArequest@THDA.org)

**Todas las presolicitudes deben ser enviadas a través del sitio web de THDA.**  
**Las presolicitudes no deben ser entregadas, recibidas en persona ni por correo postal**

reciba hasta

# \$15,000

**DE ASISTENCIA PARA EL PAGO INICIAL**

**SIN TENER QUE TEJER CIENTOS  
DE BUFANDAS PARA VENDER EN LÍNEA.**

Reciba asistencia para el pago de la  
inicial sin extra esfuerzos. Pregunte  
a su prestamista si califica o visite  
**GreatChoiceTN.com.**

*Great Choice*  
**HOME LOANS**





reciba hasta

# \$15,000

## DE ASISTENCIA PARA SU PAGO INICIAL

**SIN NECESIDAD DE PASEAR  
A TODOS LOS PERROS DEL BARRIO.**

Reciba asistencia para la inicial sin extra esfuerzos.

Pregunte a su prestamista si califica o visite

**GreatChoiceTN.com.**

*Great Choice*  
**HOME LOANS**

Tennessee Housing  
Development Agency



## THDA Board of Directors, Eff. June 30, 2024

Appoinment	Board Member	Address	Appointed/Position	Race	Gender	Term	
CHAIR	Neal, Rick	949 Shady Grove S. Suite 200, Memphis, TN 38210	GovernorLee/Homebuilders	White	Male	7/1/24- 6/30/27	4yr appt
VICE CHAIR	Dixon, Stephen	108 Laurel Cyn, Johnson City TN 37615	Governor Lee/Mortgage Banker	Black	Male	4/12/23- 6/30/24	4yr appt
	Miller, Micheal	209 North Jones St, Bolivar, TN 38008	Governor Lee/Public Housing Authority	Black	Male	7/1/23- 6/30/27	4yr appt
	Akbari, Jacky	1116 Haverhill Dr, Brentwood, TN 37027	Governor Lee/Public Member	Black	Female	11/16/22- 6/30/25	4 yr appt
	Reed, Tennion	2265 Lucado Way, Knoxville, TN 37909	Governor Lee/Non Profit	Black	Female	7/1/20- 6/30/24	4yr appt
	Springer, Daniel	1319 East Crestwood Drive, Memphis, TN 38119	Governor Lee/Local Gov't	White	Male	7/18/22- 6/30/24	4yr appt
	VACANT		Governor Lee/HCV				4yr appt
	VACANT		Governor Lee/At Large				4yr appt
HOUSE	VACANT		Speaker of the House Casada				4yr appt
SEN	Rhea, Chrissi	8320 East Walker Springs Lane, Knoxville, TN 37923	Speaker of the Senate McNally	White	Female	7/1/24- 6/30/27	4yr appt
GOVERNOR	Mitchell, Rob	State Capitol First Floor 600 Charlotte Ave, Nashville TN 37243	Governor Lee's Personal Representative	White	Male	N/A	N/A
COM F&A	Bryson, Jim	State Capitol First Floor 600 Charlotte Ave, Nashville TN 37243	Ex-Officio	White	Male	N/A	N/A
STATE TREAS	Lillard, David	State Capitol, First Floor 600 Charlotte Ave, Nashville, TN 37243	Ex-Officio	White	Male	N/A	N/A
COMPTROLL	Mumpower, Jason	State Capitol, First Floor 600 Charlotte Ave, Nashville, TN 37243	Ex-Officio	White	Male	N/A	N/A
SEC STATE	Hargett, Tre	State Capitol, First Floor 600 Charlotte Ave, Nashville, TN 37243	Ex-Officio	White	Male	N/A	N/A

## TENNESSEE HOUSING DEVELOPMENT AGENCY

### PURCHASING POLICY

**Purpose:** To provide Tennessee Housing Development Agency (THDA) with minimum standards for the exercise of authority to purchase goods and services.

**Effective Date:** 2/26/18

**Policy Statement:** It is the policy of THDA that all procured goods and services 1) receive the appropriate level of approval, 2) be of appropriate quality for the intended use, 3) have the highest value possible, 4) be obtained in the most efficient manner practical to the nature of the procurement, 5) be appropriately documented, and 6) to the extent practical, work with the Governor's Office of Diversity Business Enterprises (GODBE) to consider small, minority, and women-owned businesses.

THDA may seek other state agencies and departments as resources for the procurement of goods and services, giving primary consideration to THDA needs and the "best value" concept.

**Authority:** THDA is created and authorized to engage in its business by Tennessee Code Annotated (T.C.A.) Section 13-23-101, et seq. In particular, under T.C.A. Section 13-23-104, THDA is established as a "political subdivision and instrumentality of the state ..." to perform "essential public functions" and to serve a "public purpose". THDA is not established as an administrative department of state government. Further, under T.C.A. Section 13-23-104, THDA is "... empowered to act on behalf of the state of Tennessee and its people ..." in carrying out its public purpose. Unlike administrative departments of state government, THDA's power and authority is not limited to administration, execution and performance of such laws as the General Assembly may enact.

Unlike administrative departments of state government, THDA has express statutory authority to independently manage its affairs through an independently appointed Board of Directors who are authorized to carry out the broad range of powers vested in THDA. Under T.C.A. Section 13-23-115, THDA "... has all of the powers necessary and convenient to carry out and effectuate the purposes and provisions ..." of its enabling legislation.

THDA follows the requirements of the Department of Finance and Administration with respect to its budget, i.e. THDA's budget is prepared in accordance with Title 9, Chapter 6. THDA conducts its administrative operations in the same manner as state administrative departments by developing policies and procedures that THDA then follows to carry out administrative operations, such as procurement.

**Policy Application:** This policy shall apply to all THDA employees, as well as any group of employees established by THDA for the benefit of THDA ("Employee Group").

In the same manner, this policy shall apply to all procurements by THDA for any group or organization in which THDA may have chosen to participate ("Auxiliary Group").

**Responsibility:** THDA procurement staff will endeavor to ensure all goods and services are procured in accordance with this policy and all THDA staff are held accountable to procurement through this policy.

For the purposes of this policy the Executive Director has designated the Chief Financial Officer (CFO) authority in all Purchasing Decisions. The Executive Director (ED) or (CFO) may grant exemptions to this policy as deemed appropriate, provided that such approval is reduced to writing. Furthermore, the Executive Director may enact temporary or permanent modifications to portions of this policy without voiding the policy in its entirety.

## 1. DEFINITIONS

**American's with Disabilities Act (ADA) Coordinator:** For the purposes of this policy:

- The THDA employee designated by the Executive Director to monitor the organization's compliance with ADA issues associated with the Human Resources Division is the Director of Human Resources or designee.
- The THDA employee designated by the Executive Director to monitor the organization's compliance with ADA issues associated with Civil Rights is the Director of Civil Rights Compliance or designee.

**Auxiliary Group:** Any group in which THDA is a member. As an example, a group of non-profits organized to promote affordable housing, in which THDA is a member would be considered an Auxiliary Group.

**Bid:** The response from a vendor with a price quote on one or more requested commodities or services.

**Bid Request:** The act of contacting a vendor for the purpose of obtaining a price quote on one or more commodities or services.

**Central Procurement Office (CPO) Division of Purchasing:** A division under the State of Tennessee Department of General Services which is responsible for the procurement of commodities for the Executive Branch of State Government.

**Delegated Purchase Authority:** Approval given by the Chief Procurement Officer and the Comptroller of the Treasury to a State Agency to purchase services for an individual program, within specified limits and guidelines.

**Employee Group:** A group of employees established by the ED for the benefit of THDA. As examples, the Activities Committee and the Committee for Employee Excellence are deemed Employee Groups.

**Edison:** The State of Tennessee's Enterprise Resource Planning (ERP) system. ERP systems use an integrated software package to perform administrative business functions, such as financials and accounting, procurement, payroll, benefits, and personnel administration.

**Free on Board (FOB):** A common term in the commercial product supply industry to indicate the point in which ownership transfers from the seller to the buyer. After this point, the buyer incurs all risk of loss and transportation charges. Typically, items are shipped FOB shipping point (the buyer pays shipping costs and incurs the risk of loss during shipping) or FOB destination (the seller pays shipping costs and incurs the risk of loss).

**General Services:** The State of Tennessee, Department of General Services

**Inside Delivery:** Delivery of a product to intended location inside of the office suite. By definition, Inside Delivery does not extend to product set-up.

**No-Bid:** The response (or lack thereof) of a vendor to a request for a bid in which the vendor does not submit a bid, is not considered a bid for the purpose of this policy.

**Procurement Officer:** The THDA employee designated by the Chief Financial Officer to direct the procurement function of the organization. This person may establish reasonable procedures related to this policy.

**Printing Liaison:** The THDA employee designated by the Executive Director to serve THDA as the Printing Liaison as established by the Department of General Services.

**Sensitive Minor Equipment:** Items that do not exceed the threshold for inventory purposes as established by the CPO's Division of Purchasing, but are sensitive in nature and therefore require that a property tag be affixed and inventoried on a periodic basis. These items include information technology hardware (such as personal **computers, printers**, and other similar hardware items), digital and video cameras, Personal Digital Assistant and other similar items.

**Set-up:** The un-packing and final assembly of a product. It is expected that a product is ready for use after "Set-up" is complete.

## 2. EXEMPTIONS:

The provisions of the policy do not apply to:

- a) the purchase or funding of mortgage loans and related fees (recording fees, mortgage servicer fees, foreclosure expenses, etc.).
- b) investment of THDA bond proceeds as directed by the Director of Finance, which are subject to the organization's Investment Policy.
- c) expenditures directly associated with the issuance and management of the organization's debt obligations, such as underwriter fees, costs of issuance, financial advisor fees, arbitrage calculation fees, etc.

### **3. PROCUREMENT ACTIVITIES UNDER OTHER POLICIES AND PROCEDURES**

THDA is required to comply with the State's Comprehensive Travel Regulations (TCA 13-23-115 (21)) for employee travel related expenses.

For the following procurement activities, THDA has chosen to follow other policies and procedures, and such procurement activities are therefore not subject to this policy:

- a) **Motorized Vehicles:** THDA has chosen to follow the policies and procedures of the Motor Vehicle Management Division (MVM) in the Department of General Services for the procurement of Motorized Vehicles.
- b) **Grants:** THDA has chosen to follow the policies and procedures of the Central Procurement Office (CPO) regarding federal grants and Delegated Grant Authority (DGA).
- c) **Office/Storage Space Leasing:** THDA has chosen to follow the policies and procedures of the Department of Finance and Administration, Real Estate Asset Management (REAM) for the leasing of office and storage space.

### **4. PROCUREMENT OFFICER**

The CFO shall appoint a Procurement Officer who is charged with managing the procurement function for THDA. The Procurement Officer shall establish and maintain Purchasing Procedures in compliance with this policy, which shall be approved by the CFO. These procedures should, at a minimum, include:

- a) The appropriate approval required for each procurement.
- b) The minimum bid requirements.
- c) The methods in which purchase requests may be submitted approved, ordered, and delivered.
- d) Other procedures as deemed appropriate.

Each purchase shall be initialized and tracked in the method as prescribed by the Procurement Officer.

The Procurement Officer may delegate purchase authority as deemed appropriate, provided that all purchases are in compliance with the applicable policies and procedures. The Procurement Officer may also delegate authority of selected responsibilities to purchasing staff as deemed appropriate.

The Procurement Officer may establish procedures for recurring purchases provided the recurring purchases are authorized in accordance with this policy. Procedures may be established for issuing Requests for Proposals (RFP), Delegated Purchase Authority (DPA), or other purchasing techniques, provided that such techniques comply with all applicable provisions of this policy.

## 5. COORDINATION OF CONTRACT ACTIVITY

The Director of Operations is the main contact within THDA for all coordination of contract activity. The Contract Management Plan will be followed whenever needs arise within THDA that require the development and implementation of a two-party contract.

## 6. GENERAL APPROVAL

All commodities and services procured shall be approved in advance of the purchase based on the thresholds established by the Chief Financial Officer. All procurements shall be subject to approved purchasing procedures and routed through the Operations Division.

In addition to the General Approval as required in this policy, additional approvals should be obtained as applicable.

a) Information Technology

All purchases of computer and telecommunications hardware, software or associated peripheral devices and services shall require the approval of the Director of Information Technology. The ED or CFO may delegate purchase approval to the Director of IT, provided that such delegation is documented and that all purchases are routed through the procurement division or acquired through with the State Payment Card through approved guidelines. The Director of IT may establish delivery guidelines for the delivery of IT equipment, such as to not compromise the security of the organization's computer networks or facilities.

b) Printing

All procurement for printing shall be approved by the Printing Liaison and routed through the Operations Division.

c) Purchases for the Board of Directors

Purchases for the Board are to be approved by the ED, who may delegate such approval authority as deemed appropriate.

d) Food

THDA intends to provide meals and/or refreshments for some board-related activities, specific agency marketing events or activities, and some employee events or activities such as for trainings that include the lunch hour, or where staff are asked to work on a project that requires working through the lunch hour. All food purchases over \$500 must be pre-approved by the CFO.

e) Training

All procurement for employee training (except for the HR Learning & Development Initiatives) shall be approved by the appropriate Director whose budget will be charged.

f) Media Advertisements

The Director of Human Resources may authorize and place any media advertisements as related to Human Resources, such as the placement of employment advertisements. The Printing Liaison or designee may authorize and place any media advertisements required by federal or state statutes, bond indentures, or other program guidelines. The Director of Public Affairs shall approve and place all additional media advertisements. All such advertisements shall be exempt from bid requirements.

The procurement of media-related services (for example, the services of an advertising agency), are subject to bid requirements.

g) Furniture Purchases

The Procurement Officer shall establish acceptable product lines for furniture purchases. Furniture purchases may be authorized in accordance with the approval levels outlined in the Purchasing Procedures and within the parameters set by the Procurement Officer. Furniture purchases should be purchased with inside delivery and set-up.

The purchase of furniture requiring extensive assembly must be approved by the CFO or designee.

The CFO may restrict the procurement of furniture as deemed necessary and appropriate.

h) Sole Source / Proprietary Purchases

Single-source purchases are made only when an item or service is unique and the item or service possesses specific characteristics that can be filled by only one source. These purchases must have prior approval of the CFO. A proprietary purchase is one that is made from a person or persons having the exclusive right to offer a particular product or service. Marketing is generally controlled by franchises that may include competitive sales at wholesale or retail levels. When it is found that bids may be obtained from different franchises, a reasonable effort will be made to obtain bids. Any purchase request that is determined to be available only from one manufacturing vendor shall be directed to the CFO or designee, along with the justification. Upon approval, Sole Source and Proprietary Purchases shall be exempt from bid requirements.

i) Purchases under the Americans with Disabilities Act (ADA)

All purchases in which an accommodation under the Americans with Disabilities Act (ADA) has been requested shall be reviewed by the appropriate THDA ADA Coordinator.

## 7. BUDGET AUTHORITY

The CFO may assign budgetary limits as deemed necessary and appropriate. All purchase requests that exceed budgetary limits must be approved by the CFO prior to procurement.

## **8. BIDS**

Unless exempted, all procurement is subject to minimum bid requirements as established by the Procurement Officer. All bids shall be FOB destination, as described more fully under "Delivery of Commodities" below.

As defined, no response or a "no-bid" response from a vendor is not considered a "bid" for the purpose of this policy.

The Procurement Officer or designee will review all bids prior to purchase.

## **9. EXCEPTIONS FROM BIDS**

The Procurement Officer, through the Purchasing Procedures, may exempt certain purchasing activities from bid requirements. These are examples of purchasing activities exempt from bid requirements:

- a) Items available and deliverable on Statewide Contract as established by the Central Procurement Office.
- b) Commodities or services obtained from another state agency.
- c) Utility and telephone billings.
- d) Postage charges, including the cost of metered postage.
- e) Bonding fees / notary fees / dues and subscriptions.
- l) Court fees, deed registration fees, building permits, title fees.
- g) Occasional charges for rooms for meetings and attendant expenses.
- h) Expenses in connection with meetings, such as coffee and doughnuts.
- i) Newspaper, radio, or television advertisements (however, the services of advertising agencies and related services are not exempt from bid requirements.)
- j) Goods or services to be performed within a year with a maximum liability less than fifty thousand dollars which were procured through non-competitive negotiation.

## **10. DELIVERY OF COMMODITIES**

It is the policy of THDA that all commodities shall be ordered FOB (Free on Board) Destination. Typically, delivery costs and risk of loss is transferred from the vendor to the buyer at the FOB point. Therefore, in most cases, THDA does not pay for shipping costs separately for items procured FOB Destination.

All commodities should be procured with inside delivery.

When practical and convenient to the organization, the purchase of commodities should include product set-up. The procurement of furniture should include set-up charges unless prior approval is obtained from the CFO.

The inclusion of reasonable shipping charges is acceptable for procurements with relatively-low dollar amounts and when convenient to the organization.

The Procurement Officer may establish additional guidance regarding shipping as necessary.

## 11. PAYMENT METHODOLOGY

The Procurement Officer in consultation with the Controller will determine the appropriate payment methodology for all procured goods and services. Examples of payment methods are described below:

- a) State Payment Card  
A State Payment Card may be used for selected minor purchases that do not require bids. Using the payment card provides prompt payment to the vendor, as well as quick delivery of commodities. Authorized users shall adhere to the terms and conditions of the State Payment Card program as established by the State of Tennessee.
- b) Disbursement through the Edison System.  
Expenditures of selected operating, federal, or other selected program funds shall be made from funds held with the State Treasurer. These disbursements are to be made in compliance with the procedures established by the State. Commodities and services received from other state agencies may be billed to THDA through a journal voucher processed through Edison.

As examples, items typically paid through Edison include:

- 1. Some office supplies.
- 11. Items purchased from Statewide contracts.
- 111. Purchases made with a credit-card or other similar purchase program that is administered by the state.
- 1v. Purchases from vendors in which a direct-bill to the State has been arranged.
- v. Commodities and/or services that are procured from other state Agencies in which payment is effected through a journal voucher or similar document which is processed through Edison.

- c) Bond Funds  
THDA maintains a checking account for payments relative to the bond funds, and generally, expenses related to bond activities, such as Lender events, shall be paid from this account. THDA purchasing procedures define that most operating costs may be paid from the checking account as well as other approved purchases. Purchases not related to bond activities or defined in the purchasing procedures, for which payment is desired from bond funds, shall be approved in advance by the CFO or designee.

As examples, items typically paid through THDA's checking account include:

- 1. Expenses directly connected the issuance of bond or note debt.

- 11. Expenses directly associated with THDA's mortgage loan programs, including outreach and business development expenses that are directly related to the bond programs.
- 111. Operating costs.
- IV. Other expenses with the prior approval of the CFO.

Should a particular payment method be desired, such request and justification should be directed to the Procurement Officer concurrent with the procurement request.

Any procurement not pre-determined by the Purchasing Procedures in which the payment of funds is from an account under the direction of the Director of Finance shall have the prior approval of the Director of Finance, or the CFO, prior to such procurement.

## **12. PROPERTY REGISTRATION**

THDA has chosen to abide by General Services Policies for registration of its equipment. However, THDA has its own internal system for tagging and registration. All commodities that exceed the threshold for inventory as established by General Services or that meet the definition of "sensitive minor equipment" as defined by General Services should have a THDA property tag affixed and be registered in the Track-It inventory system as maintained by THDA's Information Technology Division. As examples, items deemed to be sensitive minor equipment include digital cameras, video cameras computer hardware, tape recorders, and other similar items.

## **13. SALES TAX, OTHER TAXES**

THDA is exempt from paying sales tax on the procurement of commodities and services. Therefore, sales tax should be excluded from all purchases.

The status of exemptions of other taxes (such as hotel/motel taxes) may vary. THDA will follow applicable authoritative opinion as promulgated by the State Attorney General, Commissioner of Finance & Administration, or any other authoritative official of the State of Tennessee.

These tax exemptions apply only to purchases made directly from THDA funds, and do not apply to purchases made by employees for which reimbursement is sought from THDA. Additionally, these tax exemptions may not apply to procurement outside the state of Tennessee.

## **14. EMPLOYEE REIMBURSEMENTS**

It is the policy of THDA that purchases made through employee reimbursements are to be in the best interest and convenience of THDA. Purchases made by employees in which reimbursement is obtained are not exempt from sales tax; therefore, the use of employee reimbursements is discouraged. However, circumstances exist where the use of employee reimbursements is practical.

Requests for purchases made by Employee Reimbursements shall have prior approval as prescribed by the Purchasing Procedures. Standing authorization for certain employee

reimbursements may be granted by the CFO, giving consideration to dollar limits and items or services obtained.

## **15. EMERGENCY PROCUREMENT**

It is important to plan purchases to allow for the purchase requests to flow through agency and/or state approval processes. In rare occurrences and due to *unforeseen* circumstances, it may become necessary to make one-time commodity or service procurements by bypassing established procedures. The Procurement Officer shall establish procedures for emergency purchases under this policy.

All purchase requests for emergency purchase shall include documentation of the circumstances surrounding such emergency purchase, and be approved by the CFO prior to such procurement. If circumstances are such that prior approval of the CFO is not practical or possible, then a full report of the nature of the emergency, the items procured, costs, and method of procurement, shall be directed to the CFO within three business days of such procurement.

## **16. DOCUMENTATION**

Unless exempted within this policy, all commodities procured shall be documented by the following:

- a) Appropriate approval prior to procurement.
- b) All bids obtained.
- c) The receipt or delivery of goods and services.
- d) Invoice, Sales Receipt, or other billing documentation approved by the Procurement Officer.

The Procurement Officer may establish additional documentation requirements as deemed necessary.

## **17. EMPLOYEE/AUXILIARY GROUPS**

Employee or auxiliary groups shall follow all purchasing policies and procedures.

The CFO shall be the approving authority for all employee groups, and may delegate such authority for any specified employee Group to any Executive Team Member or Division Director as deemed appropriate.

The ED shall be the approving authority for all auxiliary groups, and may delegate such authority for any specified group as deemed appropriate.

## 18. PURCHASE OF ALCOHOLIC BEVERAGES

THDA may host or administrate housing-industry events and therefore may act as a conduit or pass-through for sponsorship funds. For such housing industry events, THDA may procure alcoholic beverages and related services (i.e. bartending).

The use of any state tax revenue funds or federal funds to purchase alcoholic beverages and related services is strictly forbidden.

## 19. CONSEQUENCES

Failure to comply with this policy may result in disciplinary action up to and including termination.


## 20. OTHER LAWS AND POLICIES

Should this policy conflict with any State or Federal law, this policy shall be superseded to the extent necessary to comply with the law.

## 21. POLICY CHANGES

This Policy may be modified, amplified, or revoked by the Executive Director in his/her sole discretion at any time.

**Effective Date:** This policy shall become effective immediately upon approval by the Executive Director.

Approved by:  Date: 2/26/18  
Ralph M. Perrey, Executive Director