



Ralph M. Perrey, Executive Director

What needs to be submitted to THDA for a 20 year contract renewal request or a request for an early termination that includes a 20 year contract renewal request?

- A complete contract renewal request with all required contract renewal documents.
- A cover letter that should include the following information:
 - A statement that there is a continued need for affordable housing in the area.
 - Comment on the most recent REAC score and the physical condition of the property.
 - The history with the Department of Housing & Urban Development (HUD) in terms of compliance with all business agreements and demonstrating that the owner is not under administrative sanctions.
 - If applicable, a statement that you are requesting an early termination of the property's current contract.



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